

Friends of the Dexter District Library – January 24, 2017

Called to order at 7:00 p.m.

Present: Mary Westhoff, President; Kevin Vrsek, Vice-President; Kathy Nesbitt, Secretary; Michael Raatz, Treasurer; Paul McCann, Director; Carolyn Tyson, Volunteer Coordinator; Jean Bradish, Publicity; Kantha Gardner, Fundraising; Marilyn Raatz; Nathan Ouellette; Tracey Cade; Dan Chapman; Neil Reichard

Agenda: Approved

Minutes: Approved

Director's Report: Library cooperative delivery very busy in late December and early January. The tubs need to be stored. Can we move our signs? Carolyn will let Paul know who is doing the signs.

Library needs the flash drive to print the brochures. Cortney has this. She will put it in the Friends' mailbox on her return from vacation.

Video is now on view in the library. It looks great.

Newsletter will be done in February for March delivery. Schedule for March, April, May and a bit of June to be included.

First grade reader roundup is coming up. The kids will need transportation to the library. Can we help pay for this for total of \$375? It is \$125 per round trip and there may be three trips. Motion approving this expenditure passed.

A walk through to be scheduled soon. This is to help the library identify areas that need to be improved, fixed, or changed to improve their appearance and/or function. There will be a facilities check list for the volunteers. It's helpful to have a fresh set of eyes evaluating the building.

The library serves 12,000 a month and up to 16,000 a month in the summer.

Terrace: The soil erosion permit has been granted. O'Neal Construction comes next week to talk over the project. A proposal will be written and put out for bids.

The facilities committee has several recommendations for infrastructure improvements that are being reviewed as part of the strategic planning process.

Circulation doubled after move from the Fourth Street location to the present library.

New Business: Kevin presented Joelle's idea for volunteer recognition. Friends would be recognized on an annual basis. Fifty to ninety-nine hours of service would merit a bronze colored plastic badge with metal frame, 100-249 hours would merit a silver badge and 250 or more hours would merit a gold badge. Hours would be tabulated by the Membership Chair based on the Volunteer Coordinator's and Book Sale Coordinator's records. Individual friends would receive a letter signed by the President recognizing contributions and a magnetic badge. The awards could be recognized in the Friends Tab on

the Library website, Paul's newsletter and mass email to all the friends. This was discussed and tabled for our next meeting. Kevin will get more information on badge styles and costs.

Technology for Board: Kevin suggested G Suite for non-profits adding a "Google Hangouts" for anyone that may not want to drive in to all the meetings. Bylaws, Treasurer Reports, Minutes, etc. could be posted for people to peruse. Kevin will bring more information to next meeting and demonstrate on his laptop. Facebook, U-Tube, and library site could be utilized to spread our message.

Treasurer's Report: We approved the following budget items: \$3,000 for the summer reading program; \$1,700 for the adult and children's movies; \$500 for children's program materials; \$110 for the outdoor flags; approximately \$1,100 for the annual *Consumer's Report* online; \$100 maximum for free raffle items for BIG Truck Day; \$375 maximum for first grade reader round-up transportation costs for a rough total of \$6,900 to be paid as we have the monies available.

Book sale total \$1,690.95. The Michigan state 2016 Income Tax Return has been filed. Nothing due over what we have already paid. 2017 Friends of the Michigan Libraries dues are paid. Federal 990-n will be filed after 1-8 as they are not ready to accept forms until then. Current balance \$40,545.69.

Membership: We currently have 166 members. FDDL email is live. We have not received any mail on this address to date. Paul continues to forward any queries that come through the library site. Joelle calls every new member to welcome them. Kevin will be helping Joelle keep up with printing the brochures. Now that he will be checking the supply on hand more often we won't run out. Yea, Kevin.

Book Sales: Sales are going well. Book donations are up.

Volunteers: February and March volunteers needs are covered.

Dan Chapman: Two electronic billboards may be coming to Dexter if approved by the school board. These pose a driving hazard and well as visual pollution. Please contact the school board to voice your opinions on this issue.

Adjourned: 8:30 p.m.

Next Meeting: February 28, 2017 at 7:00 p.m. at the library.