

## FDDL Meeting Minutes - 22 June

7:20 am - Kevin called to order  
Minutes approved, Agenda approved

### Directors Report

Wall is up, large side is off limits for the next week or so.  
Furniture storage is indeterminate, some will be headed back out.  
Upholstered furniture as well (now with Lysol)  
Quiet room on the second floor is packed with furniture.  
Meeting rooms are currently defacto staff offices.  
A really big shuffle to unwind this.

Changed requirements but we want to be safe for guests and staff.

Some sorting was done today

An example from Friends of the Royal Oak Public Library. Would be good to come up with something similar for posting in the library outside the library facebook library newsletter

Main goal of Dexter Days is doable but we need to determine the details. .

### Mill Creek volunteering

Mill Creek teacher reached out wanting to know if there are opportunities to have socialization / volunteering for students. No idea of availability, time frames, supervision, background clearances, mobility needs, developmental needs, could do Book Sorting, potential liability concerns.

Paul will forward teacher info to Yvonne and I (and Kantha to cc)

### Discussed FDDL Flyer

Front is good

Remove "and T-shirts" from the first paragraph

We should have updates for library facts, Amy will work with Paul on copy

Volunteering list

Add > Sorting Book Donations

Remove > Deliver books to the home-bound

Other Service opportunities, with a line to fill in your own

We need a July meeting for sure, may need to make it 20 July.

Friends room is in good shape, there are at least 20 boxes of stuff in the mechanical room. Need to coordinate with Paul closely on any potential Dexter Daze sale. Library may not be open, MI-OSHA, CDC, and more have some non specific recommendations. Key component is set a date and work backwards for donations and volunteers. If we choose dexter daze maybe they can add info about the sale / donations.

One big remaining question is also a one or two day sale.

Lets plan on 9am eastern on the 30th of June meeting to wrap these details up. We will then hold a special friends meeting to vote on the finalized plan. Kevin to reach out to Cortney and the group to schedule. Will determine then when to vote on this officially as the FDDL board.

The plan is roughly (but certainly negotiable):

1. See what we have now
2. Go through what we have now
3. Pick a Weekend (maybe late June or early July to have a sale - perhaps the original dexter daze weekend (August 13 / 14)
4. How to handle continuing donations the next week or two (could be an overflow)
5. Ask for FDDL Volunteers
6. How do we announce to the public we are accepting donations
7. Accept donations at the front of the library, outside with a tent
8. Sort donations right away with a plan if we are inundated
9. Plan for continuing donations

The number or amount of donations currently in the Friends Room is very manageable (1 long or 2 short days of sorting for a single veteran sorter maybe with 1 helper, which could be myself and Jon or myself and my dad, also a sorter, so that we would not have to distance from each other in the small room because we are from the same family/household/bubble, or Kantha also offered to help with sorting)

2. If it is ok with Paul/in line with library guidelines, I can go in and start working on those donations within the next week or so
3. Not discussed, but my own note is that with only an average number of books on hand currently, waiting until August (i.e. Dexter Daze timing) for a sale would probably be best
4. We still need to discuss the handling of ongoing donations (see #9 as well)
5. We should probably wait to contact volunteers until we have dates on the calendar for a) the donation drive, and b) the sale
6. We still need to discuss announcing our return to the public after dates are selected.
7. We still need to decide on a location/method for the opening of accepting donations possibly on the scale of a donation drive
8. it looked like the large meeting room downstairs was ready for meetings and would work for any large scale donation drive, allowing for spacing between volunteers

9. not discussed, but my own note is that regular volunteer scheduling and involvement is something to ask Paul about

Treasurer > One CD is maturing, hold on to it for now. Likely going to roll it into another CD.

Membership > Couple of new volunteers, one person really interested and with time.

Volunteers > nothing for now but likely soon

Publicity > Next newsletter will be Sept 10th ish.

Meeting called to close at 8:18 by Amy, second by Kantha, all ayes.