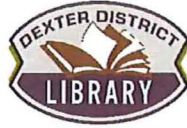


**Dexter District Library**  
**Board of Trustees - Meeting Agenda**  
**February 1, 2021 - 7:00 p.m.**

This meeting will take place via Zoom remote conferencing software due to the COVID-19 pandemic and group meeting restrictions. The meeting is open to the public and details on how to connect are provided on the Library's web site events calendar <https://dexter.lib.mi.us/events/>.

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the January 4, 2021 virtual Board meeting – **action item**
- 4) Public comment  
Prearranged public comment - none  
General public comment
- 5) Friends of the Library Report
- 6) Treasurer's Report (7:15 pm)  
Approval of bills paid during January 2021 – **action item**  
Balance Sheets  
Michigan CLASS – monthly report provided at meeting due to month end  
Budget changes – see Treasurer's Report – **action item**  
Reimbursements – none
- 7) Director's Report (7:35 pm)  
Library statistical report – provided at Board meeting due to month end  
Personnel – New Hire (promotion): Ruth Jansen, Head of Youth Services – **action item**; Anniversaries:  
Ashely Bowles, Adult Reference Librarian (1 year)  
2021 wage rate adjustment – correction for Whitney Sutherland – **action item**  
Items from Legislature (SB 1246), MLA, TLN, AAACF, local municipalities  
Patron comments
- 8) Committee Reports (8:00 pm)  
There were no Committee meetings since the last Board meeting
- 9) Old Business (8:10 pm)  
HVAC controls  
UV Lights for HVAC  
Discussion of services
- 10) New Business (8:50 pm)
- 11) Public comment
- 12) Board member comments
- 13) Adjourn (8:59 pm)



**Dexter District Library Board of Trustees  
-DRAFT- Meeting Minutes**

January 4, 2021

7:00 p.m.

Members Present: Pat Cousins, Barbara Davenport, Jim LaVoie (arrived at 7:58 p.m.)  
Rosemary Quigley, Sherry Simpson, Shelly Vrsek

Members Absent: Cassy Korinek, Donna Palmer

Others Present: Paul McCann, Library Director  
Kim Swoverland, Recording Secretary

Due to continuing COVID-19 restrictions, this meeting was conducted through online video conferencing via Zoom. Meeting details and instructions for joining the meeting were publicized on the Library's website, as was the meeting agenda and Board packet.

President Vrsek called for additions/changes to the presented agenda. Cousins moved to approve the agenda as presented. Second by Quigley. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Vrsek called for corrections to the minutes of the December 7, 2020 regular Board Meeting. No corrections were requested. A question was asked about how to identify unknown listeners for the Zoom meetings. McCann replied that members of the virtual audience only need to be noted if they participate in some way, such as asking a question or making a comment. There was an unidentified listener/observer in the virtual audience at the December 7, 2020 meeting, but because they did not participate, they do not need to be noted in the minutes. Simpson moved to approve the minutes from the December 7, 2020 regular Board Meeting as presented. Second by Cousins. A roll call vote was taken. Cousins=aye, Davenport=aye, Quigley=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

**Public Comment:** None.

**Friends of the Library Report:** McCann reported the Friends hosted their annual meeting via Zoom on the evening of Tuesday, December 8, 2020, at which they named their Volunteer of the Year Award to outgoing Membership Coordinator, Joelle Moroz. Amy Jerome will temporarily serve as both Membership Coordinator and Recording Secretary until a new Membership Coordinator is selected.

**Treasurer's Report:** McCann presented the Treasurer's report for December 2020. Balance Sheets and Statements of Operation were provided for the months of November and December 2020 for both 101 General Operations and 301 Debt Service. The paid bills for December 2020 were reviewed. Quigley moved to approve the bills paid during the month of December 2020.

Second by Davenport. A roll call vote was taken. Cousins=aye, Davenport=aye, Quigley=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

**Michigan CLASS:** End of the month statements for December 2020 were not available in the Board Packet due to the New Year's Holiday, but McCann noted the interest rates are very low.

**Budget Changes:** None.

**Reimbursements:** None.

**Director's Report:** The written director's report for December 2020 was reviewed.

**Circulation Statistics:** Statistics for December 2020 include:

<b>December 2020</b>	
Circulation Statistics	December
Adult Books	3162
Young Adult Books	392
Children's Books	3767
Magazines	30
DVD	1266
Books on CD	106
Music CD	311
Realia/Objects/Equip	36
Overdrive	3268
hoopla	1770
RBDigital mag/audio	359
Kanopy	894
Renewals via web	983
Auto-renewals	5650
In-House	4032
<b>Total</b>	<b>26026</b>
Library visits	2880
Reference questions	828
Items withdrawn	727
New items added	686
Total holdings	111007
New cards issued	36
Total card holders	11236
Internet usage	479
Museum/Park Pass	0
Web site visits	9228
Program attendance	479
Fax	17
ILL lent out	4059
ILL borrowed	4620
In-house renewals	144

LaVoie joined the meeting at 7:58 p.m.

**Personnel / Anniversaries:** Regarding anniversary dates of hire, McCann informed the Board the following staff members will be reaching their anniversary in the month of January 2021: Lisa Ryan, Head of Adult Services (11years) and Mollie Hall, Youth Reference Librarian (4years). No board action was necessary due to the Jan 2021 wage rate adjustment schedule presented later in the meeting. McCann asked for input as to this year's Director Evaluation process. Typically, the Director spends a great deal of time writing out the work that has been done, and future goals to accomplish, for the Board to review and evaluate. With the pandemic ongoing, the Board was in support of foregoing the usual evaluation process at this time. It was suggested the evaluation process could possibly occur later in the year, especially if the pandemic situation stabilizes.

**2021 Wage Rate Adjustments:** At the direction of the auditors, McCann presented the staff wage rate adjustments to be effective with the January 29, 2021 payroll. These adjustments were included within the budgeting process for the 2020-2021 fiscal year. It was noted that newly hired employees would see their wage rate increase take effect after they reach 1 year of employment. Simpson moved to accept the January 2021 Wage Rate Adjustments as presented. Second by Cousins. A roll call vote was taken. Cousins=aye, Davenport=aye, LaVoie=aye, Quigley=aye, Simpson=aye, Vrsek=aye, absent=2. Motion carried.

**Items from Legislature and Local Municipalities:** McCann reviewed recent updates to SB1108 which deals with the Open Meetings Act, allowing public bodies to continue to hold virtual meeting through March 2021. The Dexter Township Board of Review Change Summary was provided for the Board's information.

**Committee Reports:** There were no committee meetings since the Dec 2020 Board Meeting.

#### **Old Business:**

Regarding the HVAC software controls project, work has essentially been completed and is at the punch-list wrap-up phase.

Regarding installation of UV lights for the purpose of improving indoor air quality, McCann provided a price quote for the project from Altech. McCann noted not only will the UV lights help to sanitize the air from viruses such as COVID-19, but it will also reduce bacteria and mold. The Board was in favor of pursuing the project. LaVoie moved to authorize McCann to enter into contract with Altech Mechanical for the installation of 4 UV lights into the HVAC air handling system, at a cost not to exceed \$12,500. Second by Quigley. A roll call vote was taken. Cousins=aye, Davenport=aye, LaVoie=aye, Quigley=aye, Simpson=aye, Vrsek=aye, absent=2. Motion carried.

The updated Holiday Pay Policy, last revised in 2007, was presented by the Policy Committee for its 2nd reading and possible approval. The policy eliminates the Sunday before Labor Day as a paid holiday, and introduces a new floating holiday. Questions were answered to the Board's satisfaction. Simpson moved to approve the Holiday Pay Policy as presented. Second by Cousins. A roll call vote was taken. Cousins=aye, Davenport=aye, LaVoie=aye, Quigley=aye, Simpson=aye, Vrsek=aye, absent=2. Motion carried.

Regarding Library services during the pandemic, McCann requested Board discussion and input as to making decisions for re-opening the Library for public access. It was noted Dexter Schools are planning to resume in-person learning during the month of January and that perhaps the Library should take a watchful stance to see how that goes. Board members expressed concern with not knowing the full impacts of virus spread from the Christmas and New Year's holidays and leaned toward a cautious approach. If conditions improve greatly in the coming weeks, the Board would be in favor of scheduling a special meeting toward the end of January for making re-opening decisions, otherwise Board consensus was to wait until the next regularly scheduled Board Meeting on February 1, 2021 before making any changes in Library services.

LaVoie exited the meeting at 8:41 p.m.

**New Business:** None.

**Public Comment:** None.

**Board Member Comments:** Appreciation and gratitude was expressed for the hard work the Library Director and all the staff are doing during these unusual circumstances.

**Adjournment:** Having completed all items on the agenda, the meeting was deemed adjourned by Board consensus at 8:43 p.m.

Respectfully submitted,

Barbara Davenport,  
Secretary

Kimberly Swoverland,  
Recording Secretary

## Treasurer's Report February 2021 Board Meeting

1) Draft reports for General and Debt Service funds for January, 2021 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of December, 2020 are also included.

General Fund checking balance – \$950,326.10

Debt Service Fund balance – \$204,797.45

### 2) General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>
\$261,678.76	Flagstar (1)	6/22/2021	CD	102
\$210,716.75	Comerica	3/18/2021	CD	103
\$261,748.57	Old National (1)	3/17/2021	CD	106
\$211,170.90	Chemical/TCF	2/2/2021	CD	107
\$261,907.86	Level 1 (frmr A2State)	4/19/2021	CD	108
\$260,775.61	Northstar	3/17/2021	CD	109
\$262,007.89	Chemical (TCF)	3/4/2021	CD	110
\$261,835.30	Old National (2)	4/6/2021	CD	111
\$234,822.05	Flagstar (2)	2/17/2021	CD	112
\$1,012,311.19	Michigan CLASS*	N/A	Investment	120

\*As of 1/29/2021

### 3) Review of paid bills from January 2021 – **action item**

4) Budget changes – **action item** - Motion: Increase the budgeted balance of line 101-901-972 – Capital Replacement by \$3,633.00, changing that line's budgeted balance from \$100,500.00 to \$104,133.00. Funds for this will come from existing fund balance. This change will create an unbalanced budget through the application of fund balance. This change is for the additional work needed to replace the BACnet control cards in existing hardware.

### 5) Reimbursements – none

#### Notes:

Two CD's matured during the month - Old National – 106 and Northstar - 109. Renewal rates continue to be low, coming in at 0.07% (Old National) and 0.1% (Northstar.) Terms were kept short at 60 days. The Michigan CLASS fund has dropped to very low levels of returns. Dividends from Michigan CLASS are currently showing a seven-day yield of 0.0712%.

Millage income is coming in at the expected rate. To date, the Library has received 41.5% of expected tax revenues.

(5)

The Finance Committee or Board may want to adjust the income expectation for line 101-000-575 – State Aid. This was originally budgeted at 50% of traditional expectations, due to COVID-19 and excess expenditures at the State level. Passage of the 2020-21 State Fiscal Year Budget saw State Aid to Public Libraries fully funded. This line could be increased to \$15,000 for our current fiscal year. This will not pull the budget back into balance, due to the fund balance expenses related to the HVAC project. However, this will give us a more accurate picture of current year income expectations for budget planning 2021-22. – **potential action item**

Charges for The Library Network Cooperative will fall back into balance during the first quarter of 2021. Dexter will receive an E-Rate rebate which will be credited to our member advance account at TLN and this will be applied to first or second quarter 2021 cooperative services.

Check register notes:

Altech – check #25184 – replacement of boiler control board

Blackstone Publishing – check #25186 – new distributor for Recorded Books – books on CD

Midwest Tape – check #25173 – December billing for hoopla digital content

Milligan’s Landscape – check #25174 – snow plowing November and December

Peter Basso – check #25174 – consultant for HVAC project – will receive one final bill for \$3,630 once punch list is complete

Quadient – check #25177 – postage purchase – check #25178 – quarterly meter rental

Riverside – check #25179 – replacement of duct smoke detector and service trip charge

Assigned Fund Balance - 101-Operating			
Current Balance - all cash assets		\$4,196,281	Target
General Operations Assigned Funds			
Cash Flow		\$300,000	
Collection Development Reserve Fund		\$200,000	
Programming Reserve Fund		\$200,000	
Capital Project Reserve Fund		\$200,000	
Annual Capital Maintenance Fund		\$115,238	\$115,238
Long-Term Capital Replacement Fund		\$2,000,000	\$2,680,233
Emergency Reserve		\$200,000	
Remaining annual expenses		(\$960,000)	
Unassigned Fund Balance		\$21,043	
Total		\$4,196,281	

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**DEXTER DISTRICT LIBRARY-GENERAL FUND  
A/P CHECK REGISTER**

January 2021

Type	Date	Num	Split	Debit	Credit	Amount
<b>ALTECH MECHANICAL</b>						
Bill	01/26/2021	5538	101-790-932 BUILDING REPAIRS		2,614.17	-2,614.17
Bill Pmt -Check	01/26/2021	25184	101-000-202 ACCOUNTS PAYABLE		2,614.17	-2,614.17
<b>APPLIED IMAGING</b>						
Bill	01/12/2021	1662662	101-790-940 EQUIPMENT LEASE		193.04	-193.04
Bill Pmt -Check	01/12/2021	25165	101-000-202 ACCOUNTS PAYABLE		193.04	-193.04
<b>AT&amp;T MOBILITY</b>						
Bill	01/26/2021	287290549820	101-790-754 NON-TRAD COLLECTION		129.69	-129.69
Bill Pmt -Check	01/26/2021	25185	101-000-202 ACCOUNTS PAYABLE		129.69	-129.69
<b>BAKER &amp; TAYLOR</b>						
Bill	01/12/2021	75024552	101-790-747 DVD-ADULT		1,151.54	-1,151.54
Bill	01/12/2021	13361652	101-790-740 ADULT BOOKS		336.29	-336.29
Bill	01/12/2021	15007932	101-790-740 ADULT BOOKS		2,525.90	-2,525.90
Bill Pmt -Check	01/12/2021	25166	101-000-202 ACCOUNTS PAYABLE		4,013.73	-4,013.73
<b>BLACKSTONE PUBLISHING</b>						
Bill	01/26/2021	1199782	101-790-745 BOOKS ON CD-ADULT		414.38	-414.38
Bill Pmt -Check	01/26/2021	25186	101-000-202 ACCOUNTS PAYABLE		414.38	-414.38
<b>BRODART CO.</b>						
Bill	01/26/2021	571545	101-790-727 LIBRARY SUPPLIES		321.89	-321.89
Bill Pmt -Check	01/26/2021	25187	101-000-202 ACCOUNTS PAYABLE		321.89	-321.89
<b>CHASE CARD SERVICES</b>						
Bill	01/26/2021	4246315227033006	-SPLIT-		700.67	-700.67
Bill Pmt -Check	01/26/2021	25188	101-000-202 ACCOUNTS PAYABLE		700.67	-700.67
<b>CITY OF DEXTER</b>						
Bill	01/26/2021	1012205718	101-790-920 UTILITIES		413.64	-413.64
Bill Pmt -Check	01/26/2021	25189	101-000-202 ACCOUNTS PAYABLE		413.64	-413.64
<b>CLEAR RATE COMMUNICATIONS INC</b>						
Bill	01/26/2021	2602398	101-790-851 TELEPHONE		475.12	-475.12
Bill Pmt -Check	01/26/2021	25190	101-000-202 ACCOUNTS PAYABLE		475.12	-475.12
<b>DEMCO</b>						
Bill	01/26/2021	6892276	101-901-970 CAPITAL OUTLAY IMPR		538.38	-538.38
Bill Pmt -Check	01/26/2021	25191	101-000-202 ACCOUNTS PAYABLE		538.38	-538.38
<b>DTE ENERGY</b>						
Bill	01/12/2021	9100 075 6834 8	101-790-920 UTILITIES		4,996.93	-4,996.93
Bill Pmt -Check	01/12/2021	25167	101-000-202 ACCOUNTS PAYABLE		4,996.93	-4,996.93
<b>EHIM</b>						
Bill	01/26/2021	ADM00025675	101-790-716 MEDICAL		2.40	-2.40
Bill Pmt -Check	01/26/2021	25192	101-000-202 ACCOUNTS PAYABLE		2.40	-2.40
<b>EQUITABLE FINANCIAL</b>						
Bill	01/12/2021	765461 000	101-790-718 457 ANNUITY CONTRB		723.05	-723.05
Bill Pmt -Check	01/12/2021	25168	101-000-202 ACCOUNTS PAYABLE		723.05	-723.05
Bill	01/26/2021	765461 000	101-790-718 457 ANNUITY CONTRB		737.99	-737.99
Bill Pmt -Check	01/26/2021	25193	101-000-202 ACCOUNTS PAYABLE		737.99	-737.99
<b>FOSTER SWIFT</b>						
Bill	01/26/2021	801039	101-790-802 ATTORNEY FEES		42.00	-42.00
Bill Pmt -Check	01/26/2021	25194	101-000-202 ACCOUNTS PAYABLE		42.00	-42.00
<b>FUN EXPRESS, LLC</b>						
Bill	01/12/2021	707373327-01	101-790-742 PROGRAMMING		217.34	-217.34
Bill Pmt -Check	01/12/2021	25169	101-000-202 ACCOUNTS PAYABLE		217.34	-217.34
Bill	01/26/2021	707551024-01	101-790-742 PROGRAMMING		178.01	-178.01
Bill Pmt -Check	01/26/2021	25195	101-000-202 ACCOUNTS PAYABLE		178.01	-178.01
<b>HACKNEY ACE HARDWARE</b>						
Bill	01/12/2021	6075	101-790-729 BUILDING SUPPLIES		23.25	-23.25
Bill Pmt -Check	01/12/2021	25170	101-000-202 ACCOUNTS PAYABLE		23.25	-23.25
<b>INGRAM LIBRARY SERVICES</b>						
Bill	01/12/2021	2083960	-SPLIT-		3,600.23	-3,600.23
Bill Pmt -Check	01/12/2021	25171	101-000-202 ACCOUNTS PAYABLE		3,600.23	-3,600.23
<b>KANOPIY INC</b>						
Bill	01/12/2021	227759-PPU	101-790-751 E-BOOKS/AUDIO		701.00	-701.00
Bill Pmt -Check	01/12/2021	25172	101-000-202 ACCOUNTS PAYABLE		701.00	-701.00
<b>LERNER PUBLISHING GROUP</b>						
Bill	01/26/2021	1375299	101-790-741 CHILDREN'S BOOKS		20.99	-20.99
Bill	01/26/2021	1374780	101-790-741 CHILDREN'S BOOKS		439.81	-439.81
Bill Pmt -Check	01/26/2021	25196	101-000-202 ACCOUNTS PAYABLE		460.80	-460.80
<b>MIDWEST TAPE</b>						
Bill	01/12/2021	99840972	101-790-751 E-BOOKS/AUDIO		3,339.38	-3,339.38
Bill Pmt -Check	01/12/2021	25173	101-000-202 ACCOUNTS PAYABLE		3,339.38	-3,339.38
<b>MILLIGAN'S LANDSCAPE SERVICES, LLC</b>						
Bill	01/12/2021	1376	101-790-936 GROUNDS KEEPING		300.00	-300.00
Bill Pmt -Check	01/12/2021	25174	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
<b>PETER BASSO ASSOCIATES INC</b>						
Bill	01/12/2021	2020.0197.00-2	101-790-801 PROF SERVICES		3,640.00	-3,640.00
Bill Pmt -Check	01/12/2021	25175	101-000-202 ACCOUNTS PAYABLE		3,640.00	-3,640.00
<b>POS SUPPLY SOLUTIONS</b>						
Bill	01/26/2021	184326	101-790-727 LIBRARY SUPPLIES		176.30	-176.30
Bill Pmt -Check	01/26/2021	25197	101-000-202 ACCOUNTS PAYABLE		176.30	-176.30
<b>PROQUEST LLC</b>						
Bill	01/12/2021	70657041	101-790-743 ELECTRONIC RESOURCE		1,416.90	-1,416.90
Bill Pmt -Check	01/12/2021	25176	101-000-202 ACCOUNTS PAYABLE		1,416.90	-1,416.90

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**DEXTER DISTRICT LIBRARY-GENERAL FUND  
A/P CHECK REGISTER**

01/26/21

January 2021

Type	Date	Num	Split	Debit	Credit	Amount
<b>QUADIENT FINANCE USA, INC.</b>						
Bill	01/12/2021	#### 5967	101-790-728 POSTAGE		65.00	-65.00
Bill Pmt -Check	01/12/2021	25177	101-000-202 ACCOUNTS PAYABLE		65.00	-65.00
<b>QUADIENT INC</b>						
Bill	01/12/2021	58122111	101-790-728 POSTAGE		55.14	-55.14
Bill Pmt -Check	01/12/2021	25178	101-000-202 ACCOUNTS PAYABLE		55.14	-55.14
<b>RIVERSIDE INTEGRATED SYSTEMS INC</b>						
Bill	01/12/2021	155251	101-790-932 BUILDING REPAIRS		651.95	-651.95
Bill Pmt -Check	01/12/2021	25179	101-000-202 ACCOUNTS PAYABLE		651.95	-651.95
<b>SYNCB/AMAZON</b>						
Bill	01/26/2021	60457 8781 017661 6	-SPLIT-		365.91	-365.91
Bill Pmt -Check	01/26/2021	25198	101-000-202 ACCOUNTS PAYABLE		365.91	-365.91
<b>T-MOBILE</b>						
Bill	01/12/2021	966192749	101-790-754 NON-TRAD COLLECTION		188.52	-188.52
Bill Pmt -Check	01/12/2021	25180	101-000-202 ACCOUNTS PAYABLE		188.52	-188.52
<b>THE LIBRARY NETWORK</b>						
Bill	01/12/2021	67563	101-790-800 COOPERATIVE FEES		10,411.41	-10,411.41
Bill	01/12/2021	67626	101-790-727 LIBRARY SUPPLIES		112.00	-112.00
Bill Pmt -Check	01/12/2021	25181	101-000-202 ACCOUNTS PAYABLE		10,523.41	-10,523.41
<b>THE SBAM PLAN</b>						
Bill	01/26/2021	ID 96697 CID 115972	-SPLIT-		1,604.70	-1,604.70
Bill Pmt -Check	01/26/2021	25199	101-000-202 ACCOUNTS PAYABLE		1,604.70	-1,604.70
<b>VERIZON WIRELESS</b>						
Bill	01/12/2021	9870192002	101-790-754 NON-TRAD COLLECTION		270.06	-270.06
Bill Pmt -Check	01/12/2021	25182	101-000-202 ACCOUNTS PAYABLE		270.06	-270.06
<b>WSR CERTIFIED PUBLIC ACCOUNTANTS</b>						
Bill	01/12/2021	30145	101-790-803 BOOKKEEPING SERV		600.00	-600.00
Bill Pmt -Check	01/12/2021	25183	101-000-202 ACCOUNTS PAYABLE		600.00	-600.00

# DEXTER DISTRICT LIBRARY-GENERAL FUND BALANCE SHEET-PRELIMINARY

As of January 31, 2021

	Jan 31, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	950,326.10
Total Checking/Savings	950,326.10
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-050 ACCOUNT RECEIVABLE	5,508.00
101-000-056 ACCRUED INT REC	1,063.00
101-000-102 CD 1 FLAGSTAR	261,678.76
101-000-103 CD COMERICA	210,716.75
101-000-106 CD OLD NATIONAL	261,748.57
101-000-107 CD CHEMICAL BANK	211,170.97
101-000-108 CD LEVEL ONE	261,907.86
101-000-109 CD NORTHSTAR BANK	260,775.61
101-000-110 CD CHEMICAL BANK	262,007.89
101-000-111 CD OLD NATIONAL	261,835.30
101-000-112 CD 2 FLAGSTAR	234,822.05
101-000-120 MICHIGAN CLASS	1,012,252.55
Total Other Current Assets	3,245,955.31
Total Current Assets	4,196,281.41
<b>TOTAL ASSETS</b>	<b>4,196,281.41</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	8,166.20
101-000-228 STATE PAYROLL TAXES	-1,031.80
101-000-229 FEDERAL PR TAX	18,512.92
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	19,338.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	851.73
Total Other Current Liabilities	45,850.16
Total Current Liabilities	45,850.16
Total Liabilities	45,850.16
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	940,371.71
Net Income	103,959.61
Total Equity	4,150,431.25
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,196,281.41</b>

# DRAFT

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**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**STATEMENT OF OPERATIONS-YTD-PRELIMINARY**  
 October 2020 through **January 2021**

	Oct '20 - Jan 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
MILLAGE REVENUE	646,784.27	1,558,917.00	-912,132.73	41.5%
OTHER INCOME	9,054.21	32,375.00	-23,320.79	28.0%
OTHER MISC REVENUE	3,516.47	23,400.00	-19,883.53	15.0%
PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
<b>Total Income</b>	<b>659,354.95</b>	<b>1,628,192.00</b>	<b>-968,837.05</b>	<b>40.5%</b>
<b>Expense</b>				
LIBRARY MATERIALS	62,156.53	296,000.00	-233,843.47	21.0%
<b>OPERATING EXPENSES</b>				
CAPITAL OUTLAY IMPROVE	93,036.08	121,500.00	-28,463.92	76.6%
GENERAL OPERATIONS	121,472.39	345,860.00	-224,387.61	35.1%
WAGES & BENEFITS	278,730.34	1,016,398.00	-737,667.66	27.4%
<b>Total OPERATING EXPENSES</b>	<b>493,238.81</b>	<b>1,483,758.00</b>	<b>-990,519.19</b>	<b>33.2%</b>
<b>Total Expense</b>	<b>555,395.34</b>	<b>1,779,758.00</b>	<b>-1,224,362.66</b>	<b>31.2%</b>
<b>Net Income</b>	<b>103,959.61</b>	<b>-151,566.00</b>	<b>255,525.61</b>	<b>-68.6%</b>

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**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**STATEMENT OF OPERATIONS-YTD-PRELIMINARY**

October 2020 through **January 2021**

	Oct '20 - Jan 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>MILLAGE REVENUE</b>				
101-000-400 CITY OF DEXTER	118,780.28	255,657.00	-136,876.72	46.5%
101-000-401 DEXTER TOWNSHIP	158,780.94	294,394.00	-135,613.06	53.9%
101-000-402 FREEDOM TOWNSHIP	436.76	789.00	-352.24	55.4%
101-000-403 HAMBURG TOWNSHIP	48,476.78	78,806.00	-30,329.22	61.5%
101-000-404 LIMA TOWNSHIP	22,900.32	114,068.00	-91,167.68	20.1%
101-000-405 LODI TOWNSHIP	4,355.63	9,355.00	-4,999.37	46.6%
101-000-406 NORTHFIELD TWP	626.34	2,506.00	-1,879.66	25.0%
101-000-407 SCIO TOWNSHIP	0.00	331,567.00	-331,567.00	0.0%
101-000-408 WEBSTER TOWNSHIP	292,088.34	471,575.00	-179,486.66	61.9%
101-000-445 DELINQUENT TAX COL	338.88	200.00	138.88	169.4%
<b>Total MILLAGE REVENUE</b>	<b>646,784.27</b>	<b>1,558,917.00</b>	<b>-912,132.73</b>	<b>41.5%</b>
<b>OTHER INCOME</b>				
101-000-507 GRANT INCOME	481.50	500.00	-18.50	96.3%
101-000-591 FRIENDS OF THE LIBR	0.00	15,000.00	-15,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	2,680.00	5,000.00	-2,320.00	53.6%
101-000-607 FAX SERVICES	0.00	200.00	-200.00	0.0%
101-000-608 PURCHASES	0.00	75.00	-75.00	0.0%
101-000-609 FINES	59.49	7,000.00	-6,940.51	0.8%
101-000-610 NON RESIDENT FEES	0.00	600.00	-600.00	0.0%
101-000-627 COPIER	0.00	1,500.00	-1,500.00	0.0%
101-000-672 REBATES/REFUNDS	325.00	2,000.00	-1,675.00	16.3%
101-000-673 OTHER MISC INCOME	5,508.22	500.00	5,008.22	1,101.6%
<b>Total OTHER INCOME</b>	<b>9,054.21</b>	<b>32,375.00</b>	<b>-23,320.79</b>	<b>28.0%</b>
<b>OTHER MISC REVENUE</b>				
101-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
101-000-575 STATE AID	0.00	7,000.00	-7,000.00	0.0%
101-000-665 INTEREST INCOME	2,055.90	15,000.00	-12,944.10	13.7%
101-000-666 ENDOWMENT INCOME	1,460.57	1,400.00	60.57	104.3%
<b>Total OTHER MISC REVENUE</b>	<b>3,516.47</b>	<b>23,400.00</b>	<b>-19,883.53</b>	<b>15.0%</b>
<b>PENAL FINES REVENUE</b>				
101-000-581 LV CTY PENAL FINES	0.00	1,000.00	-1,000.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	12,500.00	-12,500.00	0.0%
<b>Total PENAL FINES REVENUE</b>	<b>0.00</b>	<b>13,500.00</b>	<b>-13,500.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>659,354.95</b>	<b>1,628,192.00</b>	<b>-968,837.05</b>	<b>40.5%</b>
<b>Expense</b>				
<b>LIBRARY MATERIALS</b>				
101-790-740 ADULT BOOKS	10,475.86	55,000.00	-44,524.14	19.0%
101-790-741 CHILDREN'S BOOKS	12,860.84	70,000.00	-57,139.16	18.4%
101-790-742 PROGRAMMING	5,954.75	41,000.00	-35,045.25	14.5%
101-790-743 ELECTRONIC RESOURCE	6,520.55	11,000.00	-4,479.45	59.3%
101-790-744 PERIOD & SUBSCRIPT	136.00	6,000.00	-5,864.00	2.3%
101-790-745 BOOKS ON CD-ADULT	700.29	8,000.00	-7,299.71	8.8%
101-790-746 BOOKS ON CD CHILD	213.49	4,000.00	-3,786.51	5.3%
101-790-747 DVD-ADULT	1,305.87	10,000.00	-8,694.13	13.1%
101-790-748 DVD-CHILD	1,634.64	8,000.00	-6,365.36	20.4%
101-790-749 AUDIO MUSIC ADULT	0.00	2,500.00	-2,500.00	0.0%
101-790-750 AUDIO MUSIC CHILD	283.74	1,000.00	-716.26	28.4%
101-790-751 E-BOOKS/AUDIO	18,985.95	60,000.00	-41,014.05	31.6%
101-790-752 COMMUNITY READ	800.25	3,000.00	-2,199.75	26.7%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	2,284.30	16,000.00	-13,715.70	14.3%
<b>Total LIBRARY MATERIALS</b>	<b>62,156.53</b>	<b>296,000.00</b>	<b>-233,843.47</b>	<b>21.0%</b>

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**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**STATEMENT OF OPERATIONS-YTD-PRELIMINARY**

October 2020 through **January 2021**

	Oct '20 - Jan 21	Budget	\$ Over Budget	% of Budget
<b>OPERATING EXPENSES</b>				
<b>CAPITAL OUTLAY IMPROVE</b>				
101-901-970 CAPITAL OUTLAY IMPR	2,586.08	21,000.00	-18,413.92	12.3%
101-901-972 CAPITAL REPLACEMENT	90,450.00	100,500.00	-10,050.00	90.0%
<b>Total CAPITAL OUTLAY IMPROVE</b>	<b>93,036.08</b>	<b>121,500.00</b>	<b>-28,463.92</b>	<b>76.6%</b>
<b>GENERAL OPERATIONS</b>				
101-790-723 PROF DEVELOPMENT	350.00	2,000.00	-1,650.00	17.5%
101-790-727 LIBRARY SUPPLIES	3,054.85	16,000.00	-12,945.15	19.1%
101-790-728 POSTAGE	325.28	1,000.00	-674.72	32.5%
101-790-729 BUILDING SUPPLIES	855.73	7,500.00	-6,644.27	11.4%
101-790-800 COOPERATIVE FEES	31,176.39	55,000.00	-23,823.61	56.7%
101-790-801 PROF SERVICES	8,640.00	18,000.00	-9,360.00	48.0%
101-790-802 ATTORNEY FEES	126.00	4,000.00	-3,874.00	3.2%
101-790-803 BOOKKEEPING SERV	4,503.70	11,360.00	-6,856.30	39.6%
101-790-818 INSTITUTION DUE/FEE	145.00	1,400.00	-1,255.00	10.4%
101-790-851 TELEPHONE	1,909.59	6,000.00	-4,090.41	31.8%
101-790-860 TRANSPORTATION	0.00	1,000.00	-1,000.00	0.0%
101-790-880 ADVERTISING	0.00	2,000.00	-2,000.00	0.0%
101-790-882 NEWSLETTER	9,969.60	27,500.00	-17,530.40	36.3%
101-790-910 INSURANCE	19,555.00	22,500.00	-2,945.00	86.9%
101-790-920 UTILITIES	21,024.96	63,000.00	-41,975.04	33.4%
101-790-930 BLDING MAINTENANCE	11,941.40	77,500.00	-65,558.60	15.4%
101-790-932 BUILDING REPAIRS	6,025.64	10,000.00	-3,974.36	60.3%
101-790-934 EQUIPMENT REPAIR	0.00	3,000.00	-3,000.00	0.0%
101-790-936 GROUNDS KEEPING	300.00	10,000.00	-9,700.00	3.0%
101-790-940 EQUIPMENT LEASE	1,015.77	3,500.00	-2,484.23	29.0%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	23.40	500.00	-476.60	4.7%
101-790-958 S.E.V. ADJUSTMENT	530.08	3,000.00	-2,469.92	17.7%
<b>Total GENERAL OPERATIONS</b>	<b>121,472.39</b>	<b>345,860.00</b>	<b>-224,387.61</b>	<b>35.1%</b>
<b>WAGES &amp; BENEFITS</b>				
101-790-702 GROSS WAGES	232,189.91	845,127.00	-612,937.09	27.5%
101-790-703 LONGEVITY	2,500.00	8,750.00	-6,250.00	28.6%
101-790-713 FSA	1,519.17	4,500.00	-2,980.83	33.8%
101-790-714 EMPLR SHARE (FICA)	17,843.62	64,652.00	-46,808.38	27.6%
101-790-715 MEDICAL REIMBUR	1,661.76	4,800.00	-3,138.24	34.6%
101-790-716 MEDICAL	14,077.97	58,660.00	-44,582.03	24.0%
101-790-717 LIFE INSURANCE	583.69	1,909.00	-1,325.31	30.6%
101-790-718 457 ANNUITY CONTRB	7,293.09	24,900.00	-17,606.91	29.3%
101-790-719 SHORT TERM DISBLTY	1,061.13	3,100.00	-2,038.87	34.2%
<b>Total WAGES &amp; BENEFITS</b>	<b>278,730.34</b>	<b>1,016,398.00</b>	<b>-737,667.66</b>	<b>27.4%</b>
<b>Total OPERATING EXPENSES</b>	<b>493,238.81</b>	<b>1,483,758.00</b>	<b>-990,519.19</b>	<b>33.2%</b>
<b>Total Expense</b>	<b>555,395.34</b>	<b>1,779,758.00</b>	<b>-1,224,362.66</b>	<b>31.2%</b>
<b>Net Income</b>	<b>103,959.61</b>	<b>-151,566.00</b>	<b>255,525.61</b>	<b>-68.6%</b>

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DEXTER DISTRICT LIBRARY-GENERAL FUND  
BALANCE SHEET-FINAL  
As of December 31, 2020

	<u>Dec 31, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	491,930.20
Total Checking/Savings	491,930.20
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-050 ACCOUNT RECEIVABLE	5,508.00
101-000-056 ACCRUED INT REC	1,063.00
101-000-102 CD 1 FLAGSTAR	261,678.76
101-000-103 CD COMERICA	210,716.75
101-000-106 CD OLD NATIONAL	261,717.95
101-000-107 CD CHEMICAL BANK	211,170.97
101-000-108 CD LEVEL ONE	261,907.86
101-000-109 CD NORTHSTAR BANK	260,729.98
101-000-110 CD CHEMICAL BANK	262,007.89
101-000-111 CD OLD NATIONAL	261,505.63
101-000-112 CD 2 FLAGSTAR	234,822.05
101-000-120 MICHIGAN CLASS	1,012,252.55
Total Other Current Assets	3,245,549.39
Total Current Assets	3,737,479.59
<b>TOTAL ASSETS</b>	<b><u>3,737,479.59</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	8,166.20
101-000-228 STATE PAYROLL TAXES	155.06
101-000-229 FEDERAL PR TAX	12,579.59
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	19,338.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	851.73
Total Other Current Liabilities	41,103.69
Total Current Liabilities	41,103.69
Total Liabilities	41,103.69
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	940,371.71
Net Income	-350,095.74
Total Equity	3,696,375.90
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>3,737,479.59</u></b>

FINAL

**DEXTER DISTRICT LIBRARY-GENERAL FUND  
 STATEMENT OF OPERATIONS-YTD-FINAL**

October through **December 2020**

	Oct - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
MILLAGE REVENUE	96,157.02	1,558,917.00	-1,462,759.98	6.2%
OTHER INCOME	7,843.96	32,375.00	-24,531.04	24.2%
OTHER MISC REVENUE	3,110.55	23,400.00	-20,289.45	13.3%
PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
<b>Total Income</b>	<b>107,111.53</b>	<b>1,628,192.00</b>	<b>-1,521,080.47</b>	<b>6.6%</b>
<b>Expense</b>				
LIBRARY MATERIALS	46,668.54	296,000.00	-249,331.46	15.8%
<b>OPERATING EXPENSES</b>				
CAPITAL OUTLAY IMPROVE	92,497.70	121,500.00	-29,002.30	76.1%
GENERAL OPERATIONS	95,378.77	345,860.00	-250,481.23	27.6%
WAGES & BENEFITS	222,662.26	1,016,398.00	-793,735.74	21.9%
<b>Total OPERATING EXPENSES</b>	<b>410,538.73</b>	<b>1,483,758.00</b>	<b>-1,073,219.27</b>	<b>27.7%</b>
<b>Total Expense</b>	<b>457,207.27</b>	<b>1,779,758.00</b>	<b>-1,322,550.73</b>	<b>25.7%</b>
<b>Net Income</b>	<b>-350,095.74</b>	<b>-151,566.00</b>	<b>-198,529.74</b>	<b>231.0%</b>

**FINAL**

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# DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October through **December 2020**

	Oct - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>MILLAGE REVENUE</b>				
101-000-400 CITY OF DEXTER	17,451.45	255,657.00	-238,205.55	6.8%
101-000-401 DEXTER TOWNSHIP	10,280.53	294,394.00	-284,113.47	3.5%
101-000-402 FREEDOM TOWNSHIP	0.00	789.00	-789.00	0.0%
101-000-403 HAMBURG TOWNSHIP	12,151.50	78,806.00	-66,654.50	15.4%
101-000-404 LIMA TOWNSHIP	0.00	114,068.00	-114,068.00	0.0%
101-000-405 LODI TOWNSHIP	0.00	9,355.00	-9,355.00	0.0%
101-000-406 NORTHFIELD TWP	345.10	2,506.00	-2,160.90	13.8%
101-000-407 SCIO TOWNSHIP	0.00	331,567.00	-331,567.00	0.0%
101-000-408 WEBSTER TOWNSHIP	55,589.56	471,575.00	-415,985.44	11.8%
101-000-445 DELINQUENT TAX COL	338.88	200.00	138.88	169.4%
<b>Total MILLAGE REVENUE</b>	<b>96,157.02</b>	<b>1,558,917.00</b>	<b>-1,462,759.98</b>	<b>6.2%</b>
<b>OTHER INCOME</b>				
101-000-507 GRANT INCOME	481.50	500.00	-18.50	96.3%
101-000-591 FRIENDS OF THE LIBR	0.00	15,000.00	-15,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	1,480.00	5,000.00	-3,520.00	29.6%
101-000-607 FAX SERVICES	0.00	200.00	-200.00	0.0%
101-000-608 PURCHASES	0.00	75.00	-75.00	0.0%
101-000-609 FINES	49.24	7,000.00	-6,950.76	0.7%
101-000-610 NON RESIDENT FEES	0.00	600.00	-600.00	0.0%
101-000-627 COPIER	0.00	1,500.00	-1,500.00	0.0%
101-000-672 REBATES/REFUNDS	325.00	2,000.00	-1,675.00	16.3%
101-000-673 OTHER MISC INCOME	5,508.22	500.00	5,008.22	1,101.6%
<b>Total OTHER INCOME</b>	<b>7,843.96</b>	<b>32,375.00</b>	<b>-24,531.04</b>	<b>24.2%</b>
<b>OTHER MISC REVENUE</b>				
101-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
101-000-575 STATE AID	0.00	7,000.00	-7,000.00	0.0%
101-000-665 INTEREST INCOME	1,649.98	15,000.00	-13,350.02	11.0%
101-000-666 ENDOWMENT INCOME	1,460.57	1,400.00	60.57	104.3%
<b>Total OTHER MISC REVENUE</b>	<b>3,110.55</b>	<b>23,400.00</b>	<b>-20,289.45</b>	<b>13.3%</b>
<b>PENAL FINES REVENUE</b>				
101-000-581 LV CTY PENAL FINES	0.00	1,000.00	-1,000.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	12,500.00	-12,500.00	0.0%
<b>Total PENAL FINES REVENUE</b>	<b>0.00</b>	<b>13,500.00</b>	<b>-13,500.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>107,111.53</b>	<b>1,628,192.00</b>	<b>-1,521,080.47</b>	<b>6.6%</b>
<b>Expense</b>				
<b>LIBRARY MATERIALS</b>				
101-790-740 ADULT BOOKS	7,573.73	55,000.00	-47,426.27	13.8%
101-790-741 CHILDREN'S BOOKS	8,799.81	70,000.00	-61,200.19	12.6%
101-790-742 PROGRAMMING	5,291.41	41,000.00	-35,708.59	12.9%
101-790-743 ELECTRONIC RESOURCE	4,879.66	11,000.00	-6,120.34	44.4%
101-790-744 PERIOD & SUBSCRIPT	136.00	6,000.00	-5,864.00	2.3%
101-790-745 BOOKS ON CD-ADULT	285.91	8,000.00	-7,714.09	3.6%
101-790-746 BOOKS ON CD CHILD	213.49	4,000.00	-3,786.51	5.3%
101-790-747 DVD-ADULT	96.35	10,000.00	-9,903.65	1.0%
101-790-748 DVD-CHILD	1,634.64	8,000.00	-6,365.36	20.4%
101-790-749 AUDIO MUSIC ADULT	0.00	2,500.00	-2,500.00	0.0%
101-790-750 AUDIO MUSIC CHILD	283.74	1,000.00	-716.26	28.4%
101-790-751 E-BOOKS/AUDIO	14,945.57	60,000.00	-45,054.43	24.9%
101-790-752 COMMUNITY READ	832.20	3,000.00	-2,167.80	27.7%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	1,696.03	16,000.00	-14,303.97	10.6%
<b>Total LIBRARY MATERIALS</b>	<b>46,668.54</b>	<b>296,000.00</b>	<b>-249,331.46</b>	<b>15.8%</b>

# FINAL

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**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**STATEMENT OF OPERATIONS-YTD-FINAL**  
 October through **December 2020**

	Oct - Dec 20	Budget	\$ Over Budget	% of Budget
<b>OPERATING EXPENSES</b>				
<b>CAPITAL OUTLAY IMPROVE</b>				
101-901-970 CAPITAL OUTLAY IMPR	2,047.70	21,000.00	-18,952.30	9.8%
101-901-972 CAPITAL REPLACEMENT	90,450.00	100,500.00	-10,050.00	90.0%
<b>Total CAPITAL OUTLAY IMPROVE</b>	<b>92,497.70</b>	<b>121,500.00</b>	<b>-29,002.30</b>	<b>76.1%</b>
<b>GENERAL OPERATIONS</b>				
101-790-723 PROF DEVELOPMENT	350.00	2,000.00	-1,650.00	17.5%
101-790-727 LIBRARY SUPPLIES	2,444.66	16,000.00	-13,555.34	15.3%
101-790-728 POSTAGE	205.14	1,000.00	-794.86	20.5%
101-790-729 BUILDING SUPPLIES	832.48	7,500.00	-6,667.52	11.1%
101-790-800 COOPERATIVE FEES	20,764.98	55,000.00	-34,235.02	37.8%
101-790-801 PROF SERVICES	5,000.00	18,000.00	-13,000.00	27.8%
101-790-802 ATTORNEY FEES	84.00	4,000.00	-3,916.00	2.1%
101-790-803 BOOKKEEPING SERV	3,378.60	11,360.00	-7,981.40	29.7%
101-790-818 INSTITUTION DUE/FEE	145.00	1,400.00	-1,255.00	10.4%
101-790-851 TELEPHONE	957.79	6,000.00	-5,042.21	16.0%
101-790-860 TRANSPORTATION	0.00	1,000.00	-1,000.00	0.0%
101-790-880 ADVERTISING	0.00	2,000.00	-2,000.00	0.0%
101-790-882 NEWSLETTER	9,969.60	27,500.00	-17,530.40	36.3%
101-790-910 INSURANCE	19,555.00	22,500.00	-2,945.00	86.9%
101-790-920 UTILITIES	15,614.39	63,000.00	-47,385.61	24.8%
101-790-930 BLDING MAINTENANCE	11,941.40	77,500.00	-65,558.60	15.4%
101-790-932 BUILDING REPAIRS	2,759.52	10,000.00	-7,240.48	27.6%
101-790-934 EQUIPMENT REPAIR	0.00	3,000.00	-3,000.00	0.0%
101-790-936 GROUNDS KEEPING	0.00	10,000.00	-10,000.00	0.0%
101-790-940 EQUIPMENT LEASE	822.73	3,500.00	-2,677.27	23.5%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	23.40	500.00	-476.60	4.7%
101-790-958 S.E.V. ADJUSTMENT	530.08	3,000.00	-2,469.92	17.7%
<b>Total GENERAL OPERATIONS</b>	<b>95,378.77</b>	<b>345,860.00</b>	<b>-250,481.23</b>	<b>27.6%</b>
<b>WAGES &amp; BENEFITS</b>				
101-790-702 GROSS WAGES	184,553.12	845,127.00	-660,573.88	21.8%
101-790-703 LONGEVITY	1,500.00	8,750.00	-7,250.00	17.1%
101-790-713 FSA	1,211.49	4,500.00	-3,288.51	26.9%
101-790-714 EMPLR SHARE (FICA)	14,147.38	64,652.00	-50,504.62	21.9%
101-790-715 MEDICAL REIMBUR	1,292.48	4,800.00	-3,507.52	26.9%
101-790-716 MEDICAL	12,854.43	58,660.00	-45,805.57	21.9%
101-790-717 LIFE INSURANCE	446.79	1,909.00	-1,462.21	23.4%
101-790-718 457 ANNUITY CONTRB	5,832.05	24,900.00	-19,067.95	23.4%
101-790-719 SHORT TERM DISBLTY	824.52	3,100.00	-2,275.48	26.6%
<b>Total WAGES &amp; BENEFITS</b>	<b>222,662.26</b>	<b>1,016,398.00</b>	<b>-793,735.74</b>	<b>21.9%</b>
<b>Total OPERATING EXPENSES</b>	<b>410,538.73</b>	<b>1,483,758.00</b>	<b>-1,073,219.27</b>	<b>27.7%</b>
<b>Total Expense</b>	<b>457,207.27</b>	<b>1,779,758.00</b>	<b>-1,322,550.73</b>	<b>25.7%</b>
<b>Net Income</b>	<b>-350,095.74</b>	<b>-151,566.00</b>	<b>-198,529.74</b>	<b>231.0%</b>

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DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND  
BALANCE SHEET-PRELIMINARY  
As of January 31, 2021

	Jan 31, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	204,797.45
Total Checking/Savings	204,797.45
Other Current Assets	
301-000-120 MICHIGAN CLASS	82,408.51
Total Other Current Assets	82,408.51
Total Current Assets	287,205.96
<b>TOTAL ASSETS</b>	<b>287,205.96</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
301-000-395 OPENING FUND BAL	79,383.17
Net Income	207,822.79
Total Equity	287,205.96
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>287,205.96</b>

DRAFT

**DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND**  
**STATEMENT OF OPERATIONS-YTD-PRELIMINARY**

October 2020 through January 2021

	Oct '20 - Jan 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
301-000-400 CITY OF DEXTER	48,731.57	106,290.00	-57,558.43	45.8%
301-000-401 DEXTER TOWNSHIP	59,389.11	110,119.00	-50,729.89	53.9%
301-000-402 FREEDOM TOWNSHIP	163.37	295.00	-131.63	55.4%
301-000-403 HAMBURG TOWNSHIP	18,131.95	29,478.00	-11,346.05	61.5%
301-000-404 LIMA TOWNSHIP	8,565.38	42,668.00	-34,102.62	20.1%
301-000-405 LODI TOWNSHIP	1,629.24	3,499.00	-1,869.76	46.6%
301-000-406 NORTHFIELD TOWNSHIP	234.26	937.00	-702.74	25.0%
301-000-407 SCIO TOWNSHIP	0.00	131,879.00	-131,879.00	0.0%
301-000-408 WEBSTER TOWNSHIP	109,251.21	176,394.00	-67,142.79	61.9%
301-000-445 DELINQUENT TAX COL	125.90	200.00	-74.10	63.0%
301-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
301-000-665 INTEREST INCOME	13.30	0.00	13.30	100.0%
301-000-672 REBATES/REFUNDS	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>246,235.29</b>	<b>601,759.00</b>	<b>-355,523.71</b>	<b>40.9%</b>
<b>Expense</b>				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	38,287.50	586,576.00	-548,288.50	6.5%
<b>Total Expense</b>	<b>38,412.50</b>	<b>586,946.00</b>	<b>-548,533.50</b>	<b>6.5%</b>
<b>Net Income</b>	<b>207,822.79</b>	<b>14,813.00</b>	<b>193,009.79</b>	<b>1,403.0%</b>

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DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND  
BALANCE SHEET-FINAL  
As of December 31, 2020

	Dec 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	61,364.68
Total Checking/Savings	61,364.68
Other Current Assets	
301-000-120 MICHIGAN CLASS	16,530.67
Total Other Current Assets	16,530.67
Total Current Assets	77,895.35
<b>TOTAL ASSETS</b>	<b>77,895.35</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
301-000-395 OPENING FUND BAL	79,383.17
Net Income	-1,487.82
Total Equity	77,895.35
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>77,895.35</b>

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## DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

## STATEMENT OF OPERATIONS-YTD-FINAL

October through December 2020

	Oct - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
301-000-400 CITY OF DEXTER	7,473.59	106,290.00	-98,816.41	7.0%
301-000-401 DEXTER TOWNSHIP	3,845.20	110,119.00	-106,273.80	3.5%
301-000-402 FREEDOM TOWNSHIP	0.00	295.00	-295.00	0.0%
301-000-403 HAMBURG TOWNSHIP	4,545.09	29,478.00	-24,932.91	15.4%
301-000-404 LIMA TOWNSHIP	0.00	42,668.00	-42,668.00	0.0%
301-000-405 LODI TOWNSHIP	0.00	3,499.00	-3,499.00	0.0%
301-000-406 NORTHFIELD TOWNSHIP	129.07	937.00	-807.93	13.8%
301-000-407 SCIO TOWNSHIP	0.00	131,879.00	-131,879.00	0.0%
301-000-408 WEBSTER TOWNSHIP	20,792.53	176,394.00	-155,601.47	11.8%
301-000-445 DELINQUENT TAX COL	125.90	200.00	-74.10	63.0%
301-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
301-000-665 INTEREST INCOME	13.30	0.00	13.30	100.0%
<b>Total Income</b>	<b>36,924.68</b>	<b>601,759.00</b>	<b>-564,834.32</b>	<b>6.1%</b>
<b>Expense</b>				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	38,287.50	586,576.00	-548,288.50	6.5%
<b>Total Expense</b>	<b>38,412.50</b>	<b>586,946.00</b>	<b>-548,533.50</b>	<b>6.5%</b>
<b>Net Income</b>	<b>-1,487.82</b>	<b>14,813.00</b>	<b>-16,300.82</b>	<b>-10.0%</b>

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Director's Report – February 2021 Board meeting

Administration

The major issue facing the Library will be when to allow patrons back into the building for browsing. A number of situations and conditions have changed in January.

In early January, Dexter Community Schools announced a plan to bring all grades back to classes on a hybrid basis, with students working at least two days a week in school. This included middle and high school students who had not attended in-person classes since March 2020. The resumption of partial, in-person learning schedule brought back the Y5's through 6<sup>th</sup> grade the week of January 11, the middle school on January 25 and the high school on January 28.

[https://resources.finalseite.net/images/v1609852637/dexter/h24tv9uwzcvoa2yv4n6c/SuptLetter-DCSReturntoBuildingPlan-1\\_4\\_2021.pdf](https://resources.finalseite.net/images/v1609852637/dexter/h24tv9uwzcvoa2yv4n6c/SuptLetter-DCSReturntoBuildingPlan-1_4_2021.pdf)

While high school sports have been suspended, the Governor made a statement on 1/28/20 that those activities may resume in the coming 'weeks or days.' MDHHS extended the pause on contact sports through February 22. <https://www.mlive.com/highschoolsports/2021/01/whitmer-says-high-school-sports-may-happen-in-the-coming-weeks-or-days-during-interview.html>

The MI Safe Start plan <https://www.mistartmap.info/?area=county%3Awashtenaw> is showing continued improvement for Washtenaw County. Daily testing rates continue to hover slightly over 1,000 tests per day. The positivity rate has dropped to 3.1% (as of this writing) and the seven-day rolling average is currently at 5.4%. These numbers place Washtenaw County as a whole in the risk level "A" category. This is a significant improvement from early January, when the daily positivity rate peaked at 10.8% and the seven-day rolling average fluctuated between 7-9.9%.

Between December 10 and January 18, the Washtenaw County Health Department's zip code specific reporting was hampered by data structure changes at the state level. Currently, the 48130 zip code is showing a cumulative viral spread of 3.61%.

[https://washtenaw.maps.arcgis.com/apps/opsdashboard/index.html?fbclid=IwAR2QilyqhEDFFAB\\_PgOPQuU2kAK8I9nLKUIWFyY5WPh30OdxkILQq2TITNA#/f3d49937af114e58b11749722076921d](https://washtenaw.maps.arcgis.com/apps/opsdashboard/index.html?fbclid=IwAR2QilyqhEDFFAB_PgOPQuU2kAK8I9nLKUIWFyY5WPh30OdxkILQq2TITNA#/f3d49937af114e58b11749722076921d) The majority of the surrounding zip codes show a cumulative rate between 3- 4.24% except the 48189 area to our Northeast. This zip code shows a cumulative 5.69% viral spread. While more granular than the State's county-wide data, these numbers are cumulative, rather than daily and will not fluctuate down.

On January 17, the new UK variant strain of COVID-19 was discovered for the first time in Michigan and this happened to be in Washtenaw County. In a matter of days, the strain was detected in one, then four then, (as of this writing) 17 people. The University of Michigan has seen an explosion of cases, canceled all athletic events and practices and recommended all students stay in their place of residence until February 7.

As of this writing, the only area library offering inside browsing is the Northfield Township Area Library. As a point of reference, in the 2018-19 data reporting year, the Northfield Township Library greeted 16,888 patrons during the year. Dexter District Library greeted 173,919 during the same period. Our liberal reciprocal borrowing/lending policies may attract visitors from surrounding communities. During



our previous reopening, we did see a number of visitors from the Chelsea area because that library was still closed for interior browsing. However, the hard wall between the Ann Arbor District Library and all other surrounding communities is beneficial in this instance. Ann Arbor's isolation means that their residents are not eligible to borrow from Dexter unless a non-resident borrower's card is purchased. Ann Arbor's 48104 zip code is the highest in the county at a 5.78% cumulative infection rate, with small segments of the University campus pulled out and reflecting an 8.71% infection rate.

At this point, Library employees are not identified by the Michigan COVID-19 Vaccination Interim Prioritization Guidance plan. [https://www.michigan.gov/documents/coronavirus/MI\\_COVID-19\\_Vaccination\\_Prioritization\\_Guidance\\_710349\\_7.pdf](https://www.michigan.gov/documents/coronavirus/MI_COVID-19_Vaccination_Prioritization_Guidance_710349_7.pdf) Without prioritization by type of work, Library employees will be vaccinated by age groups. Currently, one employee (who also works for University of Michigan) has received both vaccinations and one employee has received a first shot because of age qualification. The majority of staff are currently in line to begin receiving vaccinations between June and September.

My current recommendation would be to shoot for a reopening for basic browsing on Monday, February 8, providing the State daily case counts and seven-day rolling average remain fairly constant or continue to decrease. The current levels have returned to infection rates comparable to the rates when we reopened the Library for browsing in October. We will need to continue to monitor the situation. It is always easier to roll back to curbside service than it is to prep for return to browsing. If the Board approves this approach, the staff will have several days to prepare for patrons returning inside the building.

Currently, the Library Board will be able to meet virtually in March for the monthly meeting. Beyond that date, we will need further guidance from the Legislature, the Library of Michigan and our attorneys. The most recent overview from the Library of Michigan is included. Depending on future gathering limits, we could face constraints. Currently, the lower level meeting rooms are being used for furniture storage and materials quarantine. Beyond that, gatherings of Board members and members of the public for open meetings may present overall space challenges to maintain six-foot social distancing during meetings. There are exceptions in the Open Meeting Act to allow for individual remote attendance. However, if the exceptions that allow for conducting the entire meeting virtually are not extended, we will need to be thinking about an approach for April. This comes amid additional attempts by the Legislature to curb the ability of the Governor and MDHHS to extend public health restrictions.

The Library has signed on to participate in a grant program with the 5 Healthy Towns and St. Joseph Mercy Chelsea to promote Mental Health Awareness and Training. This five year grant project will see staff members trained to identify, interact with and refer individuals exhibiting mental health issues. Additionally, the Library will conduct annual public information programs with the help of the foundation and hospital.

\*We will need a correction for the wage amount for Whitney Sutherland. During a cut/paste to the 2021 Wage rate, the incorrect 2020 wage was listed and the incorrect increase applied. Whitney's 2020 rate was \$10.75 and the increase should be to \$11.00 per hour. This was incorrectly shown as a 2020 rate of \$9.65 and a raise to \$10.00. Whitney is a Library page who has been with the Library for four years and four months and has assumed a number of advanced duties to help Mary Graulich with circulation tasks during the pandemic. Whitney would be eligible to move to a Library Assistant

position, but has declined the promotion to focus on completing her college degree. Whitney will graduate and most likely move on to a career position in 2021.

### Youth Department

Ruth Jansen was selected to fill the Head of Youth Services position. Ruth has been on the Library staff for 17 months as a part-time Youth Reference Librarian. Ruth comes to the position with experience in both Libraries as well as retail book stores. Her ongoing work for the Library has been exemplary. Her enthusiasm for the new position is evident and she brings new ideas to the Department. While Ruth will have big shoes to fill, I am confident she will be up to the task.

Teen Services offered a Photo Contest this month. Some wonderful pictures were submitted and the winners have been chosen for the three categories of Winter, Dexter, and Family. The entries can be viewed at <https://dexter.lib.mi.us/teens/teen-photo-contest/>

32 people have registered for the Curbside Pick-up Craft that paints with tissue paper.

A reprise of the popular "Cricut for Beginners" class will be offered this Saturday, January 30th.

During the month, the Youth Department gave out 356 Winter Break Activity bags and 77 Retro themed Craft Kits.

The All Star Readers discussed the book "Flora & Ulysses" by Kate DeCamillo with 13 children participating. The Library offered a corresponding take home craft for children to make their own Cheerio® Squirrel Feeder.

Virtual Story Time livestreamed weekly on Tuesday mornings and had a total attendance this month of 83 devices. The Dinosaur story time was particularly popular as well as the one about "Animals That Live Where It's Cold."

Preschool Super Stories livestreamed twice this month and had a total of 25 participants.

Club Create only livestreamed once this month and had a total of 9 attendees.

### Adult Department

The Adult Department held a number of virtual programs during January. These included "Healthy Oils and Fats" presented by author and cooking instructor, Lisa Howard with eight patrons tuning in. Barbara Patrick, Director of Community Outreach for Eastern Michigan University's Department of Graduate Public Administration Program, presented "Race, Police Oversight, and Social Justice: Where Do We Go from Here?" as an adjunct program to the Washtenaw Reads program. Sixteen patrons attended this presentation. Book Clubs continued during the month with three events and a total of 25 patrons attending. Books discussed included "The Lady in Gold" by Anne-Marie O'Connor, "All American Boys" by Jason Reynolds & Brendan Kiely (the 2021 Washtenaw Reads book selection) and "Redhead by the Side of the Road" by Anne Tyler.

"Hot Reads for Cold Nights: Award Winning Books," the Library's winter reading program began on January 1 and will run through the end of February. Adults and teens may participate through the app



Beanstack or pick up a printout of the program curbside. To date, 57 patrons have signed up and are participating in the program.

The Department tried a new program "Reel Talk, A Movie Discussion Group." The program launched on Monday, January 4. Patrons can watch the films through the Library's Kanopy streaming service and then attend the Zoom meeting for discussion. This was an attempt to continue the successful movie screenings the Library offered when we were open for normal business. Initial movies included "Colette" (7 attended) and "A Man Called Ove" (7 attended). The Thursday afternoon (1:00 pm start time) on January 14 (East Side Sushi) and January 28 (Policing the Police) both had zero attendance and this slot may be discontinued.

On January 21 (12 attended) and January 26 (10 attended), the Dexter District Library joined with the Chelsea District Library and offered a Writers Workshop entitled: Truth in Writing. This workshop was presented by Michelle Tuplin of Chelsea's Serendipity Bookstore and incorporated the 2021 Washtenaw Reads book, "All American Boys". Part II of this workshop will be offered on February 16 & 25.

Loaning laptops for curbside use has increased again as the library returned to curbside service. E-mails on the library webmail site have increased again with the closing of the building.

#### Technology Department

A "Downloadable Library Content" class was offered via Zoom on January 21 with 12 patrons signing up and six attending.

Scott Wright negotiated with our T-Mobile rep to replace all of our T-Mobile hotspots as they were routinely getting factory reset despite numerous warnings in the directions. The new hotspots were configured, old ones deactivated and he rewrote the documentation for the new hardware.

Scott also installed the CARL.x update on all staff computers after an update to the circulation system.

Issues with the WordPress 5.6 upgrade that broke the Pinterest style galleries on the Library website were corrected.

Scott worked with MEL (Michigan eLibrary) regarding IP geolocation authentication problems with their databases and corrected the issues. He also attended the January TLN Technology Committee meeting.

#### Maintenance

The HVAC controls and software project is nearing completion. The Library received the final bill, requesting full payment including retainage, from Metro Controls. In consultation with Jeff Czarniecki from Peter Basso, this will be held until a final punch list meeting and correction of any final issues. On the whole, the system is working well, the controls are intuitive and the equipment is running as expected. Metro Controls replaced the BAC-NET cards in the Jace controller. This was additional work, originally specified as something that might be avoided. Unfortunately, this was not avoidable. The Library Board approved the change order at the December meeting. No other large projects have been taken on yet, just small fixes here and there. January will be the first full month with the HVAC system

running as expected and the LED lights in place. This will be a good time to compare the DTE charges across a few Januarys to see a difference.

A duct smoke sensor was replaced by Riverside. This bad sensor was causing faults in the alarm system.

A.F. Smith came in to replace the photocell for the outdoor building lights and parking lot lights. Exterior building lights were coming on during daylight, sunny hours. The company needed to return and replace a relay in the electrical boxes with the time clock controls. This seemed to fix the issue.

The UV lights for the HVAC air handler were installed on 1/28/21. The project will be completed the week of February 1. We are waiting for the electricians to come in and wire the power to the fixtures inside the air handler.

During the HVAC controls replacement process, a small leak in the hot water supply to the air handler was discovered. The leak is intermittent and only happened when the hot water to the heating coil was shut off. As long as the 160+ degree water is flowing through the pipe the heat expands the joint and completes the seal. This was inspected by Altech and they will tighten the connection rather than drain the system and remove piping as a first step.

On 1/28/21, an unusual noise was found coming from one of the heating system hot water pumps. It was determined a bearing was failing. Altech will secure a new motor. The motor will be under warranty, but the Library will be charged labor for replacement.

On 1/29/21 the HVAC system failed to start due to freeze stat alarms. Hutchcraft restarted the system manually and Metro Controls was notified of the issue. This was the first night with temperatures below 25 degrees since the system was put into full operation.



# HOW MDHHS GATHERING ORDER OF 1/22/2021 AFFECTS PUBLIC LIBRARIES

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This information is intended as a tool to assist in clarification and decision making for Public Library Directors and Boards. It is not intended as legal advice. Library Boards and Directors should consult with their library attorneys when determining a plan or policy for their libraries.

1/22/2021

The MDHHS Order issued, Friday 1/22/2021 amends protocols for restaurants and in-service dining. [https://www.michigan.gov/coronavirus/0,9753,7-406-98178\\_98455-550215--,00.html](https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-550215--,00.html)

## This order goes into effect on February 1, 2021

There is one change that affects PUBLIC Libraries (*Academic and School and School/public have differing requirements as explained in Section 5 of the Order*):

Section 2(a)(2) now states:

### General capacity limitations at gatherings.

- a. Indoor gatherings:
  2. Are prohibited at non-residential venues, except where no more than **10 persons from no more than 2 households are gathered.**

This is a change from the previous order, which prohibited ANY indoor non-residential gatherings.

### So, what does this mean?

- The order still defines “gatherings” as “any occurrence, either indoor or outdoor, where two or more persons from more than one household are present in a shared space.” (Section 1 (h)).
- The order still defines “Households” as “a group of persons living together in a shared dwelling with common kitchen or bathroom facilities. In dwellings with shared kitchen or bathroom facilities occupied by 20 or more unrelated persons, households are defined by individuals who share a bedroom.” (Section 1 (i)).

(Note that under these definitions, family members living at different addresses would be different households)

- Permitted gatherings of people from no more than 2 households must comply with established protocols including MASKS and SOCIAL DISTANCING.

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For Example:

- **In-person Board Meetings are STILL PROHIBITED**- Even a 5-member board will be comprised of people from more than 2 households, and even if they were, a meeting of 10 people is not large enough to satisfy the Open Meetings Act requirements.
- **In-person programming is still prohibited** if it involves more than 2 households (including the library staff presenting it).
- **In-Person Staff meetings are still prohibited** if there are more than 2 households involved.
- **Meeting room use by patron groups is still prohibited** if more than 2 households are represented.













If there are any questions, please contact your library attorney for clarification of your library's particular situation.

**This information is intended as a tool to assist in clarification and decision making for Public Library Directors and Boards. It is not intended as legal advice. Library Boards and Directors should consult with their library attorneys when determining a plan or policy for their libraries. Libraries should be sure to consult local municipal and Health department directives for additional guidance.**

**Clare Membiela  
Library Law Consultant  
Library of Michigan**

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# Dexter District Library Youth Programs - February 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 <p><b>February</b></p>	<p>1</p> <p><b>Registration begins</b> DIY Weaving Craft Grades 4 - 8</p>	<p>2</p> <p><b>Virtual Story Time</b> 10:30 am Facebook Live</p>	<p>3</p> <p><b>Club Create</b> Grades K - 2 4:30 pm Facebook Live</p>	<p>4</p> <p><b>Craft Kits</b> Grades K - 5 Pickup begins for <u>registered</u> participants</p>	<p>5</p> <p><i>It's not too late to join the Library's</i> <b>Winter Reading Program</b> <b>Hot Reads for Cold Nights</b> <b>Award Winners</b> Ages 12 - Adult January 1 through February 28</p>	
<p>7</p> 	<p>8</p>	<p>9</p> <p><b>Virtual Story Time</b> 10:30 am Facebook Live</p>	<p>10</p> 	<p>11</p> <p><b>Preschool Super Stories</b> Ages 5 and Under 11:00 am Facebook Live</p>	<p>12</p>  <p><b>HAPPY CHINESE NEW YEAR!</b></p>	<p>13</p> <p><b>Artist Trading Cards: Vaguely Valentines Edition</b> Grades 6 - Adult 11:00 am <i>Registration</i></p>
<p>14</p>  <p><b>HAPPY Valentine's DAY</b></p>	<p>15</p>	<p>16</p> <p><b>Virtual Story Time</b> 10:30 am Facebook Live</p>	<p>17</p> <p><b>Club Create</b> Grades K - 2 4:30 pm Facebook Live</p>	<p>18</p> <p><b>All Star Readers Book Club</b> Grades 3 &amp; 4 4:30 pm <i>Registration Zoom</i></p>	<p>19</p> 	<p>20</p> <p><b>DIY Weaving Craft</b> Grades 4 - 8 11:00 am <i>Registration Zoom</i></p>
<p>21</p> 	<p>22</p> <p><b>Registration begins</b> Boredom Buster: Catapults Grades 5 - 8</p>	<p>23</p> <p><b>Virtual Story Time</b> 10:30 am Facebook Live</p>	<p>24</p> 	<p>25</p> <p><b>Preschool Super Stories</b> Ages 5 and Under 11:00 am Facebook Live</p>		<p>27</p>
<p>28</p> <p>Last Day to complete the Winter Reading Program (ages 12+)</p>		 <p><b>COLD</b></p>				<p>March 6</p> <p><b>DRAW YOUR PETS!</b> Grades 5 &amp; Up 11:00 am - Noon <i>Registration Zoom</i></p>



# Dexter District Library - February 2021 - Adult Programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<p>1 Library Board Meeting 7:00 pm (via Zoom) Open to the public</p> <hr/> <p><b>Reel Talk:</b> Life (2015) – 7:00 pm</p>	<p>2  Author Joe Grimm presents: <b>CONEY DETROIT</b> 7:00 PM registration</p>	3	4	5	6 <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">29</span>
7	<p>8 <i>Somewhere in Time</i> Virtual Book Club 7 pm - registration</p>	9	10	<p>11 <b>Reel Talk:</b> <b>Ordinary Love</b> 1:00 pm</p> 	12	13
<p>14 </p>	<p>15 <b>Reel Talk –</b> <b>7:00 pm:</b></p> 	<p>16 <b>Writer's Workshop:</b> <b>Truth In Writing</b> <b>Session B, Part II</b> 7:00 pm - registration</p>	17	<p>18 <b>Better Off Read</b> Book Club 1:00 pm</p> <p>Cut the Cord: Cable TV Alternatives 7:00 pm registration</p> 	19	20
21	22	<p><u>Tuesday, February 23 at 7:00 pm</u> <b>From Ancient Amman to the Deserts of Jordan</b> Mariya Fogarasi shares adventures of this ancient land. Registration.</p>		<p>25 <b>Reel Talk:</b> <b>HOWL – 1:00 pm</b></p> <div style="border: 2px solid blue; padding: 5px;"> <p><b>Writer's Workshop:</b> <b>Truth In Writing</b> <b>Session A, Part II</b> 7:00 pm - registration</p> </div>	26	27
28	<p><u><b>CONEY DETROIT: Tuesday, February 2 at 7:00 pm</b></u> Author Joe Grimm presents the traditions, rivalries, and differences between Coney Island restaurants, some even located right next door to each other. Registration.</p> 			<p> <b>Reel Talk: Movie Discussion Group</b> Watch the movie on Kanopy before the meeting, and then join the discussion on the specified day and time! Attend every week or pick and choose. Register in advance to receive a link for a Zoom meeting.</p>		

