

Dexter District Library
Board of Trustees
Meeting Minutes
September 5, 2017
7:00 p.m.

Members Present: Pat Cousins, Barbara Davenport, James LaVoie,
Shelly Vrsek

Members Absent: Mike DeAngelo, Cassy Korinek, Donna Palmer and Rosemary Quigley

Others Present: Paul McCann, Library Director

President LaVoie called the meeting to order at 7:01 pm. Due to the lack of a quorum, the Library Board reviewed informational items from the Board packet.

The Board instructed McCann to schedule a meeting for Monday, September 11 at 7:00 pm to obtain a quorum and entertain action items originally scheduled for the current meeting.

Public Comment: None.

Friends Report: McCann presented the report from Friends Treasurer Michael Raatz, which noted the Friends sold \$3,858.87 worth of books over the Dexter Daze sale dates.

Treasurer's Report: Will be reviewed and bills approved at the September 11, 2017 meeting.

Director's Report: The written Director's Report for September 2017 was reviewed.

Personnel: McCann informed the Board that Mary Graulich (23 yrs.), Circulation Supervisor; Kathy Ratliff (2 yrs.), Youth Librarian Assistant; and Susan Kidd (1 yr.), Circulation Assistant, all will reach their anniversary of hire dates in September 2017. No board action was required for any employees due to the wage rate adjustment schedule accomplished in January 2017.

Statistics: McCann reviewed the director's report for August. Due to the improving economy, circulation of Library materials has slowed slightly. The Library will likely not see over 500,000 items borrowed this year, which will be the first time in the last six years. However, use of the Library remains robust. McCann noted over 20,000 people visited the Library in August. This represents one visit per capita for our service population in a single month. The statistical report is appended to the end of the minutes.

Committee Reports:

There was no Policy Committee Meeting in August 2017.

There was no Finance Committee Meeting in August 2017.

There was no Facilities Committee Meeting in August 2017.

Old Business:

McCann will follow up with the City and Schools for Board member appointments.

New Business:

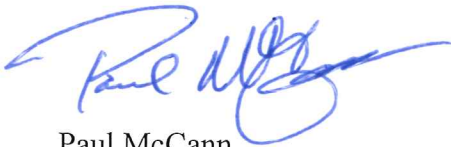
Public Comment: None.

Having reached the end of the agenda, the meeting was deemed adjourned at 8:00 pm.

Respectfully submitted,



Barbara Davenport,
Secretary



Paul McCann,
Recording Secretary

August 2017	
Circulation Statistics	
	August
Adult Books	6465
Young Adult Books	1750
Children's Books	11747
Magazines	256
DVD	5624
Books on CD	1265
Music CD	1082
Realia/Objects/Equip	7
Overdrive	1940
RBDigital magazines	259
ILL lent out	3434
ILL borrowed	4374
Renewals Workflows	1218
Renewals via web	4374
Total	43795
In-house use	1965
Library visits	20109
Reference questions	3151
Items withdrawn	1180
New items added	1305
Total holdings	110978
New cards issued	115
Total card holders	11784
Internet usage	4436
Museum/Park Pass	4
Web site visits	10138
Program attendance	2477
Fax	96