

## **Friends of the Dexter District Library Meeting Notes – December 10, 2019**

**Called to Order:** 7:03 p.m. by Kevin Vrsek.

**Present:** Mary Westhoff, President; Kevin Vrsek, Vice-President, Mary Tobin, Treasurer; Paul McCann, Director; Jeanne Bradish; Dan Chapman; Karen Clary; Mara Markovs; Cortney Ophoff; Kathryn Andersen Putnam; Marilyn Raatz; Michael Raatz; H. Neil Reichard; Peg Shearer; Amy Jerome, Secretary.

### **Welcome to Guests.**

**Agenda:** Kevin moved to approve agenda. Mary T. seconded. All in favor, none opposed.

**Minutes:** Approved October 22, 2019 meeting minutes.

**Director's Report:** Paul thanked the Friends for their support of library activities. Highlights of 2019 library activities included: purchase and installation of Marty Davis memorial sculpture; celebration of 10-year anniversary at Alpine Street location; LED light replacement throughout library; planning for flexibility of meeting room spaces; and implementation of laptop and wifi modem loan program. The Library also offered several new electronic resources, including Kanopy and Creative Bug.

In 2019, the Library offered 687 programs, with ~45,000 community member participants. ~1500 guests attended the Summer Reading Program kick off and ~1250 attended Big Truck Day. ~1300 children participated in the Summer Reading Program.

Paul also provided a 2020 wish list that will be discussed at the FDDL meeting in January.

### **New Business**

**Friends brochures:** Amy will follow up with Cortney to locate thumb drive/electronic copy of the brochure and make new copies for display stands and book sales.

**Volunteer of the Year:** The award was presented to outgoing President Mary Westhoff.

**Nominations for 2020 officers:** Kevin Vresk for President and Kantha Gardner for Vice President; retain Mary Tobin and Amy Jerome as Treasurer and Secretary, respectively. Kevin moved for approval of slate of candidates. Mary W. seconded. All in favor, none opposed.

**Old Business:** None.

### **Ongoing Business:**

**Membership:** Two new members joined in November and we are approaching a record 200 members. The 2019 tally of volunteer hours totals to an amazing 1,836. And, Joelle will continue as membership chair in 2020.

**Volunteers:** Yvonne continues to have no trouble filling volunteer spots for book sales, blood drives, and other library events.

**Treasurer's Report:** Please see *Addendum A: State of the FDDL as of December 7, 2019*, as prepared by Mary T.

**Book Sales:** Book sales are great, even though used book donations are down this Fall. There have been the same number of people attending the sales, but fewer books to purchase – somewhat typical for this time of year. We now have three new volunteers in the sorting room.

**Public Comments:** None

**Adjourned:** Kevin moved to adjourn and Jeanne seconded. The meeting was adjourned at 7:45 p.m.

*The next meeting is Tuesday, January 28, 2020 at 7:00 p.m. in the lower level of the library.*

## **Addendum A: State of the FDDL as of December 7, 2019**

- Book donations are now being distributed by a volunteer who delivers books to various locations, including schools.
- 2019 Volunteer of the Year has been selected.
- Board moved to suspend the Fundraising Chair position effective in 2020 until such time as fundraising involves something in addition to book sales.
- Signed up for Amazon Smile program and have received donations in the past two quarters of 2019 (0.5% of eligible purchases).
- Sponsored or contributed to:
  - DDL 10th anniversary celebration refreshments
  - Summer Reading Program (performers, supplies, refreshments, prizes)
  - Toy vehicles for Big Truck Day
  - Sponsorship of movie showings (site license, refreshments, new DVDs)
  - Outdoor flags
  - Consumer Reports database subscription
  - Contribution toward Children's Department programming supplies
  - Purchase of Marty Davis memorial statue
- Approved but not yet purchased/reimbursed:
  - 4 Canva graphic design tool website subscriptions for the DDL (\$500)
  - Purchase of poinsettias for holiday decorating
- January-December 2019 book sales are about \$226 more than 2018.  
Shelf sales as of November 30 are about \$563 lower than 2018.  
At the end of 2019, 2019 overall sales are expected to be about the same as 2018.

January-December 2019 book sales - \$15,267 after state sales tax liability

January-December 2018 book sales - \$15,041 after state sales tax liability

January-November 2019 shelf sales - \$2,579 after state sales tax liability

January-November 2018 shelf sales - \$3,141 after state sales tax liability