

## **Friends of the Dexter District Library – June 26, 2018**

**Call to Order:** 7:05 p.m.

**Present:** Mary Westhoff, President; Kevin Vrsek, Vice-President; Kathy Nesbitt, Secretary; Mary Tobin, Treasurer; Paul McCann, Director, Jeanne Bradish, Publicity; Cortney Ophoff, Book Sales; Carolyn Tyson, Volunteers; Dan Chapman; Michael Raatz; Marilyn Raatz; Amy Jerome

**Agenda:** Under Treasurer add apply for grant from the Dexter Community Fund and discuss promoting memorial donations

Under New Business add 2018 and future years

**Director's Report:** About one thousand people came for the Summer Reading Kickoff. Theme this year is Libraries Rock.

Friday June 29<sup>th</sup> is Big Truck Day. Twenty-five thousand people have viewed this event on Facebook. Seven hundred have expressed interest in attending.

Things are going well in the summer reading program. Events are well attended.

The library could use some help with gardening tasks. Carolyn will coordinate this with Paul to try and get interested volunteers to help.

Donations have been made to the library for the Free Library to be built near the patio. In order to be certified as a Free Library we would need to register. There is a fee for this, but it is unclear if this is an annual or a one-time-only fee. There are several free libraries around the area. The one on Baker Road is quite nice and Paul will design one that is similar to it. Cortney stated that the book sale volunteers could not handle this additional task, but surplus books from the sale stocks would be donated. Library staff will monitor the Free Library.

TCF donated \$200 to the summer reading program.

The usual trucks will be assembled for Big Truck Day. Marilyn Raatz will be the volunteer captain. Dexter Public Works will be bringing their new leaf vacuum truck. It is quite impressive and will be a nice addition to the array of trucks. Pete the Cat is this year's guest celebrity.

**New Business:** Michael proposed several items for consideration on our wish list based on our average income. First item up for consideration was story time lamps. This would allow the librarian to turn off the overhead lights making for a softer lighting environment for story time. Jeanne moved we approve the purchase of the lamps at a cost of \$400. Carolyn seconded the motion. The motion passed with no one opposed.

The second item discussed was the Play table. This is a computerized touch screen surface table for playing games. It would be placed in the children's area. It is designed to withstand heavy play by children. The Friends had many questions about how it worked, would there be other brands that might be cheaper, etc. Paul will get back to us with answers to the questions. Mary W. made a motion to purchase a game table for up to \$7000. Kevin seconded the motion. Motion passed with 4 yes votes, one no vote and one abstention.

The third item discussed was sponsoring the Zinio magazine subscription. This is a digital magazine subscription that library patrons can access. Digital media is heavily used. Usage is equal to print media usage. It does require an annual subscription fee. Next year's fee would be \$3100. If we support this our name would appear as the sponsor. However, the question arose whether we should commit to ongoing yearly expenditures. Should our income fall and we were unable to honor our commitment it could leave the library in an awkward position of having to cover for us. Jeanne made a motion to table this until the next meeting to give the members

time to think about whether we really want to commit to this kind of expenditure. Mary T seconded the motion. The motion passed 4 votes to 3 votes.

The fourth item discussed was contributing to the Library's newsletter. It costs roughly \$27,000 to \$30,000 per year to mail the newsletter to all Dexter residents. This includes production and mailing costs. Mailing allows us to reach residents not currently using the library and hopefully get them to utilize this resource. Michael suggested we consider a donation of \$3900 for this. Mary T made a motion to table this for future discussion. Kevin seconded the motion. It passed unanimously.

**Treasurer:** We have received \$1560 in donations for the Martha Davis memorial. Dan, Kevin and Mary W. will get together to find an appropriate sculpture and bring their suggestions to the board for a vote.

June book sales were \$1,465.60. May's book sale was \$1,264.26. Sherri Munson turned in \$80.00 in May for consignment sales of records.

The CD maturing in August will be put into a savings account. Plans have been made for the CD maturing in September.

**Book Sales:** Things are going well getting ready for the August sale. Cortney does need lots of boxes with lids either paper boxes or file boxes.

**Volunteers:** Carolyn will work on volunteers for the August sale, August 9th-11<sup>th</sup>. Set up and Friends pre-sale are the 9<sup>th</sup>. Sale is the 10<sup>th</sup> from 12-6 p.m. and 11<sup>th</sup> from 9 a.m. to 3 p.m. with the bag sale from 3:15 p.m. to 4:15 p.m. Cleanup is Sunday the 12<sup>th</sup> from 1 p.m. till finished which is usually around 3 p.m. We need 10 people for setup. Carolyn will try to get the scouts to come again. They have been very helpful in the past. We need 3 or more people able to lift the boxes of books on setup and cleanup days. Mary T, Cortney and Jeanne will be there during the sale.

**Ongoing Business:** Discussion of Leadership Development Plan. Mary W. will contact Kantha and get the current job descriptions from her. She will then send those descriptions to the office holders for editing. Committee chairs also need current job descriptions. These will then be posted on our website so people can decide what positions they might like to pursue. The fundraising position should probably become the Book Sale Co-Chairman. This may require a change in the bylaws. The positions of president and secretary are up for election this December. Those of us not able to continue on the board should notify people soon so we can be pursuing replacements. Normally the Vice-President moves up to President and a new Vice-President is then elected.

**Adjournment:** Jeanne moved and Mary W. seconded a motion to adjourn. Motion carried unanimously. Meeting was closed at 8:40 p.m.

**Next meeting is Tuesday, September 25, 2018 at 7:00 p.m. in the lower level of the library.**