

**Dexter District Library
Board of Trustees
Meeting Minutes
March 6, 2017
7:00 p.m.**

Members Present: Pat Cousins, Mike DeAngelo, Barbara Davenport, Cassy Korinek,
James LaVoie, Shelly Vrsek

Members Absent: Donna Palmer, Rosemary Quigley

Others Present: Paul McCann, Library Director
Kim Swoverland, Recording Secretary

President LaVoie called the meeting to order at 7:05 p.m.

LaVoie called for additions/changes to the presented agenda. Cousins moved to approve the agenda as presented. Second by Korinek. A vote was taken. Aye=all, nay=none, absent=3. Motion carried.

DeAngelo entered the meeting at 7:06 p.m.

Public Comment: None.

Friends of the Library Report: McCann reported the recent Friends Used Book Sale on March 4, 2017 brought in \$1,315.15 for the day. At the February 28, 2017 Friends meeting, it was approved to purchase special volunteer badges to recognize volunteers who have worked a certain number of hours.

Consent Agenda:	February Meeting Minutes Treasurer's Report Bills Paid During February 2017 Balance Sheets Director's Report Circulation Statistics Committee Reports
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Davenport moved to approve the consent agenda as presented. Second by Vrsek. LaVoie called for discussion. Questions were answered to the Board's satisfaction. A vote was taken. Aye=all, nay=none, absent=2. Motion carried.

February 2017	
Circulation Statistics	
	February
Adult Books	5588
Young Adult Books	1131
Children's Books	8479
Magazines	251
DVD	4906
Books on CD	981
Music CD	871
Overdrive	1564
Zinio	390
ILL lent out	3300
ILL borrowed	3680
Renewals Workflows	802
Renewals via web	4522
Total	36465
In-house use	1406
Library visits	13464
Reference questions	2522
Items withdrawn	1511
New items added	1306
Total holdings	113479
New cards issued	147
Total card holders	13479
Internet usage	5048
Museum/Park Pass	2
Web site visits	8433
Program attendance	1153
Equipment circ	0
Fax	66

Old Business:

Regarding the City of Dexter DDA issue, McCann reviewed past discussions and explained the circumstances at hand. Davenport and LaVoie also attended the meetings with the DDA and gave their input. After much deliberation, the Board was in agreement they would not opt out of capture if the DDA agrees to enter into a revenue sharing contract. Vrsek moved that if the City expands the DDA to include the Mill Creek Sports property, the Library will not exempt the Library's millages from capture at this time, provided a revenue sharing agreement will be satisfactorily drawn up that requires the City/DDA to remit \$5,000 annually to the Library through our 2022-2023 fiscal year. The agreement will need to include language that preserves the Library's option to exempt its millages in the future should the DDA consider additional expansions, extends its financing plan or pays off debt during the term of the agreement. Additionally, the agreement will clearly state the remittance is based solely on the DDA expansion to include the Mill Creek Sports property. Second by Cousins. LaVoie called for discussion. A vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Regarding the park-side landscaping project, McCann reported that O'Neal Construction will not be serving as general contractor for the project. McCann will need to put the project out to bid and is hopeful the project can still get underway this spring.

The strategic plan is underway and making progress.

New Business:

McCann recently became aware that Library Board Members should take an oath of office prior to entering their duties. The Board was in agreement to take the oath at this point in time. Absent Trustees will take the oath at the next Board meeting they are present. The Oath of Public Officers was read as follows: *I do solemnly swear/affirm that I will support the Constitution of the United States and the Constitution of this state, and that I will faithfully discharge the duties of the office of Trustee of the Dexter District Library to the best of my ability.*

McCann reviewed the most recent information from the City of Dexter Board of Review

SB 959 – Michigan Community Foundation Act and property transfer was provided for the Board's information.

The Policy Committee presented the Amended Rules of Behavior Policy, section 2, item 12 for its First Reading. The changes establish the guidelines for beverages in the Library. The possibility of having secure, conforming drinkware available for purchase will need to be discussed with the Friends of the Library before the final version of the policy changes can be put into place. The Board offered their comments and suggestions for revision to the policy.

Public Comment: None.

Adjournment: The meeting was deemed adjourned at 8:47 p.m.

Respectfully submitted,



Barbara Davenport,
Secretary



Kimberly Swoverland,
Recording Secretary