



Dexter District Library Board of Trustees

Meeting Minutes

March 6, 2023

7:00 p.m.

Members present: Jamie Estill, Martha Gregg, Cassy Korinek, Jim LaVoie (entered at 7:14 pm), Sherry Simpson, Shelly Vrsek

Members absent: Barbara Davenport, Donna Palmer

Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:01 p.m.

Vrsek called for additions/changes to the presented agenda. No changes or additions were requested. Gregg moved to approve the meeting agenda as presented. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Vrsek called for corrections to the minutes of the February 6, 2023 regular Board Meeting. One correction was requested and made. Simpson moved to approve the corrected minutes from the February 6, 2023 regular Board Meeting as presented. Second by Estill. A voice vote. Aye=all, nay=none, absent=3. Motion carried.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments.

Jim LaVoie entered at 7:14 pm.

Korinek moved to approve the Consent agenda. Second by Gregg. A roll call vote was taken. Estill=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Simpson=aye, Vrsek=aye, absent=2. Motion carried.

Circulation Statistics: Statistical charts for the month of February 2023 were available for review. The chart appears at the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The paid bills for the month of February were reviewed. Simpson moved to approve the bills paid in the month of February. Second by LaVoie. A roll call vote was taken. Estill=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Simpson=aye, Vrsek=aye, absent=2. Motion carried.

Budget Changes: None

Reimbursement: None

Personnel: There are no anniversaries in the month of March. The Library hired Cathy Van Camp as a part-time Adult Reference Librarian starting at \$21.00/hour starting February 10, 2023. LaVoie moved to approve the hiring of Cathy Van Camp at a starting wage of \$21.00/hour. Second by Simpson. Estill=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Simpson=aye, Vrsek=aye, absent=2. Motion carried.

Youth Reference Librarian Elizabeth Stauch put in her resignation to take a full-time job offer with another library and her last day was March 3, 2023.

Old Business:

Vrsek is still waiting on completed Director's Evaluations from Board Members in order to compile the report so there is no report at this time.

The Strategic Planning RFP is ready to be released, but there is still some work that needs to be done in order to figure out the best place to post the RFP in order to get the best possible responses.

An inventory has been done for the meeting room audiovisual replacement project and a RFP is being created.

The second floor lighting replacement is temporarily on hold. The canister lights have been converted to LED, but we still need to meet with Hopp regarding replacing the light fixtures above the fiction section.


New Business: None

Public Comment: None

Board Member Comments: LaVoie asked if there was any more information regarding Webster Township Historical Society's request. This is still being worked on in the policy committee and will also be worked during the Strategic Planning process.

Adjournment: Having completed all items on the agenda, Simpson moved to adjourn at 8:07 pm. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Respectfully submitted,



Cassy Korinek,
Interim Secretary



Michelle Joppeck,
Recording Secretary

Circulation Statistics

February 2023

Circulation Statistics	February
Adult Books	3612
Young Adult Books	408
Children's Books	7618
Magazines	115
DVD	1259
Books on CD	307
Music CD	252
Realia/Objects/Equip	44
Overdrive	3365
hoopla	1955
Kanopy	384
Auto-renewals	7962
In-House	1785
Total	29066
Library visits	8046
Reference questions	1799
Items withdrawn	345
New items added	720
Total holdings	114293
New cards issued	98
Total card holders	10991
Internet usage	1498
Museum/Park Pass	5
Web site visits	9796
Program attendance	1209
Fax	19
ILL lent out	1690
ILL borrowed	2399
Renewals via web	963
Unique borrowers	1628