



**Dexter District Library Board of Trustees**  
**Meeting Minutes**  
June 27, 2022  
7:00 p.m.

Members present: Barbara Davenport, Martha Gregg, Donna Palmer,  
Rosemary Quigley, Sherry Simpson, Shelly Vrsek

Members absent: Cassy Korinek, James LaVoie

Others present: Paul McCann, Library Director,  
Kim Swoverland, Recording Secretary  
Erica Perry, Webster Twp. Historical Society

President Vrsek called the meeting to order at 7:03 p.m.

Vrsek called for additions/changes to the presented agenda. McCann noted he had a new notification from the City of Dexter to be added under the consent portion of the agenda, and the consent portion of the agenda should be an action item. Davenport moved to approve the meeting agenda as amended. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Vrsek called for corrections to the minutes of the May 2022 regular Board Meeting. Davenport moved to approve the minutes from the May 2, 2022 regular Board Meeting as presented. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

**Public Comment:** Erica Perry introduced herself as a prior social worker and now a member of the Webster Township Historical Society, seeking to build partnerships with various community groups to benefit Webster Twp. residents with particular focus on the segment of the population who are over the age of 65. Grant money was recently secured from the Ann Arbor Community Foundation to promote “healthy and fulfilling aging” for Webster Twp. seniors. Ms. Perry distributed a pamphlet with information on the various buildings within the Historic Webster Village. Trustees offered a few different ideas, as well as some contact information for other possible sources of partnerships, and thanked Ms. Perry for her time. Ms. Perry exited the meeting at 7:25 p.m.

**Consent Agenda:** Vrsek called for consideration of the Consent agenda, including the following: Library Director’s narrative report, Friends of the Library report, Balance Sheets, Michigan Class report, Library statistical report, Committee meeting minutes, and items from local municipalities. Quigley moved to approve the Consent agenda. Second by Simpson. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Quigley=aye, Vrsek=aye, absent=2. Motion carried.

**Circulation Statistics:** Statistical charts for the month of May 2022 were available for review:

**May 2022**

Circulation Statistics	May
Adult Books	3644
Young Adult Books	663
Children's Books	7778
Magazines	129
DVD	1595
Books on CD	391
Music CD	250
Realia/Objects/Equip	56
Overdrive	3033
hoopla	2042
Kanopy	537
Renewals via web	577
Auto-renewals	9761
In-House	2256
<b>Total</b>	<b>32712</b>
Library visits	8643
Reference questions	1626
Items withdrawn	217
New items added	1021
Total holdings	113105
New cards issued	67
Total card holders	11725
Internet usage	1753
Museum/Park Pass	15
Web site visits	8603
Program attendance	1751
Fax	16
ILL lent out	1563
ILL borrowed	2426
In-house renewals	377
Unique borrowers	1633

**Treasurer's Report:** McCann presented the current Treasurer's report. The paid bills for the months of May and June 2022 were reviewed. Simpson moved to approve the bills paid during the months of May and June 2022. Second by Davenport. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Quigley=aye, Vrsek=aye, absent=2. Motion carried.

**Budget Changes:** Due to various expenses in line 101-901-971 Capital Repairs Annual, McCann suggested a budget allocation of \$10,000 in this line. Davenport moved to allocate \$10,000 from unbudgeted income over expenses to line #101-901-971 Capital Repairs Annual, increasing that line's budgeted balance from \$0 to \$10,000. Second by Gregg. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Quigley=aye, Vrsek=aye, absent=2. Motion carried.

**Reimbursements:** None.

**Personnel:** Library staff reaching their anniversary date of hire in the month of June include Library Pages Sarah Burns, Eliza Colby and Grace Sharon. No Board action was necessary. Library Page Paige O'Connor has submitted her resignation. A new Library Assistant was recently hired to round out the circulation department. Simpson moved to approve the hiring of Julia Janosi at a starting wage of \$12.02/hr. Second by Davenport. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Quigley=aye, Vrsek=aye, absent=2. Motion carried.

### **Old Business:**

Regarding the memorial for Patricia Cousins, the selected sculpture "Summer" was installed in time for the May 14, 2022 gathering at the Library. It was a nicely attended event and an appropriate way to honor Pat's many years of dedication to the Library.

McCann briefly discussed the upcoming millage renewal, and stated how the Friends of the Library can be of service with helping to get the word out.

Regarding expiring trustee terms, the Board has five trustees whose terms will be expiring as of September 30, 2022. McCann has a question out to the Library's attorney and is waiting for the response. In the meantime, the affected townships will be notified of the expiring terms.

The Temporary Meeting Room Use Policy was suggested to be repealed due to the lowered community risk. Davenport moved to repeal the Temporary Meeting Room Use Policy. Second by Gregg. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Quigley=aye, Vrsek=aye, absent=2. Motion carried.

**New Business:** Regarding the upcoming millage renewal request, McCann provided the official ballot language and the resolution for submitting the millage proposal, the full text of which will be included as an addendum to the June 27, 2022 minutes. Having reviewed the full document and ballot language, Palmer moved to approve the resolution and ballot language as presented. Second by Quigley. A roll call vote was taken: Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Quigley=aye, Vrsek=aye, absent=2. Motion carried.

**Public Comment:** None.

**Adjournment:** Having completed all items on the agenda, the meeting was adjourned by consensus at 8:32 p.m.

Respectfully submitted,



Barbara Davenport,  
Secretary



Kimberly Swoverland,  
Recording Secretary

**BOARD OF TRUSTEES OF  
DEXTER DISTRICT LIBRARY**

**RESOLUTION SUBMITTING MILLAGE PROPOSAL**

At a meeting of the Board of Trustees of the Dexter District Library, Counties of Washtenaw and Livingston, State of Michigan, held in the District Library on JUNE 27, 2022 at 7:00 p.m., prevailing Eastern Time.

PRESENT: DAVENPORT, GREGG, PALMER, QUIGLEY, SIMPSON, VRSEK

ABSENT: KORINEK, LAVOIE

The following preamble and resolution were offered by PALMER and supported by QUIGLEY:

WHEREAS, the Dexter District Library (the "District Library") is a District Library subject to the provisions of the District Library Establishment Act, 1989 PA 24, ("DLEA"); and

WHEREAS, the Library Board of the District Library ("Library Board") determines that it is in the best interests and welfare of the District Library and its residents that revenue be authorized for district library purposes; therefore, the District Library has determined to request that voters of the District Library renew the previously authorized millage of .6620 mill that expires in 2022, subject to the applicable Headlee rollbacks, for six (6) years, beginning with the 2023 levy; and

WHEREAS, the Library Board determines that it is in the best interests of the District Library that such millage election be held at an election to be held in the district on November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Library Board approves and certifies that the proposition shown on attached Exhibit A shall be submitted to a vote of the qualified electors of the Dexter District Library, Counties of Washtenaw and Livingston, State of Michigan at an election to be held on Tuesday, November 8, 2022.

2. The Secretary of the Library Board ("Secretary") is hereby directed to file a certified copy of this Resolution with the School District Election Coordinator for the Dexter Communities Schools ("School District Election Coordinator"), the Livingston County Clerk and the Washtenaw County Clerk ("County Clerks") or other entity that is legally responsible for receiving this Resolution in the manner required by law.

3. The Secretary is directed to request that the School District Election Coordinator, the County Clerks, or whoever is authorized by law to publish notice of the close of registration

in the manner required by law. *The District Library Establishment Act requires that the notice of close of registration contain the ballot language of the proposal attached as Exhibit A to this Resolution.*

4. The Secretary is directed to request the School District Election Coordinator, the County Clerks or the person who is authorized by law to publish notice of the election in the manner required by law.

5. The Secretary shall work with the School District Election Coordinator for the Dexter Communities Schools, the County Clerks or other person who is legally responsible for receiving this Resolution and preparing the ballots to have prepared and printed, as provided by law, ballots for submitting said proposition.

6. The President of the Library Board is authorized to make any non-substantive changes to the proposed ballot language or notices authorized by this Resolution if said changes comply with the Michigan Election law and are consistent with the law governing district libraries.

7. The Treasurer of the Library Board is hereby directed to pay, to the extent required by law, the costs of conducting the election required by this Resolution and by law.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

AYES: Members: DAVENPORT, GREGG, PALMER, QUIGLEY, SIMPSON, VRSEK

NAYS: Members: NONE

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN            )  
  )  
COUNTY OF WASHTENAW    )

I, the Secretary of the Library Board of the Dexter District Library, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Library Board of the Dexter District Library, County of Washtenaw, State of Michigan, at a meeting held on JUNE 27, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

, Secretary

EXHIBIT A

**Library Millage Renewal**

Shall the Dexter District Library, Counties of Washtenaw and Livingston, be authorized to levy annually a renewal of the previously voted increase in the tax limitation, which expires in 2022, in an amount not to exceed .6620 mill (\$0.6620 on each \$1,000 of taxable value) against all taxable property within the Dexter District Library district for a period of six (6) years, 2023 to 2028, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Dexter District Library will collect if the millage is approved and levied in the 2023 calendar year is approximately \$1,072,000.

Yes

No

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