



**Board of Trustees - Meeting Agenda
December 2, 2024 - 7:00 pm**

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the October 7, 2024 and November 4, 2024 regular Board meeting – **action items**
- 4) Public comment
Prearranged public comment
General public comment
- 5) Audit presentation, Ailie Weaver, Maner Costerisan – **action item**
- 6) Consent agenda – **action item** (7:15 pm)
Library Director's Report
Library Statistical Report (distributed at meeting)
Balance sheets, Michigan CLASS report (MI Class distributed at meeting)
Committee meeting minutes – Facilities Committee (11/8/24)
Items from Legislature, MLA, TLN, AAACF, local municipalities and patron comments
- 7) Treasurer's Report (7:30 pm)
Approval of bills paid during the period since the previous Board meeting – **action item**
Budget changes – none
Reimbursements – Scott Wright - **action item**
- 8) Administrative Items (7:45 pm)
Anniversaries: Library Director, Paul McCann (30 yrs); Technology Librarian, Scott Wright (14 yrs.)
- 9) Old Business (8:00 pm)
Minimum Wage
Strategic Planning
Elevator service contract
Erosion Issue
- 10) New Business (8:30 pm)
Director's evaluation
- 11) Public comment
- 12) Board member comments
- 13) Adjourn (8:59 pm)



**Dexter District Library Board of Trustees
DRAFT - Meeting Minutes**

October 7, 2024
7:00 p.m.

Members present: Barbara Davenport, James Estill, Martha Gregg, Cassy Korinek, Sherry Simpson, Shelly Vrsek (arrived at 7:06 pm)
Members absent: Jim LaVoie, Donna Palmer
Others present: Paul McCann, Library Director
Michelle Jopeck, Recording Secretary

In President Vrsek's absence, Vice President Korinek called the meeting to order at 7:05 p.m.

The Oath of Office was postponed due to low attendance. Estill moved to continue the Officer and Committee Assignments until more Trustees are present. Second by Gregg. With the arrival of Vrsek, Estill withdrew the motion.

The Oath of Office was taken.

Election of Officers and Committee Assignments: With the start of the new fiscal year, the slate of Board Officers, as well as committee assignments were discussed. Gregg moved to approve the following Board Officers to serve for the 2024-2025 fiscal year as follows:

President: Shelly Vrsek
Vice President: James Estill
Secretary: Barbara Davenport
Treasurer: Sherry Simpson

Second by Korinek. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Korinek=aye, Simpson=aye. Vrsek=aye, absent=2. Motion carried.

Simpson moved to retain the following committee assignments:

Policy Committee: Korinek, LaVoie, Vrsek
Facilities Committee: Estill, Gregg, Vrsek
Finance Committee: Davenport, Palmer, Simpson

Second by Korinek. A roll call vote was taken. Vrsek=aye, Simpson=aye, Korinek=aye, Gregg=aye, Estill=aye, Davenport=aye, absent=2. Motion carried.

Vrsek called for additions/changes to the presented agenda. McCann asked to add Naloxone and the City of Dexter Charter Amendment to the New Business. Gregg moved to approve the meeting agenda as amended. Second by Davenport. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Vrsek called for corrections to the minutes of the August 26, 2024 Public Budget Meeting and the minutes of the August 26, 2024 regular Board Meeting. No corrections were requested. Simpson moved to approve the minutes from the August 26, 2024 Public Budget Meeting and the August 26, 2024 regular Board Meeting as presented. Second by Estill. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Davenport moved to approve the Consent agenda. Second by Simpson. A roll call vote was taken. Korinek=aye, Simpson=aye, Gregg=aye, Davenport=aye, Vrsek=aye, Estill=aye, absent=2. Motion carried.

Circulation Statistics: Statistical charts for the month of August and September 2024 were available for review. The statistics are appended to the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Estill moved to approve the bills paid since the last board meeting. Second by Gregg. A roll call vote was taken. Estill=aye, Davenport=aye, Simpson=aye, Gregg=aye, Vrsek=aye, Korinek=aye, absent=2. Motion carried.

Budget Changes: None

Reimbursement: None

Personnel: Library staff who reach their anniversary date of hire in the month of October include Youth Reference Librarian Xanthe Muller (3 years) and Amy Hyde (8 years) and Library Page Ella Nickerson (2 years). All were included in the 2024 wage rate adjustments therefore no Board action was necessary.

Since the last Board meeting, the Library has rehired Terri Leonard as a Substitute Library Assistant starting on 9/19/2024 with a starting wage of \$17.00/hour. Davenport moved to approve the rehiring of Terri Leonard as a Substitute Library Assistant with a pay rate of \$17.00/hour. Second by Simpson. A roll call vote was taken. Gregg=aye, Vrsek=aye, Davenport=aye, Estill=aye, Simpson=aye, Korinek=aye, absent=2. Motion carried.

Old Business:

Information on the minimum wage changes resulting from the Michigan Supreme Court decision are becoming clear. The minimum wage will increase to \$10.56/hour on January 1, 2025 as already included in previous laws. On February 21, 2025, the minimum wage will increase to \$12.48/hour. As part of the decision, the Library will have to provide sick time for all employees at a rate of 1 hour for every 30 hours worked. Our payroll company, myPay, has already stated that they are able to accommodate this requirement. Details will still need to be worked out as we get closer to the date of implementation. The Policy Committee will need to adjust or create policies regarding the accrual of sick time for the part time employees.

There is no update with the Strategic Plan.

McCann is sending a letter to Schindler Elevator giving notice as required by the contract that we will not be automatically renewing the contract with them. He does let them know in the letter that they are welcome to submit a new contract for the Library to review in addition to the contracts received from other elevator repair companies.

There is nothing new to report on the erosion issue.

New Business:

The insurance policy renewal information was provided in the Board packet. Davenport asked if we currently have the coverage that we would need if there were a hazardous material spill from the railroad as has happened recently in Ohio a couple times. Since the Library is so close to the railroad track, any incident of this nature would likely affect the Library. McCann will look into that as well as if the Library is in a flood zone now.

McCann got a question from an employee asking if the Library will be stocking naloxone now that the Fire Department has temporarily moved to a location further away from the Library. McCann had a conversation with the Fire Chief regarding this issue and shared what the Fire Chief recommends. A discussion was held among the Board. The Board was in agreement that it is likely not necessary for the Library to keep naloxone on site due to the closeness of the temporary location and the low volume of incidences occurring in this area.

A group entitled "Friends of Mill Creek Park" submitted a proposal to the City of Dexter for a Charter amendment which is on the ballot for November 5, 2024. The first page of the information released by the City of Dexter regarding this proposal was handed out to the Board. McCann wanted to know how involved in this issue the Board would like to be involved. At this time, the Board was in agreement to say nothing and stay out of the issue as much as possible.

Public Comment: None

Board Member Comments: None

Adjournment: Having completed all items on the agenda, Gregg moved to adjourn at 8:49 pm.
Second by Korinek. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Respectfully submitted,

Barbara Davenport,
 Secretary

Michelle Joppeck,
 Recording Secretary

September 2024

Circulation Statistics	September	August
Adult Books	3737	4390
Young Adult Books	542	856
Children's Books	8291	10242
Magazines	104	88
DVD	1369	1711
Books on CD	367	383
Music CD	192	186
Realia/Objects/Equip	39	49
Overdrive	3944	4282
hoopla	2269	2358
Kanopy	628	851
Staff/Patron renewals	1383	1657
Auto-renewals	8705	9799
In-House	961	1086
Total	32531	37938
Library visits	9631	12694
Reference questions	1872	2418
Items withdrawn	2172	1109
New items added	956	1183
Total holdings	119029	118532
New cards issued	69	113
Total card holders	10964	10895
Internet usage	731	1287
Museum/Park Pass	19	26
Web site visits	9559	14032
Program attendance	1126	1518
Fax	28	20
ILL lent out	1869	1861
ILL borrowed	2390	2888
Unique borrowers	1745	1970
Study Room Use	149	151



Dexter District Library Board of Trustees

DRAFT - Meeting Minutes

November 4, 2024

7:00 p.m.

Members present: James Estill, Jim LaVoie, Donna Palmer, Sherry Simpson, Shelly Vrsek
Members absent: Barbara Davenport, Martha Gregg, Cassy Korinek
Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:01 p.m.

The Oath of Office was taken by LaVoie and Palmer.

Vrsek called for additions/changes to the presented agenda. No changes or additions were requested. Simpson moved to approve the meeting agenda as presented. Second by LaVoie. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Vrsek called for corrections to the minutes of the October 7, 2024 regular Board Meeting. No corrections were requested. Due to the absence of the LaVoie and Palmer for the October 7, 2024 meeting, approval of the minutes was postponed until the next meeting.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Estill moved to approve the Consent agenda. Second by Simpson. A roll call vote was taken. Vrsek=aye, Simpson=aye, Palmer=aye, LaVoie=aye, Estill=aye, absent=3. Motion carried.

Circulation Statistics: Statistical charts for the month of October 2024 were available for review. The statistics are appended to the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Palmer moved to approve the bills paid since the last board meeting. Second by LaVoie. A roll call vote was taken. Estill=aye, LaVoie=aye, Palmer=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

Budget Changes: None

Reimbursement: None

Personnel: Library staff who reach their anniversary date of hire in the month of November include Library Assistants Jane Anderson (8 years) and Ann Smart (18 years), Substitute Library Assistant Jane Hamilton (8 years), and Adult Reference Librarian Deborah Bigelow (9 years). All were included in the 2024 wage rate adjustments therefore no Board action was necessary.

Old Business:

McCann will work with the Finance Committee regarding the minimum wage changes. McCann has been thinking about how to best handle the scenario and will be consulting the attorneys regarding some ideas.

The Strategic Plan and the elevator service contract were discussed during the Consent Agenda.

Due to the limited rain received recently, the erosion has not been exacerbated.

New Business:

The proposed 2025 Library Closing schedule, 2025 Paid Holiday schedule, and 2025 Board Meeting schedules were included in the Board packet. Simpson moved to approve the 2025 Library Closing schedule, 2025 Paid Holiday schedule, and the 2025 Board Meeting schedule as presented. Second by Palmer. A roll call vote was taken. Palmer=aye, LaVoie=aye, Simpson=aye, Estill=aye, Vrsek=aye, absent=3. Motion carried.

Public Comment: None

Board Member Comments: None

Adjournment: Having completed all items on the agenda, Estill moved to adjourn at 8:05 pm. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Respectfully submitted,

Jim LaVoie,
Acting Secretary

Michelle Joppeck,
Recording Secretary

October 2024	
Circulation Statistics	October
Adult Books	3844
Young Adult Books	599
Children's Books	8770
Magazines	69
DVD	1550
Books on CD	353
Music CD	183
Realia/Objects/Equip	49
Overdrive	4160
hoopla	2314
Kanopy	546
Staff/Patron renewals	1464
Auto-renewals	8808
In-House	1060
Total	33769
Library visits	11694
Reference questions	2070
Items withdrawn	1670
New items added	733
Total holdings	118679
New cards issued	61
Total card holders	11021
Internet usage	1406
Museum/Park Pass	17
Web site visits	9560
Program attendance	1708
Fax	14
ILL lent out	1739
ILL borrowed	2742
Unique borrowers	1802
Study Room Use	201

Director's Report

December, 2024 Library Board Meeting

The previous Library Board meeting was held on Monday, November 4, 2024

Community groups using the Library's lower level meeting room space during the month of November included Rebekah Harmony Lodge (2x), the Dexter Senior Ukulele Orchestra (4x), the Rug Hookers (2x), FLLC Dexter Robotics group, Hartman Farms Home Owners Association, Daisy Troop 40994 (2x), the All Around 4H Club, Distinct Designs Artist Talk, the Island Hills Homeowners Association, the Dexter Rotary Club board, a Brownie Troop and Junior Troop 40698.

The Library's small group study rooms on the second floor saw 154 room uses by 271 people in total and 90 unique individuals reserving the spaces.

Administration

The monthly Library statistics will be compiled and distributed at the Board meeting due to the end of the month closing on the day before the Board meeting.

The audit was completed in October. We did have some follow-up questions from the auditors that carried over into November, but all requests for further documentation or clarifications were handled promptly. The manager for our audit, Ailie Weaver, will be attending the December Library Board meeting in-person to present the audit to the Board. There are no outstanding issues, no negative observations and minimal adjusting journal entries that will affect the current fiscal year. As noted in the letter to the Board, the auditors "encountered no significant difficulties in dealing with management in performing and completing our audit" and that "the financial statement disclosures are neutral, consistent, and clear." Additionally, the auditors "noted no transactions entered into by the Library during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period."

TLN member libraries accessing Internet connectivity through the TLN circuit experienced a significant down-time issue between November 11 – 13. The technical term for the outage was an "L2 loop along the network" which essentially caused a data transmission feedback loop. A full description of the problem was issued by The Library Network and can be found at <https://tln.org/news/687068/Internet-Outage-Handled-by-TLN-Team.htm> and is enclosed in the Board packet. The staff reverted to the offline backup system for checking out items. Scott Wright set up a variety of Wi-Fi hotspots for staff to access the Internet. Staff were able to help patrons find materials, but access to patron records was limited. No errors were found when the backup check out records were loaded. We have not experienced a similar outage in quite some time. The systems performed well, given the circumstances and while it was a difficult few days, the staff performed admirably.

The Library is in possession of three bids for ongoing elevator maintenance. The three bids contain some disparate information and questions for clarification are out and awaiting answers. At present, the current contractor (Schindler) is providing the most expensive costs, but represent no change from

previous practice. MEI Total Elevator Solutions presented a contract similar to Schindler with a lower price. The two offers seem to be based on a standard elevator service contract which was developed by an elevator professional association and are pretty boiler plate with terms favoring the contractor. Lardner Elevator Company submitted a simpler contract, but the company was not responsive during the battery replacement project. As part of the battery replacement quote, Lardner also quoted a cost for performing the CAT 1 and 3 weight testing, which was already covered by the existing Schindler contract. When asked to revise the quote to only include the battery replacement, not response materialized. Outstanding issues include price lists (labor) for work outside the standard maintenance agreement for Schindler and MEI and a written understanding of how to transfer the telecommunications system to a new company, should Schindler not receive the next contract.

Work on the Library of Michigan annual State Aid report is underway. Data is compiled throughout the year. Much of this data is provided to the Library Board on a monthly basis, but needs to be refined based on the structure of the questions in the State Aid Report. Similarly, work on the data submission for the Detroit Suburban Librarians Round Table (DSLRT) annual salary survey is being compiled and will be submitted by early December. The results of this year's DSLRT report will be helpful as we approach the changes in the minimum wage set for February 2025. The results of the DSLRT report are generally available by the first of the year, whereas there is approximately a six month lag from the closing date of the State Aid report on February 1 of each year until the State posts the data from all libraries.

During the Lame Duck session of the Michigan Legislature, two tie-barred bills were introduced (HB 6034 and 6035), commonly known as the 'Public Library Freedom to Read Act.' These bills are intended to strengthen the internal policies of public libraries by having standardized methods for general selection of public library materials, processes for members of the public to challenge the inclusion of materials in public library collections and provide reinforcement for local public libraries as they move through the challenge process. Notably, the legislation sets a one year moratorium on reconsideration of specific titles which have gone through a challenge process, require the challenger to be a resident of the local public library's service area and limit requests for reconsideration to only materials wholly owned by the local library. The last item is of particular significance for the Dexter District Library as we participate in the Shared System, incorporating access to the physical collections of 50 public libraries in Southeast Michigan, as well as the consortium collection under the Overdrive digital collection.

In consultation with the Michigan Municipal League Liability and Property Insurance provider, it was determined that there was no additional coverage the Library could acquire to help protect against financial loss in relation to a hazardous waste spill due to a train accident adjacent to the Library. The e-mail exchange is included in the packet. As noted by our representative, the insurer notes that direct property damage would be covered under general liability. However, ongoing contamination would be an exclusion and the Library would need to sue the at-fault party for any damages not covered under our existing policy.

The City of Dexter Water and Sewer Utilities Department was contacted regarding the 'Dear resident' letter, received on November 14. Given that the building was constructed between 2008-09 the letter likely does not apply to the Library. In the construction manual, section 15140-3 sections F and G state "Domestic Water Piping on Service Side of Water Meter inside the Building and detail the use of copper piping on both sides of the water meter.

Youth Department

The Youth Department wrapped up Fall Story Times during the second week of November and saw 376 people attend those sessions. A special Drop-In Thanksgiving Story Time was offered during the month which attracted 86 children and parents. The Department's interactive, fall themed Eye Spy in the Youth Department game ran for 10 weeks and saw 545 kids try to find the hidden pictures in the Youth area.

The Department offered a number of individual programs for school-aged children. Our three Youth Book Clubs for kids in young 5s through 4th graders had a combined attendance of 59 people. Repeating drop-in monthly programs of Lego Club and Chess Club had a combined attendance of 51. Special drop-in programs, such as "Richard Paul's Ha-Ha Harvest Show" and "Make Your Own Activity Bags for Thanksgiving Break" had a combined total of 139 people. However, the most popular program was a Ballet Story Time with Ballet Chelsea showcasing parts of their "Nutcracker" performance with 161 children and parents attending that program.

The Teen Department offered five programs in November. "Crochet Afternoon," "Magic the Gathering," the "Teen Advisory Group" and "Tween Book Club" had a combined total of 38 attendees. The most popular Tween/Teen program this month was "Cupcake Decorating," which had 22 participants.

Adult Department

The Department did not offer any virtual events over Zoom during the month.

With the weather turning towards winter, it was a great month for programs for adults at the Library. Events included two sessions of Thanksgiving Cardmaking with Katherine Willson (a total of 60 patrons attended); Charcuterie Boards with Chef Kegan Rodgers from The Lakehouse Bakery (58 attended); The Life of Charles Franklin Chamberlain, Michigan Artist and Dexter Area Resident (19 attended) and AI: The Good, the Bad, and the Ugly (54 attended). The Library offered three Thursday morning Restorative Yoga classes with a total of 68 attendees.

This month's Friday Evening Movie for Adults, "Amerikatsi" saw 14 patrons attend and the Friday Afternoon Movie for Adults featured "Eiffel" with 18 patrons attending.

The Somewhere in Time Book Club discussed "Over My Dead Body" by Greg Melville (8 attended), the Better Off Read Book Club discussed "The Henna Artist" by Alka Joshi (11 attended) and the Third Monday Book Club discussed "The Kingdom, the Power and the Glory: American Evangelicals in an Age of Extremism" by Tim Alberta with 12 patrons attending.

The Diabetes Prevention group (a collaboration between Chelsea Hospital and the Library) saw 17 participants continue to attend. This group will be wrapping up their year-long series of meetings during the first quarter of 2025.

Technology Department

During November, Scott Wright taught two sessions of his "Shop Like a Pro" class covering online holiday shopping. Nine patrons attended between the two sessions. He also offered eight One-on-One Technology Help half-hour sessions. He had three cancellations and the five attendees asked for help on VHS conversions to digital files, cyber security, password managers, Android basics and computer purchasing advice.

Wright also made a minor adjustment to the Play table in the children's area to ensure it goes back to sleep during off hours even if touched by the cleaning crew, replaced the iPad used by Adult Reference staff because it could no longer be used with CARL's fill list web page due it's age, and updated the Adult Reference PC to Windows 11. He helped to create an evaluation survey for the Dexter Mindful Meditation group using Google Forms and compiled RFID vendor quotes into a spreadsheet for easier viewing. He also met in-person with the representative from Bibliotheca who was in the area. During the lengthy Internet connectivity outage, Wright reconfigured many staff computers to use Wi-Fi hotspots during this time.

Circulation Department

Except for the two days the Internet was down, November has seen very steady foot traffic coming into the Library. We have averaged around 350 patrons a day. The weekends have stayed consistently steady without many lulls at circulation. The Internet malfunctioned on Monday, November 11 around 3:30. It was not functioning again until Wednesday, November 13 around 1:00. We used offline checkout, but did not return any materials that came back in the drop boxes. We had hundreds of books and DVDs to be processed as returned on Wednesday. Not many patrons came into the building since there was no Internet and no printing.

Through the MeL system, we received 57 requests to borrow Dexter items and 52 were filled. Because of missing those two days and turning this monthly report in early, the numbers appear to be down. Actually, each day we have had the average number of requests.

Many new items have been added to the system and the pages have done a good job keeping up with processing the new material. We have been averaging at least 10 delivery bins a day from TLN. This has kept staff very busy in the afternoon.

Maintenance

Hopp Electrical came to look at the first floor women's restroom outlets because of sink sensors failures. Unfortunately, Hopp did not detect any power issues that could explain the solenoid failures. Altech replaced the mechanical room space heater fan motors. Dave Milligan was contacted for snow plowing rates; they are the same as previous year.

This month was a busy outdoor month for Erwin. Leaf cleanup of both the grounds and the roof took up a lot of time. He inspected all of the snow equipment to make sure the Library is ready for the winter. Erwin also changed the clocks for daylight savings time and completed many small projects like replacing filters, outlets, caster wheels on the inside drop box cart, and assembling a step stool for the Youth Department.

Friends of the Library

To celebrate another successful year and kick off the holiday season, the Friends of the Dexter District Library will be holding their annual meeting on **Tuesday, December 3 at 7 pm**, in the lower level meeting room at the Library. All Friends members and interested non-members are welcome. The Friends hope you will join them as they discuss book sales, book sorting, book donations, and other volunteer opportunities. They will recognize the 2024 FDDL Friend of the Year and hold annual officer elections. The Friends will also award a gift certificate to Serendipity Books in Chelsea to one lucky attendee. Everyone in attendance will be eligible to win, but must be present. Plan on attending to learn the latest news about all the Friends of the Dexter District Library activities that happened in 2024 and their plans for 2025.

The Friends of the Dexter District Library had two recent successful used book sales. The October 5 sale brought in \$1,366.01 and the November 2 sale earned \$1,347.25. Both book sales showed increases over previous years.

The Next Friends Book Sale will be held on Saturday, December 7 from 9:00 am to 3:00 pm.

DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-PRELIMINARY
 As of **November 30, 2024**

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	469,409.51
Total Checking/Savings	469,409.51
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	284,961.30
101-000-103 CD COMERICA	227,768.51
101-000-106 CD OLD NATIONAL	281,951.25
101-000-107 CD 1 HUNTINGTON	228,316.96
101-000-109 CD NORTHSTAR BANK	279,588.76
101-000-110 CD 2 HUNTINGTON	280,775.69
101-000-112 CD 2 FLAGSTAR	254,758.19
101-000-120 MICHIGAN CLASS	2,417,888.74
Total Other Current Assets	4,274,507.40
Total Current Assets	4,743,916.91
TOTAL ASSETS	4,743,916.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	62,578.30
Total Current Liabilities	62,578.30
Total Liabilities	62,578.30
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,782.70
Net Income	-314,343.02
Total Equity	4,681,338.61
TOTAL LIABILITIES & EQUITY	4,743,916.91

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October through **November 2024**

	Oct - Nov 24	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	0.00	1,906,301.00	-1,906,301.00	0.0%
OTHER INCOME	1,389.59	30,800.00	-29,410.41	4.5%
OTHER MISC REVENUE	11,366.54	144,500.00	-133,133.46	7.9%
PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	12,756.13	2,097,851.00	-2,085,094.87	0.6%
Expense				
LIBRARY MATERIALS	36,628.80	350,100.00	-313,471.20	10.5%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	84.78	62,000.00	-61,915.22	0.1%
GENERAL OPERATIONS	82,863.24	374,082.00	-291,218.76	22.2%
WAGES & BENEFITS	207,522.33	1,303,458.00	-1,095,935.67	15.9%
Total OPERATING EXPENSES	290,470.35	1,739,540.00	-1,449,069.65	16.7%
Total Expense	327,099.15	2,089,640.00	-1,762,540.85	15.7%
Net Income	-314,343.02	8,211.00	-322,554.02	-3,828.3%

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October through **November 2024**

	Oct - Nov 24	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	0.00	318,333.00	-318,333.00	0.0%
101-000-401 DEXTER TOWNSHIP	0.00	347,465.00	-347,465.00	0.0%
101-000-402 FREEDOM TOWNSHIP	0.00	1,117.00	-1,117.00	0.0%
101-000-403 HAMBURG TOWNSHIP	0.00	103,225.00	-103,225.00	0.0%
101-000-404 LIMA TOWNSHIP	0.00	147,542.00	-147,542.00	0.0%
101-000-405 LODI TOWNSHIP	0.00	11,189.00	-11,189.00	0.0%
101-000-406 NORTHFIELD TWP	0.00	3,466.00	-3,466.00	0.0%
101-000-407 SCIO TOWNSHIP	0.00	395,310.00	-395,310.00	0.0%
101-000-408 WEBSTER TOWNSHIP	0.00	578,154.00	-578,154.00	0.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	0.00	1,906,301.00	-1,906,301.00	0.0%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	-66.34	12,000.00	-12,066.34	-0.6%
101-000-592 GIFTS/MEMORIALS	0.00	10,000.00	-10,000.00	0.0%
101-000-607 FAX SERVICES	43.20	200.00	-156.80	21.6%
101-000-608 PURCHASES	5.00	100.00	-95.00	5.0%
101-000-609 FINES	913.48	2,100.00	-1,186.52	43.5%
101-000-610 NON RESIDENT FEES	60.00	600.00	-540.00	10.0%
101-000-627 COPIER	434.25	3,500.00	-3,065.75	12.4%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	0.00	2,000.00	-2,000.00	0.0%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
Total OTHER INCOME	1,389.59	30,800.00	-29,410.41	4.5%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	11,366.54	100,000.00	-88,633.46	11.4%
101-000-666 ENDOWMENT INCOME	0.00	1,500.00	-1,500.00	0.0%
Total OTHER MISC REVENUE	11,366.54	144,500.00	-133,133.46	7.9%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	15,000.00	-15,000.00	0.0%
Total PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	12,756.13	2,097,851.00	-2,085,094.87	0.6%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	4,071.02	54,000.00	-49,928.98	7.5%
101-790-741 CHILDREN'S BOOKS	7,465.42	78,000.00	-70,534.58	9.6%
101-790-742 PROGRAMMING	4,724.79	50,000.00	-45,275.21	9.4%
101-790-743 ELECTRONIC RESOURCE	1,182.27	15,000.00	-13,817.73	7.9%
101-790-744 PERIOD & SUBSCRIPT	132.83	8,500.00	-8,367.17	1.6%
101-790-745 BOOKS ON CD-ADULT	565.44	8,000.00	-7,434.56	7.1%
101-790-746 BOOKS ON CD CHILD	589.03	4,000.00	-3,410.97	14.7%
101-790-747 DVD-ADULT	699.60	8,000.00	-7,300.40	8.7%
101-790-748 DVD-CHILD	952.53	8,000.00	-7,047.47	11.9%
101-790-749 AUDIO MUSIC ADULT	349.21	2,500.00	-2,150.79	14.0%
101-790-750 AUDIO MUSIC CHILD	0.00	1,000.00	-1,000.00	0.0%
101-790-751 E-BOOKS/AUDIO	13,043.46	90,000.00	-76,956.54	14.5%
101-790-752 COMMUNITY READ	2,205.00	3,000.00	-795.00	73.5%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	648.20	20,000.00	-19,351.80	3.2%
Total LIBRARY MATERIALS	36,628.80	350,100.00	-313,471.20	10.5%

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DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October through November 2024

	Oct - Nov 24	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	84.78	62,000.00	-61,915.22	0.1%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	0.00	0.00	0.00	0.0%
Total CAPITAL OUTLAY IMPROVE	84.78	62,000.00	-61,915.22	0.1%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	2,499.80	13,000.00	-10,500.20	19.2%
101-790-728 POSTAGE	219.99	1,400.00	-1,180.01	15.7%
101-790-729 BUILDING SUPPLIES	600.46	13,000.00	-12,399.54	4.6%
101-790-800 COOPERATIVE FEES	20,448.58	65,132.00	-44,683.42	31.4%
101-790-801 PROF SERVICES	8,980.00	19,000.00	-10,020.00	47.3%
101-790-802 ATTORNEY FEES	196.00	3,000.00	-2,804.00	6.5%
101-790-803 BOOKKEEPING SERV	1,792.25	14,000.00	-12,207.75	12.8%
101-790-818 INSTITUTION DUE/FEE	0.00	1,750.00	-1,750.00	0.0%
101-790-851 TELEPHONE	895.24	5,000.00	-4,104.76	17.9%
101-790-860 TRANSPORTATION	16.08	1,000.00	-983.92	1.6%
101-790-880 ADVERTISING	1.29	2,000.00	-1,998.71	0.1%
101-790-882 NEWSLETTER	0.00	35,500.00	-35,500.00	0.0%
101-790-910 INSURANCE	23,995.00	27,500.00	-3,505.00	87.3%
101-790-920 UTILITIES	9,829.89	62,500.00	-52,670.11	15.7%
101-790-930 BLDING MAINTENANCE	7,738.65	70,000.00	-62,261.35	11.1%
101-790-932 BUILDING REPAIRS	2,631.47	16,000.00	-13,368.53	16.4%
101-790-934 EQUIPMENT REPAIR	264.68	3,000.00	-2,735.32	8.8%
101-790-936 GROUNDS KEEPING	0.00	7,500.00	-7,500.00	0.0%
101-790-940 EQUIPMENT LEASE	2,182.87	9,200.00	-7,017.13	23.7%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	93.62	500.00	-406.38	18.7%
101-790-958 S.E.V. ADJUSTMENT	477.37	2,000.00	-1,522.63	23.9%
Total GENERAL OPERATIONS	82,863.24	374,082.00	-291,218.76	22.2%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	173,653.80	1,085,444.00	-911,790.20	16.0%
101-790-703 LONGEVITY	1,750.00	10,000.00	-8,250.00	17.5%
101-790-713 FSA	865.35	5,500.00	-4,634.65	15.7%
101-790-714 EMPLR SHARE (FICA)	13,402.99	83,036.00	-69,633.01	16.1%
101-790-715 MEDICAL REIMBUR	461.60	2,400.00	-1,938.40	19.2%
101-790-716 MEDICAL	11,272.98	79,126.00	-67,853.02	14.2%
101-790-717 LIFE INSURANCE	321.44	2,434.00	-2,112.56	13.2%
101-790-718 457 ANNUITY CONTRB	5,233.05	31,683.00	-26,449.95	16.5%
101-790-719 SHORT TERM DISBLTY	561.12	3,835.00	-3,273.88	14.6%
Total WAGES & BENEFITS	207,522.33	1,303,458.00	-1,095,935.67	15.9%
Total OPERATING EXPENSES	290,470.35	1,739,540.00	-1,449,069.65	16.7%
Total Expense	327,099.15	2,089,640.00	-1,762,540.85	15.7%
Net Income	-314,343.02	8,211.00	-322,554.02	-3,828.3%

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DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-FINAL
 As of **October 31, 2024**

	Oct 31, 24
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	604,851.24
Total Checking/Savings	604,851.24
Other Current Assets	
101-000-002 SAVINGS ACCOUNT	53,000.00
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	284,961.30
101-000-103 CD COMERICA	227,768.51
101-000-106 CD OLD NATIONAL	281,951.25
101-000-107 CD 1 HUNTINGTON	228,316.96
101-000-109 CD NORTHSTAR BANK	279,588.76
101-000-110 CD 2 HUNTINGTON	280,775.69
101-000-112 CD 2 FLAGSTAR	254,758.19
101-000-120 MICHIGAN CLASS	2,417,888.74
Total Other Current Assets	4,327,507.40
Total Current Assets	4,932,358.64
TOTAL ASSETS	4,932,358.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	-446.62
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	60,527.53
Total Current Liabilities	60,527.53
Total Liabilities	60,527.53
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,782.70
Net Income	-123,850.52
Total Equity	4,871,831.11
TOTAL LIABILITIES & EQUITY	4,932,358.64

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**DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL**

October 2024

	Oct 24	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	0.00	1,906,301.00	-1,906,301.00	0.0%
OTHER INCOME	941.61	30,800.00	-29,858.39	3.1%
OTHER MISC REVENUE	11,366.54	144,500.00	-133,133.46	7.9%
PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	<u>12,308.15</u>	<u>2,097,851.00</u>	<u>-2,085,542.85</u>	<u>0.6%</u>
Expense				
LIBRARY MATERIALS	11,851.21	350,100.00	-338,248.79	3.4%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	0.00	62,000.00	-62,000.00	0.0%
GENERAL OPERATIONS	38,689.71	374,082.00	-335,392.29	10.3%
WAGES & BENEFITS	85,617.75	1,303,458.00	-1,217,840.25	6.6%
Total OPERATING EXPENSES	<u>124,307.46</u>	<u>1,739,540.00</u>	<u>-1,615,232.54</u>	<u>7.1%</u>
Total Expense	<u>136,158.67</u>	<u>2,089,640.00</u>	<u>-1,953,481.33</u>	<u>6.5%</u>
Net Income	<u><u>-123,850.52</u></u>	<u><u>8,211.00</u></u>	<u><u>-132,061.52</u></u>	<u><u>-1,508.3%</u></u>

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2024

	Oct 24	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	0.00	318,333.00	-318,333.00	0.0%
101-000-401 DEXTER TOWNSHIP	0.00	347,465.00	-347,465.00	0.0%
101-000-402 FREEDOM TOWNSHIP	0.00	1,117.00	-1,117.00	0.0%
101-000-403 HAMBURG TOWNSHIP	0.00	103,225.00	-103,225.00	0.0%
101-000-404 LIMA TOWNSHIP	0.00	147,542.00	-147,542.00	0.0%
101-000-405 LODI TOWNSHIP	0.00	11,189.00	-11,189.00	0.0%
101-000-406 NORTHFIELD TWP	0.00	3,466.00	-3,466.00	0.0%
101-000-407 SCIO TOWNSHIP	0.00	395,310.00	-395,310.00	0.0%
101-000-408 WEBSTER TOWNSHIP	0.00	578,154.00	-578,154.00	0.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	0.00	1,906,301.00	-1,906,301.00	0.0%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	12,000.00	-12,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	0.00	10,000.00	-10,000.00	0.0%
101-000-607 FAX SERVICES	15.20	200.00	-184.80	7.6%
101-000-608 PURCHASES	5.00	100.00	-95.00	5.0%
101-000-609 FINES	602.46	2,100.00	-1,497.54	28.7%
101-000-610 NON RESIDENT FEES	60.00	600.00	-540.00	10.0%
101-000-627 COPIER	258.95	3,500.00	-3,241.05	7.4%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	0.00	2,000.00	-2,000.00	0.0%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
Total OTHER INCOME	941.61	30,800.00	-29,858.39	3.1%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	11,366.54	100,000.00	-88,633.46	11.4%
101-000-666 ENDOWMENT INCOME	0.00	1,500.00	-1,500.00	0.0%
Total OTHER MISC REVENUE	11,366.54	144,500.00	-133,133.46	7.9%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	15,000.00	-15,000.00	0.0%
Total PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	12,308.15	2,097,851.00	-2,085,542.85	0.6%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	11.00	54,000.00	-53,989.00	0.0%
101-790-741 CHILDREN'S BOOKS	173.02	78,000.00	-77,826.98	0.2%
101-790-742 PROGRAMMING	2,683.07	50,000.00	-47,316.93	5.4%
101-790-743 ELECTRONIC RESOURCE	1,181.15	15,000.00	-13,818.85	7.9%
101-790-744 PERIOD & SUBSCRIPT	132.83	8,500.00	-8,367.17	1.6%
101-790-745 BOOKS ON CD-ADULT	231.34	8,000.00	-7,768.66	2.9%
101-790-746 BOOKS ON CD CHILD	566.09	4,000.00	-3,433.91	14.2%
101-790-747 DVD-ADULT	24.99	8,000.00	-7,975.01	0.3%
101-790-748 DVD-CHILD	725.61	8,000.00	-7,274.39	9.1%
101-790-749 AUDIO MUSIC ADULT	0.00	2,500.00	-2,500.00	0.0%
101-790-750 AUDIO MUSIC CHILD	0.00	1,000.00	-1,000.00	0.0%
101-790-751 E-BOOKS/AUDIO	5,798.87	90,000.00	-84,201.13	6.4%
101-790-752 COMMUNITY READ	0.00	3,000.00	-3,000.00	0.0%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	323.24	20,000.00	-19,676.76	1.6%
Total LIBRARY MATERIALS	11,851.21	350,100.00	-338,248.79	3.4%

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
October 2024

	Oct 24	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	0.00	62,000.00	-62,000.00	0.0%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	0.00	0.00	0.00	0.0%
Total CAPITAL OUTLAY IMPROVE	0.00	62,000.00	-62,000.00	0.0%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	406.40	13,000.00	-12,593.60	3.1%
101-790-728 POSTAGE	100.00	1,400.00	-1,300.00	7.1%
101-790-729 BUILDING SUPPLIES	218.83	13,000.00	-12,781.17	1.7%
101-790-800 COOPERATIVE FEES	20,448.58	65,132.00	-44,683.42	31.4%
101-790-801 PROF SERVICES	1,980.00	19,000.00	-17,020.00	10.4%
101-790-802 ATTORNEY FEES	196.00	3,000.00	-2,804.00	6.5%
101-790-803 BOOKKEEPING SERV	981.10	14,000.00	-13,018.90	7.0%
101-790-818 INSTITUTION DUE/FEE	0.00	1,750.00	-1,750.00	0.0%
101-790-851 TELEPHONE	447.62	5,000.00	-4,552.38	9.0%
101-790-860 TRANSPORTATION	0.00	1,000.00	-1,000.00	0.0%
101-790-880 ADVERTISING	1.29	2,000.00	-1,998.71	0.1%
101-790-882 NEWSLETTER	0.00	35,500.00	-35,500.00	0.0%
101-790-910 INSURANCE	0.00	27,500.00	-27,500.00	0.0%
101-790-920 UTILITIES	4,689.89	62,500.00	-57,810.11	7.5%
101-790-930 BLDING MAINTENANCE	5,039.40	70,000.00	-64,960.60	7.2%
101-790-932 BUILDING REPAIRS	1,923.56	16,000.00	-14,076.44	12.0%
101-790-934 EQUIPMENT REPAIR	264.68	3,000.00	-2,735.32	8.8%
101-790-936 GROUNDS KEEPING	0.00	7,500.00	-7,500.00	0.0%
101-790-940 EQUIPMENT LEASE	1,421.37	9,200.00	-7,778.63	15.4%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	93.62	500.00	-406.38	18.7%
101-790-958 S.E.V. ADJUSTMENT	477.37	2,000.00	-1,522.63	23.9%
Total GENERAL OPERATIONS	38,689.71	374,082.00	-335,392.29	10.3%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	69,733.50	1,085,444.00	-1,015,710.50	6.4%
101-790-703 LONGEVITY	750.00	10,000.00	-9,250.00	7.5%
101-790-713 FSA	346.14	5,500.00	-5,153.86	6.3%
101-790-714 EMPLR SHARE (FICA)	5,385.87	83,036.00	-77,650.13	6.5%
101-790-715 MEDICAL REIMBUR	184.64	2,400.00	-2,215.36	7.7%
101-790-716 MEDICAL	5,636.49	79,126.00	-73,489.51	7.1%
101-790-717 LIFE INSURANCE	160.72	2,434.00	-2,273.28	6.6%
101-790-718 457 ANNUITY CONTRB	3,139.83	31,683.00	-28,543.17	9.9%
101-790-719 SHORT TERM DISBLTY	280.56	3,835.00	-3,554.44	7.3%
Total WAGES & BENEFITS	85,617.75	1,303,458.00	-1,217,840.25	6.6%
Total OPERATING EXPENSES	124,307.46	1,739,540.00	-1,615,232.54	7.1%
Total Expense	136,158.67	2,089,640.00	-1,953,481.33	6.5%
Net Income	-123,850.52	8,211.00	-132,061.52	-1,508.3%

FINAL

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
BALANCE SHEET-PRELIMINARY
As of **November 30, 2024**

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	1,075.66
Total Checking/Savings	1,075.66
Other Current Assets	
301-000-120 MICHIGAN CLASS	94,231.88
Total Other Current Assets	94,231.88
Total Current Assets	95,307.54
TOTAL ASSETS	95,307.54
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	-8,321.94
Total Equity	95,307.54
TOTAL LIABILITIES & EQUITY	95,307.54

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DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October through **November 2024**

	Oct - Nov 24	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	0.00	84,114.00	-84,114.00	0.0%
301-000-401 DEXTER TOWNSHIP	0.00	87,027.00	-87,027.00	0.0%
301-000-402 FREEDOM TOWNSHIP	0.00	280.00	-280.00	0.0%
301-000-403 HAMBURG TOWNSHIP	0.00	25,854.00	-25,854.00	0.0%
301-000-404 LIMA TOWNSHIP	0.00	36,954.00	-36,954.00	0.0%
301-000-405 LODI TOWNSHIP	0.00	2,802.00	-2,802.00	0.0%
301-000-406 NORTHFIELD TOWNSHIP	0.00	868.00	-868.00	0.0%
301-000-407 SCIO TOWNSHIP	0.00	105,398.00	-105,398.00	0.0%
301-000-408 WEBSTER TOWNSHIP	0.00	144,807.00	-144,807.00	0.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	7,000.00	-7,000.00	0.0%
301-000-665 INTEREST INCOME	428.06	6,000.00	-5,571.94	7.1%
Total Income	428.06	501,604.00	-501,175.94	0.1%
Expense				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	8,625.00	592,250.00	-583,625.00	1.5%
Total Expense	8,750.00	592,620.00	-583,870.00	1.5%
Net Income	-8,321.94	-91,016.00	82,694.06	9.1%

DRAFT

3:08 PM

11/26/24

Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

BALANCE SHEET-FINAL

As of October 31, 2024

	<u>Oct 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	1,075.66
Total Checking/Savings	1,075.66
Other Current Assets	
301-000-120 MICHIGAN CLASS	94,231.88
Total Other Current Assets	94,231.88
Total Current Assets	95,307.54
TOTAL ASSETS	95,307.54
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	-8,321.94
Total Equity	95,307.54
TOTAL LIABILITIES & EQUITY	95,307.54

FINAL

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

STATEMENT OF OPERATIONS-YTD-FINAL

October 2024

	<u>Oct 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
301-000-400 CITY OF DEXTER	0.00	84,114.00	-84,114.00	0.0%
301-000-401 DEXTER TOWNSHIP	0.00	87,027.00	-87,027.00	0.0%
301-000-402 FREEDOM TOWNSHIP	0.00	280.00	-280.00	0.0%
301-000-403 HAMBURG TOWNSHIP	0.00	25,854.00	-25,854.00	0.0%
301-000-404 LIMA TOWNSHIP	0.00	36,954.00	-36,954.00	0.0%
301-000-405 LODI TOWNSHIP	0.00	2,802.00	-2,802.00	0.0%
301-000-406 NORTHFIELD TOWNSHIP	0.00	868.00	-868.00	0.0%
301-000-407 SCIO TOWNSHIP	0.00	105,398.00	-105,398.00	0.0%
301-000-408 WEBSTER TOWNSHIP	0.00	144,807.00	-144,807.00	0.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	7,000.00	-7,000.00	0.0%
301-000-665 INTEREST INCOME	428.06	6,000.00	-5,571.94	7.1%
Total Income	<u>428.06</u>	<u>501,604.00</u>	<u>-501,175.94</u>	<u>0.1%</u>
Expense				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	8,625.00	592,250.00	-583,625.00	1.5%
Total Expense	<u>8,750.00</u>	<u>592,620.00</u>	<u>-583,870.00</u>	<u>1.5%</u>
Net Income	<u><u>-8,321.94</u></u>	<u><u>-91,016.00</u></u>	<u><u>82,694.06</u></u>	<u><u>9.1%</u></u>

FINAL



**Facilities Committee Meeting
November 8, 2024 -DRAFT-Meeting Minutes**

Members present: Jamie Estill, Martha Gregg, Paul McCann
Members absent: Shelly Vrsek
Others present: Michelle Joppeck, Recording Secretary

The meeting was called to order at 8:02 am and the agenda was reviewed and approved by consensus.

Meeting minutes from June 28, 2024 were included in a previous Library Board packet and reviewed by the Board as a whole.

The light for the flagpole was recently replaced by Hopp Electric. McCann reviewed the issue and the replacement.

A quote for replacing the stained carpet by the elevator on the second floor has been received by Shamrock Floorcovering Services, Inc. Finding a company that was willing to do a repair on such a small area was difficult, but Shamrock has been very responsive. The committee members were satisfied with the quote.

Contracts have been received from Schindler Elevator, MEI and Lardner Elevator Company. An analysis of the received contracts will be performed and presented to the Board for a decision.

The RFID project is moving along. TLN would like all materials to have RFID tags to help them facilitate delivery easier. Quotes from TechLogic and Envisionware for retrofitting the collection with RFID tags have been received and were reviewed by the committee.

The Friends have completed another drop of books that have not sold at recent book sales in order to help clean up the storage and Friends areas.

The Lower Level AV project is complete at this point. The one-year warranty has started now and will run through October 17, 2025.

McCann is still waiting on the final report on the HVAC return fan motor. The check is still being held and will not be released until the report is delivered.

There is no progress with the railroad erosion issue. This will be kept on the Facilities Committee agenda as a placeholder.

A review of the other recently completed and ongoing projects was completed.

Having completed all items on the agenda, the meeting was deemed adjourned at 9:06 am.

Respectfully submitted,

Michelle Joppeck, Recording Secretary

Internet Outage Handled by TLN Team

Friday, November 15, 2024 (0 Comments)

Posted by: DJ Bond

Share |

([https://www.addtoany.com/share?url=https%3A%2F%2Ftln.org%2Fnews%2F687068%2FInternet-Outage-Handled-by-TLN-](https://www.addtoany.com/share?url=https%3A%2F%2Ftln.org%2Fnews%2F687068%2FInternet-Outage-Handled-by-TLN-Team.htm&title=Internet%20Outage%20Handled%20by%20TLN%20Team%20-%20The%20Library%20Network)

[Team.htm&title=Internet%20Outage%20Handled%20by%20TLN%20Team%20-%20The%20Library%20Network](https://www.addtoany.com/share?url=https%3A%2F%2Ftln.org%2Fnews%2F687068%2FInternet-Outage-Handled-by-TLN-Team.htm&title=Internet%20Outage%20Handled%20by%20TLN%20Team%20-%20The%20Library%20Network))

([/#facebook](#)) ([/#x](#)) ([/#email](#)) ([/#linkedin](#))

On Monday, November 11, 2024, AT&T experienced an outage that took down the wide area network (WAN) for The Library Network. This outage caused TLN and member libraries to have no internet, no phone service, and/or no functioning catalog until this issue was resolved on Wednesday, November 13, 2024.

This outage was not caused by any actions taken by TLN staff. There is evidence of a L2 loop along the network which caused an outage that was centered in Downtown Detroit. This was not a cyber-attack. This event underlines the critical importance of network and technology outage preparedness. TLN was well prepared with back-up plans to our back-up plans. Power was generated to ensure a 24/7 operation and redundant fiber circuits for hosted data availability. Despite how well prepared we were, TLN and the member libraries were all impacted. The TLN Technology Team will continue to build upon its many guardrails to not only harden but enhance resiliency.

TLN staff provided exceptional service to work and resolve this issue. We thank the TLN staff that were involved in mitigating this situation. We thank our Shared Automated System Team, led by SAS Coordinator Anne Neville, in helping provide support and assistance. We additionally applaud the efforts taken by the Technology Services Department, led by Technology Services Manager Damon Dye, to troubleshoot and address the outage.

“This week has been busy to say the least,” says Dye. “This outage proved to be a problem throughout our office and member libraries, but I’m proud of the service and skill that our Technology Team provided. We would not be able to do what we do without the individuals who worked tirelessly to address this critical issue.”

Additionally, we appreciate the efforts, support, and patience provided by our member libraries while experiencing this outage. We understand the difficulty that this outage provided and thank you for patience and understanding.

HOUSE BILL NO. 6034

November 07, 2024, Introduced by Reps. Paiz, Glanville, Edwards, Price, McFall, Neeley, O'Neal, MacDonell, Martus, Conlin, Tyrone Carter, Pohutsky, Wegela, Mentzer, Dievendorf, Hood, Andrews, Byrnes, Wilson, Brabec, Rogers, Morgan and McKinney and referred to the Committee on Government Operations.

A bill to create standards and processes for the selection of materials for inclusion in or withdrawal from the collections of certain public libraries; to provide for the powers and duties of certain state and local governmental officers and entities; and to provide remedies.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1 Sec. 1. This act may be cited as the "public library freedom
2 to read act".

3 Sec. 2. As used in this act:

4 (a) "Contracted service area" means a jurisdiction for which a

1 public library receives state aid under the state aid to public
2 libraries act, 1977 PA 89, MCL 397.551 to 397.576, or under 1964 PA
3 59, MCL 397.31 to 397.40, pursuant to a contract.

4 (b) "Legal service area" means any of the following:

5 (i) The city, township, or village in which a public library is
6 established under 1877 PA 164, MCL 397.201 to 397.217, by charter
7 or ordinance.

8 (ii) The county in which a county library is established under
9 1917 PA 138, MCL 397.301 to 397.305.

10 (iii) The jurisdiction in which a public library has been
11 established by a local or special act.

12 (c) "Material" means an individual book, magazine, DVD, CD-
13 ROM, or other audio-visual material that is a tangible item or an
14 electronically available item in the public library's collection.
15 Material includes a public library program. Material does not
16 include any of the following:

17 (i) A website available through the public library's computers
18 or internet connection.

19 (ii) An item available through interlibrary loan.

20 (iii) A program not sponsored or operated by the public library.

21 (iv) A label placed on materials.

22 (v) A public library's display or location of its materials.

23 (vi) An item available through databases or electronic services
24 for which the public library does not have direct control or
25 authority for selection.

26 (d) "Public library" means a library, the whole interests of
27 which belong to the general public, lawfully established for free
28 public purposes by any 1 or more counties, cities, townships,
29 villages, school districts or other local governments, or by a

1 general or local act. Public library does not include either of the
2 following:

3 (i) A district library established under the district library
4 establishment act, 1989 PA 24, MCL 397.171 to 397.196.

5 (ii) A special library, including, but not limited to, a
6 professional or technical library or a school library.

7 (e) "Request for reconsideration" means a request to remove
8 material from a public library's collection other than through the
9 withdrawal process.

10 (f) "Selection" means the process by which a public library
11 determines which items to include within the public library's
12 collection, through purchase, donation, or other means.

13 (g) "Unusual circumstances" means 1 or more of the following,
14 but only to the extent necessary for the proper processing of a
15 request for reconsideration:

16 (i) The need to examine or review a voluminous number of
17 separate and distinct requests for reconsideration that were
18 submitted at the same time or within the same 30-day period.

19 (ii) The need to provide sufficient time for an individual
20 responsible for reviewing or deciding the request for
21 reconsideration to review the material.

22 (iii) The need to schedule a public library board meeting to
23 address a request for reconsideration.

24 (h) "Withdrawal" means the routine or periodic removal of
25 materials from a public library's collection for reasons stated in
26 the public library's policy.

27 Sec. 3. (1) Subject to section 4, and except as otherwise
28 provided by law, the director or, if there is no director, the
29 chief executive employee working at the public library, has the

1 final responsibility for the selection of materials for inclusion
2 or withdrawal in a public library's collection. The director or
3 chief executive employee may designate another individual to act on
4 the director's or chief executive employee's behalf to assist with
5 selection or withdrawal.

6 (2) By not later than 90 days after the effective date of this
7 act, if a public library does not have a policy in effect that
8 complies with this act, a public library must adopt a policy or
9 amend an existing policy that identifies, at a minimum, all of the
10 following:

11 (a) Standards for selection of material for the public
12 library's collection.

13 (b) Standards for the withdrawal of material from the public
14 library's collection.

15 (c) A process for a request for reconsideration of the
16 inclusion of material in the public library's collection.

17 (d) Conditions that must be met before the public library will
18 review a request for reconsideration, which may include any of the
19 following:

20 (i) The reason for the request for reconsideration of the
21 public library's material. A reason that is not in compliance with
22 this act must not be considered by the public library.

23 (ii) That the individual making the request for reconsideration
24 certifies that the requester has read the entire material before
25 filing the request for reconsideration. If the request for
26 reconsideration involves a program, the request for reconsideration
27 must certify that the requester has attended the program or read
28 the description of the program. If the request for reconsideration
29 involves audio or video material, the request for reconsideration

1 must certify that the requester has listened to or viewed the
2 entire audio or video material.

3 (iii) A request for reconsideration of material may be made only
4 by a resident of the public library's legal service area or
5 contracted service area.

6 (iv) If a request for reconsideration of a material has been
7 determined by the public library, the public library shall not
8 consider a request for reconsideration of that same material within
9 365 days after that determination.

10 (v) Under unusual circumstances, that the public library may
11 extend the period during which the public library must respond to
12 the request for reconsideration.

13 (vi) Any other lawful requirement.

14 Sec. 4. (1) A request for reconsideration may be made to a
15 public library only for material owned or controlled by that public
16 library.

17 (2) A reason or basis for a request for reconsideration cannot
18 be made based on the religion, race, color, national origin, age,
19 sex, sexual orientation, gender identity or expression, height,
20 weight, familial status, or marital status of the author or because
21 the subject matter, content, or viewpoint of the material involves
22 religion, race, color, national origin, age, sex, sexual
23 orientation, gender identity or expression, height, weight,
24 familial status, or marital status. The director or, if there is no
25 director, the chief executive employee working at the public
26 library has discretion to determine if the reasons stated in a
27 request for reconsideration comply with this subsection.

28 (3) A public library shall not grant a request for
29 reconsideration based on the subject matter, content, or viewpoint

1 of material, unless the material has been adjudicated to be obscene
2 or otherwise unprotected by the First Amendment of the Constitution
3 of the United States or by section 5 of article I of the state
4 constitution of 1963, as determined by a court of competent
5 jurisdiction over the community in which the public library serves.

6 Sec. 5. (1) The attorney general may, on behalf of the Library
7 of Michigan, commence a civil action seeking a mandamus or other
8 action to compel the public library to adopt a policy in compliance
9 with this act.

10 (2) The attorney general, a resident of the public library's
11 legal service area, or a resident of the public library's
12 contracted service area may commence a civil action for any of the
13 following:

14 (a) A temporary or permanent injunction to prevent the public
15 library from unlawful removal of material in violation of this act.

16 (b) A mandamus or other action to compel the public library to
17 return material to the collection that is removed in violation of
18 this act.

19 Enacting section 1. This act does not take effect unless
20 Senate Bill No. _____ or House Bill No. 6035(request no. 04710'23) of
21 the 102nd Legislature is enacted into law.

HOUSE BILL NO. 6035

November 07, 2024, Introduced by Reps. Glanville, Paiz, Edwards, Price, McFall, Neeley, O'Neal, MacDonell, Martus, Conlin, Tyrone Carter, Pohutsky, Wegela, Mentzer, Dievendorf, Hood, Andrews, Byrnes, Wilson, Brabec, Rogers, Morgan and McKinney and referred to the Committee on Government Operations.

A bill to create standards and processes for the selection of materials for inclusion in or withdrawal from a district library's collection; to provide for the powers and duties of certain state and local governmental officers and entities; and to provide remedies.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1 Sec. 1. This act may be cited as the "district library freedom
2 to read act".

3 Sec. 2. As used in this act:

4 (a) "Contracted service area" means a jurisdiction for which a

1 district library receives state aid under the state aid to public
2 libraries act, 1977 PA 89, MCL 397.551 to 397.576, or under 1964 PA
3 59, MCL 397.31 to 397.40, pursuant to a contract.

4 (b) "District library" means a district library established
5 under the district library establishment act, 1989 PA 24, MCL
6 397.171 to 397.196.

7 (c) "Legal service area" means the district of a district
8 library.

9 (d) "Material" means an individual book, magazine, DVD, CD-
10 ROM, or other audio-visual material that is a tangible item or an
11 electronically available item in the district library's collection.
12 Material includes a district library program. Material does not
13 include any of the following:

14 (i) A website available through the district library's
15 computers or internet connection.

16 (ii) An item available through interlibrary loan.

17 (iii) A program not sponsored or operated by the district
18 library.

19 (iv) A label placed on materials.

20 (v) A district library's display or location of its materials.

21 (vi) An item available through databases or electronic services
22 for which the district library does not have direct control or
23 authority for selection.

24 (e) "Request for reconsideration" means a request to remove
25 material from a district library's collection other than through
26 the withdrawal process.

27 (f) "Selection" means the process by which a district library
28 determines which items to include within the district library's
29 collection, through purchase, donation, or other means.

1 (g) "Unusual circumstances" means 1 or more of the following,
2 but only to the extent necessary for the proper processing of a
3 request for reconsideration:

4 (i) The need to examine or review a voluminous number of
5 separate and distinct requests for reconsideration that were
6 submitted at the same time or within the same 30-day period.

7 (ii) The need to provide sufficient time for an individual
8 responsible for reviewing or deciding the request for
9 reconsideration to review the material.

10 (iii) The need to schedule a district library board meeting to
11 address a request for reconsideration.

12 (h) "Withdrawal" means the routine or periodic removal of
13 materials from a district library's collection for reasons stated
14 in the district library's policy.

15 Sec. 3. (1) Subject to section 4, and except as otherwise
16 provided by law, the director or, if there is no director, the
17 chief executive employee working at the district library, has the
18 final responsibility for the selection of materials for inclusion
19 or withdrawal in a district library's collection. The director or
20 chief executive employee may designate another individual to act on
21 the director's or chief executive employee's behalf to assist with
22 selection or withdrawal.

23 (2) By not later than 90 days after the effective date of this
24 act, if a district library does not have a policy in effect that
25 complies with this act, a district library must adopt a policy or
26 amend an existing policy that identifies, at a minimum, all of the
27 following:

28 (a) Standards for selection of material for the district
29 library's collection.

1 (b) Standards for the withdrawal of material from the district
2 library's collection.

3 (c) A process for a request for reconsideration of the
4 inclusion of material in the district library's collection.

5 (d) Conditions that must be met before the district library
6 will review a request for reconsideration, which may include any of
7 the following:

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9 district library's material. A reason that is not in compliance
10 with this act must not be considered by the district library.

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18 must certify that the requester has listened to or viewed the
19 entire audio or video material.

20 (iii) A request for reconsideration of material may be made only
21 by a resident of the district library's legal service area or
22 contracted service area.

23 (iv) If a request for reconsideration of a material has been
24 determined by the district library, the district library shall not
25 consider a request for reconsideration of that same material within
26 365 days after that determination.

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28 extend the period during which the district library must respond to
29 the request for reconsideration.

1 (vi) Any other lawful requirement.

2 Sec. 4. (1) A request for reconsideration may be made to a
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7 sex, sexual orientation, gender identity or expression, height,
8 weight, familial status, or marital status of the author or because
9 the subject matter, content, or viewpoint of the material involves
10 religion, race, color, national origin, age, sex, sexual
11 orientation, gender identity or expression, height, weight,
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13 director, the chief executive employee working at the district
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18 of material, unless the material has been adjudicated to be obscene
19 or otherwise unprotected by the First Amendment of the Constitution
20 of the United States or by section 5 of article I of the state
21 constitution of 1963, as determined by a court of competent
22 jurisdiction over the community in which the district library
23 serves.

24 Sec. 5. (1) The attorney general may, on behalf of the Library
25 of Michigan, commence a civil action seeking a mandamus or other
26 action to compel the district library to adopt a policy in
27 compliance with this act.

28 (2) The attorney general, a resident of the district library's
29 legal service area, or a resident of the district library's

1 contracted service area may commence a civil action for any of the
2 following:

3 (a) A temporary or permanent injunction to prevent the
4 district library from unlawful removal of material in violation of
5 this act.


6 (b) A mandamus or other action to compel the district library
7 to return material to the collection that is removed in violation
8 of this act.

9 Enacting section 1. This act does not take effect unless
10 Senate Bill No. ____ or House Bill No. 6034(request no. 03675'23) of
11 the 102nd Legislature is enacted into law.

Zimbra

pmccann@dexter.lib.mi.us

RE: External Email: hazardous spills

From : Brian Steckroth <Brian.Steckroth@Meadowbrook.com> Fri, Nov 08, 2024 01:23 PM
Subject : RE: External Email: hazardous spills  2 attachments
To : Paul McCann <pmccann@dexter.lib.mi.us>
Cc : Joan Opett <Joan.Opett@Meadowbrook.com>

Hi Paul,

Two coverages that could potentially come into play would be the General Liability coverage and the property coverage.

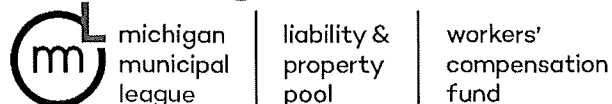
For a General Liability claim, there is an exclusion for any pollution claim against the member under General Exclusion #2.

For a property claim, there is also an exclusion for pollution/contamination under exclusion 14. However, there is also a resulting damage provision in this exclusion which could provide coverage for a portion of the claim, however this is very claim specific.

With any claim that we receive, we always try to find coverage where an exclusion may be applicable. If a claim such as the one below were presented, we would review for coverage to make sure that the exclusion didn't apply. The Library would also look to the at-fault party for subrogation should any part of the claim not be covered.

Best Regards

Brian M. Steckroth, CAWC
MML Service & Sales Manager
MML Liability & Property Pool
MML Workers' Compensation Fund
248-204-8283 Direct Line
248-648-7576 Fax
248-943-1186 Cell
Brian.steckroth@meadowbrook.com



From: Paul McCann <pmccann@dexter.lib.mi.us>
Sent: Friday, November 8, 2024 9:30 AM
To: Brian Steckroth <Brian.Steckroth@Meadowbrook.com>
Subject: Re: External Email: hazardous spills

EXTERNAL EMAIL!

Hi Brian - Just checking in to see if you have any more info.

Thanks,
Paul



Paul McCann
Library Director
Phone: 734-426-4477
Fax: 734-426-1217

Dexter District Library
3255 Alpine St.
Dexter, MI 48130
www.dexter.lib.mi.us

From: "Brian Steckroth" <Brian.Steckroth@Meadowbrook.com>
To: "Paul McCann" <pmccann@dexter.lib.mi.us>
Sent: Friday, November 1, 2024 12:31:12 PM
Subject: RE: External Email: hazardous spills

I certainly understand the concern, I just am not sure how coverage would respond and that is why I want the claims department's input.

Brian M. Steckroth, CAWC
MML Service & Sales Manager
MML Liability & Property Pool
MML Workers' Compensation Fund
248-204-8283 Direct Line
248-648-7576 Fax
248-943-1186 Cell
Brian.steckroth@meadowbrook.com



michigan
municipal
league

liability &
property
pool

workers'
compensation
fund

From: Paul McCann <pmccann@dexter.lib.mi.us>
Sent: Friday, November 1, 2024 12:29 PM
To: Brian Steckroth <Brian.Steckroth@Meadowbrook.com>
Subject: Re: External Email: hazardous spills

EXTERNAL EMAIL!

Thanks Brian - I thought it was a bit out of left field as well, but the railroad is only about 20 yards away from the Library building. Any time you have a discussion, something is bound to pop to mind for someone! Have a great weekend.

Paul



Paul McCann
Library Director
Phone: 734-426-4477
Fax: 734-426-1217

Dexter District Library
3255 Alpine St.
Dexter, MI 48130
www.dexter.lib.mi.us

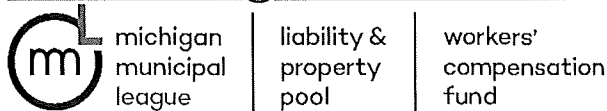
From: "Brian Steckroth" <Brian.Steckroth@Meadowbrook.com>
To: "Paul McCann" <pmccann@dexter.lib.mi.us>
Sent: Friday, November 1, 2024 12:18:06 PM
Subject: RE: External Email: hazardous spills

Hi Paul,

I have forwarded your question to the claims department. I have never had that question in my 27 years on the program. As soon as I get a response, I will be in touch.

Best Regards,

Brian M. Steckroth, CAWC
MML Service & Sales Manager
MML Liability & Property Pool
MML Workers' Compensation Fund
248-204-8283 Direct Line
248-648-7576 Fax
248-943-1186 Cell
Brian.steckroth@meadowbrook.com



From: Paul McCann <pmccann@dexter.lib.mi.us>
Sent: Friday, November 1, 2024 11:19 AM
To: Brian Steckroth <Brian.Steckroth@Meadowbrook.com>
Subject: External Email: hazardous spills

EXTERNAL EMAIL!

Hi Brian,

I had a question from a Board member and was not sure how to interpret our insurance policies. The questions was what level of protection does the Library have and/or need in regards to potential hazardous waste spills that could happen because the Library building sits so close to a railroad track line. I do know that both Amtrak and freight utilize the tracks next to the Library. The example the Board member brought up was 'how would the Library be covered if a chemical spill, such as the one that took place in East Palestine, Ohio, were to happen next to the Library.' Any insight you would have to items that may not be covered would be helpful for the renewal. This came up when the Board was reviewing the 2025 renewal.

Thanks,
Paul



Paul McCann
Library Director
Phone: 734-426-4477
Fax: 734-426-1217

Dexter District Library
3255 Alpine St.
Dexter, MI 48130
www.dexter.lib.mi.us

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DEXTER
Michigan

RECEIVED
NOV 14 2024
Dexter District Library

Water and Sewer Utilities
3515 Broad St. Dexter MI 48130
(734) 426-4572 Fax (734) 426-5614
Emergency On Call Line (734) 368-5212

Dear Resident,

The State of Michigan requires the City of Dexter to inform you that the water service line material from the shut off valve outside your building to and into your building is unknown. This means that it could be galvanized steel that might have once been connected to lead components. What does this mean?

First, no significant amount of lead has ever been detected in the drinking water of any water service line, galvanized or not, that the City of Dexter has regularly been testing since 2018. The City has a highly effective program of corrosion control that prevents contamination of drinking water by lead bound to the inside of pipes such as galvanized steel. Furthermore, your service lead may never have been connected to lead components.

But because we do not know for a fact there is no galvanized steel from the outside shut off to and into your building, we must consider your line to be unknown, and we must inform you of this fact.

The City has an ongoing program to reduce the number of unknown service lines in the City. This may require at some time in the future an excavation, called a potholing, at the outside shut off valve. This is a small but deep temporary hole made to ascertain the composition of the materials coming into and leaving the shut off valve. Your service will not be interrupted, and the site of the pothole will be restored to its former condition as soon as possible. This program also requires us to verify the composition of the service line material coming into your building, usually next to our water meter.

You can help the City with this State mandated program by scheduling an appointment for a City of Dexter Public Utilities technician to inspect the service line material entering your building, next to the water meter. Call 734-426-4572 between 7 AM and 3 PM to make this appointment, or you can leave a message with your contact information, and we will get back to you. You can also e-mail rmester@dextermi.gov.

If galvanized steel is found, the service line will be replaced by the City at no expense to the building owner, at some time in the next 13 years. The building owner will also be invited to participate in a water sampling program, also at no charge to the owner, until the line is replaced.

For further information on reducing the risk of lead exposure, visit the EPA website at www.EPA.gov/LEAD, or call the National Lead Information Center at 800-424-LEAD.

To contact the City Public Utilities, please call 734-426-4572 between 8 AM and 3 PM, or leave a message with your contact information and we will return your call. You can also e-mail rmester@dextermi.gov

Treasurer's Report December 2024 Board Meeting

1) Draft reports for General Operations and Debt Service funds for November 2024 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of October 2024 are also included.

Current General Fund checking balance – \$469,409.51

Current Debt Service Fund balance – \$95,307.54

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>	<u>Current Rate</u>
\$284,961.30	Flagstar (1)	5/15/2025	CD	102	4.80%
\$227,768.51	Comerica	3/11/2025	CD	103	5.10%
\$281,951.25	Old National (1)	2/27/2025	CD	106	4.90%
\$228,316.96	Huntington	6/13/2025	CD	107	3.70%
\$279,588.76	Northstar	2/12/2025	CD	109	4.55%
\$280,775.69	Huntington (2)	3/21/2025	CD	110	4.35%
\$254,758.19	Flagstar (2)	6/13/2025	CD	112	4.70%
\$2,417,563.09	Michigan CLASS	N/A	Investment	120	4.78%

2) Review of paid bills issued since the last Board meeting – **action item**

3) Budget changes - none

4) Reimbursements – Scott Wright – **action item**

Notes:

The month end report for Michigan CLASS will be available at the meeting. The numbers above represent the balance and interest rate as of 11/27/24. The fund's dividends continued to drop in conjunction with the Federal Reserve 0.25% rate cut on November 7. The current 4.78 rate of return represents less than the full 25 basis points enacted by the Federal Reserve. The full report should be available for distribution at the Board meeting

The Library Board will receive the audit of the 2023-24 fiscal year. The audit will be presented by Ailie Weaver, our audit manager from Maner Costerisan. The audit was distributed to Board members with the Board packet. As a general note, there were no issues raised by Maner Costerisan as a result of reviewing the Library's financial documentation from the previous fiscal year.

The Finance Committee will be meeting on Friday, December 6 and will continue work on adapting the budget to the impending changes in minimum wage. As a refresher, there will be two minimum wage hikes in 2025. The first will be the expected hike to \$10.56 per hours, slated for January 1, 2025. The

second will be the result of the recent Michigan Supreme Court judgement, which invalidated the 2018 adopt and amend strategy used by the Legislature. The Court did issue a new wage scale to gradually bring the minimum wage up to what was specified in the original petition, which never made it to the ballot because of Legislative action. The second statutory increase will be effective as of February 21, 2025 and will increase the wage to \$12.48 per hour. Annual minimum wage adjustments will be effective as of February 21 in future years.

Check Register notes:

The majority of the check register contains recurring expenses to standard vendors.

Maner Costerisan – check #27687 – this is the full charge for the 2023-24 audit. In prior years, there was an initial billing of approximately 80% and a second billing after the audit was fully completed and presented.

MML Liability and Property Pool – check #27688 – This is the full premium for the liability and property insurance coverage from January 2025 through December 2025. There will be another billing for the worker’s compensation insurance later in the year. This large charge will skew how the insurance line looks on the budget detail. This charge brings the total annual expense for insurance to 87% of planned expenses. However, this was planned and comes at the same time during each budget cycle.

Serendipity Books – check #27671 – This year’s community read books were purchased through Serendipity Books in Chelsea. The books were provided at cost and the full discount was passed along to both the Dexter and Chelsea libraries. Books will be available to the public beginning December 17.

		Target
General Operations - all cash assets	\$4,743,916	
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$311,546	\$311,546
Long-Term Capital Replacement Fund	\$2,680,233	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses through December	(\$120,000)	
Unassigned Fund Balance	\$532,137	
Total	\$4,743,916	

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER

November 4 through December 2, 2024

Type	Date	Num	Split	Debit	Credit	Amount
ALLIANCE ENTERTAINMENT LLC						
Bill	11/12/2024	PLS82860333	101-790-748 DVD-CHILD		93.72	-93.72
Bill	11/12/2024	PLS82871669	101-790-748 DVD-CHILD		21.71	-21.71
Bill Pmt -Check	11/12/2024	27653	101-000-202 ACCOUNTS PAYABLE		105.71	-105.71
Bill	11/26/2024	PLS83053500	101-790-749 AUDIO MUSIC ADULT		118.83	-118.83
Bill	11/26/2024	PLS83317165	101-790-748 DVD-CHILD		121.21	-121.21
Bill Pmt -Check	11/26/2024	27676	101-000-202 ACCOUNTS PAYABLE		240.04	-240.04
AMAZON CAPITAL SERVICES						
Bill	11/12/2024	1MT7-7MLW-PVVT	-SPLIT-		283.92	-283.92
Bill Pmt -Check	11/12/2024	27654	101-000-202 ACCOUNTS PAYABLE		283.92	-283.92
APPLIED CAPITAL LLC						
Bill	11/26/2024	37898359	101-790-940 EQUIPMENT LEASE		698.08	-698.08
Bill Pmt -Check	11/26/2024	27677	101-000-202 ACCOUNTS PAYABLE		698.08	-698.08
AT&T MOBILITY						
Bill	11/26/2024	11182024	101-790-754 NON-TRAD COLLECTION		115.12	-115.12
Bill Pmt -Check	11/26/2024	27678	101-000-202 ACCOUNTS PAYABLE		115.12	-115.12
BAKER & TAYLOR						
Bill	11/12/2024	2038595702	101-790-740 ADULT BOOKS		477.23	-477.23
Bill	11/12/2024	H70444170	-SPLIT-		904.99	-904.99
Bill Pmt -Check	11/12/2024	27655	101-000-202 ACCOUNTS PAYABLE		1,382.22	-1,382.22
BLACKSTONE PUBLISHING						
Bill	11/12/2024	2176481	101-790-745 BOOKS ON CD-ADULT		73.89	-73.89
Bill	11/12/2024	2176958	101-790-746 BOOKS ON CD CHILD		22.94	-22.94
Bill Pmt -Check	11/12/2024	27656	101-000-202 ACCOUNTS PAYABLE		96.83	-96.83
Bill	11/26/2024	2177726	101-790-745 BOOKS ON CD-ADULT		177.59	-177.59
Bill	11/26/2024	2177956	101-790-745 BOOKS ON CD-ADULT		82.62	-82.62
Bill Pmt -Check	11/26/2024	27679	101-000-202 ACCOUNTS PAYABLE		260.21	-260.21
CALLHARBOR						
Bill	11/12/2024	43699	101-790-851 TELEPHONE		447.62	-447.62
Bill Pmt -Check	11/12/2024	27657	101-000-202 ACCOUNTS PAYABLE		447.62	-447.62
CHASE CARD SERVICES						
Bill	11/26/2024	OCT	-SPLIT-		750.86	-750.86
Bill Pmt -Check	11/26/2024	27680	101-000-202 ACCOUNTS PAYABLE		750.86	-750.86
CINTAS CORPORATION-300						
Bill	11/26/2024	4207234129	101-790-930 BLDING MAINTENANCE		299.25	-299.25
Bill Pmt -Check	11/26/2024	27681	101-000-202 ACCOUNTS PAYABLE		299.25	-299.25
CITY OF DEXTER						
Bill	11/26/2024	SEPT/OCT	101-790-920 UTILITIES		1,012.90	-1,012.90
Bill Pmt -Check	11/26/2024	27682	101-000-202 ACCOUNTS PAYABLE		1,012.90	-1,012.90
CONSTELLATION NEWENERGY-GAS DIVISION LLC						
Bill	11/12/2024	4171860	101-790-920 UTILITIES		606.79	-606.79
Bill Pmt -Check	11/12/2024	27658	101-000-202 ACCOUNTS PAYABLE		606.79	-606.79
DEMCO						
Bill	11/12/2024	7562370	101-790-727 LIBRARY SUPPLIES		292.48	-292.48
Bill Pmt -Check	11/12/2024	27659	101-000-202 ACCOUNTS PAYABLE		292.48	-292.48
DTE ENERGY						
Bill	11/12/2024	OCTOBER	101-790-920 UTILITIES		3,520.31	-3,520.31
Bill Pmt -Check	11/12/2024	27660	101-000-202 ACCOUNTS PAYABLE		3,520.31	-3,520.31
EQUITABLE FINANCIAL						
Bill	11/12/2024	NOV 09	-SPLIT-		3,032.29	-3,032.29
Bill Pmt -Check	11/12/2024	27661	101-000-202 ACCOUNTS PAYABLE		3,032.29	-3,032.29
Bill	11/26/2024	NOV 23	-SPLIT-		2,868.75	-2,868.75
Bill Pmt -Check	11/26/2024	27683	101-000-202 ACCOUNTS PAYABLE		2,868.75	-2,868.75
FUN EXPRESS, LLC						
Bill	11/12/2024	73413566601	101-790-742 PROGRAMMING		295.61	-295.61
Bill	11/12/2024	73397206801	101-790-742 PROGRAMMING		253.36	-253.36
Bill Pmt -Check	11/12/2024	27662	101-000-202 ACCOUNTS PAYABLE		548.97	-548.97
Bill	11/26/2024	73438936801	101-790-742 PROGRAMMING		153.46	-153.46
Bill Pmt -Check	11/26/2024	27684	101-000-202 ACCOUNTS PAYABLE		153.46	-153.46
GAYLORD BROS. INC						
Bill	11/26/2024	2887514	101-790-727 LIBRARY SUPPLIES		118.62	-118.62
Bill Pmt -Check	11/26/2024	27685	101-000-202 ACCOUNTS PAYABLE		118.62	-118.62
HACKNEY ACE HARDWARE						
Bill	11/12/2024	156474	101-790-729 BUILDING SUPPLIES		15.96	-15.96
Bill Pmt -Check	11/12/2024	27663	101-000-202 ACCOUNTS PAYABLE		15.96	-15.96
IMPERIALDADE						
Bill	11/26/2024	90068927-00	101-790-729 BUILDING SUPPLIES		365.67	-365.67
Bill Pmt -Check	11/26/2024	27686	101-000-202 ACCOUNTS PAYABLE		365.67	-365.67
INGRAM LIBRARY SERVICES						
Bill	11/12/2024	83733029	-SPLIT-		10,182.58	-10,182.58
Bill Pmt -Check	11/12/2024	27664	101-000-202 ACCOUNTS PAYABLE		10,182.58	-10,182.58
KANOPY INC						
Bill	11/12/2024	422658	101-790-751 E-BOOKS/AUDIO		459.85	-459.85
Bill Pmt -Check	11/12/2024	27665	101-000-202 ACCOUNTS PAYABLE		459.85	-459.85
LAKESHORE						
Bill	11/12/2024	37893102424	101-790-742 PROGRAMMING		68.97	-68.97
Bill Pmt -Check	11/12/2024	27666	101-000-202 ACCOUNTS PAYABLE		68.97	-68.97
MANER COSTERISAN						
Bill	11/26/2024	60473	101-790-801 PROF SERVICES		7,000.00	-7,000.00
Bill Pmt -Check	11/26/2024	27687	101-000-202 ACCOUNTS PAYABLE		7,000.00	-7,000.00
MEI TOTAL ELEVATOR SOLUTIONS						
Bill	11/12/2024	1100528	101-790-932 BUILDING REPAIRS		707.91	-707.91
Bill Pmt -Check	11/12/2024	27667	101-000-202 ACCOUNTS PAYABLE		707.91	-707.91
MIDWEST TAPE, LLC						
Bill	11/12/2024	506272699	101-790-751 E-BOOKS/AUDIO		5,284.74	-5,284.74
Bill Pmt -Check	11/12/2024	27668	101-000-202 ACCOUNTS PAYABLE		5,284.74	-5,284.74
MML LIABILITY AND PROPERTY POOL						
Bill	11/26/2024	4104207	101-790-910 INSURANCE		23,995.00	-23,995.00
Bill Pmt -Check	11/26/2024	27688	101-000-202 ACCOUNTS PAYABLE		23,995.00	-23,995.00

**DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER
November 4 through December 2, 2024**

Type	Date	Num	Split	Debit	Credit	Amount
MOLLIE HALL						
Bill	11/26/2024	REIMBURSEMENT	101-790-742 PROGRAMMING		80.30	-80.30
Bill Pmt -Check	11/26/2024	27689	101-000-202 ACCOUNTS PAYABLE		80.30	-80.30
OVERDRIVE, INC						
Bill	11/26/2024	CD0157624348025	101-790-751 E-BOOKS/AUDIO		1,500.00	-1,500.00
Bill Pmt -Check	11/26/2024	27690	101-000-202 ACCOUNTS PAYABLE		1,500.00	-1,500.00
PLAYAWAY PRODUCTS LLC						
Bill	11/26/2024	481123	101-790-741 CHILDREN'S BOOKS		168.97	-168.97
Bill Pmt -Check	11/26/2024	27691	101-000-202 ACCOUNTS PAYABLE		168.97	-168.97
QUADIENT FINANCE USA, INC.						
Bill	11/26/2024		-SPLIT-		163.42	-163.42
Bill Pmt -Check	11/26/2024	27692	101-000-202 ACCOUNTS PAYABLE		163.42	-163.42
QUADIENT INC						
Bill	11/26/2024	17548029	101-790-728 POSTAGE		19.99	-19.99
Bill Pmt -Check	11/26/2024	27693	101-000-202 ACCOUNTS PAYABLE		19.99	-19.99
RAYMOND GEDDES CO., INC						
Bill	11/26/2024	902305	101-790-742 PROGRAMMING		66.52	-66.52
Bill Pmt -Check	11/26/2024	27694	101-000-202 ACCOUNTS PAYABLE		66.52	-66.52
RNL GRAPHIC SOLUTIONS LLC						
Bill	11/12/2024	7669	101-790-727 LIBRARY SUPPLIES		1,137.63	-1,137.63
Bill Pmt -Check	11/12/2024	27669	101-000-202 ACCOUNTS PAYABLE		1,137.63	-1,137.63
SBIS						
Bill	11/12/2024	DECEMBER	-SPLIT-		6,088.42	-6,088.42
Bill Pmt -Check	11/12/2024	27670	101-000-202 ACCOUNTS PAYABLE		6,088.42	-6,088.42
SCHOLASTIC INC						
Bill	11/26/2024	66201782	101-790-740 ADULT BOOKS		601.26	-601.26
Bill Pmt -Check	11/26/2024	27695	101-000-202 ACCOUNTS PAYABLE		601.26	-601.26
SCOTT WRIGHT						
Bill	11/26/2024	REIMBURSEMENT	-SPLIT-		100.86	-100.86
Bill Pmt -Check	11/26/2024	27696	101-000-202 ACCOUNTS PAYABLE		100.86	-100.86
SERENDIPITY BOOKS						
Bill	11/12/2024	124181	101-790-752 COMMUNITY READ		2,205.00	-2,205.00
Bill Pmt -Check	11/12/2024	27671	101-000-202 ACCOUNTS PAYABLE		2,205.00	-2,205.00
SERVICEMASTER						
Bill	11/26/2024	2365	101-790-930 BLDING MAINTENANCE		2,400.00	-2,400.00
Bill Pmt -Check	11/26/2024	27697	101-000-202 ACCOUNTS PAYABLE		2,400.00	-2,400.00
STAPLES BUSINESS ADVANTAGE						
Bill	11/12/2024	6014998131	101-790-727 LIBRARY SUPPLIES		185.92	-185.92
Bill Pmt -Check	11/12/2024	27672	101-000-202 ACCOUNTS PAYABLE		185.92	-185.92
Bill	11/26/2024	7002904221	101-790-727 LIBRARY SUPPLIES		237.31	-237.31
Bill Pmt -Check	11/26/2024	27698	101-000-202 ACCOUNTS PAYABLE		237.31	-237.31
T-MOBILE						
Bill	11/12/2024	OCTOBER	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	11/12/2024	27673	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
THE LAKEHOUSE BAKERY						
Bill	11/12/2024	4133	101-790-742 PROGRAMMING		200.00	-200.00
Bill Pmt -Check	11/12/2024	27674	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
VERIZON WIRELESS						
Bill	11/12/2024	9977522668	101-790-754 NON-TRAD COLLECTION		120.59	-120.59
Bill Pmt -Check	11/12/2024	27675	101-000-202 ACCOUNTS PAYABLE		120.59	-120.59
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	11/26/2024	38665	101-790-803 BOOKKEEPING SERV		455.00	-455.00
Bill Pmt -Check	11/26/2024	27699	101-000-202 ACCOUNTS PAYABLE		455.00	-455.00

RECEIVED
NOV 13 2024
Dexter District Library

Reimbursement


Scott Wright

Purchase of Wi-Fi fobs for staff computers to connect to hot spots during the TLN Internet outage.

Best Buy - \$84.78

Travel - 24 miles round trip @ 67cents per mile = \$16.08

Total = \$100.86

APPROVED FOR PAYMENT

Account #

101-~~790~~-970 = 84.78
901

101-790-860 = 16.08

DECEMBER 2024 - YOUTH PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT	
1 	2 Winter Reading Bingo Challenge Kids & Teens Dec. 2 - Jan. 3	3  Drop-In Lego Club Grades K - 8 4:30 - 5:30 pm	4 	5 	6 Drop-In Preschool Makerspace Ages 5 & under 11:00 am - 12:00 pm	7 	
8	9 	10 Super Stories Book Club Young Fives & K 4:30 - 5:15 pm REGISTRATION REQUIRED	11 	12 Club Create Book Club Grades 1 & 2 4:30 - 5:15 pm REGISTRATION REQUIRED	13 Drop-In Holiday Crafts Children of All Ages 1:00 - 2:00 pm	14	
15	16 Registration for Wednesday's Small Group Toddler & Preschool Story Times Begin Wednesday, December 18	17 Drop-In Preschool Seasonal Crafts Ages 5 & under 11:00 am - 12:00 pm 	18 Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED 	19 All Star Readers Book Club Grades 3 & 4 4:30 - 5:30 pm REGISTRATION REQUIRED	20 	21 	
22	23 	24 Library Closed	25 Library Closed	26 	27  Drop-In Makerspace Grades K - 8 2:30 - 3:30 pm	28 Drop-In Winter Wonderland Story & Crafts Children of All Ages 11:00 am - 12:00 pm	
29 	30 Drop-In New Year's Hat and Noisemaker Crafts Children of All Ages 11:00 am - 12:00 pm	31 Library Closed	Winter Story Times start mid January	Dexter District Library * 3255 Alpine Street Dexter MI 48130 (734) 426-4477 * dexter.lib.mi.us			In-Person Programs May Require Registration Check Our Website Calendar Of Events

SEE OTHER SIDE FOR TWEEN AND TEEN CALENDAR

DECEMBER 2024 - TWEEN & TEEN PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
1 	2 Winter Reading Bingo Challenge Kids & Teens Dec. 2 - Jan. 3	3 	4 	5 	6 Magic: The Gathering with SRSly Dexter Grades 5 - 12 6:00 - 8:00 pm Registration Required	7  Teen Advisory Group Grades 7 - 12 1:00 - 2:00 pm Registration Required
8	9 DECEMBER 9 IS NATIONAL LLAMA DAY	10 	11	12	13 	14 Hot Cocoa & Crafts Grades 5 - 12 1:30 - 3:00 pm Registration Required
15	16 	17 TWEEN BOOK CLUB GRADES 5 - 7 4:30 - 5:30 pm Registration Required	18 Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED	19 	20	21  WINTER
22 	23	24 Library Closed	25 Library Closed	26  Pizza and Games Grades 5 - 12 1:30 - 3:00 pm Registration Required	27  Drop-In Makerspace Grades K - 8 2:30 - 3:30 pm	28
29	30 	31 Library Closed		Dexter District Library * 3255 Alpine Street Dexter MI 48130 (734) 426-4477 * dexter.lib.mi.us In-Person Programs May Require Registration Check Our Website Calendar Of Events		

SEE OTHER SIDE FOR YOUTH CALENDAR

December 2024

Dexter District Library Adult Programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2  Library Board Meeting 7:00 pm Open to the public	3 Card Making: 10:00 am Registration Friends of the Library Annual Meeting 7:00 pm	4 Card Making with Katherine Willson 6:00 pm Registration 	5 Gentle Restorative Yoga 9:30 am Registration 	6	7  Used Book Sale 9 am – 3 pm
8 We Are Dexter: The Wonderful World of Mindo Chocolate! 2:00 pm 	9 <i>Somewhere in Time</i> Book Club, 7:00 pm	10	11 Cookies! 6:00 pm Registration required 	12 Gentle Restorative Yoga 9:30 am Registration 	13 Friday Night Movie, 6:00 pm: JUNIPER Starring: Charlotte Rampling  Registration encouraged	14  Mindful Meditation 9:30 am
15	16	17	18	19 Gentle Restorative Yoga 9:30 am Registration  Better Off Read 1:00 pm	20 Friday, December 20 at 1:00 pm Afternoon Movie for Adults: What Happens Later Starring: Meg Ryan & David Duchovny. Registration encouraged 	
22	23	24 LIBRARY CLOSED DEC. 24 & DEC. 25	25 <i>HAPPY Hanukkah</i> <i>MERRY Christmas</i>	26  HAPPY KWANZAA December 26 – January 1	27	28
29	30	31 <i>Happy New Year!</i> LIBRARY CLOSED DEC. 31 & JAN. 1 		Sunday, December 8 at 2:00 pm  We Are Dexter: The Wonderful World of Mindo Chocolate Mindo is an award winning, internationally recognized chocolate that got its start in Dexter! Come learn about the Mindo process of chocolate making and what makes this chocolate stand out from the rest! 		



3255 Alpine Street Dexter, Michigan 48130
734-426-4477 · <https://dexter.lib.mi.us/>

 Computer Class: Registration Required

Free Technology Classes

One-on-One Technology Help



9:00-11:00 AM Thursday, Dec. 19
1:00-3:00 PM Thursday, Dec. 19
9:00-11:00 AM Thursday, Jan. 30
1:00-3:00 PM Thursday, Jan. 30
9:00-11:00 AM Thursday, Feb. 27
1:00-3:00 PM Thursday, Feb. 27



Start Digitizing

9:00 AM Tuesday, Jan. 21
6:00 PM Thursday, Jan. 23



iPhone, iPad, and Apple Watch

9:00 AM Tuesday, Feb. 11
6:00 PM Thursday, Feb. 13



Android Phones and Tablets

9:00 AM Tuesday, Feb. 18
6:00 PM Thursday, Feb. 20



Getting the Most out of Your Smart Phone

9:00 AM Tuesday, Mar. 4
6:00 PM Thursday, Mar. 6



Registration is required for all these events.
Sign up at the Adult Reference Desk or
online at dexter.lib.mi.us/events