

## **Friends of the Dexter District Library – February 27, 2018**

**Call to Order:** 7:03 p.m.

**Present:** Mary Westhoff, President; Kevin Vrsek, Vice-President; Kathy Nesbitt, Secretary; Paul McCann, Director; Jeanne Bradish, Publicity; Cortney Ophoff, Book Sales; Joelle Moroz, Membership; Jessica Dorow; Kathleen Meindel; Dan Chapman; Amy Jerome; Jim LaVoie, Library Board; Peg Shearer

**Agenda:** Change name of publicity chair; add Jim LaVoie under new business

**Minutes:** Approved. Motion Jeanne Bradish, Second Joelle Moroz.

**Director's Report:** New shelving has been installed in the Friends Room.

Two boxes of books have been donated to establish a small free library at the Washtenaw County Community Mental Health Clinic.

A box from Dell Computer has arrived for Mary. It is waiting for her in the office.

Newsletter going out next week.

Software change for the consortium will take place simultaneously on Memorial Day Weekend. The library will be closed during this time to facilitate the migration of data. This is a big challenge as each library has different requirements.

Cleaning service asked that we keep the weight down on things we are throwing away. Screen donated items for mold, insect damage, etc.

The Summer Reading Program kicks off Monday, June 18<sup>th</sup>. Big Truck Day is Friday, June 29<sup>th</sup>.

May will be focused on training for the staff on the new system.

Walk through will be scheduled for mid-March or mid-April.

Spring break is March 26 through April 3.

**New Business:** Marty Davis recently passed away. She was an outstanding volunteer and supporter of the library for many years. The Friends has been designated for donations by the family. \$210 has been received to date. This will be held in the office for a period of time to give others a chance to donate. An

article honoring Marty will appear in the library newsletter. Jeanne will also put an article honoring Marty in the Friends newsletter. Dan suggested that one idea for the money would be to buy a statue for the new patio – possibly one of a child reading.

Library Workers Day is April 10<sup>th</sup>. The Friends will donate treats for the staff and present a card to honor them. Paul will purchase the treats and give us the bill. He will try for something that will last for two days so that all the staff gets to participate and aim for something on the healthy side rather than simply sweet.

Request from Mary Tobin to close the two mature CDs and add \$5000 to open a new CD at TCF Bank. They are offering a promotion that gives us the best interest rate. This would be a CD for 26 months. Dan made motion that we do this. Jeanne seconded. Motion approved.

Jim LaVoie from the Library Board spoke about the memorial for Marty Davis and encouraged the Friends to donate.

**Old Business:** No news on the Merit Award. It looks like the announcement will be made at the annual meeting in the next couple of months. Nothing is posted on their website.

New computer for the treasurer authorized in January has arrived. Mary will set it up and download the pertinent software. This will be a real plus for Mary and our future treasurers.

**Treasurer:** Book sales totaled \$1,605.90. Computer plus mouse, laptop bag, software, external hard drive totaled \$709.93. Current fund balance is \$52,493.13. The total to be invested in the new CD will be \$15,135.89. Motion for this approved under new business.

**Membership:** Five new members this month. Joelle made 50 emails and 6 phone calls to inactive members. Five requested to remain on the list and five asked to be placed on the inactive list. She had no response from 46 people. 24 people had no record of volunteering from 2010 to 2015. She asked for permission to transfer the 29 people to the inactive list. Mary made a motion for transfer that was seconded by Kevin. Motion approved. We have 180 members on our roster. Joelle re-evaluates the list every 3 years. This makes for a more manageable email list.

The Leadership Committee will set up the structure for a buddy system to let interested volunteers learn about our various positions and shadow officers to see if they would be interested in running for office at some point. It would also encourage participation in the Friends. Amy Jerome, Joelle Moroz, and Peg Shearer are currently on the committee. Jessica Dorow and Kathleen Meindel expressed an interest in joining the committee. Cortney will try to participate if she can work it into her schedule. Joelle will work with everyone to set up a time and date for their first meeting. They should be able to set up this structure in a couple of meetings.

Recognition letters/badges will go out so that they are received by April 20th. Nine volunteers were awarded either silver or gold badges this year.

**Book Sales:** Things are going well. The addition of the new shelving has helped a lot. Things are being moved around and reorganized. They will reorganize again in June. The goal is to make things more available.

Donations are down for children's books. That usually means a decrease in overall sales.

Paul asked if Cortney would like to use the large room for the sale. She is ok for now in smaller room, but will consider a move. She will work with Summer to give her plenty of lead time for scheduling this.

Extra books go to Mitchell School in Ann Arbor. This is a school for disadvantaged kids. The donations give these kids a chance to take home a book or two of their own.

**Volunteers:** Carolyn has volunteers lined up for March. She will begin working on March and April volunteers.

**Adjourned:** 8:50 p.m. Motion to adjourn made by Kevin, seconded by Jeanne. Motion passed.

**Next meeting April 24<sup>th</sup> at 7:00 p.m. in the lower level of the library.**