

January 2023 FDDL Meeting Minutes
Meeting called to order at 7:07 p.m.

Attendees: Kantha Gardner, Bud Haynes, Amy Jerome, Paul McCann, Cortney Ophoff, Kim Swoverland, Mary Tobin, Kevin Vrsek

The meeting minutes from December 2022 were reviewed and approved by consensus.

The presented agenda for the January 2023 meeting was reviewed and approved by consensus.

Director's Report: Paul noted the Library building is approaching 14 years open to the public, therefore multiple operating systems with 10, 15, or 20 year life spans are beginning to need repair and/or replacement. Current and future HVAC/boiler issues will be costly. Light fixtures on the 2nd floor are scheduled for replacement. Children's librarians would like to bring back the toys that were removed and put into storage during COVID. To reduce the chances of illness, an effective method of cleaning the toys will be necessary. Installation of a dishwasher and/or laundry equipment will be too expensive to retrofit the plumbing and electrical, but a UV sterilization unit may be possible with financial support from the Friends. The Children's Department would also like to purchase a play table. Support was unanimously stated for the Friends to fund both a UV sterilization unit and a new play table. Paul reported the month of December had good attendance at programs and good daily foot traffic.

New Business – Secretary and Publicity positions: Charles “Bud” Haynes and Kim Swoverland introduced themselves and gave a quick summary of their background and impetus for joining the Friends. Kantha motions, Kevin seconds to appoint Bud Haynes to a 2 year position as Publicity Chair, and to elect Kim Swoverland to a 2 year term as Board Secretary. All ayes; Motion carries.

Ongoing Business and Reports:

Treasurer Mary Tobin presented the financial report as of December 31, 2022. The annual sales tax return was successfully submitted in January. Mary inquired about reimbursing the Library for holiday poinsettias approved at the December meeting. Paul explained they ended up using other holiday decorations they had on hand. The Library staff appreciation cookies approved at the December meeting were ordered and delivered to the staff by Kantha, and she has submitted a receipt. Regarding the \$200 donation the Friends received for the Pat Cousins memorial, it was suggested the money should be given to the Library for the upkeep and maintenance of the sculpture purchased in her honor. Mary motions, Kantha seconds to remit \$200.00 to the Library for Paul to deposit and use for future upkeep of the Cousins memorial sculpture. All ayes; Motion carries. Mary wrote the check on the spot and handed to Paul.

Book Sale Coordinator Cortney Ophoff stated the sorting of books and sale events are going very well. Book donations are down slightly, but that is typical for this time of year before annual spring cleaning begins.

Membership Chair Amy Jerome stated 5 new members were added in the month of January and she will email an updated membership list to the Board.

Volunteer Coordinator Yvonne Schmidt was absent.

Newly appointed Publicity Chair Bud Haynes gave some of his initial ideas including perhaps having a photo opportunity at the February meeting with the recent Friend of the Year award winner, Ben True. Bud requested to have a meeting with Paul to discuss some additional ideas.

Before adjourning, members of the Board requested for Paul to supply a list of items the Friends could potentially sponsor. The meeting was adjourned by consensus at 7:57 p.m.

Kim Swoverland, New Secretary