

## **Friends of the Dexter District Library – January 23, 2018**

**Call to Order:** 7:00 p.m.

**Present:** Mary Westhoff, President; Kevin Vrsek, Vice-President; Kathy Nesbitt, Secretary; Mary Tobin, Treasurer; Paul McCann, Director; Jeanne Bradish, Publicity; Kantha Gardner, Fundraising; Joelle Moroz, Membership; Dan Chapman; Michael Raatz; Amy Jerome

**Agenda:** One spelling correction and two officer name changes were needed. Agenda approved.

**Minutes:** One spelling correction. Approved.

**Welcome** to our guest Amy Jerome.

**Director's Report:** January is rolling along. Kinder Concert attendance was 180 parents and children. This was a larger than expected turnout but very welcome.

There has been a slight dip in circulation numbers due to the expanding economy.

Story times fairly full and doing well.

Paul and Cortney are looking at removing the desk and file cabinet from the Friends room to add more shelving. Paul will work with Cortney.

There has been a request from a couple of high school students for a donation of 40 young adult and adult books for establishing a small free library at the Washtenaw County Community Mental Health Clinic. This would be the seed collection for that library. People could take a book and leave a book. Cortney may have a "donated by" stamp to use for those donations.

The Library is looking at adding a free library to the patio this summer.

**Merit Award:** The application for the Friends of Michigan Libraries Outstanding Friends Merit Award has been submitted. We have had no reply as yet.

**New Business:** Joelle suggested we initiate a board member officer in training program. An interested member could shadow an officer to learn what is involved in that position. This sounds like a wonderful idea and we will pursue this. A Leadership Development Committee will be formed to support ongoing membership efforts to shadow the board. Peg Shearer may be interested in this. Amy Jerome will become a member. Jeanne will ask for additional members in the newsletter.

Michael suggested we buy the treasurer a computer and the appropriate software for the job. This computer would stay with the position and be passed on to subsequent treasurers. It would be a dedicated computer for the Friends' business only. Office Suite can be purchased from TechSoup.com, a group that supports 501c3 groups for \$40. A backup system such as the

Cloud, Box, or Google should also be pursued. A motion was made and seconded to authorize up to \$1000 for a computer and appropriate software and hardware.

**Membership:** Seven members to receive pins this year – four gold pins and three bronze pins - 492 hours. All new members are invited to the meetings. Members get one hour of credit for attending the meetings. Officers should track their administrative time and let Joelle know their hours.

**Book Sales:** January book sale was flat, but we did well considering the very cold weather. Donations are on the high side of average. Three sorters resigned after the holidays and she needs more sorters.

**Volunteers:** Volunteers are lined up for the next several events. Carolyn will be out of town for a while, but can be reached by email.

**Treasurer:** Two CDs are coming due. Should we combine them, roll them over, change to another bank? Mary would like some direction. She will check the rates at Old National, TCF and Chelsea State Bank and we will revisit this in February.

Membership dues for the Dexter Chamber of Commerce are due. We will stay with the membership level.

Book Sales for January were \$1,519.65. Checking account balance is \$10,798.60.

**Adjourned:** 8:15 p.m.

**Next meeting February 27<sup>th</sup> at 7:00 p.m. in the lower level of the library**