



Dexter District Library Board of Trustees

Meeting Minutes

November 4, 2024

7:00 p.m.

Members present: James Estill, Jim LaVoie, Donna Palmer, Sherry Simpson, Shelly Vrsek
Members absent: Barbara Davenport, Martha Gregg, Cassy Korinek
Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:01 p.m.

The Oath of Office was taken by LaVoie and Palmer.

Vrsek called for additions/changes to the presented agenda. No changes or additions were requested. Simpson moved to approve the meeting agenda as presented. Second by LaVoie. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Vrsek called for corrections to the minutes of the October 7, 2024 regular Board Meeting. No corrections were requested. Due to the absence of the LaVoie and Palmer for the October 7, 2024 meeting, approval of the minutes was postponed until the next meeting.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Estill moved to approve the Consent agenda. Second by Simpson. A roll call vote was taken. Vrsek=aye, Simpson=aye, Palmer=aye, LaVoie=aye, Estill=aye, absent=3. Motion carried.

Circulation Statistics: Statistical charts for the month of October 2024 were available for review. The statistics are appended to the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Palmer moved to approve the bills paid since the last board meeting. Second by LaVoie. A roll call vote was taken. Estill=aye, LaVoie=aye, Palmer=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

Budget Changes: None

Reimbursement: None

Personnel: Library staff who reach their anniversary date of hire in the month of November include Library Assistants Jane Anderson (8 years) and Ann Smart (18 years), Substitute Library Assistant Jane Hamilton (8 years), and Adult Reference Librarian Deborah Bigelow (9 years). All were included in the 2024 wage rate adjustments therefore no Board action was necessary.

Old Business:

McCann will work with the Finance Committee regarding the minimum wage changes. McCann has been thinking about how to best handle the scenario and will be consulting the attorneys regarding some ideas.

The Strategic Plan and the elevator service contract were discussed during the Consent Agenda.

Due to the limited rain received recently, the erosion has not been exacerbated.

New Business:


The proposed 2025 Library Closing schedule, 2025 Paid Holiday schedule, and 2025 Board Meeting schedules were included in the Board packet. Simpson moved to approve the 2025 Library Closing schedule, 2025 Paid Holiday schedule, and the 2025 Board Meeting schedule as presented. Second by Palmer. A roll call vote was taken. Palmer=aye, LaVoie=aye, Simpson=aye, Estill=aye, Vrsek=aye, absent=3. Motion carried.

Public Comment: None

Board Member Comments: None

Adjournment: Having completed all items on the agenda, Estill moved to adjourn at 8:05 pm. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Respectfully submitted,


Jim LaVoie,
Acting Secretary


Michelle Joppeck,
Recording Secretary

October 2024	
Circulation Statistics	October
Adult Books	3844
Young Adult Books	599
Children's Books	8770
Magazines	69
DVD	1550
Books on CD	353
Music CD	183
Realia/Objects/Equip	49
Overdrive	4160
hoopla	2314
Kanopy	546
Staff/Patron renewals	1464
Auto-renewals	8808
In-House	1060
Total	33769
Library visits	11694
Reference questions	2070
Items withdrawn	1670
New items added	733
Total holdings	118679
New cards issued	61
Total card holders	11021
Internet usage	1406
Museum/Park Pass	17
Web site visits	9560
Program attendance	1708
Fax	14
ILL lent out	1739
ILL borrowed	2742
Unique borrowers	1802
Study Room Use	201