



Dexter District Library Board of Trustees

Meeting Minutes

June 2, 2025

7:00 p.m.

Members present: Barbara Davenport, James Estill, Martha Gregg, Jim LaVoie, Sherry Simpson, Shelly Vrsek

Members absent: Cassy Korinek, Donna Palmer

Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:01 p.m.

Vrsek called for additions/changes to the presented agenda. No additions or changes were requested. Davenport moved to approve the meeting agenda as presented. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Vrsek called for corrections to the minutes of the April 7, 2025 regular Board Meeting. No corrections were requested. Gregg moved to approve the minutes of the April 7, 2025 regular Board Meeting as presented. Second by Simpson. A voice vote was taken. Aye=5, nay=none, abstain=1, absent=2. Motion carried.

Public Comment: None

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Gregg moved to approve the Consent agenda. Second by LaVoie. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, LaVoie=aye, Simpson=aye, Vrsek=aye, absent=2. Motion carried.

Circulation Statistics: Statistical charts for the month of April and May 2025 were available for review. The statistics are appended to the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Davenport moved to approve the bills paid since the last board meeting. Second by Gregg. A roll call vote was taken. Vrsek=aye, Simpson=aye, LaVoie=aye, Gregg=aye, Estill=aye, Davenport=aye, absent=2. Motion carried.

Budget Changes: None

Reimbursement: Mollie Hall and Xanthe Muller attended the Spring Institute conference in Frankenmuth. Mollie paid for the hotel room that was shared and Xanthe drove. Both requested reimbursement for those expenses. Mollie Hall's reimbursement request is for \$388.16 and Xanthe Muller's mileage reimbursement request is for \$121.80. Gregg moved to approve the reimbursement for Mollie Hall for \$388.16 and Xanthe Muller for \$121.80. Second by LaVoie. A roll call vote was taken. LaVoie=aye, Simpson=aye, Gregg=aye, Davenport=aye, Vrsek=aye, Estill=aye, absent=2. Motion carried.

Personnel:

Martha Gregg and Cassy Korinek's board terms are expiring September 30, 2025. Gregg noted that she is interested in continuing to serve as a trustee. Korinek was absent and unable to voice whether she was interested in serving another term. McCann will contact the City of Dexter to let them know that Gregg is interested in being reappointed and check with Korinek.

Library staff who reach their anniversary date of hire in the months of May and June include Adult Reference Librarian Amy Johnson (16 year), Library Assistant Sandy Colson (19 years), and Library Assistant Olivia Fitzgerald (2 years). All were included in the 2025 wage rate adjustments therefore no Board action was necessary.

The Library hired Alexa Hendrix as a part-time Youth Reference Librarian starting at \$18.25/hour due to being a student in a Masters of Library Science program. Hendrix started on April 9, 2025. Simpson moved to approve the hiring of Alexa Hendrix at a starting wage of \$18.25/hour. Second by Estill. A roll call vote was taken. Gregg=aye, Davenport=aye, Vrsek=aye, Simpson=aye, LaVoie=aye, Estill=aye, absent=2. Motion carried.

Library Assistant Megan Rittinger-Scott submitted her resignation effective May 1, 2025 after finding out she is pregnant with her first child.

Old Business:

There is nothing new regarding the Strategic Plan.

Bibliotheca has finished with tagging the available collection with RFID tags. The carts used for that tagging has been picked up as well. Currently, staff are tagging returned items without RFID tags as they come back. The plan is to wait until after the Summer Reading Program before using the RFID pads to start checking out and checking in items. Training for the Inventory Wand will be completed on Wednesday, June 4, 2025.

The property on Alpine St that the Board was discussing was sold. McCann did not send a letter to the City of Dexter like the Board requested.

New Business: None

Public Comment: None


Board Member Comments: None

Adjournment: Having completed all items on the agenda, Estill moved to adjourn at 8:07 pm. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Respectfully submitted,



Barbara Davenport,
Secretary



Michelle Joppeck,
Recording Secretary

May 2025		
	May	April
Circulation Statistics		
Adult Books	3790	3922
Young Adult Books	872	740
Children's Books	7985	8247
Magazines	101	95
DVD	1345	1237
Books on CD	402	423
Music CD	190	283
Realia/Objects/Equip	63	41
Overdrive	4472	4259
hoopla	2672	2514
Kanopy	708	566
Staff/Patron renewals	1380	1278
Auto-renewals	8441	9574
In-House	1252	1220
Total	33673	34399
Library visits	10591	11460
Reference questions	1806	2103
Items withdrawn	752	1476
New items added	902	951
Total holdings	114308	114870
New cards issued	72	58
Total card holders	11247	11190
Internet usage	1246	1318
Museum/Park Pass	33	14
Web site visits	9989	10075
Program attendance	1793	1467
Fax	12	20
ILL lent out	1727	1807
ILL borrowed	2546	2749
Unique borrowers	1777	1768
Study Room Use	207	217
Total monthly ROI delivered to the community through use	\$450,483	\$448,026