<div align="center">**Dexter District Library**
Internet Access and Safety Policy</div>

Welcome to the Dexter District Library's Internet Access. To maximize availability to this resource, and to ensure fair accessibility for all, please follow the rules, procedures and guidelines listed in this policy.

Statement of Purpose

In response to advances in technology and the changing needs of the community, the Dexter District Library endeavors to develop collections, resources, and services that meet the cultural, informational, recreational, and educational needs of its patron population. It is within this context that the Dexter District Library offers access to the Internet.

The Dexter District Library does not monitor and has no control over the information accessed through the Internet and cannot be held responsible for its authority. The Internet is a global entity with a highly diverse user population and it is each patron's responsibility to use this resource wisely.

Internet Safety Policy & Access to Information

The Dexter District Library cannot fully protect people from information available on the Internet, which some individuals might find offensive. The Internet contains explicit material and other information resources, which an individual may personally find controversial or inappropriate. The Library employs a filtering solution to prevent children from accessing obscene materials as well as materials that are sexually explicit and/or harmful to minors. Parents or guardians, not the Library or its staff, are responsible for the Internet information selected and/or accessed by their children beyond the Library's filtering capability. It is up to the Parents or Guardians to inform their children about the dangers of online communication such as chat, email, and forums. Parents -- and only parents -- may further restrict their children -- and only their children -- from access to Internet resources, including e-mail and chat rooms, accessible through the Library. Public Act 212 of 2000 requires libraries to prevent minors from accessing obscene materials and materials that are sexually explicit and harmful to minors.

Hacking and other forms of illegal activity are not permitted per section 4 of the "**Dexter District Library Rules for Internet Use."** A user's personal information (sites visited, passwords, files created/modified, etc) is kept confidential via hard drive wiping software that erases anything done by the user after the user ends each session.

Library staff cannot provide personal training concerning Internet computer jargon or personal computer use. The Library staff can get individuals started, offer suggestions on search strategies

and answer general questions. The Library does offer introductory computer classes covering basic skills and concepts.

Copyright

In an effort to limit its liability, the Dexter District Library will uphold the Digital Millennium Copyright Act of 1998 (DMCA).   The Library has appointed its Director, Paul McCann, as the designated copyright agent. The designated agent shall be responsible for taking down and investigating all complaints of copyright violations. If, after due investigation, it is determined that a user of the Dexter District Library's Internet services has infringed upon a copyright in violation of the DMCA and the user refuses to remove the infringing work, remedy the situation or shows a pattern of repeated copyright infringements, the user will lose the privilege of using the Dexter District Library's Internet services.

To notify the Library of copyright infringement, a copyright owner must submit a written letter stating the following:

The identity of the person making the complaint the name of an agent authorized to act on behalf of the copyright owner a list of copyrighted works affected identification of infringing material which is to be removed complaining party's contact information statement of good faith that material is infringing on a copyright.

The Library's agent can be contacted at:
        Paul McCann, Library Director
        DMCA Takedown Notification
        Dexter District Library
        3255 Alpine St.
        Dexter, MI 48130
        phone: (734) 426-4477
        fax: (734) 426-1217

Upon notification the Library's agent shall the Library shall act to remove or disable access to the infringing material pending the results of the investigation. The Library and its agent shall not be liable for "good faith, take down" requests. Questions or concerns regarding this policy may be forwarded to the Library's copyright agent.

Revised and Approved by The Dexter District Library Board of Trustees 10/1/2000; Revised October 2, 2000, Revised [date of final approval]

Dexter District Library Rules for Internet Use

1. The user agrees to take proper care of all hardware, software, documentation and all other equipment that are the property of the Dexter District Library.

2. The user agrees to observe all copyright laws. Users agree not to duplicate any computer software or documentation provided by the Library that is not public domain.

3. Patron files left on public computers are automatically deleted upon session end and CANNOT be recovered. Files that patrons wish to keep must be saved on a removable storage device. Alternatively, patrons may email themselves copies of files for storage.

4. Dexter District Library computers and networks shall not be used to intentionally disrupt any part of the Internet, the Library's networks, or any equipment or system forming the connection to the Internet.

5. No user shall transmit any communication where the meaning of the message, or its transmission or distribution, would violate any applicable state or federal law, statute or regulation.

6. No user shall use Dexter Library materials or equipment to mass distribute or otherwise intrusively broadcast any message over the Internet, including but not limited to advertising.

7. Users shall not use the Dexter Library connection to the Internet to violate any local, state, or federal law.

8. Users shall not access another individual or organization's private files, materials, or information without permission.

9. The Dexter District Library reserves the right to deny Internet access to any person found to be in violation of this General Internet Usage Policy, and any addendums adopted by the Board of Trustees of the Dexter District Library, or their designees.

Procedures for Internet Use

1. Patrons may use their library card/pin to sign up at any available computer. If all computers are full, they may use the signup stations to make a reservation. If a patron does not have a card, a temporary guest pass will be provided.

Library rules.

1. Computer usage time is allocated in one hour (adult) or half-hour (teen/children) blocks. If no one is waiting to use a terminal at the end of a user's allocated time, the user may continue using the equipment until another patron requests its use.

2. Printers will be provided. Charges for printing will be applied.

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3. Users may download files from the Internet to their own removable storage. Flash drives for purchase will be available at the circulation desk.

4. Users are financially responsible for any damage to the hardware or software.

5. Users are required to follow the "Dexter District Library Rules for Internet Use."

6. Patrons may access e-mail and chat rooms through the general Internet connection. The Library will not provide e-mail or chat accounts for individuals and patrons may not reset Internet browser software parameters to access e-mail or chat rooms. Parents or guardians of minor children are responsible for informing their children about the dangers of online communication such as chat, email, and public forums.