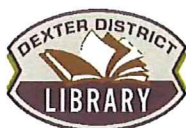


Dexter District Library
Board of Trustees - Meeting Agenda – May 2, 2022 - 7:00 p.m.
Board meetings are in-person events in the Library's Lower Level Meeting Room

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the April 4, 2022 Board meeting – **action item**
- 4) Public comment
 - Prearranged public comment – Alyssa Doddie, Lake Trust Credit Union
 - General public comment
- 5) Consent agenda
 - Library Director's narrative report
 - Friends of the Library Report (contained in Director's narrative report)
 - Balance sheets
 - Michigan CLASS report (available at meeting due to month end)
 - Library statistical report (available at meeting due to month end)
 - Committee meeting minutes
 - Items from Legislature, MLA, TLN, AAACF, local municipalities
 - Patron comments
- 6) Treasurer's Report (7:20 pm)
 - Approval of bills paid during April 2022 – **action item**
 - Budget changes – see Treasurer's Report – **action item**
- 7) Administrative Issues (7:40 pm)
 - Anniversaries: Adult Reference Librarian Amy Johnson (13 years); Circulation Library Assistant Sandy Colson (16 years) no action required; Resignation: Adult Reference Librarian Emily Murphy; Rehire: Library Page Olivia Fitzgerald – **action item**
 - Patron comments
- 8) Old Business (8:00 pm)
 - Memorial for Pat Cousins
 - Millage renewal
 - Expiring Board terms
- 9) New Business (8:30 pm)
 - Revise temporary meeting room use policy – **action item**
- 10) Public comment
- 11) Board member comments
- 12) Adjourn (8:59 pm)



Dexter District Library Board of Trustees

DRAFT -Meeting Minutes

April 4, 2022

7:00 p.m.

Members present: Barbara Davenport, Martha Gregg, James LaVoie (entered at 7:39 p.m.)
Donna Palmer, Sherry Simpson, Shelly Vrsek

Members absent: Cassy Korinek, Rosemary Quigley

Others present: Paul McCann, Library Director,
Kim Swoverland, Recording Secretary

President Vrsek called the meeting to order at 7:05 p.m.

Vrsek called for additions/changes to the presented agenda. Palmer moved to approve the meeting agenda as presented. Second by Davenport. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Vrsek called for corrections to the minutes of the March 2022 regular Board Meeting. It was noted there was an error in the meeting date. Swoverland will correct. Simpson moved to approve the minutes from the March 7, 2022 regular Board Meeting as corrected. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report, Friends of the Library report, Balance Sheets, Michigan Class report, Library statistical report, and Committee meeting minutes. McCann noted the recent April 2, 2022 Friends of the Library Used Book Sale went smoothly and brought in just over \$1,500 for the day. Davenport moved to approve the Consent agenda. Second by Simpson. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

Treasurer's Report: McCann presented the current Treasurer's report. The paid bills for March 2022 were reviewed. Simpson moved to approve the bills paid during the month of March 2022. Second by Davenport. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

Budget Changes: None.

Reimbursements: None.

Circulation Statistics: Statistical charts for the month of March 2022 were available for review:

March 2022

Circulation Statistics	March
Adult Books	4312
Young Adult Books	898
Children's Books	10429
Magazines	101
DVD	2059
Books on CD	462
Music CD	272
Realia/Objects/Equip	63
Overdrive	3363
hoopla	1795
Kanopy	709
Renewals via web	1244
Auto-renewals	8864
In-House	2439
Total	37010
Library visits	9428
Reference questions	2123
Items withdrawn	530
New items added	1104
Total holdings	112255
New cards issued	101
Total card holders	11749
Internet usage	2333
Museum/Park Pass	8
Web site visits	9464
Program attendance	1232
Fax	31
ILL lent out	1954
ILL borrowed	3137
In-house renewals	336
Unique borrowers	1943

Personnel: Library staff reaching their anniversary date of hire in the month of April include Children's Librarian, Krista Pedersen (5yr) and Youth Reference Librarian, Rori Bielak (1yr). Pedersen's wage increase was included with the January wage rate adjustments and therefore no Board action was necessary. Bielak's wage increase was on hold for her 1-year anniversary,

which will occur in April. Additionally, the Library will be hiring two new Library Pages, Kate Parachek and Haila Moazami. Davenport moved to approve increasing Bielak's wage to \$18.62/hr effective on her anniversary date of hire, and to approve the new hires for Parachek and Moazami at a starting wage of \$9.87/hr. Second by Palmer. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

Items from Legislature and Local Municipalities: None. It was noted this item of the agenda will be moved to the consent agenda portion for future meetings.

Patron Comments: None.

LaVoie entered the meeting at 7:39 p.m.

Old Business:

Regarding a memorial for Patricia Cousins, trustees discussed their preferences and asked questions regarding placement, installation, and maintenance. McCann noted the Cousins family liked both of the sculptures "Summer" and "Tree of Life" and would be happy with either. "Summer" was selected. An idea was suggested that perhaps members of the garden club might like to use their expertise to select an ornamental tree, shrub, bush or other planting that would add to the Cousins memorial. The memorial service is scheduled for Saturday, May 14, 2022 beginning at 2pm.

In the Fall of 2022, the Library will be asking voters for a millage renewal. McCann explained State law now exempts district libraries from certain tax increment finance captures when they seek a new millage or a millage renewal. The Dexter District Library's millages are currently subject to capture by the City of Dexter Downtown Development Authority and the Scio Township Downtown Development Authority (DDAs.) The perpetual millage will be subject to DDA capture until current debt is paid off, the districts are expanded, or new debt is issued. It was requested for McCann to inquire with the attorney regarding DDA bonds and how PA 505 of 2016 effects outstanding DDA debt. The board discussed the appropriate course of action as to letting the DDAs know the Library intends to seek a millage renewal. Regarding a potential Headlee Override, the Board was not in favor of pursuing. McCann will follow up with the attorney regarding ballot language.

The Library's copier/printer units have aged out of the prior lease agreement and are reaching the point where they risk no longer being repairable. The Library's current service provider, Applied Imaging, proposed a new 5-year lease agreement for new equipment. Costs were in line with the prior lease, with expected increases to account for inflation.

Regarding expiring trustee terms, McCann stated the Board has five trustees whose terms will be expiring as of September 30, 2022. From Webster Twp – Shelly Vrsek and Sherry Simpson. From Scio Twp – Barbara Davenport. From Dexter Twp – Jim LaVoie, and Rosemary Quigley, who has expressed her desire to step down after 30 years on the Board. McCann noted it is not ideal to have five terms ending at the same time, and a more staggered approach would be beneficial to the stability of the Library Board. Vrsek and Simpson expressed willingness to serve a partial term if McCann can secure approval from both Webster Twp and Library attorneys. It was suggested Quigley's 30 years on the Board would be worthy of a celebration.

New Business: None.

Public Comment: None.

Board Member Comments: A question was asked about the Library's Strategic Plan. It was suggested this would be a good time to pull out the existing plan for the Board to evaluate the progress made, what items are yet to be accomplished, and how the pandemic has postponed some items. Regarding the potential 2nd floor expansion, it was requested for the whole Board to be in on discussions to revisit the project.

Adjournment: Having completed all items on the agenda, Gregg moved to adjourn. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried and the meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Barbara Davenport,
Secretary

Kimberly Swoverland,
Recording Secretary

Director's Report

May, 2022 Library Board meeting

General

The previous Board meeting was held on April 4, 2022. The Library was closed on Sunday, April 17 for Easter.

Library circulation statistics will not be available until Monday, May 2 due to the month of April ending on a Saturday. We hope compilation can be accomplished on Monday so statistics can be distributed at the Board meeting.

McCann continues to provide training for Matt Erwin on a variety of building maintenance issue topics. Matt is settling in well, but the variety of tasks is substantial.

The Library has two positions open and posted, but we have not been having much luck attracting applicants. The Circulation Department needs an additional person or two to compensate for existing staff requests for time off and preferences for fewer work hours. We are also looking for a new reference librarian to take the place of Emily Murphy who recently left our employment for a full time position.

During the month, Paul McCann attended meetings for the Library Network Directors discussion group, the Shared System Users Group, the Shared System Executive committee, the Library of Michigan Director's meeting and ran programs for Mindful Meditation, the Third Monday Book Discussion and the Red Cross Blood Drive. The new art rotation was installed featuring quilts by Sue Holdaway Heys. The City will be offering free tree saplings outside the Library on Saturday, April 30.

The Library's May 1 bond payment was initiated on April 27. With the payment due on a Sunday, we left some additional lead time in case there were any issues needing correction. This payment was in the amount of \$556,718.75. This included the \$125.00 paying agent fee. Chelsea State Bank has waived wire transfer fees on our accounts. This is good because the wire transfer fee increased from \$30 to \$50 between the November 1, 2021 and the May 1, 2022 payments.

Use of the meeting room by community groups is increasing. During the month, the rooms were used by the Dexter Welders, the Cedar Hills Homeowners Association, the Rug Hookers, Brownie Troop 40698, the Island Hills Homeowners Association, the WAVE, and Rebekah Harmony Lodge in addition to numerous Library programs.

Met with the representative for the Library's health insurance plan. Unfortunately, the health insurance industry is seeing a return to large price increases and we expect a 12% increase in medical and prescription drug premiums for the next billing year, July 1, 2022 - June 30, 2023. This will be analyzed as part of the budget process.

Both the Youth and Adult Departments are finalizing programs and events for Summer Reading. Both the online and postal mail solicitations for donations have gone out and the Library has received several contributions to date.

TLN offered a good webinar this month "Misinformation and Your Library." The focus was on how to help patrons cut through the variety of misinformation sites available on the Internet to get accurate information. This is becoming an increasingly difficult problem as people pull information from social media news feeds, which may or may not be promoting accurate information. Many social media feed algorithms continue to skew postings to more exaggerated items from less reputable sources in order to promote engagement with users and reinforcing preconceived notions. The session also covered the increasing trends of how misinformation and social media are pushing activist censorship campaigns against school and public libraries.

The Library has served as a site for the Dexter Schools 2022 Art Walk. Students from young 5's through 12th grade submitted art projects for display around the community and highlighted in the local media. <https://thesuntimesnews.com/g/dexter-mi/n/73241/dexter-community-schools-art-walk-back> The Library's display cases will house this display through May 15.

The Library's Facebook page continues to be an effective means of communicating with a segment of the public. Ashley Bowles took over daily management of the page when Cathy Jurich retired. In April, the Library's page surpassed the Ann Arbor District Library in total number of followers with just over 14,000. Engagement remains high on our page with over 15,000 engagements during the week of April 21-27 and a total post reach of over 97,000.

Friends of the Library

The Friends of the Library had a very successful April Book Sale, grossing \$1,500.05. This was on par with the last regular April Book Sale in February, 2019 and exceeded the April 2018 Sale by 20%

The Friends Board met on April 26 with two new members attending the Board meeting. The Board discussed the November millage election and will gather a group of volunteers for a ballot question committee at their June meeting.

The Library received significant donations in memory of Pat Cousins and is able to complete the purchase and installation of the sculpture without contributions from the Friends or the Library.

Youth Services

This April the Youth Department has been offering mainly in-person programs. Our Spring Story Time sessions are in full swing. All six sessions are currently full. We continue to have a capacity limit of 25 individuals in the room but have had around 350 participants this month. Virtual Story Time is also offered once a week. This month, 26 devices logged on to the live-only Virtual Story Time with an adjusted total of 65 viewers. We also had a special in-person Spring Story Time and Craft program that had a total of 14 people. For the elementary age, the Library hosted a very popular in-person "Aliens in Dexter" program where local author, Chris Monaghan read his new picture book and then kids got to build their own spaceships. Thirty-one people attended the program. The Library also offered a virtual program where kids received a kit of fabric scraps and other recycled items and they created their own pictures using those materials. 11 devices logged on with a total of 17 children participating.

The three youth book clubs combined had a total of 35 participants. Since our Spring Break, Take and Make Craft bags were gone so quickly at the end of last month, we offered an alternate craft and gave

out an additional 58 crafts through April 3. We had another Take and Make Craft this month and gave out 309 superhero themed craft bags.

The Teen Department offered a Take & Make gardening kit, which was very popular. Fifty tweens and teens picked up the kits. Book Clubs were held in-person this month. The two book clubs combined had a total of 5 participants. The Teen/Tween department offered four more in-person programs this month – Creating Your College List, Magic the Gathering, Teen Advisory Group and Teen Action Figure Terrariums. These programs had a combined total of 21 participants.

Adult Services

The Adult Services Department continues to present a mix of in-person and virtual programming. In-person offerings are increasing in frequency.

Virtual events during the month include continuing programs “Reel Talk” a movie discussion group, the “Somewhere in Time” history book discussion group and two special events “Hamilton: How the Musical Remixes American History” and “The History of Bourbon.” For the ongoing programs, attendance remains low to marginal with eight patrons participating in the two programs. However, the one-time speaker events are drawing well with a total of 73 participants at the two events.

In-person events during the month included two greeting card making workshops, two movie showings, an author visit (Tim Mulherin presented on his book “Sand, Wind & Water: Field Notes from Up North”) and the ‘Better Off Read’ and ‘Third Monday’ book discussion groups. Attendance is solid for in-person programming, with over 100 patrons attending the various programs.

Circulation

The month of April has seen more foot traffic at circulation. Some days we actually seemed busy which is unusual during these last two years. Having the story times in the building has definitely brought more mothers with young children. We have seen children coming in checking out stacks of books. The circulation staff really enjoys having more patrons coming in to check out and pausing to chat for a few moments. The new quilt display has drawn quite a few people. It has definitely been one of the most popular art exhibits at the Library. On the weekends when the weather has been nice, there has been a steady stream of patrons, many of whom were on the border-to-border trail. On April 25, staff from the Chelsea District Library visited the circulation department to observe how Dexter processes the MeLcat inter-library loan requests. Chelsea will be join MeL this summer and will be making their collection available for statewide borrowing.

Technology

During the month, Scott Wright assisted the technician from Riverside alarms with converting the fire alarm to cellular. The installation was difficult because it required running a cellular booster antenna up from the basement electrical room to the first floor.

Scott also finalized a new contract with ClearRate communications, that allowing the Library to keep the T1 connection for another year at the same pricing while discontinuing our POTS lines.

The 2022 order for new computers was submitted. The PCs in the youth patron area, circulation desk, and bookkeeping station will be replaced.

Scott also taught two classes on Ancestry.com and one class on Cable TV alternatives. The Ancestry classes had combined eight attendees. The Cable TV Alternatives took place on April 28.

Maintenance

Altech Mechanical was out to perform repairs on one of the hot water pumps as well as replaced the return air fan motor during the month. Matt Erwin noticed an unusual sound coming from one of the hot water pumps, which supplies hot water to the main HVAC unit as well as the VAV boxes located throughout the Library. The bearing assembly required repair. On their initial visit, the return fan for the main HVAC unit was also making a noise. It was diagnosed as having a bad bearing. The HVAC fan motor required replacement in order to keep the system operational and the Library open. A return fan failure would have required complete shutdown of the HVAC system and closure of the Library. Altech is suggesting repair of the old motor to keep it on hand for future emergencies and is in the process of quoting the work.

Changeover of furniture and equipment in the lower level meeting rooms has increased with more in-person Library programs and additional community groups using the meeting space. Administration and maintenance are working to make these transitions as seamless and efficient as possible.

Matt is in the process of soliciting bids for carpet cleaning. Our former contractor, Eric's Fresh Carpet Care, is no longer providing commercial services. Several local companies have been contacted to provide quotes.

Alan's Asphalt was contacted for parking lot maintenance. This summer, the Library will have crack filling done and have some minor repairs to the far corner near the main parking lot drain where there is some crumbling. The main sealcoat was performed in 2021 and will be up again in 2023.

Duke Roofing visited the site to provide an inspection of the rubber membrane roof. The crew performed a few minor repairs. The site visit was not to exceed \$1,000. Duke will return to clean the gutters. We'll look forward to an overview of the roof condition when the bill is submitted.

Daily Rain tested and pressurized the irrigation system for the summer and provided Erwin with training. The system will not be activated until after the spring rains subside.

Erwin continues to accomplish numerous daily tasks including replacing light fixture ballasts, minor restroom repairs such as calking and replacing toilet fixture sensors, daily cleaning not covered in the standard janitorial contract indoors, exterior clean up and lawn fertilizing as well as effecting repairs on items like the Library drop box bins (interior and exterior) cabinet repairs, etc.

Stanley Door service has yet to submit a bill for the February sliding door repairs and has also not submitted the invoice for the ongoing service contract. McCann continues to follow up on this issue and has sent repeated e-mails and made several phone calls.

Metro Controls has been less than responsive in scheduling training for Erwin on the HVAC controls interface. Additionally, several requests have been made for a long term service agreement for the controls system. Metro's technicians have been responsive when issues impacting the system's function occur.

DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-PRELIMINARY
As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,775,101.17
Total Checking/Savings	1,775,101.17
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	200.00
101-000-102 CD 1 FLAGSTAR	262,229.23
101-000-103 CD COMERICA	211,050.06
101-000-106 CD OLD NATIONAL	261,895.12
101-000-107 CD CHEMICAL BANK	211,424.87
101-000-108 CD LEVEL ONE	262,145.46
101-000-109 CD NORTHSTAR BANK	260,975.61
101-000-110 CD CHEMICAL BANK	262,223.58
101-000-111 CD OLD NATIONAL	262,070.82
101-000-112 CD 2 FLAGSTAR	235,322.71
101-000-120 MICHIGAN CLASS	1,012,974.48
1015 · PAYROLL CLEARING ACCOUNT	-10,029.14
Total Other Current Assets	3,232,950.80
Total Current Assets	5,008,051.97
TOTAL ASSETS	5,008,051.97
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	14,256.20
101-000-228 STATE PAYROLL TAXES	-768.98
101-000-229 FEDERAL PR TAX	12,282.07
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	22,658.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	738.73
Total Other Current Liabilities	49,179.13
Total Current Liabilities	49,179.13
Total Liabilities	49,179.13
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,075,646.27
Net Income	777,126.64
Total Equity	4,958,872.84
TOTAL LIABILITIES & EQUITY	5,008,051.97

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10

2:38 PM

04/25/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,535,411.33	1,592,248.00	-56,836.67	96.4%
OTHER INCOME	20,349.48	31,735.00	-11,385.52	64.1%
OTHER MISC REVENUE	50,899.00	49,950.00	949.00	101.9%
PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
Total Income	1,606,659.81	1,687,433.00	-80,773.19	95.2%
Expense				
LIBRARY MATERIALS	138,649.61	300,000.00	-161,350.39	46.2%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	17,941.71	31,680.00	-13,738.29	56.6%
GENERAL OPERATIONS	180,997.88	313,400.00	-132,402.12	57.8%
WAGES & BENEFITS	491,943.97	1,022,880.00	-530,936.03	48.1%
Total OPERATING EXPENSES	690,883.56	1,367,960.00	-677,076.44	50.5%
Total Expense	829,533.17	1,667,960.00	-838,426.83	49.7%
Net Income	777,126.64	19,473.00	757,653.64	3,990.8%

11

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DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	248,775.75	254,135.00	-5,359.25	97.9%
101-000-401 DEXTER TOWNSHIP	292,803.78	300,275.00	-7,471.22	97.5%
101-000-402 FREEDOM TOWNSHIP	722.73	871.00	-148.27	83.0%
101-000-403 HAMBURG TOWNSHIP	80,603.96	83,261.00	-2,657.04	96.8%
101-000-404 LIMA TOWNSHIP	112,487.76	116,888.00	-4,400.24	96.2%
101-000-405 LODI TOWNSHIP	9,297.08	9,769.00	-471.92	95.2%
101-000-406 NORTHFIELD TWP	2,307.77	2,549.00	-241.23	90.5%
101-000-407 SCIO TOWNSHIP	312,600.42	338,508.00	-25,907.58	92.3%
101-000-408 WEBSTER TOWNSHIP	475,812.08	485,492.00	-9,679.92	98.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	1,535,411.33	1,592,248.00	-56,836.67	96.4%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	0.00	0.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	15,000.00	-15,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	9,748.43	5,000.00	4,748.43	195.0%
101-000-607 FAX SERVICES	153.00	200.00	-47.00	76.5%
101-000-608 PURCHASES	74.76	75.00	-0.24	99.7%
101-000-609 FINES	5,897.28	7,000.00	-1,102.72	84.2%
101-000-610 NON RESIDENT FEES	360.00	360.00	0.00	100.0%
101-000-627 COPIER	1,615.01	1,500.00	115.01	107.7%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,501.00	2,000.00	501.00	125.1%
101-000-673 OTHER MISC INCOME	0.00	500.00	-500.00	0.0%
Total OTHER INCOME	20,349.48	31,735.00	-11,385.52	64.1%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	36,724.09	25,000.00	11,724.09	146.9%
101-000-575 STATE AID	10,548.16	16,000.00	-5,451.84	65.9%
101-000-665 INTEREST INCOME	2,136.22	7,500.00	-5,363.78	28.5%
101-000-666 ENDOWMENT INCOME	1,490.53	1,450.00	40.53	102.8%
Total OTHER MISC REVENUE	50,899.00	49,950.00	949.00	101.9%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,000.00	-1,000.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	12,500.00	-12,500.00	0.0%
Total PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
Total Income	1,606,659.81	1,687,433.00	-80,773.19	95.2%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	22,172.18	50,000.00	-27,827.82	44.3%
101-790-741 CHILDREN'S BOOKS	35,637.12	70,000.00	-34,362.88	50.9%
101-790-742 PROGRAMMING	20,143.17	41,000.00	-20,856.83	49.1%
101-790-743 ELECTRONIC RESOURCE	8,369.91	11,000.00	-2,630.09	76.1%
101-790-744 PERIOD & SUBSCRIPT	315.42	6,000.00	-5,684.58	5.3%
101-790-745 BOOKS ON CD-ADULT	2,199.33	8,000.00	-5,800.67	27.5%
101-790-746 BOOKS ON CD CHILD	2,409.41	4,000.00	-1,590.59	60.2%
101-790-747 DVD-ADULT	1,958.03	8,000.00	-6,041.97	24.5%
101-790-748 DVD-CHILD	2,990.44	8,000.00	-5,009.56	37.4%
101-790-749 AUDIO MUSIC ADULT	994.60	2,500.00	-1,505.40	39.8%
101-790-750 AUDIO MUSIC CHILD	562.11	1,000.00	-437.89	56.2%
101-790-751 E-BOOKS/AUDIO	35,637.87	71,000.00	-35,362.13	50.2%
101-790-752 COMMUNITY READ	1,208.00	3,000.00	-1,792.00	40.3%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	4,052.02	16,000.00	-11,947.98	25.3%
Total LIBRARY MATERIALS	138,649.61	300,000.00	-161,350.39	46.2%

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12

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	7,261.71	21,000.00	-13,738.29	34.6%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	10,680.00	10,680.00	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	17,941.71	31,680.00	-13,738.29	56.6%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	5,290.73	13,000.00	-7,709.27	40.7%
101-790-728 POSTAGE	380.73	1,100.00	-719.27	34.6%
101-790-729 BUILDING SUPPLIES	6,012.08	7,500.00	-1,487.92	80.2%
101-790-800 COOPERATIVE FEES	38,773.04	58,700.00	-19,926.96	66.1%
101-790-801 PROF SERVICES	11,095.00	18,000.00	-6,905.00	61.6%
101-790-802 ATTORNEY FEES	210.00	3,000.00	-2,790.00	7.0%
101-790-803 BOOKKEEPING SERV	6,873.00	12,000.00	-5,127.00	57.3%
101-790-818 INSTITUTION DUE/FEE	0.00	1,500.00	-1,500.00	0.0%
101-790-851 TELEPHONE	3,314.90	6,000.00	-2,685.10	55.2%
101-790-860 TRANSPORTATION	0.00	1,000.00	-1,000.00	0.0%
101-790-880 ADVERTISING	217.24	2,000.00	-1,782.76	10.9%
101-790-882 NEWSLETTER	12,086.17	27,500.00	-15,413.83	43.9%
101-790-910 INSURANCE	21,032.00	22,500.00	-1,468.00	93.5%
101-790-920 UTILITIES	34,928.98	60,000.00	-25,071.02	58.2%
101-790-930 BLDING MAINTENANCE	24,552.13	50,000.00	-25,447.87	49.1%
101-790-932 BUILDING REPAIRS	8,374.64	10,000.00	-1,625.36	83.7%
101-790-934 EQUIPMENT REPAIR	1,211.95	3,000.00	-1,788.05	40.4%
101-790-936 GROUNDS KEEPING	4,214.38	7,500.00	-3,285.62	56.2%
101-790-940 EQUIPMENT LEASE	2,304.92	3,500.00	-1,195.08	65.9%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	125.99	500.00	-374.01	25.2%
101-790-958 S.E.V. ADJUSTMENT	0.00	3,000.00	-3,000.00	0.0%
Total GENERAL OPERATIONS	180,997.88	313,400.00	-132,402.12	57.8%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	413,990.26	844,941.00	-430,950.74	49.0%
101-790-703 LONGEVITY	3,750.00	8,500.00	-4,750.00	44.1%
101-790-713 FSA	2,307.60	4,500.00	-2,192.40	51.3%
101-790-714 EMPLR SHARE (FICA)	31,913.22	64,638.00	-32,724.78	49.4%
101-790-715 MEDICAL REIMBUR	2,077.20	4,900.00	-2,822.80	42.4%
101-790-716 MEDICAL	22,922.68	65,985.00	-43,062.32	34.7%
101-790-717 LIFE INSURANCE	962.00	2,000.00	-1,038.00	48.1%
101-790-718 457 ANNUITY CONTRB	12,305.58	24,116.00	-11,810.42	51.0%
101-790-719 SHORT TERM DISBLTY	1,715.43	3,300.00	-1,584.57	52.0%
Total WAGES & BENEFITS	491,943.97	1,022,880.00	-530,936.03	48.1%
Total OPERATING EXPENSES	690,883.56	1,367,960.00	-677,076.44	50.5%
Total Expense	829,533.17	1,667,960.00	-838,426.83	49.7%
Net Income	777,126.64	19,473.00	757,653.64	3,990.8%

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13

2:19 PM

04/25/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND BALANCE SHEET-FINAL

As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,873,549.17
Total Checking/Savings	1,873,549.17
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	200.00
101-000-102 CD 1 FLAGSTAR	262,229.23
101-000-103 CD COMERICA	210,997.08
101-000-106 CD OLD NATIONAL	261,895.12
101-000-107 CD CHEMICAL BANK	211,423.11
101-000-108 CD LEVEL ONE	262,145.46
101-000-109 CD NORTHSTAR BANK	260,964.73
101-000-110 CD CHEMICAL BANK	262,223.58
101-000-111 CD OLD NATIONAL	262,070.82
101-000-112 CD 2 FLAGSTAR	235,246.25
101-000-120 MICHIGAN CLASS	1,012,974.48
Total Other Current Assets	3,242,837.86
Total Current Assets	5,116,387.03
TOTAL ASSETS	5,116,387.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	14,256.20
101-000-228 STATE PAYROLL TAXES	-729.23
101-000-229 FEDERAL PR TAX	12,282.07
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	22,658.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	738.73
Total Other Current Liabilities	49,218.88
Total Current Liabilities	49,218.88
Total Liabilities	49,218.88
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,075,646.27
Net Income	885,421.95
Total Equity	5,067,168.15
TOTAL LIABILITIES & EQUITY	5,116,387.03

FINAL

14

2:40 PM

04/25/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2021 through **March 2022**

	Oct '21 - Mar 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,532,619.61	1,592,248.00	-59,628.39	96.3%
OTHER INCOME	19,797.05	31,735.00	-11,937.95	62.4%
OTHER MISC REVENUE	40,208.76	49,950.00	-9,741.24	80.5%
PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
Total Income	1,592,625.42	1,687,433.00	-94,807.58	94.4%
Expense				
LIBRARY MATERIALS	116,508.68	300,000.00	-183,491.32	38.8%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	12,341.71	31,680.00	-19,338.29	39.0%
GENERAL OPERATIONS	154,859.75	313,400.00	-158,540.25	49.4%
WAGES & BENEFITS	423,493.33	1,022,880.00	-599,386.67	41.4%
Total OPERATING EXPENSES	590,694.79	1,367,960.00	-777,265.21	43.2%
Total Expense	707,203.47	1,667,960.00	-960,756.53	42.4%
Net Income	885,421.95	19,473.00	865,948.95	4,546.9%

FINAL

(15)

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2021 through **March 2022**

	Oct '21 - Mar 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	248,775.75	254,135.00	-5,359.25	97.9%
101-000-401 DEXTER TOWNSHIP	292,803.78	300,275.00	-7,471.22	97.5%
101-000-402 FREEDOM TOWNSHIP	722.73	871.00	-148.27	83.0%
101-000-403 HAMBURG TOWNSHIP	80,603.96	83,261.00	-2,657.04	96.8%
101-000-404 LIMA TOWNSHIP	109,696.04	116,888.00	-7,191.96	93.8%
101-000-405 LODI TOWNSHIP	9,297.08	9,769.00	-471.92	95.2%
101-000-406 NORTHFIELD TWP	2,307.77	2,549.00	-241.23	90.5%
101-000-407 SCIO TOWNSHIP	312,600.42	338,508.00	-25,907.58	92.3%
101-000-408 WEBSTER TOWNSHIP	475,812.08	485,492.00	-9,679.92	98.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	1,532,619.61	1,592,248.00	-59,628.39	96.3%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	0.00	0.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	15,000.00	-15,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	9,748.43	5,000.00	4,748.43	195.0%
101-000-607 FAX SERVICES	131.40	200.00	-68.60	65.7%
101-000-608 PURCHASES	50.76	75.00	-24.24	67.7%
101-000-609 FINES	5,536.55	7,000.00	-1,463.45	79.1%
101-000-610 NON RESIDENT FEES	360.00	360.00	0.00	100.0%
101-000-627 COPIER	1,468.91	1,500.00	-31.09	97.9%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,501.00	2,000.00	501.00	125.1%
101-000-673 OTHER MISC INCOME	0.00	500.00	-500.00	0.0%
Total OTHER INCOME	19,797.05	31,735.00	-11,937.95	62.4%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	36,724.09	25,000.00	11,724.09	146.9%
101-000-575 STATE AID	0.00	16,000.00	-16,000.00	0.0%
101-000-665 INTEREST INCOME	1,994.14	7,500.00	-5,505.86	26.6%
101-000-666 ENDOWMENT INCOME	1,490.53	1,450.00	40.53	102.8%
Total OTHER MISC REVENUE	40,208.76	49,950.00	-9,741.24	80.5%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,000.00	-1,000.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	12,500.00	-12,500.00	0.0%
Total PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
Total Income	1,592,625.42	1,687,433.00	-94,807.58	94.4%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	17,883.69	50,000.00	-32,116.31	35.8%
101-790-741 CHILDREN'S BOOKS	29,799.10	70,000.00	-40,200.90	42.6%
101-790-742 PROGRAMMING	18,623.80	41,000.00	-22,376.20	45.4%
101-790-743 ELECTRONIC RESOURCE	8,369.91	11,000.00	-2,630.09	76.1%
101-790-744 PERIOD & SUBSCRIPT	163.59	6,000.00	-5,836.41	2.7%
101-790-745 BOOKS ON CD-ADULT	1,527.41	8,000.00	-6,472.59	19.1%
101-790-746 BOOKS ON CD CHILD	1,632.95	4,000.00	-2,367.05	40.8%
101-790-747 DVD-ADULT	1,792.34	8,000.00	-6,207.66	22.4%
101-790-748 DVD-CHILD	2,789.28	8,000.00	-5,210.72	34.9%
101-790-749 AUDIO MUSIC ADULT	994.60	2,500.00	-1,505.40	39.8%
101-790-750 AUDIO MUSIC CHILD	357.48	1,000.00	-642.52	35.7%
101-790-751 E-BOOKS/AUDIO	27,813.74	71,000.00	-43,186.26	39.2%
101-790-752 COMMUNITY READ	1,208.00	3,000.00	-1,792.00	40.3%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	3,552.79	16,000.00	-12,447.21	22.2%
Total LIBRARY MATERIALS	116,508.68	300,000.00	-183,491.32	38.8%

FINAL

16

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2021 through **March 2022**

	Oct '21 - Mar 22	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	1,661.71	21,000.00	-19,338.29	7.9%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	10,680.00	10,680.00	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	12,341.71	31,680.00	-19,338.29	39.0%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	4,547.65	13,000.00	-8,452.35	35.0%
101-790-728 POSTAGE	305.59	1,100.00	-794.41	27.8%
101-790-729 BUILDING SUPPLIES	5,284.17	7,500.00	-2,215.83	70.5%
101-790-800 COOPERATIVE FEES	26,341.17	58,700.00	-32,358.83	44.9%
101-790-801 PROF SERVICES	11,095.00	18,000.00	-6,905.00	61.6%
101-790-802 ATTORNEY FEES	210.00	3,000.00	-2,790.00	7.0%
101-790-803 BOOKKEEPING SERV	5,931.30	12,000.00	-6,068.70	49.4%
101-790-818 INSTITUTION DUE/FEE	0.00	1,500.00	-1,500.00	0.0%
101-790-851 TELEPHONE	2,838.08	6,000.00	-3,161.92	47.3%
101-790-860 TRANSPORTATION	0.00	1,000.00	-1,000.00	0.0%
101-790-880 ADVERTISING	217.24	2,000.00	-1,782.76	10.9%
101-790-882 NEWSLETTER	12,086.17	27,500.00	-15,413.83	43.9%
101-790-910 INSURANCE	19,149.00	22,500.00	-3,351.00	85.1%
101-790-920 UTILITIES	30,578.42	60,000.00	-29,421.58	51.0%
101-790-930 BLDING MAINTENANCE	21,416.13	50,000.00	-28,583.87	42.8%
101-790-932 BUILDING REPAIRS	7,747.56	10,000.00	-2,252.44	77.5%
101-790-934 EQUIPMENT REPAIR	841.95	3,000.00	-2,158.05	28.1%
101-790-936 GROUNDS KEEPING	4,114.38	7,500.00	-3,385.62	54.9%
101-790-940 EQUIPMENT LEASE	2,029.95	3,500.00	-1,470.05	58.0%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	125.99	500.00	-374.01	25.2%
101-790-958 S.E.V. ADJUSTMENT	0.00	3,000.00	-3,000.00	0.0%
Total GENERAL OPERATIONS	154,859.75	313,400.00	-158,540.25	49.4%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	356,617.47	844,941.00	-488,323.53	42.2%
101-790-703 LONGEVITY	3,750.00	8,500.00	-4,750.00	44.1%
101-790-713 FSA	1,999.92	4,500.00	-2,500.08	44.4%
101-790-714 EMPLR SHARE (FICA)	27,527.72	64,638.00	-37,110.28	42.6%
101-790-715 MEDICAL REIMBUR	1,800.24	4,900.00	-3,099.76	36.7%
101-790-716 MEDICAL	18,905.90	65,985.00	-47,079.10	28.7%
101-790-717 LIFE INSURANCE	816.96	2,000.00	-1,183.04	40.8%
101-790-718 457 ANNUITY CONTRB	10,616.64	24,116.00	-13,499.36	44.0%
101-790-719 SHORT TERM DISBLTY	1,458.48	3,300.00	-1,841.52	44.2%
Total WAGES & BENEFITS	423,493.33	1,022,880.00	-599,386.67	41.4%
Total OPERATING EXPENSES	590,694.79	1,367,960.00	-777,265.21	43.2%
Total Expense	707,203.47	1,667,960.00	-960,756.53	42.4%
Net Income	885,421.95	19,473.00	865,948.95	4,546.9%

FINAL

17

2:47 PM

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

04/25/22

BALANCE SHEET-PRELIMINARY

Cash Basis

As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	612,007.08
Total Checking/Savings	612,007.08
Other Current Assets	
301-000-120 MICHIGAN CLASS	16,542.33
Total Other Current Assets	16,542.33
Total Current Assets	628,549.41
TOTAL ASSETS	628,549.41
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	104,951.50
Net Income	523,597.91
Total Equity	628,549.41
TOTAL LIABILITIES & EQUITY	628,549.41

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18

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	98,741.05	101,325.00	-2,583.95	97.4%
301-000-401 DEXTER TOWNSHIP	102,250.82	104,866.00	-2,615.18	97.5%
301-000-402 FREEDOM TOWNSHIP	252.40	304.00	-51.60	83.0%
301-000-403 HAMBURG TOWNSHIP	28,147.59	29,078.00	-930.41	96.8%
301-000-404 LIMA TOWNSHIP	39,282.01	40,821.00	-1,538.99	96.2%
301-000-405 LODI TOWNSHIP	3,246.86	3,412.00	-165.14	95.2%
301-000-406 NORTHFIELD TOWNSHIP	806.76	890.00	-83.24	90.6%
301-000-407 SCIO TOWNSHIP	116,307.45	126,251.00	-9,943.55	92.1%
301-000-408 WEBSTER TOWNSHIP	166,160.49	169,550.00	-3,389.51	98.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
301-000-665 INTEREST INCOME	121.23	0.00	121.23	100.0%
301-000-672 REBATES/REFUNDS	0.00	0.00	0.00	0.0%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
Total Income	555,316.66	576,997.00	-21,680.34	96.2%
Expense				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	31,593.75	588,188.00	-556,594.25	5.4%
Total Expense	31,718.75	588,558.00	-556,839.25	5.4%
Net Income	523,597.91	-11,561.00	535,158.91	-4,529.0%

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19

2:44 PM

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

04/25/22

BALANCE SHEET-FINAL

Cash Basis

As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	611,032.20
Total Checking/Savings	611,032.20
Other Current Assets	
301-000-120 MICHIGAN CLASS	16,542.33
Total Other Current Assets	16,542.33
Total Current Assets	627,574.53
TOTAL ASSETS	627,574.53
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	104,951.50
Net Income	522,623.03
Total Equity	627,574.53
TOTAL LIABILITIES & EQUITY	627,574.53

FINAL

20

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

STATEMENT OF OPERATIONS-YTD-FINAL

04/25/22

Accrual Basis

October 2021 through March 2022

	Oct '21 - Mar 22	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	98,741.05	101,325.00	-2,583.95	97.4%
301-000-401 DEXTER TOWNSHIP	102,250.82	104,866.00	-2,615.18	97.5%
301-000-402 FREEDOM TOWNSHIP	252.40	304.00	-51.60	83.0%
301-000-403 HAMBURG TOWNSHIP	28,147.59	29,078.00	-930.41	96.8%
301-000-404 LIMA TOWNSHIP	38,307.13	40,821.00	-2,513.87	93.8%
301-000-405 LODI TOWNSHIP	3,246.86	3,412.00	-165.14	95.2%
301-000-406 NORTHFIELD TOWNSHIP	806.76	890.00	-83.24	90.6%
301-000-407 SCIO TOWNSHIP	116,307.45	126,251.00	-9,943.55	92.1%
301-000-408 WEBSTER TOWNSHIP	166,160.49	169,550.00	-3,389.51	98.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
301-000-665 INTEREST INCOME	121.23	0.00	121.23	100.0%
301-000-672 REBATES/REFUNDS	0.00	0.00	0.00	0.0%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
Total Income	554,341.78	576,997.00	-22,655.22	96.1%
Expense				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	31,593.75	588,188.00	-556,594.25	5.4%
Total Expense	31,718.75	588,558.00	-556,839.25	5.4%
Net Income	522,623.03	-11,561.00	534,184.03	-4,520.6%

FINAL

(21)

Dexter District Library - Appropriations Report 2021-22

Acct	Description	Appropriated	SubApp	Apr Expenses	YTD Expenses	Unexpensed Balance	Total Encumbered	Unencumbered Balance	% Remaining
790-740	Adult Books	\$50,000							
	Lisa		\$20,000	\$1,562.43	\$8,340.93	\$11,659.07	\$2,917.41	\$8,741.66	44%
	Scott		\$6,000	\$580.41	\$3,032.08	\$2,967.92	\$591.94	\$2,375.98	40%
	Amy		\$6,000	\$677.20	\$2,797.19	\$3,202.81	\$1,307.35	\$1,895.46	32%
	Emily		\$6,000	\$578.58	\$2,562.18	\$3,437.82	\$414.96	\$3,022.86	50%
	Ashley		\$6,000	\$392.37	\$1,424.62	\$4,575.38	\$50.41	\$4,524.97	75%
	Diane		\$6,000	\$497.50	\$4,015.18	\$1,984.82	\$426.38	\$1,558.44	26%
	Total		\$50,000	\$4,288.49	\$22,172.18	\$27,827.82	\$5,708.45	\$22,119.37	44%
790-741	Children's Books	\$70,000							
	Ruth		\$24,000	\$1,929.56	\$14,064.77	\$9,935.23	\$431.34	\$9,503.89	40%
	Mollie		\$12,500	\$1,016.31	\$5,526.96	\$6,973.04	\$1,233.67	\$5,739.37	46%
	Krista		\$13,000	\$881.06	\$6,342.94	\$6,657.06	\$1,525.65	\$5,131.41	39%
	Amy		\$1,500		\$999.00	\$501.00	\$1,656.45	(\$1,155.45)	-77%
	Rori		\$9,000	\$715.79	\$4,358.94	\$4,641.06	\$808.66	\$3,832.40	43%
	Jennifer		\$5,000	\$1,073.48	\$3,114.42	\$1,885.58	\$261.71	\$1,623.87	32%
	Xanthe		\$5,000	\$221.82	\$1,230.09	\$3,769.91	\$491.67	\$3,278.24	66%
	Total		\$70,000	\$5,838.02	\$35,637.12	\$34,362.88	\$6,409.15	\$27,953.73	40%
790-742	Programming	\$41,000							
	Adult		\$11,000	\$900.88	\$5,891.50	\$5,108.50	\$0.00	\$5,108.50	46%
	YA		\$8,000	\$322.98	\$3,484.16	\$4,515.84	\$0.00	\$4,515.84	56%
	Children's		\$22,000	\$295.51	\$10,767.51	\$11,232.49	\$0.00	\$11,232.49	51%
	Total		\$41,000	\$1,519.37	\$20,143.17	\$20,856.83	\$0.00	\$20,856.83	51%
790-743	Electronic Resources	\$11,000	\$11,000		\$8,369.91	\$2,630.09	\$0.00	\$2,630.09	24%
790-744	Period./Subscriptions	\$6,000	\$6,000	\$151.83	\$315.42	\$5,684.58	\$0.00	\$5,684.58	95%
790-745	Books on CD Adult	\$8,000	\$8,000	\$671.92	\$2,199.33	\$5,800.67	\$405.71	\$5,394.96	67%
790-746	Books on CD Child	\$4,000							
	Mollie (YA)		\$2,000	\$490.51	\$1,152.74	\$847.26	\$0.00	\$847.26	42%
	Krista (J)		\$2,000	\$285.95	\$1,256.67	\$743.33	\$79.79	\$663.54	33%
	Total		\$4,000	\$776.46	\$2,409.41	\$1,590.59	\$79.79	\$1,510.80	38%
790-747	DVD Adult	\$8,000	\$8,000	\$165.69	\$1,958.03	\$6,041.97	\$2,022.62	\$4,019.35	50%
790-748	DVD Child	\$8,000	\$8,000	\$201.16	\$2,990.44	\$5,009.56	\$345.19	\$4,664.37	58%
790-749	Audio Mat: Music Adult	\$2,500	\$2,500		\$994.60	\$1,505.40	\$0.00	\$1,505.40	60%
790-750	Audio Mat: Music Child	\$1,000	\$1,000	\$204.63	\$562.11	\$437.89	\$31.88	\$406.01	41%
790-751	e-Books/Audio	\$71,000	\$71,000	\$7,824.13	\$35,637.87	\$35,362.13	\$5,500.00	\$29,862.13	42%
790-752	Community Read	\$3,000	\$3,000		\$1,208.00	\$1,792.00	\$0.00	\$1,792.00	60%
790-753	Grant Programming	\$500	\$500		\$0.00	\$500.00	\$0.00	\$500.00	100%
790-754	Non Traditional Coll	\$16,000	\$16,000	\$499.23	\$4,052.02	\$11,947.98	\$0.00	\$11,947.98	75%
	Total	\$300,000	\$300,000	\$22,140.93	\$138,649.61	\$161,350.39	\$20,502.79	\$140,847.60	47%

22

22



**Finance Committee Meeting
April 20, 2022
-DRAFT-Meeting Minutes**

This meeting was conducted through online video conferencing via Zoom.
The meeting was called to order at 8:50 am.

Members present: Jim LaVoie, Donna Palmer, Paul McCann

Members absent: None.

Others present: Kim Swoverland, Recording Secretary

The agenda was approved by consensus as presented.

The finance committee meeting minutes from February 2022 were reviewed and approved by consensus as presented.

The committee reviewed the current statement of operations. More than 90% of the millage income has been received, with the remainder to come from the county settlement. Income from personal property tax has come in greater than expected. Budget lines running higher than expected include building supplies and building repairs. McCann noted the May 1 payment for the debt service would be done by wire transfer and, as Treasurer, LaVoie would need to provide his authorization/signature.

Regarding investments McCann noted Michigan Class is starting to see interest rates rise. The committee was in support of McCann moving funds into Michigan Class if and when the rates become worthy of such a move.

McCann brought to the committee's attention the fact that the Library's telephone system will need to be replaced soon. Scott Wright, Technology Librarian has been gathering information and has drafted a sample RFP. The costs for full replacement will be substantial, possibly over \$10 thousand.

Regarding the memorial for Pat Cousins, the service has been set for Saturday, May 14th and the selected sculpture is expected to be installed by then. Donations received in Pat's honor will cover the cost of the sculpture, the installation labor & materials, and the purchase of an identifying plaque.

The committee discussed the upcoming millage renewal, which will be on the Fall 2022 ballot. McCann has not received a response yet from legal counsel. McCann intends to ask the Friends volunteers to get involved with promotion of the millage proposal. The committee discussed other ballot issues potentially causing "voter fatigue" at the polls. It is yet unknown if the school intends to put a community recreation proposal for funding the Dexter Senior Center on the fall ballot.

Regarding "Fine-free" discussions, McCann noted he is still gathering data.

The committee requested for McCann to touch base with employees who participated in the Library's 457(b) retirement plan and have either retired from the Library or left employment for other reasons, to inquire if the plan is meeting expectations and to get their feedback.

Having completed all items on the agenda, the meeting was deemed adjourned at 9:41 a.m.

Respectfully submitted,

Kimberly Swoverland
Recording Secretary

24



**Policy Committee Meeting
April 26, 2022
-DRAFT-Meeting Minutes**

This meeting was conducted through online video conferencing via Zoom, and was called to order at 4:33 p.m.

Members present: Cassy Korinek, Paul McCann, Sherry Simpson, Shelly Vrsek

Members absent: None

Others present: Kim Swoverland, Recording Secretary

The presented agenda was reviewed and approved by consensus.

Meeting minutes from March 31, 2022 were reviewed and approved by consensus.

McCann requested committee input regarding potentially lifting COVID restrictions for the lower level meeting room space. Currently, the policy limits a maximum of 35 persons for the lower level (25 on the large side; 10 on the small side; 35 for the whole room). Committee members shared their experiences in the workplace and social situations, and were in agreement that the prevailing attitude is such that individuals must be responsible for themselves and will attend, or not attend; wear a mask, or not wear a mask, according to their comfort level and particular situation. After much discussion the committee was in favor of dropping COVID-related capacity limits for meeting room spaces (fire marshal capacity limits would, of course, still apply). For Library programming, registration requirements can still be utilized when it is deemed beneficial. The committee would encourage programming Librarians to continue to use a mix of both virtual and in-person events so that all members of the community are able to participate in Library events that fit their comfort level. For the May 2, 2022 Library Board Meeting, the Policy Committee will recommend adjustments to the Temporary Policy for Indoor Programming, Events and Room Use for a full Board discussion, with the intention of dropping COVID-related capacity limits as of Tuesday, May 3, 2022.

The meeting was deemed adjourned at 5:25 p.m.

Respectfully submitted,

Kimberly Swoverland
Recording Secretary

**LIBRARY OF MICHIGAN - DEPT OF EDUCATION
CERTIFICATION OF POPULATION REPORT**

Library:	Dexter District Library		
City:	Dexter	County:	Washtenaw
Cooperative:	The Library Network	Type:	District
Class:	4	Library Fiscal Year:	10/01 - 09/30

Municipality Served	County	Percent	Legal Population	Contract Population	Certified Population
Dexter Township	Washtenaw	60.660	4,062	0	4,062
Dexter Village	Washtenaw	100.000	4,500	0	4,500
Freedom Township	Washtenaw	1.550	21	0	21
Hamburg Township	Livingston	5.431	1,155	0	1,155
Lima Township	Washtenaw	48.850	1,966	0	1,966
Lodi Township	Washtenaw	2.270	146	0	146
Northfield Township	Washtenaw	0.260	22	0	22
Scio Township	Washtenaw	20.520	3,602	0	3,602
Webster Township	Washtenaw	93.420	6,142	0	6,142
Total			21,616	0	21,616

RECEIVED

MAR 18 2022

Dexter District Library

26

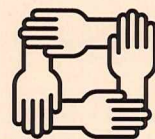
5,226

ACTIVE LIBRARY
ADVOCATES



Leading the advancement of all Michigan
Libraries through advocacy, education
and engagement.

\$214,308



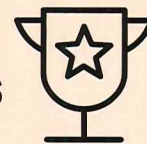
Total Value of
VOLUNTEER
Hours
(based on Independent
Sector)

130
YEARS

Celebrating our Founding

\$459,257

GRANTS
and Other
AWARDS
Received



27

INCREASE TO
STATE AID FOR
LIBRARIES
SINCE 2020.

\$3,000,000



127,573
PAGE VIEWS
Website Engagement

MLA is a collaborative network
of libraries, library professionals,
and library supporters.

470
TITLES

Total Titles Read
and Reviewed for
Literary Awards

81,985
Newsletters Read (33% open rate)

We are
STRONGER
together!

2,000

MLA
MEMBERSHIP
AND
GROWING

46

Hours
AVERAGE
VOLUNTEER
HOURS/YEAR

7,630

MLA
Social Media
FOLLOWERS

(Combined -
Facebook, Twitter,
Instagram, LinkedIn)



MLA serves as a
forum for collaboration,
cooperation, and partnership for
our diverse membership.

173

AMBASSADORS

MLA Volunteer
Ambassadors

(including board members)

9
AWARDEES

Outstanding
Individuals
Honored with
Awards

Working together to protect and
promote our libraries and advance
the library profession in Michigan.

2855
PEOPLE

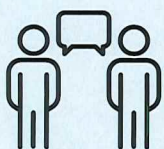


Professional
Development
Attendance
(free and paid events)

Since 1891, MLA has been
a vibrant and dynamic
service organization.

ADDITIONAL RESOURCE
DEPLOYMENT TO LIBRARY
OF MICHIGAN

\$800,000



SERVED

1,200

Yearly "Informal" Consultations

MLA is an indispensable and
valued leader, partner and
advocate for Michigan libraries.



3,384

Legislative Bills
Read and Analyzed

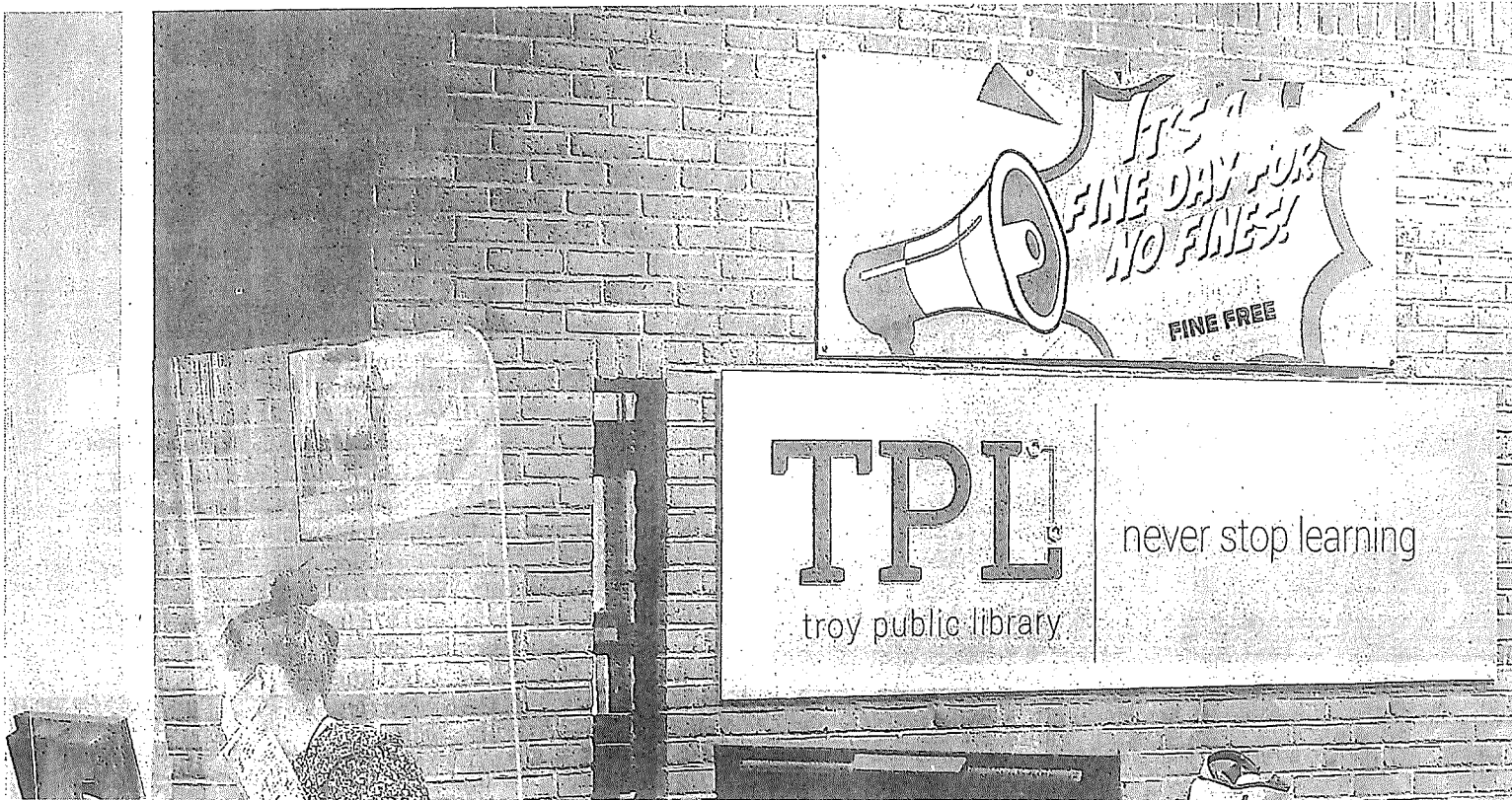


MICHIGAN LIBRARY ASSOCIATION

MLA BY THE NUMBERS | 2022

METRO

MICHIGAN LIBRARIES WALKING THE FINE LINE

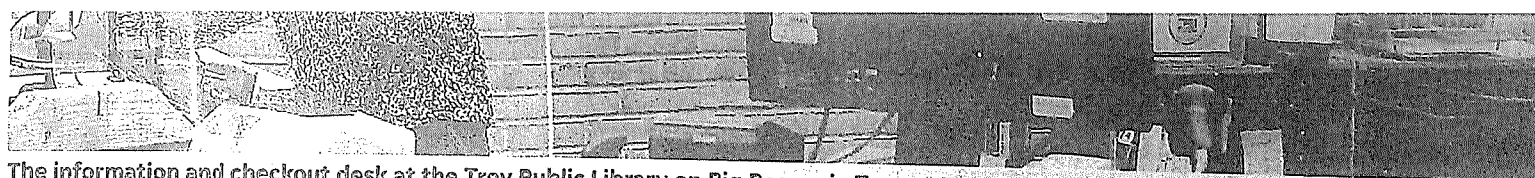


The Main Art Theatre in Royal Oak, since 2019, would make way for a five-story mixed-use building.

STEVE PEPPE/DETROIT FREE PRESS

28

Panel says Main Art Theatre



The information and checkout desk at the Troy Public Library on Big Beaver in Troy on Tuesday has a large banner advertising its fine-free policy. Like many libraries across state, the library in Troy became a fee-free library on April 3. PHOTOS BY ERIC SEALS/DETROIT FREE PRESS

Trend of eliminating late fees up almost threefold since '20

Lauren Wethington

Detroit Free Press

USA TODAY NETWORK

In February 2020, the Free Press reported that a growing number of libraries around Michigan were phasing out the practice of collecting late fines for overdue books and materials.

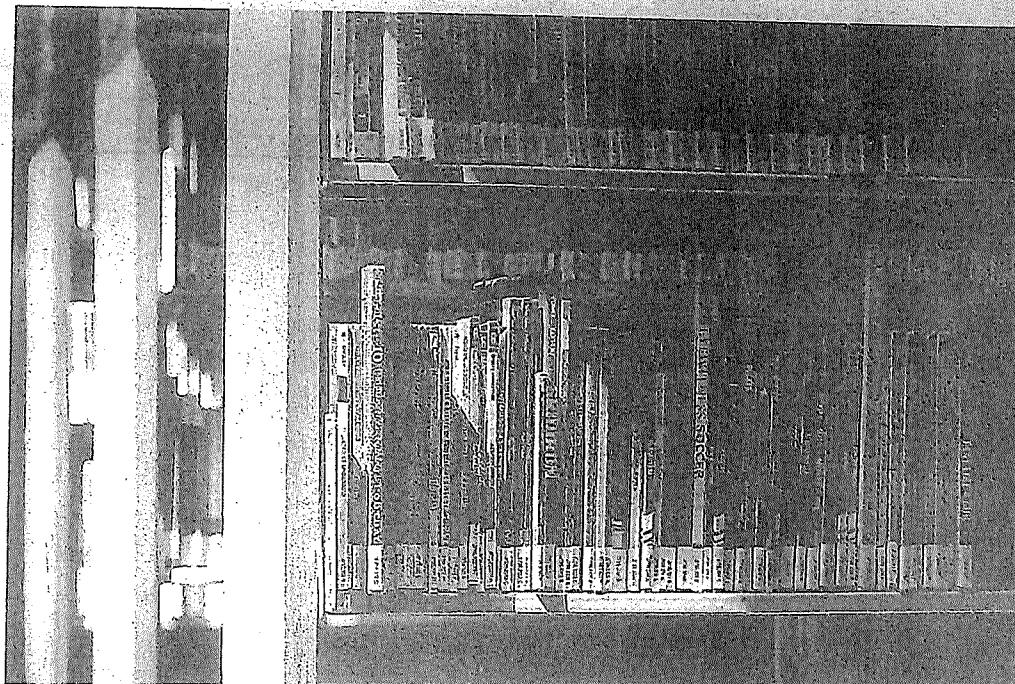
Two years and one pandemic later, the trend has exploded: Of the 392 facilities that participated in the 2022 Michigan Public Libraries Annual Report, 173, or 44.1%, reported being fine-free, according to Joseph Hamlin, data coordinator for the Library of Michigan. That's a nearly threefold increase over 2020, when just 60 libraries in the state reported being fine-free.

The Troy Public Library officially went fine-free on April 3. But director Emily Dumas said the facility actually stopped collecting late fines much earlier.

"When the library closed in March 2020, it only made sense to postpone late fines for that period, because people weren't supposed to leave their house," she explained.

The fine-free model stuck around once the library reopened to curbside service, because "everything was so abnormal at that point that we didn't want to throw one more thing to stress people out," Dumas said.

When the library reopened fully in summer 2021, Dumas and her staff looked to data from the previous year to decide whether or not to reinstate overdue fines. They were surprised to learn that removing late fines had made no impact on metrics like wait times for popular



Of the 392 facilities that participated in the 2022 Michigan Public Libraries Annual Report, 173, or 44.1%, reported being fine-free, according to Joseph Hamlin, data coordinator for the Library of Michigan.

books, how long materials were being kept, or the number of materials reported lost.

"Luckily a lot of other libraries had done it at that point, too, so we could hear from them ... that it hadn't been a negative experience," she added.

Kelly Bennett, head of circulation for the Ferndale Area District Library, noticed a similar trend after her facility went fine-free in April 2021. She said the number of accounts her library sent to collections — which only occurs when an item is extremely overdue — re-

mained constant between February 2020 and February 2022.

"It really hasn't changed patron behavior at all," Bennett said. "(A late fine) doesn't really incentivize returns; all it does is penalize people for small mistakes."

Representatives for both libraries said the fine-free model doesn't mean materials can be checked out indefinitely. In Troy, rentals are automatically renewed three times before the

See LIBRARIES, Page 12A

should be demolish

Elissa Welle

Detroit Free Press

USA TODAY NETWORK

The Royal Oak Planning Commission recommended demolishing the Main Art Theatre in favor of a five-story mixed-use building in a 4-2 vote Tuesday night.

The public meeting included a presentation of the proposed building plan, a one and a half hours of public comment.

Main Art Theatre, a staple of Royal Oak since 1941 and located at the corner of North Main Street and 11 Mile Avenue, closed since April 2021 when the theatres, which operated the Main Art Theatre, announced the theater was closing for an uncertain future.

Friends of the Main Art Theatre have been working to preserve the theater. The group has held fundraisers and marches to rally

See MAIN ART THEATRE, Page 13



Jennifer Crumbley, left, and James Crumbley break down in tears during a court hearing on Feb. 24. MANDI WR

Parents of Ox shooting sus

29



a Ray Prasad,
M.D.

LOOMFIELD -
ay Prasad, M.D.,
vest Bloomfield,
y April 12, 2022.

ie beloved wife
Ananda Shiva
70 years. Loving
Rita Eckenrode,

Mr. Meftah, Au-
ael) Takacs, and
ok (Terry). Dear
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Also survived by
nieces and neph-
ews as predeceased
relatives. Visitation

and will be held
; April 18th, at
the time of her
vice at 11am at

ce Church, 2399
West Bloomfield.
wers, donations
to the Detroit

Orchestra. For
ry, please visit
refuneralhome.

ie length of
nth of life."

Waldo Emerson

passed away peacefully at his home on April 4, 2022.. He was a Master Craftsman by trade and retired from Fisher Body Plant 21. Gordon enjoyed life's adventures on his motorcycle. He is survived by his children Wayne (Carol) Morris, La Verne, California, Mark (Carol) Morris, St. Joseph, Michigan and Donna (Jeff) McGill, Shelby Township, Michigan. His grandchildren Michele, Kim, Matt, Kristin and James as well as 9 great grandchildren.

Special thanks to Kenny and Eunice Sulkowski his long time friends. He will be deeply missed by his family and all who knew him.

Russell E. Glassmeyer

REDFORD - Passed away April 12, 2022. Age 62. Beloved husband of Holly for 27 years. Loving father of Morgan. Dear brother of Mary (Steven) Gyomory. Cherished son of Judy (the late Gilbert) Glassmeyer. Adored uncle of Brittany, Jennica (Andrew) Olive, Courtney (Gage) Beckett, and great uncle of Sloane Olive. Resting at the L.J. Griffin Funeral Home, 7707 Middlebelt Rd (S. of Ann Arbor Tr.) Friday 4-8 pm. Funeral service Saturday 11 am from the Griffin Chapel. Share a "Memorial Tribute" with the family at griffinfuneralhome.com

GRIFFIN

*find peace
in this time
of sorrow.*

Follow him on Twitter @paullegere. Read more on Michigan politics and sign up for our elections newsletter.

Libraries

Continued from Page 4A

patron will be asked to pay a lost item fee.

"It's not like a punishment for people," Dumas said. "It's just — we never got our item back, and it does cost us."

Hamlin said that for libraries around the state grappling with eliminating late fines, the pandemic acted as a “good catalyst” for change.

"You've got all of these libraries where the hours are reduced, staffing has been reduced or changed or they're working from home," he said. "If a patron couldn't get in there to pay a fine, how would you collect that money?"

Hamlin predicts that 90% of libraries in the state could be fine-free within the next few years if current trends continue, especially now that so many facilities have already taken the plunge. He added that for most libraries, the budgetary impact of eliminating fines has been negligible.

Jenny Marr, director of the Ferndale Area District Library, agreed, noting that revenue from late fines accounted for less than 1% of the facility's budget.

"It really has had no effect whatsoever on our bottom line," she said.

It's not just library patrons who are happy about the elimination of late fines — library staff is, too. Bennett said her team members can now focus more on positive interactions with library guests, rather than being thrust into the uncomfortable position of debt collector.

"We're spending less time talking to people about small amounts of money," she said, "and more time just casually chatting about a book that somebody's checking out."

With the COVID-19 pandemic finally starting to ebb, Dumas said eliminating late fines is an important step toward getting folks back into the library after two long, socially-distanced years.

"We want to encourage people back in, we don't want to shame people and keep them away from the library," Dumas said. "It's about ... making sure that they feel welcome here."

Lauren Wethington is a breaking news reporter. You can email her at LGilpin@freepress.com or find her on Twitter at [@laurenelizwl](https://twitter.com/laurenelizwl).

30



Patron Suggestion/Comment Form

Date: 4/1/22

Please help us continue to improve our service to the community by telling us how the library met your expectations today. Let us know what other suggestions you have for the library facility, services, grounds, or programming.

Your Comments:

I love being able to order DVD's from a variety of libraries
I particularly like foreign language TV series "A French
Village", and films.

Treasurer's Report May 2022 Board Meeting

1) Draft reports for General Operations and Debt Service funds for April, 2022 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of March, 2022 are also included.

Current General Fund checking balance – \$1,775,101.17

Current Debt Service Fund balance – \$55,288.33*

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>
\$262,229.23	Flagstar (1)	6/21/2022	CD	102
\$211,050.06	Comerica	7/14/2022	CD	103
\$261,895.12	Old National (1)	8/22/2022	CD	106
\$211,424.87	Huntington	5/11/2022	CD	107
\$262,170.60	Level 1	5/24/2022	CD	108
\$260,975.61	Northstar	5/13/2022	CD	109
\$262,234.50	Huntington (2)	6/1/2022	CD	110
\$262,070.82	Old National (2)	7/6/2022	CD	111
\$235,322.71	Flagstar (2)	6/6/2022	CD	112
\$1,012,721.03	Michigan CLASS	N/A	Investment	120

2) Review of paid bills from April 2022 – **action item**

3) Budget changes – Allocate \$5,600.00 from unbudgeted income over expenses to line #101-901-970 – Capital Outlay Improvement to cover the cost of purchase/installation of the sculpture in memory of Pat Cousins. This will increase the line's balance from \$21,000.00 to \$26,600. – **action item**

4) Reimbursements – none

Notes:

*The balance for the debt service account listed here reflects the 4/28/22 wire transfer to cover the payment due on May 1, 2022. Total payment was \$556,718.75, including the \$125.00 paying agent fee. Wire fees were waived by Chelsea State Bank. The payment will be reflected on the May balance sheet.

The current check run places the Library at 57.6% of the fiscal year progress. The Library's cash holdings will continue to decline through the end of December, 2022. Both the annual and long-term capital maintenance funds are at their target balances.

Millage receipts stand at 96% of anticipated income. The remainder will be received from Washtenaw County through the delinquent tax fund. This payment usually comes by June.

Building repairs continue to run high. The repairs to the HVAC return fan and the HVAC water pump will be allocated to 101-901-971 – Capital Repairs Annual, rather than 101-790-932 Building Repairs. We'll retain some flexibility for smaller repairs in the general Building Repairs line. The Capital Repairs Annual line will need transfer of funds from unbudgeted income to cover these repairs.

Most financial institutions continue to return CD investment rates in the 0.05% range. The Michigan CLASS dividend rate has increased to a seven-day yield of 0.5006% and a 30-day yield of 0.4362%.

Check Register notes:

Ann Arbor News – check #25940 – 12-week subscription prices have nearly doubled in price over the last year.

Flatlanders – check #25952 – purchase and installation of Pat Cousins memorial sculpture

Kully – check #25925 – plumbing repair parts

MML Workers' Comp Fund – check #25928 – annual payment for Workers' Compensation Insurance. This year was offset by a \$1,591.00 dividend credit due to lower than expected claims across the pool over several years.

Pikk – check #25931 – installation of wireless communications solution to replace POTS line

Riverside – check #25958 - installation of wireless communications solution to replace POTS line

		Target
General Operations - all cash assets	\$5,008,051	
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$115,238	\$115,238
Long-Term Capital Replacement Fund	\$2,680,233	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses	(\$960,000)	
Unassigned Fund Balance	\$152,580	
Total	\$5,008,051	

DEXTER DISTRICT LIBRARY-GENERAL FUND A/P CHECK REGISTER

April 2022

Type	Date	Num	Split	Debit	Credit	Amount
ABDO-SPOTLIGHT-MAGIC WAGON						
Bill	04/19/2022	021622RB	101-790-741 CHILDREN'S BOOKS		153.65	-153.65
Bill Pmt -Check	04/19/2022	25937	101-000-202 ACCOUNTS PAYABLE		153.65	-153.65
ALLIANCE ENTERTAINMENT LLC						
Bill	04/05/2022	PLS64176268	101-790-750 AUDIO MUSIC CHILD		94.29	-94.29
Bill	04/05/2022	PLS63573039	-SPLIT-		173.57	-173.57
Bill Pmt -Check	04/05/2022	25916	101-000-202 ACCOUNTS PAYABLE		267.86	-267.86
Bill	04/19/2022	PLS64483159	101-790-748 DVD-CHILD		119.95	-119.95
Bill Pmt -Check	04/19/2022	25938	101-000-202 ACCOUNTS PAYABLE		119.95	-119.95
ALLIED-EAGLE SUPPLY CO						
Bill	04/05/2022	1217722	101-790-729 BUILDING SUPPLIES		414.56	-414.56
Bill Pmt -Check	04/05/2022	25917	101-000-202 ACCOUNTS PAYABLE		414.56	-414.56
ALTECH MECHANICAL						
Bill	04/19/2022	7573	101-790-932 BUILDING REPAIRS		165.00	-165.00
Bill Pmt -Check	04/19/2022	25939	101-000-202 ACCOUNTS PAYABLE		165.00	-165.00
ANN ARBOR NEWS						
Bill	04/19/2022	36100-50914910	101-790-744 PERIOD & SUBSCRIPT		111.88	-111.88
Bill Pmt -Check	04/19/2022	25940	101-000-202 ACCOUNTS PAYABLE		111.88	-111.88
APPLIED IMAGING						
Bill	04/05/2022	1933384	101-790-940 EQUIPMENT LEASE		274.97	-274.97
Bill Pmt -Check	04/05/2022	25918	101-000-202 ACCOUNTS PAYABLE		274.97	-274.97
BAKER & TAYLOR						
Bill	04/19/2022	75024552	101-790-747 DVD-ADULT		106.71	-106.71
Bill	04/19/2022	L3361652	101-790-740 ADULT BOOKS		492.87	-492.87
Bill	04/19/2022	L5007932	101-790-740 ADULT BOOKS		707.44	-707.44
Bill Pmt -Check	04/19/2022	25941	101-000-202 ACCOUNTS PAYABLE		1,307.02	-1,307.02
BLACKSTONE PUBLISHING						
Bill	04/19/2022	1234560	101-790-746 BOOKS ON CD CHILD		285.95	-285.95
Bill	04/19/2022	2022086	101-790-746 BOOKS ON CD CHILD		148.56	-148.56
Bill	04/19/2022	2024527	101-790-745 BOOKS ON CD-ADULT		251.38	-251.38
Bill	04/19/2022	2027776	101-790-746 BOOKS ON CD CHILD		171.47	-171.47
Bill	04/19/2022	2025224	101-790-745 BOOKS ON CD-ADULT		34.94	-34.94
Bill	04/19/2022	2031300	101-790-745 BOOKS ON CD-ADULT		275.19	-275.19
Bill	04/19/2022	2032767	101-790-745 BOOKS ON CD-ADULT		73.90	-73.90
Bill	04/19/2022	2032444	101-790-746 BOOKS ON CD CHILD		170.48	-170.48
Bill	04/19/2022	2032963	101-790-745 BOOKS ON CD-ADULT		36.51	-36.51
Bill Pmt -Check	04/19/2022	25942	101-000-202 ACCOUNTS PAYABLE		1,448.38	-1,448.38
BLAIR MEMORIAL LIBRARY						
Bill	04/05/2022	DAMAGED BOOK	101-790-740 ADULT BOOKS		15.95	-15.95
Bill Pmt -Check	04/05/2022	25919	101-000-202 ACCOUNTS PAYABLE		15.95	-15.95
CHASE CARD SERVICES						
Bill	04/19/2022	4246315227033006	-SPLIT-		219.73	-219.73
Bill Pmt -Check	04/19/2022	25943	101-000-202 ACCOUNTS PAYABLE		219.73	-219.73
CHERRY LAKE PUBLISHING						
Bill	04/05/2022	184882	101-790-741 CHILDREN'S BOOKS		502.80	-502.80
Bill Pmt -Check	04/05/2022	25920	101-000-202 ACCOUNTS PAYABLE		502.80	-502.80
Bill	04/19/2022	185930	101-790-741 CHILDREN'S BOOKS		20.95	-20.95
Bill Pmt -Check	04/19/2022	25944	101-000-202 ACCOUNTS PAYABLE		20.95	-20.95
CINTAS CORPORATION-300						
Bill	04/19/2022	14204261	101-790-930 BLDING MAINTENANCE		264.00	-264.00
Bill Pmt -Check	04/19/2022	25945	101-000-202 ACCOUNTS PAYABLE		264.00	-264.00
CLEAR RATE COMMUNICATIONS INC						
Bill	04/19/2022	3074043	101-790-851 TELEPHONE		476.82	-476.82
Bill Pmt -Check	04/19/2022	25946	101-000-202 ACCOUNTS PAYABLE		476.82	-476.82
CRABTREE PUBLISHING COMPANY						
Bill	04/05/2022	IN565556	101-790-741 CHILDREN'S BOOKS		142.20	-142.20
Bill Pmt -Check	04/05/2022	25921	101-000-202 ACCOUNTS PAYABLE		142.20	-142.20
DEMCO						
Bill	04/19/2022	7111249	101-790-727 LIBRARY SUPPLIES		107.63	-107.63
Bill Pmt -Check	04/19/2022	25947	101-000-202 ACCOUNTS PAYABLE		107.63	-107.63
DTE ENERGY						
Bill	04/19/2022	910007568348	101-790-920 UTILITIES		4,350.56	-4,350.56
Bill Pmt -Check	04/19/2022	25948	101-000-202 ACCOUNTS PAYABLE		4,350.56	-4,350.56
EHIM						
Bill	04/19/2022	ADM00028141	101-790-716 MEDICAL		2.40	-2.40
Bill Pmt -Check	04/19/2022	25949	101-000-202 ACCOUNTS PAYABLE		2.40	-2.40
ELIZABETH LEVY						
Bill	04/19/2022	COLLEGE LIST	101-790-742 PROGRAMMING		40.00	-40.00
Bill Pmt -Check	04/19/2022	25950	101-000-202 ACCOUNTS PAYABLE		40.00	-40.00
EQUITABLE FINANCIAL						
Bill	04/05/2022	765461 000	101-790-718 457 ANNUITY CONTRB		844.47	-844.47
Bill Pmt -Check	04/05/2022	25922	101-000-202 ACCOUNTS PAYABLE		844.47	-844.47
Bill	04/19/2022	765461000	101-790-718 457 ANNUITY CONTRB		844.47	-844.47
Bill Pmt -Check	04/19/2022	25951	101-000-202 ACCOUNTS PAYABLE		844.47	-844.47
FLATLANDERS						
Bill	04/19/2022	SUMMER SCULPTURE	101-901-970 CAPITAL OUTLAY IMPR		5,600.00	-5,600.00
Bill Pmt -Check	04/19/2022	25952	101-000-202 ACCOUNTS PAYABLE		5,600.00	-5,600.00

34

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

April 2022

Type	Date	Num	Split	Debit	Credit	Amount
FUN EXPRESS, LLC						
Bill	04/05/2022	715623444-01	101-790-742 PROGRAMMING		129.41	-129.41
Bill	04/05/2022	715717385-01	101-790-742 PROGRAMMING		126.54	-126.54
Bill Pmt -Check	04/05/2022	25923	101-000-202 ACCOUNTS PAYABLE		255.95	-255.95
HACKNEY ACE HARDWARE						
Bill	04/05/2022	6075	-SPLIT-		519.08	-519.08
Bill Pmt -Check	04/05/2022	25924	101-000-202 ACCOUNTS PAYABLE		519.08	-519.08
INGRAM LIBRARY SERVICES						
Bill	04/19/2022	2083960	-SPLIT-		7,991.79	-7,991.79
Bill Pmt -Check	04/19/2022	25953	101-000-202 ACCOUNTS PAYABLE		7,991.79	-7,991.79
KATHERINE R. WILLSON						
Bill	04/19/2022	MAY 4TH PRESENTATION	101-790-742 PROGRAMMING		195.00	-195.00
Bill	04/19/2022	MAY 6TH PRESENTATION	101-790-742 PROGRAMMING		195.00	-195.00
Bill Pmt -Check	04/19/2022	25954	101-000-202 ACCOUNTS PAYABLE		390.00	-390.00
KULLY SUPPLY						
Bill	04/05/2022	573898	101-790-932 BUILDING REPAIRS		462.08	-462.08
Bill Pmt -Check	04/05/2022	25925	101-000-202 ACCOUNTS PAYABLE		462.08	-462.08
MIDWEST TAPE						
Bill	04/05/2022	501911749	101-790-751 E-BOOKS/AUDIO		3,607.52	-3,607.52
Bill Pmt -Check	04/05/2022	25926	101-000-202 ACCOUNTS PAYABLE		3,607.52	-3,607.52
MILLIGAN'S LANDSCAPE SERVICES, LLC						
Bill	04/05/2022	1376	101-790-936 GROUNDS KEEPING		100.00	-100.00
Bill Pmt -Check	04/05/2022	25927	101-000-202 ACCOUNTS PAYABLE		100.00	-100.00
MML WORKERS' COMP FUND						
Bill	04/05/2022	5401206	101-790-910 INSURANCE		1,883.00	-1,883.00
Bill Pmt -Check	04/05/2022	25928	101-000-202 ACCOUNTS PAYABLE		1,883.00	-1,883.00
MOLLIE HALL						
Bill	04/19/2022	REIMBURSEMENT	101-790-742 PROGRAMMING		50.85	-50.85
Bill Pmt -Check	04/19/2022	25955	101-000-202 ACCOUNTS PAYABLE		50.85	-50.85
OVERDRIVE, INC						
Bill	04/19/2022	CD0157622091626	101-790-751 E-BOOKS/AUDIO		1,500.00	-1,500.00
Bill	04/19/2022	CD0157622049564	101-790-751 E-BOOKS/AUDIO		1,000.00	-1,000.00
Bill Pmt -Check	04/19/2022	25956	101-000-202 ACCOUNTS PAYABLE		2,500.00	-2,500.00
PERMA-BOUND						
Bill	04/05/2022	191871-01	101-790-741 CHILDREN'S BOOKS		23.90	-23.90
Bill Pmt -Check	04/05/2022	25929	101-000-202 ACCOUNTS PAYABLE		23.90	-23.90
PHILLIP KOLLIN						
Bill	04/05/2022	1220	101-790-742 PROGRAMMING		200.00	-200.00
Bill Pmt -Check	04/05/2022	25930	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
PIKK SERVICES LLC						
Bill	04/05/2022	10656	101-790-934 EQUIPMENT REPAIR		370.00	-370.00
Bill Pmt -Check	04/05/2022	25931	101-000-202 ACCOUNTS PAYABLE		370.00	-370.00
QUADIENT FINANCE USA, INC.						
Bill	04/19/2022	7900044057975967	101-790-728 POSTAGE		20.00	-20.00
Bill Pmt -Check	04/19/2022	25957	101-000-202 ACCOUNTS PAYABLE		20.00	-20.00
QUADIENT INC						
Bill	04/05/2022	59168622	101-790-728 POSTAGE		55.14	-55.14
Bill Pmt -Check	04/05/2022	25932	101-000-202 ACCOUNTS PAYABLE		55.14	-55.14
RIVERSIDE INTEGRATED SYSTEMS INC						
Bill	04/19/2022	163125	101-790-930 BLDING MAINTENANCE		730.00	-730.00
Bill Pmt -Check	04/19/2022	25958	101-000-202 ACCOUNTS PAYABLE		730.00	-730.00
SBAM PLAN						
Bill	04/19/2022	96697	-SPLIT-		4,427.02	-4,427.02
Bill Pmt -Check	04/19/2022	25959	101-000-202 ACCOUNTS PAYABLE		4,427.02	-4,427.02
SERVICEMASTER						
Bill	04/05/2022	1246	101-790-930 BLDING MAINTENANCE		2,142.00	-2,142.00
Bill Pmt -Check	04/05/2022	25933	101-000-202 ACCOUNTS PAYABLE		2,142.00	-2,142.00
SPRINGFIELD TOWNSHIP LIBRARY						
Bill	04/19/2022	LOST PAYMENTS	101-000-609 FINES		19.50	-19.50
Bill Pmt -Check	04/19/2022	25960	101-000-202 ACCOUNTS PAYABLE		19.50	-19.50
STAPLES BUSINESS ADVANTAGE						
Bill	04/05/2022	3502748122	101-790-727 LIBRARY SUPPLIES		73.12	-73.12
Bill	04/05/2022	3502593162	101-790-727 LIBRARY SUPPLIES		62.30	-62.30
Bill	04/05/2022	3503073338	101-790-727 LIBRARY SUPPLIES		175.44	-175.44
Bill Pmt -Check	04/05/2022	25934	101-000-202 ACCOUNTS PAYABLE		310.86	-310.86
Bill	04/19/2022	3504605544	101-790-727 LIBRARY SUPPLIES		165.53	-165.53
Bill	04/19/2022	3504350252	101-790-727 LIBRARY SUPPLIES		47.06	-47.06
Bill Pmt -Check	04/19/2022	25961	101-000-202 ACCOUNTS PAYABLE		212.59	-212.59
SYNCB/AMAZON						
Bill	04/19/2022	6045787810176616	-SPLIT-		561.98	-561.98
Bill Pmt -Check	04/19/2022	25962	101-000-202 ACCOUNTS PAYABLE		561.98	-561.98
T-MOBILE						
Bill	04/05/2022	966192749	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	04/05/2022	25935	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
THE ATLANTIC						
Bill	04/19/2022	0010254159	101-790-744 PERIOD & SUBSCRIPT		39.95	-39.95
Bill Pmt -Check	04/19/2022	25963	101-000-202 ACCOUNTS PAYABLE		39.95	-39.95

35

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

April 2022

Type	Date	Num	Split	Debit	Credit	Amount
THE LIBRARY NETWORK						
Bill	04/05/2022	69849	101-790-800 COOPERATIVE FEES		1,499.58	-1,499.58
Bill	04/05/2022	69826	101-790-751 E-BOOKS/AUDIO		1,716.61	-1,716.61
Bill Pmt -Check	04/05/2022	25936	101-000-202 ACCOUNTS PAYABLE		3,216.19	-3,216.19
Bill	04/19/2022	69920	101-790-800 COOPERATIVE FEES		10,932.29	-10,932.29
Bill	04/19/2022	69985	101-790-727 LIBRARY SUPPLIES		112.00	-112.00
Bill Pmt -Check	04/19/2022	25964	101-000-202 ACCOUNTS PAYABLE		11,044.29	-11,044.29
VERIZON WIRELESS						
Bill	04/19/2022	9902987501	101-790-754 NON-TRAD COLLECTION		135.03	-135.03
Bill Pmt -Check	04/19/2022	25965	101-000-202 ACCOUNTS PAYABLE		135.03	-135.03
WHITE PINE LIBRARY COOPERATIVE						
Bill	04/19/2022	708	101-790-740 ADULT BOOKS		22.00	-22.00
Bill Pmt -Check	04/19/2022	25966	101-000-202 ACCOUNTS PAYABLE		22.00	-22.00
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	04/19/2022	33115	101-790-803 BOOKKEEPING SERV		595.00	-595.00
Bill Pmt -Check	04/19/2022	25967	101-000-202 ACCOUNTS PAYABLE		595.00	-595.00

**Dexter District Library
Board of Trustees
Positions Notebook**

Tax Capture Position:

Presented at the 11/2/2017 Policy Committee Meeting
Approved by the Board at the 1/8/2018 Board Meeting

In approaching any future DDA capture issues, the Board recommends the following:

1. The Board should seek renewal of the millage in 2022 and expressly note the millage will be exempt from capture when the Library begins collecting in December 2023.
 2. Should the opportunity present itself, the Library should exempt its entire millage from capture.
 3. Future Boards should be made aware of the time limit to make decisions, and encouraged to explore all options with legal counsel when issues arise.
 4. The Library should maintain files on historic loss of income through capture to allow future Boards to weigh the costs and benefits.
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37

Temporary Policy for Indoor Library Programming, Events and Room Use

The Dexter District Library will attempt to offer indoor programs and use of communal meeting spaces as pandemic conditions permit. For safety during the pandemic, use of enclosed Library meeting spaces and attendance at in-person Library programs may be subject to additional safety measures. Gathering people from different households into smaller enclosed spaces during a pandemic will present a different level of risk than everyday Library use. Individuals will be seated in an enclosed environment for 30 to 90 minutes at a time. The Library will base changes in safety measures on the CDC COVID Data Tracker, located at <https://covid.cdc.gov/covid-data-tracker/#county-view>.

If Washtenaw County is in the ~~Substantial~~ or High levels of viral spread:

- 1) Registration for all in-person programs will be required and walk-ins will not be admitted. This will help the Library ensure capacity limits are not exceeded and proper social distancing can be maintained.
- 2) All attendees who are medically able to wear face coverings will be required to wear face coverings for the duration on any in-person program.
- 3) The Library has provided additional, in-room ventilation fans with MERV-13 filters. These fans must remain on and running through the duration of any meeting or program.
- 4) Food and beverages will not be served for Library programs and are not encouraged during any use.
- 5) The person in charge of a public group using the meeting space will be responsible for ensuring all meeting participants adhere to Library policy
- 6) Lower Level meeting room capacity will be capped at 25 individuals
- 7) Small group study space will be capped at two (2) individuals

If Washtenaw County is in the Low or Moderate levels for viral spread:

- 1) Registration for all in-person programs ~~will~~ may be required. ~~and walk-ins will not be admitted.~~ This will help the Library ensure ~~capacity limits are not exceeded and proper~~ adequate social distancing can be maintained.
- 2) Face coverings will be optional and will continue to be provided by the Library.
- 3) The Library has provided additional, in-room ventilation fans with MERV-13 filters. These fans must remain on and running through the duration of any meeting or program.
- 4) The person in charge of a public group using the meeting space will be responsible for ensuring all meeting participants adhere to Library policy.
- 5) Lower Level meeting room capacity ~~will be capped at 25 individuals~~ have has been suspended as of May 3, 2022, but may be reinstated if pandemic conditions worsen.
- 6) Small group study space ~~will be capped at two (2) individuals~~ limitations have been suspended as of May 3, 2022, but may be reinstated if pandemic conditions worsen.

The Library Board will continue to monitor the spread of COVID-19 on a monthly basis and will make changes to or repeal this policy as conditions warrant.

May 2022

Dexter District Library Adult Programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2  Library Board Meeting 7:00 pm Open to the public	3 9:00 AM 	4 Card Workshop: Mother's Day and Birthday cards 7:00 pm In-person Registration required	5 6:00 PM 	6 Card Workshop: Mother's Day and Birthday cards 10:00 am In-person Registration required	7  Used Book Sale 9 am – 3 pm
8 HAPPY MOTHER'S DAY! 	9 <i>Somewhere in time</i> <i>Book Club</i> 7:00 pm	10	11	12 TAMMY'S TASTINGS Born in the USA Explore classic cocktails of America! 7:00 pm on Zoom Registration required	13 Friday Night Movie DUNE 6:00 pm In-Person Registration required	14  Mindful Meditation 9:30 am
15	16	17 9:00 AM 	18 Exploring the Features of  FamilySearch 7:00 pm In-person registration required	19 6:00 PM  Better Off Read Book Club 1:00 pm	20 Friday, May 20 at 1:00 pm Afternoon Movie for Adults: THE COURIER Starring Benedict Cumberbatch and Rachel Brosnahan In-person, registration required 	
22	23 Reel Talk Discussion of: CAPTAIN FANTASTIC- 7:00 pm on Zoom Registration	24 No Friends of the Library Meeting this month	25	26	27	28
29 Library Closed May 29-30 for Memorial Day 	30	31 9:00 AM 	Thursday, May 12 at 7:00 pm TAMMY'S TASTINGS • Born in the USA Explore classic cocktails of America, and see a live demo of mixing two classic drinks. Zoom presentation; registration required.		Coming in June: The 2022 Adult Summer Reading Program! OCEANS OF POSSIBILITIES COASTAL USA 	




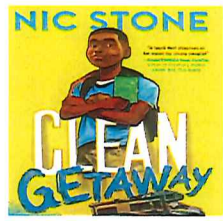





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 Computer Class: Registration Required

39

MAY 2022 - YOUTH PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
1 "May the Fourth" Teen / Tween Trivia Contest Grades 5-12 Entries accepted May 1- May 7	2 Spring Story Time Ages 5 & under Session 1: 10:00-10:30 Session 2: 11:00-11:30 In Person	3 Spring Story Time Ages 5 & under Session 1: 10:00-10:30 Session 2: 11:00-11:30 In Person Mother's Day Craft Program Grades K-4 4:30-5:15 pm * In Person	4 Spring Virtual Story Time Ages 5 & under 10:30 am Facebook Live	5 Spring Story Time Ages 5 & under Session 1: 10:00-10:30 Session 2: 11:00-11:30 In Person Super Stories Book Club Young Fives & K 4:30 - 5:00 pm In Person	6 Teen Take & Make Self Care Kits Grades 5-12 May 6 - May 12 While supplies last	7
8  HAPPY Mother's DAY	9 Spring Story Time Ages 5 & under Session 1: 10:00-10:30 Session 2: 11:00-11:30 In Person	10 Spring Story Time Ages 5 & under Session 1: 10:00-10:30 Session 2: 11:00-11:30 In Person Teen Book Club Grades 7 - 12 6:00 - 7:00 pm In Person	11 Spring Virtual Story Time Ages 5 & under 10:30 am Facebook Live	12 Spring Story Time Ages 5 & under Session 1: 10:00-10:30 Session 2: 11:00-11:30 In Person Club Create Book Club Grades 1 & 2 4:30 - 5:15 pm In Person	13  CREATE CLUB	14
15	16  Take & Make: Pets Craft Bags All Ages May 16 - May 22 Limit 5 per family - While supplies last	17	18	19 All Star Readers Grades 3 & 4 4:30 - 5:30 pm In Person	20 Magic: The Gathering Grades 6 - 12 6:00 - 8:30 pm In Person	21 Teen Advisory Group Grades 7 - 12 11:00 am - 12:00 pm In Person
22	23  NICK STONE CLEAN GETAWAY	24 TWEEN BOOK CLUB GRADES 5 & 6 4:30 - 5:30 pm In Person	25	26	27  Magic at the Library MAGIC The Gathering	28 Teen Advisory Group 
29 Library Closed	30  MEMORIAL DAY Library Closed	31 All In-Person Programs Require Registration On Our Website Calendar Of Events Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us				