

## Friends of the Dexter District Library – October 23, 2018

**Call to Order:** 7:00 p.m.

**Present:** Mary Westhoff, President; Kevin Vrsek, Vice-President, Mary Tobin, Treasurer; Kathy Nesbitt, Secretary; Paul McCann, Director; Dan Chapman; Michael Raatz; Marilyn Raatz; Carolyn Tyson; Jeanne Bradish; Amy Jerome; Kantha Gardner

**Agenda:** Mary T. – add public comment section after reports and before adjournment per September minutes.  
Mary T. – add National Friends of Libraries Week item under New Business.

**Minutes:** Motion to approve made by Kevin, seconded by Carolyn and approved.

**New Business:** RB Digital. Motion made by Mary Tobin and seconded by Carolyn to support this subscription for the 2019 program year in the amount of \$5200.00. Motion passed.

Nominations for open positions: Amy Jerome has agreed to run for secretary and will graciously fill in for me in December. Carolyn has been working with Yvonne Schmidt training her to take over as Volunteer Coordinator. The Secretary position will be voted on in December, but nominations will be taken from the floor at that meeting. Carolyn's position is an appointed position. Joelle Moroz would like to step down sometime next year and would like to begin training someone.

December meeting: Jeanne, Mary W. and Kantha will bring food. Carolyn will bring paper products. Mary T will bring veggie tray. Kevin will bring drinks.

Decorations for library in December: Paul will purchase the poinsettias and submit the bill to us for payment.

Mail Chimp: It can handle 500 addresses at 1200 mailings per month for free and more at a minimal cost. It can be customized. Mary T. moved we switch to this for our communications to the entire membership. Jeanne seconded the motion. It was approved. Kevin will organize this and train people at a later date to be determined.

Membership revised job description submitted by Joelle: Motion made by Kevin to approve the changes. Mary T. seconded. Motion approved.

Friends of Michigan Libraries meeting is Wednesday, November 14<sup>th</sup> at Ypsilanti library. Registration is required. Please go to their website to register. Theme is Talking about Friends.

The National Friends of Libraries Week is always in October. This is a good publicity event. Mary T. suggested we consider doing something next year as a promotional opportunity, perhaps beginning with the Dexter Daze sale.

**Director's Report:** The Healthy Living speaker series ends tonight. Attendance has been lower than hoped for, but still good. It is always good to try new things. This was done in conjunction with the Dexter Wellness Center.

The concrete that heaved and was a hazard has been replaced.

The LED change-over is being tested. Some of the fluorescent lights will be changed in a few areas to evaluate the level of light and quality of light before a final complete change-over is done.

HVAC system: computer control needs replacing.

Story times are going well. 50-70 people coming to drop-in sessions. Scheduled times are full.

New catalog system change-over going well. If you hear of complaints, ask people to please contact the staff so they can address any issues and help patrons.

Carolyn will forward Paul's email regarding the Dexter Wellness Center membership discount for our members. If we get to 25 memberships under the library sponsorship those people will get an additional discount. They must sign up in October for this. There is a different promotion running in November.

Books for shut-ins: This depends on how many people are interested. It has been tried in the past and was not successful due to lack of interest. Paul will set up criteria and explore the possibilities. He will talk to the senior center and Cedars. It is always good to explore new options.

The library will need volunteer help maintaining the plantings around the library. This will begin in early spring with a work day once a month through the growing season. There will be an article in the March Newsletter and the volunteer coordinator will put out a request to see how much interest there might be in this project.

Paul hopes to do a walk-through before the holidays. Volunteers will walk through the library with a clip board noting areas that need maintenance or freshening or repair. Fresh eyes often spot things that regular visitors no longer notice.

**Old Business:** Memorial for Marty Davis. The committee chose four statues for our approval. Three were benches with figures and one was a statue of a log with children on it. After careful consideration we chose the bench with a mother reading to her child on her lap. There is room for people to sit next to the figure. Paul will run this choice by the family for their approval. Dan will write the wording for the dedication plaque. He will consult with the family on this. The formal dedication ceremony will be held at the installation.

**Treasurer's Report:** We made \$1,632.02 from book sale, shelf sales and donations this month. Third quarter taxes have been paid. One CD will be transferred to savings in anticipation of statue purchase.

**Book Sales:** The temporary book ends are working well. The October book sale was successful. Thank you to Kantha for filling in for me. She did a great job. She will be acting book sale manager again during the November sale. Pre-sale for members only before the December book sale is November 30<sup>th</sup>. Two volunteers will be needed for this night. Courtney will take care of bringing napkins and a treat. Mary W. **also** offered to bring something.

**Membership:** We have four new members. Joelle would like to step down sometime next year. We need to begin publicizing this opening. There may be people on the list who have indicated an interest in a position.

**Volunteers:** Carolyn will get two volunteers for November 30<sup>th</sup> as well as the regular volunteers for book sale for December and January. Yvonne will take over in February.

**Public Comment:** None

**Adjourned:** 8:45 p.m.

**Next meeting, our annual meeting, is Tuesday, December 4<sup>th</sup>, 2018 at 7:00 p.m. in the lower level of the library.**