

Dexter District Library
Board of Trustees
Meeting Minutes
April 2, 2018
7:00 p.m.

Members Present: Pat Cousins, Barbara Davenport, Cassy Korinek,
Rosemary Quigley, Donna Palmer, and Shelly Vrsek

Members Absent: James LaVoie and Mike DeAngelo

Others Present: Paul McCann, Library Director
Summer Powers, Recording Secretary

Vrsek called the meeting to order at 7:02 pm.

Vrsek called for the approval of the agenda. Palmer motioned to approve the April 2, 2018 Board Meeting agenda. Seconded by Korinek. A vote was taken. Aye=all, nay=none. Absent=3. Motion carried.

Vrsek called for the approval of the March Board meeting minutes. Korinek motioned to approve the March Board meeting minutes. Seconded by Davenport. A vote was taken. Aye=all, nay=none. Absent=3. Motion carried.

Public Comment: None.

Cousins arrived at 7:06 pm.

Friends Report: McCann presented the Friends Report. The April book sale will take place Saturday, April 7, 2018. The March book sale made \$1,130. The Marty Davis Memorial has accrued \$720. The Friends closed two CDs at Chelsea State Bank and opened one at TCF.

Treasurer's Report: The Board reviewed the written Treasurer's Report for April 2018.

Vrsek called for the approval of bills paid during March 2018. Quigley moved to approve the bills paid in February 2018. Seconded by Davenport. A vote was taken. Aye=all, nay=none. Absent=2. Motion carried.

The Board reviewed the final Balance Sheets for February 2018 and the draft Balance Sheets for March 2018.

Budget Changes: None.

Reimbursements: None.

Director's Report: The Board reviewed the written Director's Report for April 2018.

Circulation statistics for March 2018:

March 2018	
Circulation Statistics	
	March
Adult Books	6024
Young Adult Books	1516
Children's Books	11680
Magazines	206
DVD	5268
Books on CD	1141
Music CD	983
Realia/Objects/Equip	319
Overdrive	2021
hoopla	514
RBDigital magazines	553
ILL lent out	3652
ILL borrowed	3923
Renewals Workflows	996
Renewals via web	4708
Total	43504
In-house use	1882
Library visits	14791
Reference questions	3382
Items withdrawn	502
New items added	1274
Total holdings	108768
New cards issued	162
Total card holders	11673
Internet usage	4631
Museum/Park Pass	11
Web site visits	22654
Program attendance	1748
Fax	71

Event calendars for Youth, Teen, and Adult programs in April 2018 were included at the end of the packet.

The Board reviewed the House Bill 5618, concerning state library funding.

Personnel: Anniversaries include Deborah Bigelow, Adult Reference Librarian, and Krista Pedersen, Children’s Librarian. No Board action was needed due to the January 2018 wage rate adjustment.

Director’s Evaluation: The Board reviewed the compiled result of the 2017 Director’s Evaluation. The Board thanked McCann for his continued efforts, hard work and leadership. Davenport moved to approve a 3% salary increase, retroactive to McCann’s anniversary date in

December 2017, as budgeted by the Finance Committee. Second by Quigley. A vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Committee Reports:

The Finance Committee did not meet in March 2018.

The Board reviewed the Facilities Committee minutes from the March 28, 2018 meeting.

The Policy Committee did not meet in March 2018.

Old Business: The Board did a second reading of the updated Rules of Behavior Policy.

Quigley moved to approve the updated Rules of Behavior Policy. Seconded by Korinek. A vote was taken. Aye=all, nay=none. Absent=2. Motion carried.

New Business: None.

Public Comment: None.

Board Member Comments: Quigley informed the Board of an event for the Dexter Senior Center, the Bluegrass Bash.

Having reached the end of the agenda, the Board adjourned at 8:06 pm.

Respectfully submitted,



Barbara Davenport,
Secretary



Summer Powers,
Recording Secretary