



## December 3, 2024 FDDL Meeting Minutes

Meeting called to order at 7pm

Attendees: Kevin Vrsek, Mary Tobin, Bud Haynes, Kantha Gardner, Cortney Ophoff,  
Amy Jerome, Tempe Stahlin

Guests: Jeanie Bradish, Ben True, Shelly Vrsek, Shelia Rice, Carol Kauffman

October 2024 meeting minutes approved as is. Kevin motioned, Mary seconded. All approved.  
Kevin moved we approved the agenda. Cortney seconded. All approved.

**Directors Report:** Fiscal year ended at end of September. Audit of the library was just completed. Everything they looked at they found satisfactory. Wrapping up the state aid report which qualifies the library for state aid funding (approx. \$20k a year). Also participate with Detroit suburban librarians round table. Less than a month to get data back so this is much better up to the minute data than what gets released by the audit. This data is not released until May or June the following year for the Audit data. 402,000 items circulated this past year. Canopy/Hoopla services have reached about 20% of library circulated services. Looking at how long how that reflects the relationship between the physical library and the community. See steady to a slight increase to people who visit the library. Up 8% over the previous year. Over 6 visits per year per person who visit the service area. The library went through strategic planning process. Main goals are found on the website. The library will move forward with these suggestions over the next several years. Fund balance allows the library to maintain the building over the next several years without going to the community for a millage. There are some bigger ticket items on the horizon. There have been some expensive repairs to the boiler over the past few years. Jeanie asks if the library board or Paul have looked into an air exchange system to keep germs to a minimum. Paul says the building from its inception has had air exchange with higher than optimum for energy efficiency fresh air coming in. The air handling system can be adjusted to add more fresh air depending on how many people are in the building. Also have installed UV light array and MERV 15 HEPA filters. The current system has sufficient air exchange. Kevin asked about RFID. Paul replied that library patrons can request books from our shared co-op system with other libraries in the network. Tagged books with RFID (radio frequency identification) are much more automated where the books are automatically read by this tag to follow the books throughout the entire shared library network. To convert the entire DDL collection over 110,000 books in the building (more in peoples' houses), it will cost about \$75,000 to have a company come in and re-tag all the books. This would be the most efficient way to start using the system. Long term there are wands that can be purchased where you can run the wand down a shelf and see what is on the shelf, see what is checked out, and where things have been mis-shelved. It's a much more flexible system than standard barcodes. Author Talk – Neighbors Read is coming up. Funding for this event is being finalized. The library has participated in community reading events in the past. It started out with 5 healthy towns reading group, which lasted 5 or 6 years. Several of the 5 healthy towns were no longer interested in doing it. Ypsi and Ann Arbor expanded their reading event to be all of Washtenaw County. They have since decided not to continue. Dexter and Chelsea

have decided to continue on with this in February. Shelly Vrsek would like to suggest doing a joint celebration for Paul and Mary who both have 30 years at the library!!!! Celebration to come. Mary moves that the FDDL contributes up to \$1,000 toward this event. Cortney seconds. All in favor. Library Staff Holiday Appreciation lunch/breakfast or individual for each person. Chocolates. Approximately 35 employees. Cookies. \$525 to spend on the staff at \$15 each. Kevin moved. Cortney seconded. All in favor. We will find local businesses, such as Joe and Rosie's, Hackney, Rattermans.

### **Elections:**

2 positions are open for election this year: President and Treasurer.

Kantha nominated Kevin to remain as president. Mary seconded.

Kevin nominated Mary. Cortney seconded. All in favor. (These are 2-year terms)

Next year vice president and secretary are up for election.

### **Book Sale Report:**

Cortney needs to make sure there is someone here for the Friday pre-sale this week as she is working. Amy and Kevin will both be there. Booksales are going great. Volunteers are awesome as always. And good patrons attending our sales. Second donation to Bookstock was made. A huge sale happens on April 27 - May 4 th at Laurel Park Place in Livonia. Books that we have tried to sell for several months and haven't moved are moved out of the collection and donated to make room for new donations.

### **Treasurer Report:**

As of November 30th this year we had \$60,500 starting the year. We have brought in \$30,181.

Of that \$16,225 were direct donations to the FDDL from charitable trusts. In 2024 we had regular business expenses. \$10,591 given to library programming including several subscriptions and sponsorships. Our expenses were \$13,150. Our assets as of November 30th are \$82,408.12.

What we expect to spend in December are poinsettias, staff appreciation and annual state sales tax liability. Mary, as part of her treasurer responsibilities, does the following: Annual state sales tax, IRS Form 990N, Michigan non-profit corporation annual report, attorney general charitable solicitation registration, city of Dexter sign permit, and state sales tax license. Mary is going to look into getting a SQUARE as so many people are asking about paying with an alternate to cash at the booksales. People are also asking about having a 'donate' button online but this may get confused with donation for the library.

### **Membership Report:**

Amy reports 253 active members, 58% of roster. 182 inactive members. 435 total on roster. 60 members volunteered, 24%. 21 new members this year, up from 14 last year. 4 of those new members have volunteered. 19 members were moved to the inactive status after not volunteering for several years and not responding to communications asking if they would like to still be an active FDDL member.

**Volunteer Coordinator Report:**

Tempie reports that December and January are both scheduled for the booksale. She had a need for a sub and is working on that now. The next event will be the February and March booksales to staff. Tempie asked the question if we do books to the homebound. We have discussed several times over the years. There have always been more people interested in delivering books than people looking at receiving the books. It is something that would come from the library and not something that comes from the FDDL.

**Publicity Report:**

Bud has a photo slide: Paul and Dan Chapman together, Paul with big trucks at truck day, Paul and Dan Chapman together again with Paul smiling, Paul has library lifetime membership award photo, Paul hanging outside the library with the Sun Times, Paul talking outside his door, the line outside the library waiting to talk to Paul (booksale actually), Paul and Yvonne Schmidt, Paul behind the library with parents and staff members at event, Paul volunteering to help with the book donations, Paul and 30 years!!!!

Sheila Rice won the \$50 door price to Serendipity Books in Chelsea.

Meeting adjourned at 8:30pm for cake.

Respectfully Submitted,  
Kantha Gardner, FDDL Vice-President (substitute recording secretary)

