



Dexter District Library Board of Trustees

Meeting Minutes

May 2, 2022

7:00 p.m.

Members present: Barbara Davenport, Martha Gregg, Cassy Korinek, James LaVoie
Donna Palmer, Sherry Simpson

Members absent: Rosemary Quigley, Shelly Vrsek

Others present: Alisa Doddie, Lake Trust Credit Union
Paul McCann, Library Director,
Kim Swoverland, Recording Secretary

In President Vrsek's absence, Vice-President Simpson called the meeting to order at 7:05 p.m.

Simpson called for additions/changes to the presented agenda. Palmer moved to approve the meeting agenda as presented. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Simpson called for corrections to the minutes of the April 2022 regular Board Meeting. No corrections were requested. LaVoie moved to approve the minutes from the April 4, 2022 regular Board Meeting as presented. Second by Palmer. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Public Comment: Alisa Doddie introduced herself as a community member who is working to get an initiative on an upcoming ballot for Michigan voters. Doddie is seeking to get signatures on a petition organized by Michiganders for Fair Lending. The petition calls for a law to reduce allowable interest rates on loans to no more than 36% and would assist in disrupting the predatory payday loan industry. Doddie plans to seek petition signatures during the upcoming Friends of the Library Book Sale and invited Library Board members to join her. The Board expressed their appreciation for the information presented. Doddie exited the meeting at 7:19 p.m.

Consent Agenda: Simpson called for consideration of the Consent agenda, including the following: Library Director's narrative report, Friends of the Library report, balance sheets, Michigan Class report, Library statistical report, committee meeting minutes, items from other entities, and patron comments. Davenport moved to approve the Consent agenda. Second by Gregg. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Circulation Statistics: Statistical charts for the month of April 2022 were available for review:

April 2022

Circulation Statistics	April
Adult Books	3988
Young Adult Books	712
Children's Books	8488
Magazines	130
DVD	1863
Books on CD	446
Music CD	240
Realia/Objects/Equip	59
Overdrive	2874
hoopla	1877
Kanopy	516
Renewals via web	1019
Auto-renewals	9491
In-House	2042
Total	33745
Library visits	8831
Reference questions	1731
Items withdrawn	195
New items added	914
Total holdings	112553
New cards issued	75
Total card holders	11794
Internet usage	2093
Museum/Park Pass	12
Web site visits	7956
Program attendance	1234
Fax	38
ILL lent out	1844
ILL borrowed	2887
In-house renewals	345
Unique borrowers	1722

Treasurer's Report: McCann presented the current Treasurer's report. The paid bills for April 2022 were reviewed. Gregg moved to approve the bills paid during the month of April 2022. Second by LaVoie. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Budget Changes: McCann explained the outdoor sculpture being purchased in memory of Pat Cousins would be an appropriate expenditure to put into the Capital Outlay line of the budget. To do so, a budget change would be necessary. Davenport moved to allocate \$5,600.00 from unbudgeted income over expenses to line item 101-901-970 Capital Outlay Improvements to cover the cost of purchase and installation of the sculpture “Summer,” increasing that line’s budgeted balance from \$21,000 to \$26,600. Second by Korinek. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Reimbursements: None.

Personnel: Library staff reaching their anniversary date of hire in the month of May include Adult Reference Librarian, Amy Johnson (13yrs) and Circulation Assistant, Sandy Colson (16yrs). Wage increases for both were included with the January 2022 wage rate adjustments and therefore no Board action was necessary. McCann announced the resignation of Adult Reference Librarian, Emily Murphy, and the return of Adult Reference Librarian, Deborah Bigelow who has been on an extended leave. Additionally, the Library will be re-hiring a Library Page, Olivia Fitzgerald, who will be doing a combination of Page duties and assisting at Circulation when needed. Palmer moved to approve the re-hire of Oliva Fitzgerald at a starting wage of \$10.50/hr. Second by Davenport. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Old Business:

Regarding the memorial for Patricia Cousins, the selected sculpture is intended to be installed prior to the May 14, 2022 event in her honor. The tulip bulbs planted in the terrace area are growing and will hopefully bloom at just the right time for the event.

In the Fall of 2022, the Library will be asking voters for a millage renewal. McCann is in communication with Library attorneys regarding the exact ballot language. McCann provided the Board with a Position Statement regarding Tax Capture approved by the Library Board in January of 2018 that recommends exempting future millages from DDA capture.

Regarding expiring trustee terms, the Library’s attorney is verifying legal options to secure staggered term expirations.

New Business:

The Library Policy Committee recently discussed COVID-related capacity restrictions for meeting room spaces and is recommending to the board for those restrictions to be lifted. McCann presented the Temporary Policy for Indoor Library Programming, Events and Room Use with the adjustments as recommended by the Policy Committee. An edit for clarification was suggested, to make it clear the capacity limits being suspended do not apply to Fire Marshal capacity limits. Davenport moved to approve the amendments to the Temporary Policy for Indoor Library

Programming, Events and Room Use as presented with the suggested edit included. Second by Korinek. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Public Comment: None.

Board Member Comments and Questions: A question was asked about the fans in the Lower Level and in other areas of the Library. McCann explained they were grant-funded and supplied by Ford Motor Company. The filters under the fans are of high quality that remove viruses from the air and therefore reduce the risk of virus transmission in the Library. There was discussion about the AIA architect display in the Lower Level, and discussion regarding TLN. The “fine-free” trend among libraries was also briefly discussed. McCann is attempting to gather statistics to see how eliminating fines changes circulation patterns and if it actually decreases or increases the number of card-holders in delinquent status.

Adjournment: Having completed all items on the agenda, the meeting was deemed adjourned by consensus at 8:48 p.m.

Respectfully submitted,



Barbara Davenport,
Secretary



Kimberly Swoverland,
Recording Secretary