



## September 24, 2024 FDDL Meeting Minutes

Meeting called to order at 7:05 p.m.

Attendees: Kantha Gardner, Bud Haynes, Amy Jerome, Paul McCann, Cortney Ophoff, Tempie Stahlin, Kim Swoverland, Mary Tobin, Kevin Vrsek.

The meeting minutes from June 25, 2024 were reviewed and approved by consensus.

The presented agenda for the Sept 24, 2024 meeting was reviewed and approved by consensus.

**Director's Report:** Paul stated the Library's 2023-24 fiscal year will be ending on Sept 30<sup>th</sup>, which means preparations for the annual audit are beginning. For the new fiscal year, there will be budgeting and staffing challenges as minimum wage laws are set to go into effect in February 2025. The 2024 Summer Reading Program was very successful with approximately 1300 registered participants, and attendance at summer programs totaling around 10,000. New projects related to the Strategic Plan are not yet at the stage for Paul to request funding considerations from the FDDL.

**New Business:** The schedule for 2025 FDDL meeting dates and book sale dates were reviewed and approved by consensus as follows:

### 2025 FDDL Book Sale Dates

January 4  
February 1  
March 1  
April 5  
May 3  
June 7  
No sale in July  
August 8 & 9 Summer Festival Sale  
No sale in September  
October 4  
November 1  
December 6

### 2025 FDDL Meeting Dates

January 28  
February 25  
No meeting in March  
April 22  
No meeting in May  
June 24  
July 22 (if needed)  
No meeting in August  
September 23  
October 28  
No meeting in November  
December 2 Annual Meeting

## Ongoing Business and Reports:

Multiple helpers from the Friends Board gathered on October 11<sup>th</sup> to load up the excess used book stockpile and deliver it to Livonia. An additional work date is hoped to be scheduled sometime in the coming month to finish emptying out the Library's storage room. Kevin will find out from Bookstock what potential dates they are willing to receive the next delivery, and based on those dates, Kevin will put out a request for helpers and schedule a rental van. Kevin also noted the Libraries in Hamburg and Whitmore Lake are in the beginning stages of setting up their own book sales and they may be interested in taking some of Dexter's unsold books.

Book Sale Coordinator Cortney Ophoff explained how her teams of volunteers manage the books that remain at the end of sales. Some ideas for keeping the volume of unsold books were discussed, including having “fill-a-bag-for-\$5” opportunities, and scheduling additional weekly volunteers for recycling.

Treasurer Mary Tobin provided the FDDL financial statement as of August 31, 2024 which showed a total fund balance of slightly over \$80,000. CD’s maturing in December 2024 were discussed and it was determined they should be reinvested.

Membership Chair Amy Jerome reported there have been no new membership applications in the past few months. Paul asked a question about how book sorter volunteer hours are tracked and Cortney explained she gives an annual estimated accounting to Amy for recording.

Volunteer Coordinator Tempie Stahlin stated she has the volunteer schedule set for both the October and November 2024 sales, and she will be working to secure volunteers for the October 31, 2024 blood drive very soon. How to handle no-show volunteers in a delicate manner was discussed.

Publicity Chair Bud Haynes passed around the recent Sun Times News article and photo he submitted about the recent FDDL delivery to Bookstock in Livonia. Additionally, Bud asked about the annual Friend of the Year Award, and noted the plaque with each winner listed was reaching its capacity. Kantha will order a new plaque. There was not a Friend of the Year Award given in 2023. Possible nominees for 2024 were suggested by Cortney.

The next FDDL board meeting is scheduled for October 22, 2024.

The meeting was adjourned by consensus at 8:20 p.m.

Respectfully submitted,  
Kim Swoverland, Secretary

