



Dexter District Library Board of Trustees

Meeting Minutes

January 12, 2026

7:00 p.m.

Members present: Barbara Davenport, James Estill, Martha Gregg, Cassy Korinek, Jim LaVoie, Donna Palmer, Sherry Simpson, Shelly Vrsek

Members absent: None

Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:03 pm.

The Oath of Office was taken by LaVoie.

Vrsek called for additions/changes to the presented agenda. No changes or additions were requested. Davenport moved to approve the meeting agenda as presented. Second by Simpson. A voice vote was taken. Aye=all, nay=none. Motion carried.

Vrsek called for corrections to the minutes of the December 1, 2025 regular Board Meeting. No corrections were requested. Simpson moved to approve the minutes from the December 1, 2025 regular Board Meeting as presented. Second by Palmer. A voice vote was taken. Aye=7, nay=none, abstain=1. Motion carried.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. LaVoie moved to approve the Consent agenda. Second by Estill. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, Vrsek=aye. Motion carried.

Circulation Statistics: Statistical charts for the month of December 2025 were available for review. The statistics are appended to the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Davenport moved to approve the bills paid since the last board meeting. Second by Estill. A roll call vote was taken. Vrsek=aye, Simpson=aye, Palmer=aye, LaVoie=aye, Korinek=aye, Gregg=aye, Estill=aye, Davenport=aye. Motion carried.

Budget Changes: None

Reimbursement: None

Personnel: Library staff who reach their anniversary date of hire in the month of January include Head of Adult Services Lisa Ryan (16 years), Head of Youth Services Ruth Jansen (5 years full time), Youth Reference Librarian Sarah Kennedy (2 years), and Library Page Iliia Malaveci (3 years). All are set to be included in the 2026 wage rate adjustments therefore no Board action was necessary.

Old Business: None

New Business:

Simpson moved to approve the 2026 pay rates as presented effective 1/1/2026 for the Library Pages as required by State of Michigan law and 1/5/2026 for the rest of the staff. Second by Palmer. A roll call vote was taken. Korinek=aye, Gregg=aye, Estill=aye, Davenport=aye, Vrsek=aye, Simpson=aye, Palmer=aye, LaVoie=aye. Motion carried.

The Collaborative Programming Request policy was discussed and a first reading was held. Simpson recommended to not use the term joint venture since it is a legal term, but to use collaborative programming instead. Simpson also requested maybe use collaborative programming instead of joint programming for continuity. It was recommended to have an application form for outside groups to fill out which would address the items asked for in the policy. It was recommended to move the Purpose above the Scope to match the Electronic Funds Transfer policy format.

The Electronic Funds Transfer policy was discussed and a first reading was held. There were no comments on the Electronic Funds Transfer policy.

The idea of an ad-hoc Sustainability Committee in replacement of the Director's Evaluation was discussed. Davenport, Gregg, LaVoie, Palmer and Simpson volunteered to be on the Sustainability Committee depending on the schedule for the committee meeting.

Public Comment: None

Board Member Comments: None

Adjournment: Having completed all items on the agenda, Palmer moved to adjourn at 8:24 pm. Second by Simpson. A voice vote was taken. Aye=all, nay=none. Motion carried.

Respectfully submitted,



Barbara Davenport,
Secretary



Michelle Joppeck,
Recording Secretary

December 2025

<u>Circulation Statistics</u>	<u>Dec.</u>	<u>Nov.</u>	<u>MoM %change</u>
Adult Books	3533	3638	-3%
Young Adult Books	763	851	-10%
Children's Books	6434	7509	-14%
Magazines	65	78	-17%
DVD	1472	1498	-2%
Books on CD	276	298	-7%
Music CD	248	311	-20%
Realia/Objects/Equip	57	71	-20%
Overdrive	4833	4695	3%
hoopla	2281	2184	4%
Kanopy	702	569	23%
Staff/Patron renewals	1287	1252	3%
Auto-renewals	8039	8106	-1%
In-House	1574	1691	-7%
Total	31564	32751	-4%
Library visits	8832	9875	-11%
Reference questions	1815	1942	-7%
Items withdrawn	1001	1414	-29%
New items added	965	1208	-20%
Total holdings	113207	113571	0%
New cards issued	53	62	-15%
Total card holders	11001	11052	0%
Internet usage	1174	1313	-11%
Museum/Park Pass	9	7	29%
Web site visits	17201	13798	25%
Program attendance	1543	1077	43%
Fax	21	12	75%
ILL lent out	1613	1492	8%
ILL borrowed	2224	2404	-7%
Unique borrowers	1614	1736	-7%
Study Room Use	148	192	-23%
Total monthly ROI delivered to the community through use	\$406,805	\$437,583	*from Library Value Calculator