

Dexter District Library
Board of Trustees - Meeting Agenda
Rescheduled - June 27, 2022 - 7:00 p.m.

Board meetings are in-person events in the Library's Lower Level Meeting Room

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the May 2, 2022 Board meeting – **action item**
- 4) Public comment
 - Prearranged public comment – none
 - General public comment
- 5) Consent agenda
 - Library Director's narrative report
 - Friends of the Library Report (contained in Director's narrative report)
 - Balance sheets
 - Michigan CLASS report
 - Library statistical report
 - Committee meeting minutes
 - Items from Legislature, MLA, TLN, AAACF, local municipalities
 - Patron comments
- 6) Treasurer's Report (7:20 pm)
 - Approval of bills paid during May and June 2022 – **action item**
 - Budget changes – see Treasurer's Report – **action item**
- 7) Administrative Issues (7:40 pm)
 - Anniversaries: Library Pages Sarah Burns, Eliza Colby and Grace Sharon; Resignation: Paige O'Connor, Library Page; New Hire: Library Assistant Julia Janosi – **action item**
- 8) Old Business (8:00 pm)
 - Memorial for Pat Cousins
 - Millage renewal
 - Expiring Board terms
 - Repeal temporary meeting room use policy – **action item**
- 9) New Business (8:30 pm)
 - Renewal of existing millage expiring as of January, 2023 - Resolution Submitting Millage Proposal – **action item**
- 10) Public comment
- 11) Board member comments
- 12) Adjourn (8:59 pm)



**Dexter District Library Board of Trustees
DRAFT -Meeting Minutes**

May 2, 2022

7:00 p.m.

Members present: Barbara Davenport, Martha Gregg, Cassy Korinek, James LaVoie
Donna Palmer, Sherry Simpson

Members absent: Rosemary Quigley, Shelly Vrsek

Others present: Alisa Doddie, Lake Trust Credit Union
Paul McCann, Library Director,
Kim Swoverland, Recording Secretary

In President Vrsek's absence, Vice-President Simpson called the meeting to order at 7:05 p.m.

Simpson called for additions/changes to the presented agenda. Palmer moved to approve the meeting agenda as presented. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Simpson called for corrections to the minutes of the April 2022 regular Board Meeting. No corrections were requested. LaVoie moved to approve the minutes from the April 4, 2022 regular Board Meeting as presented. Second by Palmer. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Public Comment: Alisa Doddie introduced herself as a community member who is working to get an initiative on an upcoming ballot for Michigan voters. Doddie is seeking to get signatures on a petition organized by Michiganders for Fair Lending. The petition calls for a law to reduce allowable interest rates on loans to no more than 36% and would assist in disrupting the predatory payday loan industry. Doddie plans to seek petition signatures during the upcoming Friends of the Library Book Sale and invited Library Board members to join her. The Board expressed their appreciation for the information presented. Doddie exited the meeting at 7:19 p.m.

Consent Agenda: Simpson called for consideration of the Consent agenda, including the following: Library Director's narrative report, Friends of the Library report, balance sheets, Michigan Class report, Library statistical report, committee meeting minutes, items from other entities, and patron comments. Davenport moved to approve the Consent agenda. Second by Gregg. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Circulation Statistics: Statistical charts for the month of April 2022 were available for review:

April 2022

Circulation Statistics	April
Adult Books	3988
Young Adult Books	712
Children's Books	8488
Magazines	130
DVD	1863
Books on CD	446
Music CD	240
Realia/Objects/Equip	59
Overdrive	2874
hoopla	1877
Kanopy	516
Renewals via web	1019
Auto-renewals	9491
In-House	2042
Total	33745
Library visits	8831
Reference questions	1731
Items withdrawn	195
New items added	914
Total holdings	112553
New cards issued	75
Total card holders	11794
Internet usage	2093
Museum/Park Pass	12
Web site visits	7956
Program attendance	1234
Fax	38
ILL lent out	1844
ILL borrowed	2887
In-house renewals	345
Unique borrowers	1722

Treasurer's Report: McCann presented the current Treasurer's report. The paid bills for April 2022 were reviewed. Gregg moved to approve the bills paid during the month of April 2022. Second by LaVoie. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Budget Changes: McCann explained the outdoor sculpture being purchased in memory of Pat Cousins would be an appropriate expenditure to put into the Capital Outlay line of the budget. To do so, a budget change would be necessary. Davenport moved to allocate \$5,600.00 from unbudgeted income over expenses to line item 101-901-970 Capital Outlay Improvements to cover the cost of purchase and installation of the sculpture "Summer," increasing that line's budgeted balance from \$21,000 to \$26,600. Second by Korinek. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Reimbursements: None.

Personnel: Library staff reaching their anniversary date of hire in the month of May include Adult Reference Librarian, Amy Johnson (13yrs) and Circulation Assistant, Sandy Colson (16yrs). Wage increases for both were included with the January 2022 wage rate adjustments and therefore no Board action was necessary. McCann announced the resignation of Adult Reference Librarian, Emily Murphy, and the return of Adult Reference Librarian, Deborah Bigelow who has been on an extended leave. Additionally, the Library will be re-hiring a Library Page, Olivia Fitzgerald, who will be doing a combination of Page duties and assisting at Circulation when needed. Palmer moved to approve the re-hire of Olivia Fitzgerald at a starting wage of \$10.50/hr. Second by Davenport. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Old Business:

Regarding the memorial for Patricia Cousins, the selected sculpture is intended to be installed prior to the May 14, 2022 event in her honor. The tulip bulbs planted in the terrace area are growing and will hopefully bloom at just the right time for the event.

In the Fall of 2022, the Library will be asking voters for a millage renewal. McCann is in communication with Library attorneys regarding the exact ballot language. McCann provided the Board with a Position Statement regarding Tax Capture approved by the Library Board in January of 2018 that recommends exempting future millages from DDA capture.

Regarding expiring trustee terms, the Library's attorney is verifying legal options to secure staggered term expirations.

New Business:

The Library Policy Committee recently discussed COVID-related capacity restrictions for meeting room spaces and is recommending to the board for those restrictions to be lifted. McCann presented the Temporary Policy for Indoor Library Programming, Events and Room Use with the adjustments as recommended by the Policy Committee. An edit for clarification was suggested, to make it clear the capacity limits being suspended do not apply to Fire Marshal capacity limits. Davenport moved to approve the amendments to the Temporary Policy for Indoor Library

Programming, Events and Room Use as presented with the suggested edit included. Second by Korinek. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, absent=2. Motion carried.

Public Comment: None.

Board Member Comments and Questions: A question was asked about the fans in the Lower Level and in other areas of the Library. McCann explained they were grant-funded and supplied by Ford Motor Company. The filters under the fans are of high quality that remove viruses from the air and therefore reduce the risk of virus transmission in the Library. There was discussion about the AIA architect display in the Lower Level, and discussion regarding TLN. The “fine-free” trend among libraries was also briefly discussed. McCann is attempting to gather statistics to see how eliminating fines changes circulation patterns and if it actually decreases or increases the number of card-holders in delinquent status.

Adjournment: Having completed all items on the agenda, the meeting was deemed adjourned by consensus at 8:48 p.m.

Respectfully submitted,

Barbara Davenport,
Secretary

Kimberly Swoverland,
Recording Secretary

Director's Report

June 2022 Library Board meeting

The previous Board meeting was held on Monday, May 2, 2022. The Library was closed Sunday and Monday, May 29 and 30 in observance of Memorial Day.

We will need to discuss scheduling a brief Board meeting during July to approve the ballot language for the November election. The standard July meeting was not scheduled on the calendar. Information is out to our attorney, but we will not have the language for approval at the June meeting. The ballot language must be submitted to the County by August 2. While we do have a Board meeting scheduled for August 1, lack of a quorum could prevent approval.

The gathering in memory of Pat Cousins was held on Saturday, May 14. The event was very well attended with over 150 people visiting to pay respects to the family. The sculpture was installed earlier in the week. Placement on the terrace was recommended by the company and concurred by Joy Naylor. Representatives noted that between tree roots and soil disturbance, there was the good likelihood the sculpture would settle unevenly and the terrace base would ensure a level presentation. The sculpture can be moved (for a fee) and resituated at a later date at the Board's discretion. The plaque was received and installed after the event. Unfortunately, the weather did not fully cooperate and it did rain during the afternoon of the event. A number of people were able to go out and view the sculpture, but many viewed it from the windows in the meeting room. The memorial fund fully paid for the sculpture and the plaque with funds left over. The Facilities Committee will need to discuss further use of the funds.

May 14 was a very busy day at the Library. In addition to the gathering for Pat Cousins, the Library hosted the monthly Mindful Meditation in the morning and Kinderconcert with the Ann Arbor Symphony at noon. This marked the most people the Library greeted in one day since the start of the pandemic. The door counter registered 504 visitors in a single day.

This year's AIA (architect) display was cut short. The display system used by the Huron Valley architects' association is getting old and has been broken and repaired in the past. Unfortunately, it was moved and damaged beyond our ability to fix it locally. While we tried, we need the group to come and remove the display early.

It was a light month for community groups using the lower level meeting room space during the month. The Rug Hookers, the Friends of the Library, WAVE (Washtenaw Area Value Express bus service) and the Cross-border Weavers. Kim Swoverland reports there were a few groups which asked about scheduling, but encountered conflicts with either previously scheduled Library programs or other outside groups or asked for times before or after the Library was open. Kim reports that overall requests for use are down significantly.

While we are seeing increased foot traffic over last year at this time, the door counts show a major drop in foot traffic from pre-pandemic levels. With less demand for the meeting room space, we are seeing a 35-40% drop in foot traffic from pre-pandemic levels. With the number of in-person events scheduled for this summer, it will be interesting to see if we can recoup visitors to programs and see increased

meeting room use. This will be a topic for strategic planning as we move forward and may have an impact on our millage renewal.

General borrowing of materials has rebounded to pre-pandemic levels. Circulation of items to date during the current fiscal year is 9% above the cumulative number as of May, 2019 and 8% above this point in 2018. We are 0.6% below the number for 2017 and 3.4% below our checkout rate for 2016, but we have essentially regained the plateau we were achieving prior to the pandemic. We have retained the members of the public who were using our collection.

The initial screen group for the 2023 Washtenaw Reads community reading program began meeting in May. The group has had two meetings and fielded over 100 public and librarian title suggestions in the initial round.

The Finance Committee met on May 19 to begin discussions of the 2022-23 budget. The initial meeting centered on the income portion of the budget. Recently received taxable value and Headlee rollback calculation indicate the Library will see an approximate increase in millage income of 4% for the next fiscal year. This is primarily due to increased home sale prices during the pandemic.

While a complete plan has not been finalized, Kim Swoverland has indicated she will be resigning from the Library this late summer or early fall in order to prepare to be a grandmother and help provide care for her expected grandchild. Kim has expressed a great willingness to aid in the transition to a new Administrative Assistant. Further details will be outlined as we move through the summer.

Friends of the Library

With the weather improving, the Friends are seeing a little moderation in Book Sale receipts. The May Sale was held on May 7 and the Friends brought in \$1,142.25. This was down 32% from the last, pre-COVID May sale in 2019. It was, however, on par with the May, 2018 sale and only down \$120 from that sale. The Friends seem to be struggling a bit with commitments and cancelations for book sale volunteering. For the June sale, several e-mails went out requesting a new volunteer when one canceled. The Friends Board will next meet on June 28.

Youth Department

This May the Youth Department has been busy connecting with many children through Story Time, Preschool Library Field Trips and Librarians visiting the elementary and middle schools to promote the Summer Reading Program, as well as continuing to present a variety of programs and activities at the Library. Spring Story Time sessions wrapped up the second week of May and had a total of 172 participants for those two weeks. Virtual Story Time was offered twice in May with a total of 10 devices watching the live-only Virtual Story Time (adjusted total is 25 participants.) KinderConcert came and performed this month for 21 participants and 10 people attended a Mother's Day craft program. The three youth book clubs combined had a total of 29 participants. We had a Pet-themed Take and Make Craft this month and gave out 310 craft bags. Morning Star Preschool had 79 people visit the Library in three separate groups for a field trip. Librarians started to visit schools at the end of the month to

promote the Summer Reading program. The first four days of school visits we reached over 370 excited students from 17 classrooms.

The Teen Department had a May the Fourth passive program Trivia contest and 12 people returned Star Wars themed quizzes. The Teen Department also offered a Take & Make self-care kit, which was very popular with 50 tweens and teens taking the kits. The two book clubs combined had a total of 4 participants this month. The Teen/Tween department offered two more in-person programs this month – Magic the Gathering and Teen Advisory Group. These programs had a combined total of 13 participants. The Teen / Tween Librarian also visited 20 classes at Creekside to promote the Summer Reading Program and reached over 480 students.

Circulation Department

The Circulation Department saw two changes during the month. As approved at the May Board meeting, Olivia Fitzgerald returned for a summer page position with some additional duties. Olivia's prior work was outstanding and she has been moved to a backup position for the main circulation staff, assisting with daily drop box clearing and return of materials. Additionally, Mary and Paul interviewed for an additional, permanent circulation services clerk. We will be offering the position to Julia Janosi, a long-standing community member. Julia has many years of customer service experience through Michigan Medicine, has retired from the university and is looking for a part-time position in the community. Even though the foot traffic is still down at the circulation desk, the staff have stayed busy linking new material, processing magazines, dealing with all the bins of items that TLN delivery service brings every day, helping the patrons that come in, and assisting Paul in weeding the DVD collection. With the Library book sales on the first Saturday of the month and the Farmer's Market on Saturdays, Saturday mornings can be busy at the circulation desk. We know that with the end of school approaching many more children will be coming into the library for the summer reading program. We look forward to a busy summer at the library.

Adult Services

In May, 7 programs were held on-site, 2 programs on Zoom and 1 program was hybrid. Virtual events were a mixed bag with a good response for the program on cocktails Tammy's Tasting: Born in the USA having 20 attendees, but only four participating in the Reel Talk Movie Discussion program. The hybrid (in-person and online) monthly Mindful Meditation also saw online participation decline. The event had 11 in-person and 3 online attendees. In-person programs continue to see good attendance numbers with Card Making Workshops attracting 46 attendees over two sessions and Exploring the Features of FamilySearch genealogy program attracting 28 participants. Book discussion programs and movies generally attracted around 10 participants.

Technology Services

During the month, Scott Wright replaced the bookkeeping computer and installed a newer version of QuickBooks on the new hardware. He also ordered, wrote directions for, and configured a FastFoto

680w photo scanner. (This machine can bulk scan old up to 20 photographs a minute at archival quality. Patrons can begin using it inside our computer lab this June.) He configured and wrote directions for Biscom e-faxing. We had to make the switch to electronic faxing due to AT&T removing copper phone lines in the area. Five technology classes were offered including sessions on Canva.com, Shopping Online, and Downloadable Library Content. 20 patrons registered and 10 attended.

Maintenance

May was a productive month for maintenance. During this month Matt contacted Ken Cook Plumbing and Heating to get a quote for dishwasher and bottle fill stations on each floor, scheduled and supervised Hopp Electrical coming out to fix pendant lights and staff stairwell emergency ballast lights. Altech Mechanical came in to perform the spring preventative maintenance. Matt contacted and supervised Schindler performing preventative maintenance and resetting the elevator door and scheduled Alan's asphalt to fix a crumbling spot in parking lot using infrared machine. He also scheduled and supervised Duke Roofing making repairs and cleaning out the gutters.

Matt also did lots of cleaning and repair work such as: fixing the booth moulding in the teen room, mulching, seeding grass, mowing and weed-eating outside paying special attention to the back terrace for Pat Cousin's memorial service, maintained the 2nd floor balcony, and gave the silent reading room a fresh coat of paint.

3:54 PM

05/31/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND BALANCE SHEET-PRELIMINARY

As of May 31, 2022

	May 31, 22
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,666,189.50
Total Checking/Savings	1,666,189.50
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	200.00
101-000-102 CD 1 FLAGSTAR	262,229.23
101-000-103 CD COMERICA	211,050.06
101-000-106 CD OLD NATIONAL	261,895.12
101-000-107 CD CHEMICAL BANK	211,434.56
101-000-108 CD LEVEL ONE	262,194.30
101-000-109 CD NORTHSTAR BANK	260,986.48
101-000-110 CD CHEMICAL BANK	262,234.50
101-000-111 CD OLD NATIONAL	262,070.82
101-000-112 CD 2 FLAGSTAR	235,322.71
101-000-120 MICHIGAN CLASS	1,013,347.09
1015 · PAYROLL CLEARING ACCOUNT	-8,454.83
Total Other Current Assets	3,234,978.04
Total Current Assets	4,901,167.54
TOTAL ASSETS	4,901,167.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	14,256.20
101-000-228 STATE PAYROLL TAXES	-706.47
101-000-229 FEDERAL PR TAX	12,282.07
101-000-231 OTHER PAYABLE	1,703.47
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	22,658.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	738.73
Total Other Current Liabilities	50,945.11
Total Current Liabilities	50,945.11
Total Liabilities	50,945.11
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,075,646.27
Net Income	668,476.23
Total Equity	4,850,222.43
TOTAL LIABILITIES & EQUITY	4,901,167.54

DRAFT

(9)

9:03 AM

06/02/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2021 through **May 2022**

	Oct '21 - May 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,538,361.38	1,592,248.00	-53,886.62	96.6%
OTHER INCOME	28,932.25	31,735.00	-2,802.75	91.2%
OTHER MISC REVENUE	51,575.31	49,950.00	1,625.31	103.3%
PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
Total Income	1,618,868.94	1,687,433.00	-68,564.06	95.9%
Expense				
LIBRARY MATERIALS	162,327.54	300,000.00	-137,672.46	54.1%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	27,254.19	37,280.00	-10,025.81	73.1%
GENERAL OPERATIONS	197,937.26	313,400.00	-115,462.74	63.2%
WAGES & BENEFITS	562,873.72	1,022,880.00	-460,006.28	55.0%
Total OPERATING EXPENSES	788,065.17	1,373,560.00	-585,494.83	57.4%
Total Expense	950,392.71	1,673,560.00	-723,167.29	56.8%
Net Income	668,476.23	13,873.00	654,603.23	4,818.5%

DRAFT

(10)

9:05 AM

06/02/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2021 through **May 2022**

	Oct '21 - May 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	248,775.75	254,135.00	-5,359.25	97.9%
101-000-401 DEXTER TOWNSHIP	292,803.78	300,275.00	-7,471.22	97.5%
101-000-402 FREEDOM TOWNSHIP	722.73	871.00	-148.27	83.0%
101-000-403 HAMBURG TOWNSHIP	83,281.05	83,261.00	20.05	100.0%
101-000-404 LIMA TOWNSHIP	112,487.76	116,888.00	-4,400.24	96.2%
101-000-405 LODI TOWNSHIP	9,297.08	9,769.00	-471.92	95.2%
101-000-406 NORTHFIELD TWP	2,548.58	2,549.00	-0.42	100.0%
101-000-407 SCIO TOWNSHIP	312,600.42	338,508.00	-25,907.58	92.3%
101-000-408 WEBSTER TOWNSHIP	475,812.08	485,492.00	-9,679.92	98.0%
101-000-445 DELINQUENT TAX COL	32.15	500.00	-467.85	6.4%
Total MILLAGE REVENUE	1,538,361.38	1,592,248.00	-53,886.62	96.6%
OTHER INCOME				
101-000-507 GRANT INCOME	250.00	0.00	250.00	100.0%
101-000-591 FRIENDS OF THE LIBR	0.00	15,000.00	-15,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	17,051.55	5,000.00	12,051.55	341.0%
101-000-607 FAX SERVICES	181.00	200.00	-19.00	90.5%
101-000-608 PURCHASES	140.01	75.00	65.01	186.7%
101-000-609 FINES	6,507.93	7,000.00	-492.07	93.0%
101-000-610 NON RESIDENT FEES	360.00	360.00	0.00	100.0%
101-000-627 COPIER	1,940.76	1,500.00	440.76	129.4%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,501.00	2,000.00	501.00	125.1%
101-000-673 OTHER MISC INCOME	0.00	500.00	-500.00	0.0%
Total OTHER INCOME	28,932.25	31,735.00	-2,802.75	91.2%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	36,724.09	25,000.00	11,724.09	146.9%
101-000-575 STATE AID	10,548.16	16,000.00	-5,451.84	65.9%
101-000-665 INTEREST INCOME	2,812.53	7,500.00	-4,687.47	37.5%
101-000-666 ENDOWMENT INCOME	1,490.53	1,450.00	40.53	102.8%
Total OTHER MISC REVENUE	51,575.31	49,950.00	1,625.31	103.3%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,000.00	-1,000.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	12,500.00	-12,500.00	0.0%
Total PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
Total Income	1,618,868.94	1,687,433.00	-68,564.06	95.9%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	27,620.80	50,000.00	-22,379.20	55.2%
101-790-741 CHILDREN'S BOOKS	42,430.80	70,000.00	-27,569.20	60.6%
101-790-742 PROGRAMMING	24,557.44	41,000.00	-16,442.56	59.9%
101-790-743 ELECTRONIC RESOURCE	8,369.91	11,000.00	-2,630.09	76.1%
101-790-744 PERIOD & SUBSCRIPT	315.42	6,000.00	-5,684.58	5.3%
101-790-745 BOOKS ON CD-ADULT	2,430.52	8,000.00	-5,569.48	30.4%
101-790-746 BOOKS ON CD CHILD	2,565.71	4,000.00	-1,434.29	64.1%
101-790-747 DVD-ADULT	3,223.03	8,000.00	-4,776.97	40.3%
101-790-748 DVD-CHILD	3,242.05	8,000.00	-4,757.95	40.5%
101-790-749 AUDIO MUSIC ADULT	994.60	2,500.00	-1,505.40	39.8%
101-790-750 AUDIO MUSIC CHILD	562.11	1,000.00	-437.89	56.2%
101-790-751 E-BOOKS/AUDIO	40,373.53	71,000.00	-30,626.47	56.9%
101-790-752 COMMUNITY READ	1,208.00	3,000.00	-1,792.00	40.3%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	4,433.62	16,000.00	-11,566.38	27.7%
Total LIBRARY MATERIALS	162,327.54	300,000.00	-137,672.46	54.1%

DRAFT

9:05 AM

06/02/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2021 through **May 2022**

	Oct '21 - May 22	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	7,339.61	26,600.00	-19,260.39	27.6%
101-901-971 CAPITAL REPAIRS-ANN	9,234.58	0.00	9,234.58	100.0%
101-901-972 CAPITAL REPLACEMENT	10,680.00	10,680.00	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	27,254.19	37,280.00	-10,025.81	73.1%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	6,151.86	13,000.00	-6,848.14	47.3%
101-790-728 POSTAGE	505.73	1,100.00	-594.27	46.0%
101-790-729 BUILDING SUPPLIES	7,222.89	7,500.00	-277.11	96.3%
101-790-800 COOPERATIVE FEES	38,773.04	58,700.00	-19,926.96	66.1%
101-790-801 PROF SERVICES	13,050.00	18,000.00	-4,950.00	72.5%
101-790-802 ATTORNEY FEES	255.00	3,000.00	-2,745.00	8.5%
101-790-803 BOOKKEEPING SERV	7,901.65	12,000.00	-4,098.35	65.8%
101-790-818 INSTITUTION DUE/FEE	1,271.79	1,500.00	-228.21	84.8%
101-790-851 TELEPHONE	3,789.76	6,000.00	-2,210.24	63.2%
101-790-860 TRANSPORTATION	28.78	1,000.00	-971.22	2.9%
101-790-880 ADVERTISING	268.24	2,000.00	-1,731.76	13.4%
101-790-882 NEWSLETTER	12,086.17	27,500.00	-15,413.83	43.9%
101-790-910 INSURANCE	21,032.00	22,500.00	-1,468.00	93.5%
101-790-920 UTILITIES	39,862.69	60,000.00	-20,137.31	66.4%
101-790-930 BLDING MAINTENANCE	28,923.99	50,000.00	-21,076.01	57.8%
101-790-932 BUILDING REPAIRS	8,374.64	10,000.00	-1,625.36	83.7%
101-790-934 EQUIPMENT REPAIR	1,506.95	3,000.00	-1,493.05	50.2%
101-790-936 GROUNDS KEEPING	4,214.38	7,500.00	-3,285.62	56.2%
101-790-940 EQUIPMENT LEASE	2,579.31	3,500.00	-920.69	73.7%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	138.39	500.00	-361.61	27.7%
101-790-958 S.E.V. ADJUSTMENT	0.00	3,000.00	-3,000.00	0.0%
Total GENERAL OPERATIONS	197,937.26	313,400.00	-115,462.74	63.2%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	472,830.96	844,941.00	-372,110.04	56.0%
101-790-703 LONGEVITY	4,500.00	8,500.00	-4,000.00	52.9%
101-790-713 FSA	2,615.28	4,500.00	-1,884.72	58.1%
101-790-714 EMPLR SHARE (FICA)	36,468.28	64,638.00	-28,169.72	56.4%
101-790-715 MEDICAL REIMBUR	2,354.16	4,900.00	-2,545.84	48.0%
101-790-716 MEDICAL	26,844.08	65,985.00	-39,140.92	40.7%
101-790-717 LIFE INSURANCE	1,126.64	2,000.00	-873.36	56.3%
101-790-718 457 ANNUITY CONTRB	14,138.52	24,116.00	-9,977.48	58.6%
101-790-719 SHORT TERM DISBLTY	1,995.80	3,300.00	-1,304.20	60.5%
Total WAGES & BENEFITS	562,873.72	1,022,880.00	-460,006.28	55.0%
Total OPERATING EXPENSES	788,065.17	1,373,560.00	-585,494.83	57.4%
Total Expense	950,392.71	1,673,560.00	-723,167.29	56.8%
Net Income	668,476.23	13,873.00	654,603.23	4,818.5%

DRAFT

3:55 PM

05/31/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND

BALANCE SHEET-FINAL

As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,765,749.16
Total Checking/Savings	1,765,749.16
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	200.00
101-000-102 CD 1 FLAGSTAR	262,229.23
101-000-103 CD COMERICA	211,050.06
101-000-106 CD OLD NATIONAL	261,895.12
101-000-107 CD CHEMICAL BANK	211,424.87
101-000-108 CD LEVEL ONE	262,170.60
101-000-109 CD NORTHSTAR BANK	260,975.61
101-000-110 CD CHEMICAL BANK	262,234.50
101-000-111 CD OLD NATIONAL	262,070.82
101-000-112 CD 2 FLAGSTAR	235,322.71
101-000-120 MICHIGAN CLASS	1,013,347.09
Total Other Current Assets	3,243,388.61
Total Current Assets	5,009,137.77
TOTAL ASSETS	5,009,137.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	14,256.20
101-000-228 STATE PAYROLL TAXES	-768.98
101-000-229 FEDERAL PR TAX	12,282.07
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	22,658.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	738.73
Total Other Current Liabilities	49,179.13
Total Current Liabilities	49,179.13
Total Liabilities	49,179.13
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,075,646.27
Net Income	778,212.44
Total Equity	4,959,958.64
TOTAL LIABILITIES & EQUITY	5,009,137.77

FINAL

13

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,535,411.33	1,592,248.00	-56,836.67	96.4%
OTHER INCOME	20,815.63	31,735.00	-10,919.37	65.6%
OTHER MISC REVENUE	51,531.05	49,950.00	1,581.05	103.2%
PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
Total Income	1,607,758.01	1,687,433.00	-79,674.99	95.3%
Expense				
LIBRARY MATERIALS	138,649.61	300,000.00	-161,350.39	46.2%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	17,941.71	37,280.00	-19,338.29	48.1%
GENERAL OPERATIONS	181,010.28	313,400.00	-132,389.72	57.8%
WAGES & BENEFITS	491,943.97	1,022,880.00	-530,936.03	48.1%
Total OPERATING EXPENSES	690,895.96	1,373,560.00	-682,664.04	50.3%
Total Expense	829,545.57	1,673,560.00	-844,014.43	49.6%
Net Income	778,212.44	13,873.00	764,339.44	5,609.5%

FINAL

14

9:07 AM

06/02/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
 October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	248,775.75	254,135.00	-5,359.25	97.9%
101-000-401 DEXTER TOWNSHIP	292,803.78	300,275.00	-7,471.22	97.5%
101-000-402 FREEDOM TOWNSHIP	722.73	871.00	-148.27	83.0%
101-000-403 HAMBURG TOWNSHIP	80,603.96	83,261.00	-2,657.04	96.8%
101-000-404 LIMA TOWNSHIP	112,487.76	116,888.00	-4,400.24	96.2%
101-000-405 LODI TOWNSHIP	9,297.08	9,769.00	-471.92	95.2%
101-000-406 NORTHFIELD TWP	2,307.77	2,549.00	-241.23	90.5%
101-000-407 SCIO TOWNSHIP	312,600.42	338,508.00	-25,907.58	92.3%
101-000-408 WEBSTER TOWNSHIP	475,812.08	485,492.00	-9,679.92	98.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	1,535,411.33	1,592,248.00	-56,836.67	96.4%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	0.00	0.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	15,000.00	-15,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	9,748.43	5,000.00	4,748.43	195.0%
101-000-607 FAX SERVICES	172.00	200.00	-28.00	86.0%
101-000-608 PURCHASES	116.51	75.00	41.51	155.3%
101-000-609 FINES	6,164.78	7,000.00	-835.22	88.1%
101-000-610 NON RESIDENT FEES	360.00	360.00	0.00	100.0%
101-000-627 COPIER	1,752.91	1,500.00	252.91	116.9%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,501.00	2,000.00	501.00	125.1%
101-000-673 OTHER MISC INCOME	0.00	500.00	-500.00	0.0%
Total OTHER INCOME	20,815.63	31,735.00	-10,919.37	65.6%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	36,724.09	25,000.00	11,724.09	146.9%
101-000-575 STATE AID	10,548.16	16,000.00	-5,451.84	65.9%
101-000-665 INTEREST INCOME	2,768.27	7,500.00	-4,731.73	36.9%
101-000-666 ENDOWMENT INCOME	1,490.53	1,450.00	40.53	102.8%
Total OTHER MISC REVENUE	51,531.05	49,950.00	1,581.05	103.2%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,000.00	-1,000.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	12,500.00	-12,500.00	0.0%
Total PENAL FINES REVENUE	0.00	13,500.00	-13,500.00	0.0%
Total Income	1,607,758.01	1,687,433.00	-79,674.99	95.3%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	22,172.18	50,000.00	-27,827.82	44.3%
101-790-741 CHILDREN'S BOOKS	35,637.12	70,000.00	-34,362.88	50.9%
101-790-742 PROGRAMMING	20,143.17	41,000.00	-20,856.83	49.1%
101-790-743 ELECTRONIC RESOURCE	8,369.91	11,000.00	-2,630.09	76.1%
101-790-744 PERIOD & SUBSCRIPT	315.42	6,000.00	-5,684.58	5.3%
101-790-745 BOOKS ON CD-ADULT	2,199.33	8,000.00	-5,800.67	27.5%
101-790-746 BOOKS ON CD CHILD	2,409.41	4,000.00	-1,590.59	60.2%
101-790-747 DVD-ADULT	1,958.03	8,000.00	-6,041.97	24.5%
101-790-748 DVD-CHILD	2,990.44	8,000.00	-5,009.56	37.4%
101-790-749 AUDIO MUSIC ADULT	994.60	2,500.00	-1,505.40	39.8%
101-790-750 AUDIO MUSIC CHILD	562.11	1,000.00	-437.89	56.2%
101-790-751 E-BOOKS/AUDIO	35,637.87	71,000.00	-35,362.13	50.2%
101-790-752 COMMUNITY READ	1,208.00	3,000.00	-1,792.00	40.3%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	4,052.02	16,000.00	-11,947.98	25.3%
Total LIBRARY MATERIALS	138,649.61	300,000.00	-161,350.39	46.2%

FINAL

15

9:07 AM

06/02/22

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
 October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	7,261.71	26,600.00	-19,338.29	27.3%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	10,680.00	10,680.00	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	17,941.71	37,280.00	-19,338.29	48.1%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	5,290.73	13,000.00	-7,709.27	40.7%
101-790-728 POSTAGE	380.73	1,100.00	-719.27	34.6%
101-790-729 BUILDING SUPPLIES	6,012.08	7,500.00	-1,487.92	80.2%
101-790-800 COOPERATIVE FEES	38,773.04	58,700.00	-19,926.96	66.1%
101-790-801 PROF SERVICES	11,095.00	18,000.00	-6,905.00	61.6%
101-790-802 ATTORNEY FEES	210.00	3,000.00	-2,790.00	7.0%
101-790-803 BOOKKEEPING SERV	6,873.00	12,000.00	-5,127.00	57.3%
101-790-818 INSTITUTION DUE/FEE	0.00	1,500.00	-1,500.00	0.0%
101-790-851 TELEPHONE	3,314.90	6,000.00	-2,685.10	55.2%
101-790-860 TRANSPORTATION	0.00	1,000.00	-1,000.00	0.0%
101-790-880 ADVERTISING	217.24	2,000.00	-1,782.76	10.9%
101-790-882 NEWSLETTER	12,086.17	27,500.00	-15,413.83	43.9%
101-790-910 INSURANCE	21,032.00	22,500.00	-1,468.00	93.5%
101-790-920 UTILITIES	34,928.98	60,000.00	-25,071.02	58.2%
101-790-930 BLDING MAINTENANCE	24,552.13	50,000.00	-25,447.87	49.1%
101-790-932 BUILDING REPAIRS	8,374.64	10,000.00	-1,625.36	83.7%
101-790-934 EQUIPMENT REPAIR	1,211.95	3,000.00	-1,788.05	40.4%
101-790-936 GROUNDS KEEPING	4,214.38	7,500.00	-3,285.62	56.2%
101-790-940 EQUIPMENT LEASE	2,304.92	3,500.00	-1,195.08	65.9%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	138.39	500.00	-361.61	27.7%
101-790-958 S.E.V. ADJUSTMENT	0.00	3,000.00	-3,000.00	0.0%
Total GENERAL OPERATIONS	181,010.28	313,400.00	-132,389.72	57.8%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	413,990.26	844,941.00	-430,950.74	49.0%
101-790-703 LONGEVITY	3,750.00	8,500.00	-4,750.00	44.1%
101-790-713 FSA	2,307.60	4,500.00	-2,192.40	51.3%
101-790-714 EMPLR SHARE (FICA)	31,913.22	64,638.00	-32,724.78	49.4%
101-790-715 MEDICAL REIMBUR	2,077.20	4,900.00	-2,822.80	42.4%
101-790-716 MEDICAL	22,922.68	65,985.00	-43,062.32	34.7%
101-790-717 LIFE INSURANCE	962.00	2,000.00	-1,038.00	48.1%
101-790-718 457 ANNUITY CONTRB	12,305.58	24,116.00	-11,810.42	51.0%
101-790-719 SHORT TERM DISBLTY	1,715.43	3,300.00	-1,584.57	52.0%
Total WAGES & BENEFITS	491,943.97	1,022,880.00	-530,936.03	48.1%
Total OPERATING EXPENSES	690,895.96	1,373,560.00	-682,664.04	50.3%
Total Expense	829,545.57	1,673,560.00	-844,014.43	49.6%
Net Income	778,212.44	13,873.00	764,339.44	5,609.5%

FINAL

16

9:11 AM

06/02/22

Accrual Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2021 through May 2022

	Oct '21 - May 22	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	98,741.05	101,325.00	-2,583.95	97.4%
301-000-401 DEXTER TOWNSHIP	102,250.82	104,866.00	-2,615.18	97.5%
301-000-402 FREEDOM TOWNSHIP	252.40	304.00	-51.60	83.0%
301-000-403 HAMBURG TOWNSHIP	29,082.46	29,078.00	4.46	100.0%
301-000-404 LIMA TOWNSHIP	39,282.01	40,821.00	-1,538.99	96.2%
301-000-405 LODI TOWNSHIP	3,246.86	3,412.00	-165.14	95.2%
301-000-406 NORTHFIELD TOWNSHIP	890.01	890.00	0.01	100.0%
301-000-407 SCIO TOWNSHIP	116,307.45	126,251.00	-9,943.55	92.1%
301-000-408 WEBSTER TOWNSHIP	166,160.49	169,550.00	-3,389.51	98.0%
301-000-445 DELINQUENT TAX COL	10.89	500.00	-489.11	2.2%
301-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
301-000-665 INTEREST INCOME	171.49	0.00	171.49	100.0%
301-000-672 REBATES/REFUNDS	0.00	0.00	0.00	0.0%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
Total Income	556,395.93	576,997.00	-20,601.07	96.4%
Expense				
301-906-801 PROFESSIONAL SRV	250.00	250.00	0.00	100.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	588,187.50	588,188.00	-0.50	100.0%
Total Expense	588,437.50	588,558.00	-120.50	100.0%
Net Income	-32,041.57	-11,561.00	-20,480.57	277.2%

DRAFT

17

9:10 AM

06/02/22

Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

BALANCE SHEET-PRELIMINARY

As of May 31, 2022

	May 31, 22
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	56,361.53
Total Checking/Savings	56,361.53
Other Current Assets	
301-000-120 MICHIGAN CLASS	16,548.40
Total Other Current Assets	16,548.40
Total Current Assets	72,909.93
TOTAL ASSETS	72,909.93
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	104,951.50
Net Income	-32,041.57
Total Equity	72,909.93
TOTAL LIABILITIES & EQUITY	72,909.93

DRAFT

18

9:12 AM

06/02/22

Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

BALANCE SHEET-FINAL

As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	55,332.52
Total Checking/Savings	55,332.52
Other Current Assets	
301-000-120 MICHIGAN CLASS	16,548.40
Total Other Current Assets	16,548.40
Total Current Assets	71,880.92
TOTAL ASSETS	71,880.92
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	104,951.50
Net Income	-33,070.58
Total Equity	71,880.92
TOTAL LIABILITIES & EQUITY	71,880.92

FINAL

19

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

STATEMENT OF OPERATIONS-YTD-FINAL

October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	98,741.05	101,325.00	-2,583.95	97.4%
301-000-401 DEXTER TOWNSHIP	102,250.82	104,866.00	-2,615.18	97.5%
301-000-402 FREEDOM TOWNSHIP	252.40	304.00	-51.60	83.0%
301-000-403 HAMBURG TOWNSHIP	28,147.59	29,078.00	-930.41	96.8%
301-000-404 LIMA TOWNSHIP	39,282.01	40,821.00	-1,538.99	96.2%
301-000-405 LODI TOWNSHIP	3,246.86	3,412.00	-165.14	95.2%
301-000-406 NORTHFIELD TOWNSHIP	806.76	890.00	-83.24	90.6%
301-000-407 SCIO TOWNSHIP	116,307.45	126,251.00	-9,943.55	92.1%
301-000-408 WEBSTER TOWNSHIP	166,160.49	169,550.00	-3,389.51	98.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
301-000-665 INTEREST INCOME	171.49	0.00	171.49	100.0%
301-000-672 REBATES/REFUNDS	0.00	0.00	0.00	0.0%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
Total Income	555,366.92	576,997.00	-21,630.08	96.3%
Expense				
301-906-801 PROFESSIONAL SRV	250.00	250.00	0.00	100.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	588,187.50	588,188.00	-0.50	100.0%
Total Expense	588,437.50	588,558.00	-120.50	100.0%
Net Income	-33,070.58	-11,561.00	-21,509.58	286.1%

FTNAL

20

Dexter District Library - Appropriations Report 2021-22

Acct	Description	Appropriated	SubApp	May Expenses	YTD Expenses	Unexpensed Balance	Total Encumbered	Unencumbered Balance	% Remaining
790-740	Adult Books	\$50,000							
	Lisa		\$20,000	\$3,705.32	\$12,046.25	\$7,953.75	\$2,766.96	\$5,186.79	26%
	Scott		\$6,000	\$498.94	\$3,531.02	\$2,468.98	\$604.05	\$1,864.93	31%
	Amy		\$6,000	\$645.90	\$3,443.09	\$2,556.91	\$1,152.70	\$1,404.21	23%
	Deborah		\$6,000	\$329.27	\$2,891.45	\$3,108.55	\$414.90	\$2,693.65	45%
	Ashley		\$6,000	\$15.77	\$1,440.39	\$4,559.61	\$659.66	\$3,899.95	65%
	Diane		\$6,000	\$253.42	\$4,268.60	\$1,731.40	\$585.44	\$1,145.96	19%
	Total		\$50,000	\$5,448.62	\$27,620.80	\$22,379.20	\$6,183.71	\$16,195.49	32%
790-741	Children's Books	\$70,000							
	Ruth		\$24,000	\$1,680.68	\$15,745.45	\$8,254.55	\$1,735.26	\$6,519.29	27%
	Mollie		\$12,500	\$1,074.93	\$6,601.89	\$5,898.11	\$1,056.31	\$4,841.80	39%
	Krista		\$13,000	\$815.78	\$7,158.72	\$5,841.28	\$1,786.32	\$4,054.96	31%
	Amy		\$1,500	\$1,611.50	\$2,610.50	(\$1,110.50)	\$44.95	(\$1,155.45)	-77%
	Rori		\$9,000	\$754.88	\$5,113.82	\$3,886.18	\$870.56	\$3,015.62	34%
	Jennifer		\$5,000	\$249.51	\$3,363.93	\$1,636.07	\$20.94	\$1,615.13	32%
	Xanthe		\$5,000	\$606.40	\$1,836.49	\$3,163.51	\$1,320.57	\$1,842.94	37%
	Total		\$70,000	\$6,793.68	\$42,430.80	\$27,569.20	\$6,834.91	\$20,734.29	30%
790-742	Programming	\$41,000							
	Adult		\$11,000	\$1,640.00	\$7,531.50	\$3,468.50	\$0.00	\$3,468.50	32%
	YA		\$8,000	\$699.45	\$4,183.61	\$3,816.39	\$0.00	\$3,816.39	48%
	Children's		\$22,000	\$2,074.82	\$12,842.33	\$9,157.67	\$0.00	\$9,157.67	42%
	Total		\$41,000	\$4,414.27	\$24,557.44	\$16,442.56	\$0.00	\$16,442.56	40%
790-743	Electronic Resources	\$11,000	\$11,000		\$8,369.91	\$2,630.09	\$0.00	\$2,630.09	24%
790-744	Period./Subscriptions	\$6,000	\$6,000		\$315.42	\$5,684.58	\$0.00	\$5,684.58	95%
790-745	Books on CD Adult	\$8,000	\$8,000	\$231.19	\$2,430.52	\$5,569.48	\$448.08	\$5,121.40	64%
790-746	Books on CD Child	\$4,000							
	Mollie (YA)		\$2,000	\$156.30	\$1,309.04	\$690.96	\$223.62	\$467.34	23%
	Krista (J)		\$2,000		\$1,256.67	\$743.33	\$474.02	\$269.31	13%
	Total		\$4,000	\$156.30	\$2,565.71	\$1,434.29	\$697.64	\$736.65	18%
790-747	DVD Adult	\$8,000	\$8,000	\$1,265.00	\$3,223.03	\$4,776.97	\$863.36	\$3,913.61	49%
790-748	DVD Child	\$8,000	\$8,000	\$251.61	\$3,242.05	\$4,757.95	\$513.21	\$4,244.74	53%
790-749	Audio Mat: Music Adult	\$2,500	\$2,500		\$994.60	\$1,505.40	\$501.75	\$1,003.65	40%
790-750	Audio Mat: Music Child	\$1,000	\$1,000		\$562.11	\$437.89	\$138.88	\$299.01	30%
790-751	e-Books/Audio	\$71,000	\$71,000	\$4,735.66	\$40,373.53	\$30,626.47	\$5,500.00	\$25,126.47	35%
790-752	Community Read	\$3,000	\$3,000		\$1,208.00	\$1,792.00	\$0.00	\$1,792.00	60%
790-753	Grant Programming	\$500	\$500		\$0.00	\$500.00	\$0.00	\$500.00	100%
790-754	Non Traditional Coll	\$16,000	\$16,000	\$381.60	\$4,433.62	\$11,566.38	\$0.00	\$11,566.38	72%
	Total	\$300,000	\$300,000	\$23,677.93	\$162,327.54	\$137,672.46	\$21,681.54	\$115,990.92	39%

12

21



0000417-0002509 PDF 420648

Dexter District Library
3255 Alpine St
Dexter, MI 48130

RECEIVED


JUN 01 2022

Dexter District Library

Summary Statement

May 31, 2022

Page 1 of 4



Investor ID: MI-

22

Michigan CLASS

Michigan CLASS

Average Monthly Yield: 0.7942%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
MI- 	GENERAL OPERATIONS	1,013,347.09	0.00	0.00	683.92	1,393.30	1,013,682.64	1,014,031.01
MI- 	DEBT SERVICE	16,548.40	0.00	0.00	11.16	22.75	16,553.87	16,559.56
TOTAL		1,029,895.49	0.00	0.00	695.08	1,416.05	1,030,236.51	1,030,590.57

Tel: (855) 382-0496

<https://www.michiganclass.org/>

22



Account Statement

May 31, 2022

Page 2 of 4

Account Number: MI-~~XXXXXXXXXX~~

GENERAL OPERATIONS

23

Account Summary

Average Monthly Yield: 0.7942%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	1,013,347.09	0.00	0.00	683.92	1,393.30	1,013,682.64	1,014,031.01

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
05/01/2022	Beginning Balance			1,013,347.09	
05/31/2022	Income Dividend Reinvestment	683.92			
05/31/2022	Ending Balance			1,014,031.01	

Tel: (855) 382-0496

<https://www.michiganclass.org/>

23



Account Statement

May 31, 2022

Page 3 of 4

Account Number: MI-~~XXXXXXXXXX~~

DEBT SERVICE

24

Account Summary

Average Monthly Yield: 0.7942%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	16,548.40	0.00	0.00	11.16	22.75	16,553.87	16,559.56

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
05/01/2022	Beginning Balance			16,548.40	
05/31/2022	Income Dividend Reinvestment	11.16			
05/31/2022	Ending Balance			16,559.56	

24



Michigan CLASS

24

Michigan CLASS

Date	Dividend Rate	Daily Yield
05/01/2022	0.000000000	0.5295%
05/02/2022	0.000014517	0.5299%
05/03/2022	0.000014730	0.5327%
05/04/2022	0.000014291	0.5216%
05/05/2022	0.000015643	0.5710%
05/06/2022	0.000055809	0.6790%
05/07/2022	0.000000000	0.6790%
05/08/2022	0.000000000	0.6790%
05/09/2022	0.000020521	0.7491%
05/10/2022	0.000021432	0.7823%
05/11/2022	0.000022221	0.8111%
05/12/2022	0.000022567	0.8237%
05/13/2022	0.000069660	0.8475%
05/14/2022	0.000000000	0.8475%
05/15/2022	0.000000000	0.8475%
05/16/2022	0.000023207	0.8471%
05/17/2022	0.000024347	0.8887%
05/18/2022	0.000024288	0.8865%
05/19/2022	0.000024253	0.8852%
05/20/2022	0.000071007	0.8639%
05/21/2022	0.000000000	0.8639%
05/22/2022	0.000000000	0.8639%
05/23/2022	0.000023872	0.8713%
05/24/2022	0.000024017	0.8766%
05/25/2022	0.000024048	0.8778%
05/26/2022	0.000024140	0.8811%
05/27/2022	0.000100556	0.9176%
05/28/2022	0.000000000	0.9176%
05/29/2022	0.000000000	0.9176%
05/30/2022	0.000000000	0.9176%
05/31/2022	0.000025071	0.9152%

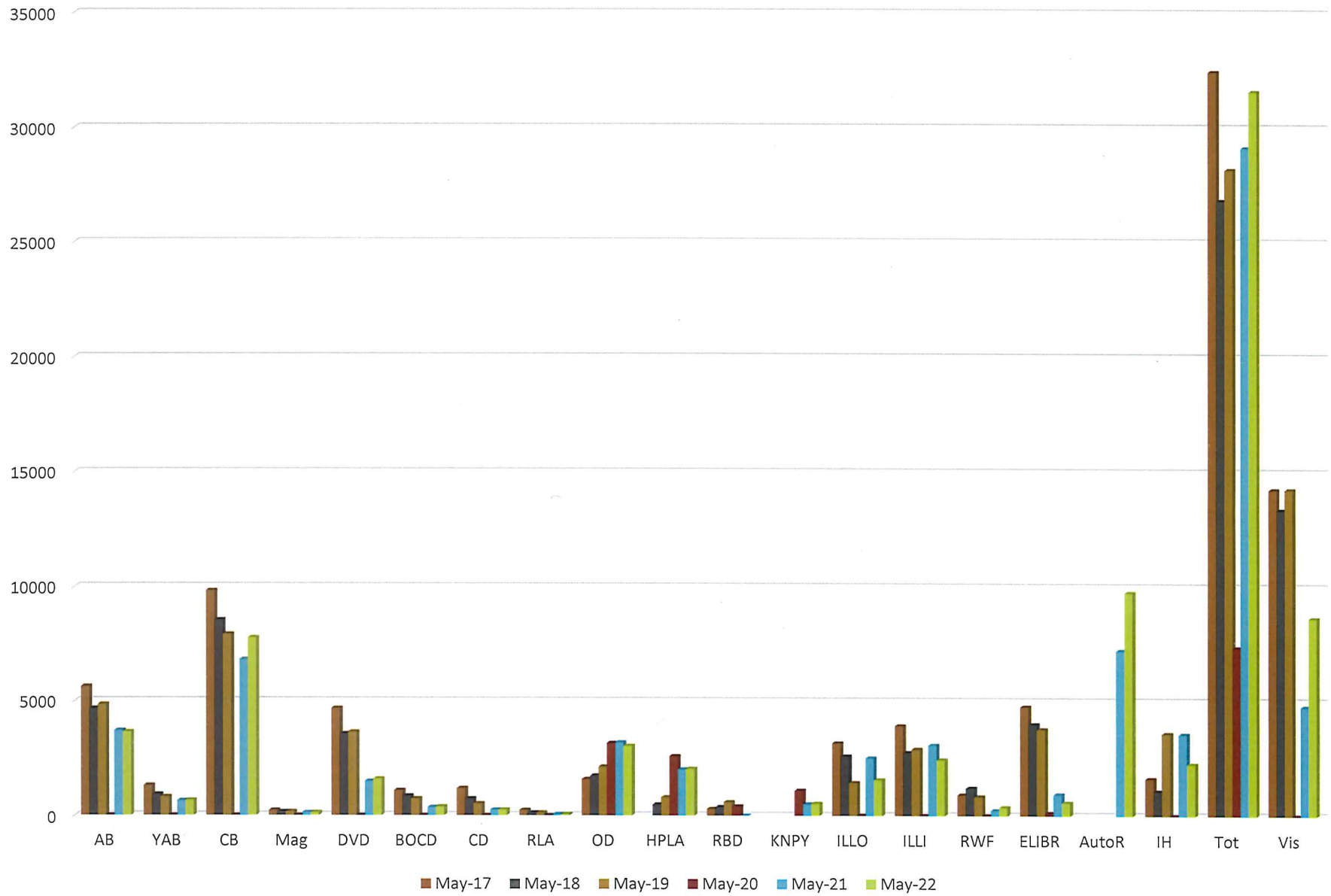
Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

25

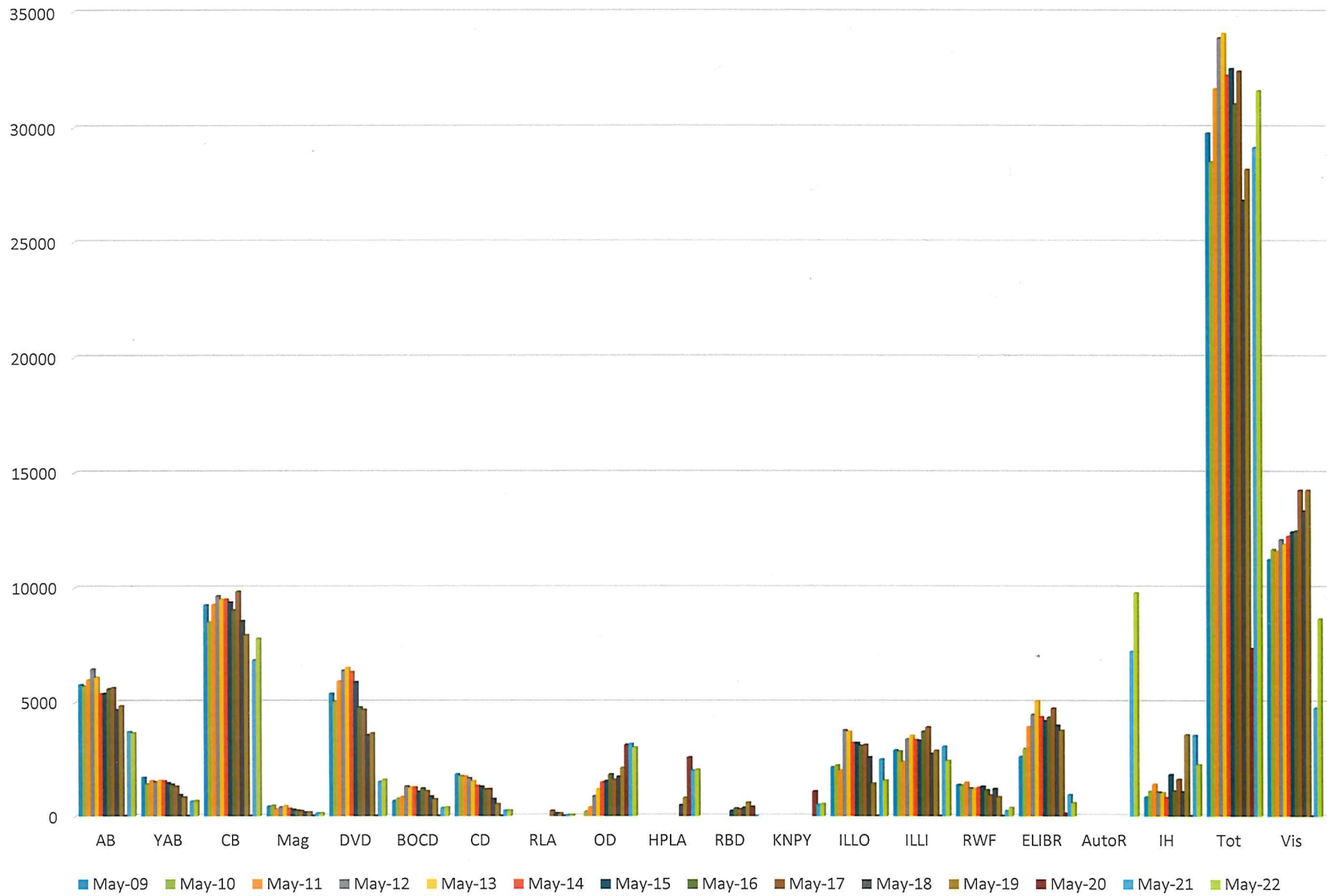
May 2022

Circulation Statistics	May	April	%change
Adult Books	3644	3988	-9%
Young Adult Books	663	712	-7%
Children's Books	7778	8488	-8%
Magazines	129	130	-1%
DVD	1595	1863	-14%
Books on CD	391	446	-12%
Music CD	250	240	4%
Realia/Objects/Equip	56	59	-5%
Overdrive	3033	2874	6%
hoopla	2042	1877	9%
Kanopy	537	516	4%
Renewals via web	577	1019	-43%
Auto-renewals	9761	9491	3%
In-House	2256	2042	10%
Total	32712	33745	-3%
Library visits	8643	8831	-2%
Reference questions	1626	1731	-6%
Items withdrawn	217	195	10%
New items added	1021	914	10%
Total holdings	113105	112553	0%
New cards issued	67	75	-12%
Total card holders	11725	11794	-1%
Internet usage	1753	2093	-19%
Museum/Park Pass	15	12	20%
Web site visits	8603	7956	8%
Program attendance	1751	1234	30%
Fax	16	38	-138%
ILL lent out	1563	1844	-18%
ILL borrowed	2426	2887	-19%
In-house renewals	377	345	8%
Unique borrowers	1633	1722	-5%

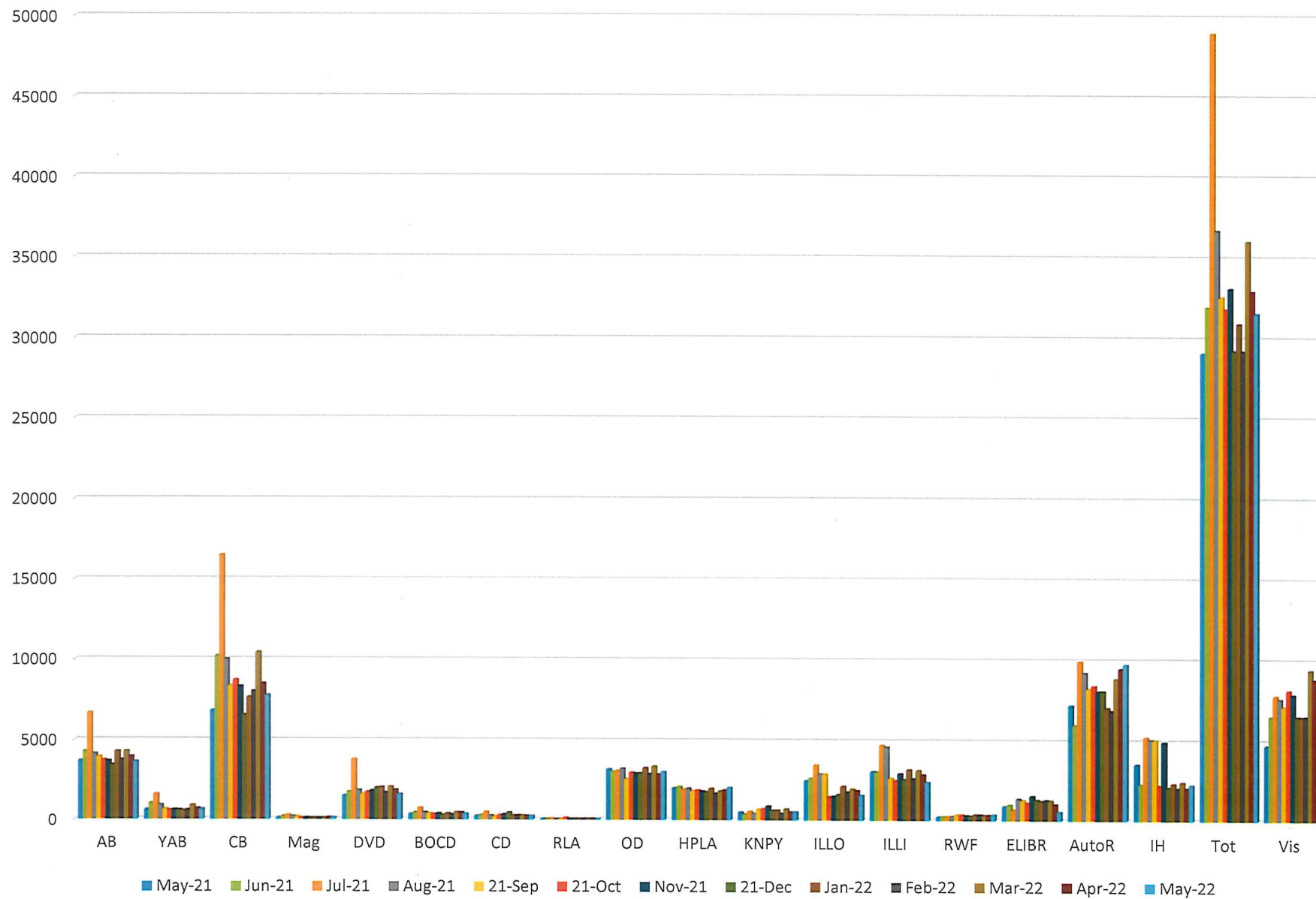
Circulation - May 2017-2022



Circulation - May 2009-2022



Circulation by Month - May 2021 to May 2022





**Finance Committee Meeting
May 19, 2022
-DRAFT-Meeting Minutes**

This meeting was conducted through online video conferencing via Zoom.
The meeting was called to order at 8:49 am.

Members present: Jim LaVoie, Donna Palmer, Paul McCann

Members absent: None.

Others present: Kim Swoverland, Recording Secretary

There was no presented agenda with the only topic of discussion being preparations for the 2022-2023 fiscal year budget.

McCann stated he has received the taxable value figures from Washtenaw County. The Headlee rollback amount is calculated to be .9915 and overall millage income is expected to be approximately 4% higher (about \$70,000) than current fiscal year income. This, however, will be tempered with the current 8% inflation rate plus ever-increasing rates for utilities, books, supplies, insurance, etc.

Income lines in the "Other Income" area of the budget were reviewed. Personal property tax income is projected to be similar to last year's budget. State Aid should be up slightly, based on population statistics showing a growth of approximately 2000 people. Budgeted penal fines from Washtenaw and Livingston Counties will be boosted slightly from the current fiscal year. Gifts from the Friends of the Library will be slightly lower while they recover from 1.5 years of COVID shut-down with no book sales. General gifts/memorials will be budgeted the same as the prior fiscal year. Income from fax services, purchases, fines, and copies will be increased slightly. Interest income is being kept the same; endowment income is being reduced slightly. Overall, the total of income lines is approximately 10% higher than the current fiscal year.

On the expense lines, health insurance costs are expected to have a 12% increase, but due to newer, younger staff members, the budget line for health insurance will be stable. For the wages line, McCann intends to do some more research, but he is thinking overall wage rates may need to be increased in order to attract and retain quality staff. Various staff positions may need to be restructured to best make use of work time. The Facilities Committee is currently looking at RFID tags for materials which could lead to a self-checkout station, which could then possibly result in different staffing patterns. The building supply, building maintenance, equipment repair, and equipment lease lines will be need to be increased over the current budgeted amounts.

The committee will continue to work on the 2022-2023 fiscal year budget at their June and July meetings, with the intent to present the proposed preliminary budget to the full Board at the August 1, 2022 regular Board Meeting. It was suggested for the Board as a whole to do some visioning for the future, some suggested examples might include a possible pergola for the terrace to make that area more conducive for outdoor programming, or a possible community outdoor movie theater.

The meeting was deemed adjourned at 10:18 a.m.

Respectfully submitted,

Kimberly Swoverland
Recording Secretary

(31)

**NOTICE OF PUBLIC HEARING
Industrial Facilities Exemption (IFT)
SCIO TOWNSHIP
827 NORTH ZEEB ROAD
ANN ARBOR, MI 48103
(734) 369-9400**

RECEIVED

MAY 06 2022

Dexter District Library

PLEASE TAKE NOTICE that a regular meeting of the Scio Township Board of Trustees will be held on Tuesday May 10, 2022, at 7:00 pm at the Township Hall, 827 North Zeeb Road, Ann Arbor, MI 48103, at which time and place a public hearing will be held on the following:

Optiflow LLC, 2145 Crooks Road, Suite 210, Troy, MI 48084, requests the Scio Township Board of Trustees approve an Industrial Facilities Exemption (IFT) for a total project value of \$14.08 million dollars. This value includes a Real property component of \$12.5 million dollars and a Personal property component of \$1.58 million dollars. This investment will create 115 new jobs.

SITE LOCATION

7850 Jackson Road
Ann Arbor, MI 48103
Parcel: H-08-19-100-062 (Parcel 4)

LEGAL DESCRIPTION

Parcel 4: BEG AT N 1/4 COR SEC 19, T2S, R5E; TH N 88-28-02 E 982.57 FT; TH S 01- 31-18 E 769.95 FT; TH S 88-28-02 W 225.02 FT; TH S 01-31-18 E 381.89 FT; TH W'LY ON ARC LEFT, LENGTH 346.06 FT, RAD 1466.00 FT, CENT ANG 13-31-30, CHD S 81-26-16 W 345.25 FT; TH N 01-36-46 W 644.86 FT; TH S 88-23-15 W 413.00 FT; TH N 01-36-46 W 549.50 FT TO POB. 18.38 AC. SPLIT ON 02/17/2004 FROM H -08-19- 100-039 Split/Combined on 12/09/2021 from H -08-19-100-054, H -08-19-100-053.

Written and/or oral comments will also be received at the Scio Township Hall through the date of the public hearing.

This notice is posted in compliance with Public Act 198 of 1974.

Persons with disabilities requiring any accommodation for participation in this hearing should contact the Township Clerk at (734) 369-9400 or clerk@sciotownship.org

32

NOTICE OF PUBLIC HEARING
Industrial Development District (IDD)
SCIO TOWNSHIP
827 NORTH ZEEB ROAD
ANN ARBOR, MI 48103
(734) 369-9400

RECEIVED

MAY 06 2022

Dexter District Library

PLEASE TAKE NOTICE that a regular meeting of the Scio Township Board of Trustees will be held on Tuesday May 10, 2022, at 7:00 pm at the Township Hall, 827 North Zeeb Road, Ann Arbor, MI 48103, at which time and place a public hearing will be held on the following:

Optiflow LLC, 2145 Crooks Road, Suite 210, Troy, MI 48084, requests the Scio Township Board of Trustees approve the creation of a multiparcel Industrial Development district (IDD). The creation of such a district is a requirement before any applications for an Industrial Facilities Exemption (IFT) application may be considered by the Board of Trustees.

SITE LOCATION

Optiflow Industrial Park
7850 Jackson Road
Ann Arbor, MI 48103

Parcel 1: H-08-19-100-059

Parcel 2: H-08-19-100-060

Parcel 3: H-08-19-100-061

Parcel 4: H-08-19-100-062

LEGAL DESCRIPTION

Parcel 1: COM AT N 1/4 COR SEC 19; TH ALG SOUTH ROW OF I-94 & N LINE OF SEC 19, N 88-28-02 E 982.57 FT; TH S 01-31-18 E 858.36 FT TO POB; TH CONT S 01- 31-18 E 308.73 FT TO PT ON N'LY ROW LINE OF JACKSON RD; TH N 84-48-23 W 46.80 FT; TH ALG ARC OF CRV TO LEFT, 524.99 F, RAD 1466.00 FT, CENT ANG 20-31-05, CHD S 84-56-03 W 522.19 FT; TH N 01-36-46 W 335.54 FT; TH N 88-28-42 E 568.20 FT TO POB. T2S, R5E. 3.96 AC SPLIT ON 12/09/2021 from H -08-19-100-054, H -08-19-100-053 INTO H-08-19-100-059, -060, -061 & -062.

Parcel 2: COM AT N 1/4 COR SEC 19, TH ALG S ROW LINE OF I-94 AND N LINE OF SEC 19, N 88-28-02 E 982.57 FT; TH S 01-31-18 E 608.86 FT TO POB; TH CONT S 01-31-18 E 249.50 FT; TH S 88-28-42 W 568.20 FT; TH N 01-36-46 W 249.50 FT; TH N 88-28-42 E 568.60 FT TO POB. T2S, R5E. 3.26 AC. SPLIT ON 12/09/2021 from H - 08-19-100-054, H -08-19-100-053; INTO H-08-19-100-059, -060, -061, -062;1 6 4870-4322-3831.

Parcel 3: COM AT N 1/4 COR SEC 19, TH ALG S ROW LINE OF I-94 AND N LINE OF SEC 19, N 88-28-02 E 982.57 FT TO POB; TH S 01-31-18 E 608.86 FT; TH S 88-28- 42 W 568.60 FT; TH N 01-36-46

Treasurer's Report June 2022 Board Meeting

1) Draft reports for General Operations and Debt Service funds for May, 2022 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of April, 2022 are also included.

Current General Fund combined bank balance – \$1,666,189.50

Current Debt Service Fund balance – \$72,909.93

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>
\$262,229.23	Flagstar (1)	6/21/2022	CD	102
\$211,050.06	Comerica	7/14/2022	CD	103
\$261,895.12	Old National (1)	8/22/2022	CD	106
\$211,434.56	Huntington	7/13/2022	CD	107
\$262,194.30	Level 1	6/23/2022	CD	108
\$260,986.48	Northstar	6/16/2022	CD	109
\$262,246.88	Huntington (2)	7/6/2022	CD	110
\$262,070.82	Old National (2)	7/6/2022	CD	111
\$235,322.71	Flagstar (2)	6/6/2022	CD	112
\$1,012,721.03	Michigan CLASS	N/A	Investment	120

2) Review of paid bills from May 2022 – **action item**

3) Budget changes – Allocate \$10,000 from unbudgeted income over expenses to line #101-901-971 – Capital Repairs Annual to cover various repair costs including replacement of the motor for the HVAC return air fan (Altech, \$3,929.28), repair of hot water pump #1 in the HVAC system (Altech, \$3,048.30), sliding entry door repair (Stanley, \$1,542) and rubber roof repair (Duke Roofing, \$715.) This will increase the line's balance from \$0 to \$10,000. – **action item**

4) Reimbursements – none

Notes:

The sliding door repair was covered with the implementation of an annual service contract. Signing the contract was short notice and the interior door was inoperable, so the item is going under Capital Repairs Annual for the current year. Future expenses will fall under line 101-790-930 – Building Maintenance.

The current check run places the Library at 65.4% of the fiscal year progress. The check run processed by WSR on May 31 was dated for June. Checks cut will not appear until the next meeting. The Library's cash holdings will continue to decline through the end of December, 2022. Both the annual and long-term capital maintenance funds are at their target balances.

Millage receipts show on the reports at 96.6% of anticipated income. We have received the detail report of delinquent payout from Washtenaw County, but the ACH transfer has not arrived in the Library's account. The total delinquent is \$61,089.13. Once this is posted, the millage receipts will be at 100.004% of anticipated income.

CD investment rates have seen significant increases over the last month due to increases in the Fed interest rate. Most have climbed from the 0.05% range to the 0.4% range, an increase of approximately 35 basis points. The Michigan CLASS continues to outpace the CDs, with the daily dividend increasing to 0.9152% by the end of May, essentially doubling the return from CD investments.

McCann submitted a signatory amendment form to Michigan CLASS to remove Pat Cousin's name from the account. *pg 38*

Check Register notes:

Altech – check #25994 – In addition to the repairs mentioned in the budget transfer, the semi-annual preventative maintenance charge was paid on this check and posted to line 101-790-930 – Building Maintenance

Madison Electric – check #25980 – restock of various ballasts and battery backups for fixtures

The moth saw a number of programming checks prepared for Summer reading Program events. These are held until the program is complete.

		Target
General Operations - all cash assets	\$4,901,167	
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$115,238	\$115,238
Long-Term Capital Replacement Fund	\$2,680,233	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses	(\$840,000)	
Unassigned Fund Balance	\$165,696	
Total	\$4,901,167	

35

DEXTER DISTRICT LIBRARY-GENERAL FUND A/P CHECK REGISTER

May 1 - 30, 2022

Type	Date	Num	Split	Debit	Credit	Amount
ALLIANCE ENTERTAINMENT LLC						
Bill	05/17/2022	PLS64983080	101-790-748 DVD-CHILD		151.13	-151.13
Bill	05/17/2022	PLS64980790	101-790-748 DVD-CHILD		100.48	-100.48
Bill Pmt -Check	05/17/2022	25993	101-000-202 ACCOUNTS PAYABLE		251.61	-251.61
ALTECH MECHANICAL						
Bill	05/17/2022	7741	101-790-930 BLDING MAINTENANCE		2,018.66	-2,018.66
Bill	05/17/2022	7658	101-901-971 CAPITAL REPAIRS-ANN		3,929.28	-3,929.28
Bill	05/17/2022	7662	101-901-971 CAPITAL REPAIRS-ANN		3,048.30	-3,048.30
Bill Pmt -Check	05/17/2022	25994	101-000-202 ACCOUNTS PAYABLE		8,996.24	-8,996.24
APPLIED IMAGING						
Bill	05/17/2022	1954933	101-790-940 EQUIPMENT LEASE		274.39	-274.39
Bill Pmt -Check	05/17/2022	25995	101-000-202 ACCOUNTS PAYABLE		274.39	-274.39
AT&T MOBILITY						
Bill	05/03/2022	287290548620	101-790-754 NON-TRAD COLLECTION		130.89	-130.89
Bill Pmt -Check	05/03/2022	25968	101-000-202 ACCOUNTS PAYABLE		130.89	-130.89
BAKER & TAYLOR						
Bill	05/17/2022	75024552	101-790-747 DVD-ADULT		1,159.26	-1,159.26
Bill	05/17/2022	L3361652	101-790-740 ADULT BOOKS		479.39	-479.39
Bill	05/17/2022	L0020732	101-790-740 ADULT BOOKS		2,053.00	-2,053.00
Bill	05/17/2022	L5007932	101-790-740 ADULT BOOKS		294.44	-294.44
Bill Pmt -Check	05/17/2022	25996	101-000-202 ACCOUNTS PAYABLE		3,986.09	-3,986.09
BLACKSTONE PUBLISHING						
Bill	05/17/2022	2038550	101-790-745 BOOKS ON CD-ADULT		231.19	-231.19
Bill	05/17/2022	2041330	101-790-746 BOOKS ON CD CHILD		156.30	-156.30
Bill Pmt -Check	05/17/2022	25997	101-000-202 ACCOUNTS PAYABLE		387.49	-387.49
CINTAS CORPORATION-300						
Bill	05/17/2022	14204261	101-790-930 BLDING MAINTENANCE		211.20	-211.20
Bill Pmt -Check	05/17/2022	25998	101-000-202 ACCOUNTS PAYABLE		211.20	-211.20
CITY OF DEXTER						
Bill	05/17/2022	1012205718	101-790-920 UTILITIES		582.84	-582.84
Bill Pmt -Check	05/17/2022	25999	101-000-202 ACCOUNTS PAYABLE		582.84	-582.84
CLEAR RATE COMMUNICATIONS INC						
Bill	05/17/2022	3101847	101-790-851 TELEPHONE		474.86	-474.86
Bill Pmt -Check	05/17/2022	26000	101-000-202 ACCOUNTS PAYABLE		474.86	-474.86
DISTINCT DESIGN INC						
Bill	05/03/2022	4121	101-790-801 PACE SERVICES		1,955.00	-1,955.00
Bill Pmt -Check	05/03/2022	25969	101-000-202 ACCOUNTS PAYABLE		1,955.00	-1,955.00
DTE ENERGY						
Bill	05/17/2022	910007568348	101-790-920 UTILITIES		4,350.87	-4,350.87
Bill Pmt -Check	05/17/2022	26001	101-000-202 ACCOUNTS PAYABLE		4,350.87	-4,350.87
DUKE ROOFING						
Bill	05/17/2022	71577	101-901-971 CAPITAL REPAIRS-ANN		715.00	-715.00
Bill Pmt -Check	05/17/2022	26002	101-000-202 ACCOUNTS PAYABLE		715.00	-715.00
ECONO PRINT						
Bill	05/17/2022	67988	101-790-927 LIBRARY SUPPLIES		510.00	-510.00
Bill Pmt -Check	05/17/2022	26003	101-000-202 ACCOUNTS PAYABLE		510.00	-510.00
EHIM						
Bill	05/17/2022	ADM000282800	101-790-716 MEDICAL		2.40	-2.40
Bill Pmt -Check	05/17/2022	26004	101-000-202 ACCOUNTS PAYABLE		2.40	-2.40
EQUITABLE FINANCIAL						
Bill	05/03/2022	765461 000	101-790-718 457 ANNUITY CONTRB		916.47	-916.47
Bill Pmt -Check	05/03/2022	25970	101-000-202 ACCOUNTS PAYABLE		916.47	-916.47
Bill	05/17/2022	765461000	101-790-718 457 ANNUITY CONTRB		916.47	-916.47
Bill Pmt -Check	05/17/2022	26005	101-000-202 ACCOUNTS PAYABLE		916.47	-916.47
FAIRYTALE ENTERTAINMENT						
Bill	05/03/2022	16150	101-790-742 PROGRAMMING		252.00	-252.00
Bill Pmt -Check	05/03/2022	25971	101-000-202 ACCOUNTS PAYABLE		252.00	-252.00
FOSTER SWIFT						
Bill	05/03/2022	831583	101-790-801 ATTORNEY FEES		45.00	-45.00
Bill Pmt -Check	05/03/2022	25972	101-000-202 ACCOUNTS PAYABLE		45.00	-45.00
FUN EXPRESS, LLC						
Bill	05/03/2022	716229515-01	101-790-742 PROGRAMMING		132.39	-132.39
Bill	05/03/2022	716289279-01	101-790-742 PROGRAMMING		382.72	-382.72
Bill Pmt -Check	05/03/2022	25973	101-000-202 ACCOUNTS PAYABLE		515.11	-515.11
Bill	05/17/2022	716758130-01	101-790-742 PROGRAMMING		156.79	-156.79
Bill	05/17/2022	716487682-01	101-790-742 PROGRAMMING		665.23	-665.23
Bill Pmt -Check	05/17/2022	26006	101-000-202 ACCOUNTS PAYABLE		822.02	-822.02
HACKNEY ACE HARDWARE						
Bill	05/03/2022	6075	101-790-729 BUILDING SUPPLIES		338.13	-338.13
Bill Pmt -Check	05/03/2022	25974	101-000-202 ACCOUNTS PAYABLE		338.13	-338.13
INGRAM LIBRARY SERVICES						
Bill	05/17/2022	2083960	-SPLIT-		7,569.23	-7,569.23
Bill Pmt -Check	05/17/2022	26007	101-000-202 ACCOUNTS PAYABLE		7,569.23	-7,569.23
JAMES N CRAFT						
Bill	05/17/2022	6/9 PRESENTATION	101-790-742 PROGRAMMING		200.00	-200.00
Bill Pmt -Check	05/17/2022	26008	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
JONATHAN MATTHEW ERWIN						
Bill	05/03/2022	APRIL MILEAGE	101-790-860 TRANSPORTATION		28.78	-28.78
Bill Pmt -Check	05/03/2022	25975	101-000-202 ACCOUNTS PAYABLE		28.78	-28.78
KANOPY INC						
Bill	05/03/2022	291024	101-790-751 E-BOOKS/AUDIO		606.50	-606.50
Bill	05/03/2022	295274	101-790-751 E-BOOKS/AUDIO		484.20	-484.20
Bill Pmt -Check	05/03/2022	25976	101-000-202 ACCOUNTS PAYABLE		1,090.70	-1,090.70
KATHERINE R. WILLSON						
Bill	05/03/2022	MAY 18 PRESENTAION	101-790-742 PROGRAMMING		150.00	-150.00
Bill Pmt -Check	05/03/2022	25977	101-000-202 ACCOUNTS PAYABLE		150.00	-150.00
Bill	05/17/2022	6/3 PRESENTATION	101-790-742 PROGRAMMING		195.00	-195.00
Bill	05/17/2022	6/7 PRESENTATION	101-790-742 PROGRAMMING		195.00	-195.00
Bill Pmt -Check	05/17/2022	26009	101-000-202 ACCOUNTS PAYABLE		390.00	-390.00

See page 44
(page 45 on PDF)
for May and June
Check Register

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER

May 1 - 30, 2022

Type	Date	Num	Split	Debit	Credit	Amount
LIBRARY DESIGN ASSOCIATES INC.						
Bill	05/03/2022	22-164-01	101-790-934 EQUIPMENT REPAIR	175.00		-175.00
Bill Pmt -Check	05/03/2022	25978	101-000-202 ACCOUNTS PAYABLE		175.00	-175.00
LIBRARY IDEAS LLC						
Bill	05/03/2022	89135	101-790-741 CHILDREN'S BOOKS	1,611.50		-1,611.50
Bill Pmt -Check	05/03/2022	25979	101-000-202 ACCOUNTS PAYABLE		1,611.50	-1,611.50
MADISON ELECTRIC						
Bill	05/03/2022	6073034-00	101-790-729 BUILDING SUPPLIES	524.80		-524.80
Bill	05/03/2022	6073840-01	101-790-729 BUILDING SUPPLIES	105.24		-105.24
Bill	05/03/2022	6074048-00	101-790-729 BUILDING SUPPLIES	112.66		-112.66
Bill	05/03/2022	6073840-02	101-790-729 BUILDING SUPPLIES	11.69		-11.69
Bill Pmt -Check	05/03/2022	25980	101-000-202 ACCOUNTS PAYABLE	654.39		-654.39
MICHIGAN LIBRARY ASSOCIATION						
Bill	05/03/2022	12068	101-790-818 INSTITUTION DUE/FEE	1,271.79		-1,271.79
Bill Pmt -Check	05/03/2022	25981	101-000-202 ACCOUNTS PAYABLE		1,271.79	-1,271.79
MIDWEST TAPE						
Bill	05/03/2022	502048267	101-790-751 E-BOOKS/AUDIO	3,644.96		-3,644.96
Bill Pmt -Check	05/03/2022	25982	101-000-202 ACCOUNTS PAYABLE		3,644.96	-3,644.96
MOLLIE HALL						
Bill	05/03/2022	APRIL REIMBURSEMENT	101-790-742 PROGRAMMING	33.54		-33.54
Bill Pmt -Check	05/03/2022	25983	101-000-202 ACCOUNTS PAYABLE	33.54		-33.54
Bill	05/17/2022	REIMBURSEMENT	101-790-742 PROGRAMMING	74.19		-74.19
Bill Pmt -Check	05/17/2022	26010	101-000-202 ACCOUNTS PAYABLE	74.19		-74.19
PERMA-BOUND						
Bill	05/03/2022	1917614-01	101-790-741 CHILDREN'S BOOKS	75.95		-75.95
Bill Pmt -Check	05/03/2022	25984	101-000-202 ACCOUNTS PAYABLE		75.95	-75.95
QUADIENT FINANCE USA, INC.						
Bill	05/17/2022	7900044057975967	101-790-728 POSTAGE	125.00		-125.00
Bill Pmt -Check	05/17/2022	26011	101-000-202 ACCOUNTS PAYABLE		125.00	-125.00
RAYMOND GEDDES CO., INC						
Bill	05/17/2022	812340	101-790-742 PROGRAMMING	92.20		-92.20
Bill Pmt -Check	05/17/2022	26012	101-000-202 ACCOUNTS PAYABLE	92.20		-92.20
RICHARD BELL						
Bill	05/17/2022	404	101-790-742 PROGRAMMING	250.00		-250.00
Bill Pmt -Check	05/17/2022	26013	101-000-202 ACCOUNTS PAYABLE	250.00		-250.00
RONALD HARRIS						
Bill	05/03/2022	PIANO TUNING	101-790-934 EQUIPMENT REPAIR	120.00		-120.00
Bill Pmt -Check	05/03/2022	25985	101-000-202 ACCOUNTS PAYABLE	120.00		-120.00
SBAM PLAN						
Bill	05/17/2022	115972	-SPLIT-	4,374.66		-4,374.66
Bill Pmt -Check	05/17/2022	26014	101-000-202 ACCOUNTS PAYABLE	4,374.66		-4,374.66
SERVICEMASTER						
Bill	05/03/2022	1272	101-790-930 BLDING MAINTENANCE	2,142.00		-2,142.00
Bill Pmt -Check	05/03/2022	25986	101-000-202 ACCOUNTS PAYABLE	2,142.00		-2,142.00
SIGNS IN 1 DAY						
Bill	05/03/2022	35374	101-790-754 ADVERTISING	51.00		-51.00
Bill Pmt -Check	05/03/2022	25987	101-000-202 ACCOUNTS PAYABLE	51.00		-51.00
STANLEY ACCESS TECH LLC						
Bill	05/17/2022	0906434408	101-901-971 CAPITAL REPAIRS-AM	1,542.00		-1,542.00
Bill Pmt -Check	05/17/2022	26015	101-000-202 ACCOUNTS PAYABLE	1,542.00		-1,542.00
STAPLES BUSINESS ADVANTAGE						
Bill	05/03/2022	3505302803	101-790-727 LIBRARY SUPPLIES	188.54		-188.54
Bill Pmt -Check	05/03/2022	25988	101-000-202 ACCOUNTS PAYABLE	188.54		-188.54
Bill	05/17/2022	3506162941	101-790-727 LIBRARY SUPPLIES	162.59		-162.59
Bill Pmt -Check	05/17/2022	26016	101-000-202 ACCOUNTS PAYABLE	162.59		-162.59
SYNCH/AMAZON						
Bill	05/17/2022	6045787810176616	-SPLIT-	1,434.44		-1,434.44
Bill Pmt -Check	05/17/2022	26017	101-000-202 ACCOUNTS PAYABLE	1,434.44		-1,434.44
T-MOBILE						
Bill	05/03/2022	966192749	101-790-754 NON-TRAD COLLECTION	89.25		-89.25
Bill Pmt -Check	05/03/2022	25989	101-000-202 ACCOUNTS PAYABLE	89.25		-89.25
TAMMY'S TASTINGS						
Bill	05/17/2022	INV-208	101-790-742 PROGRAMMING	400.00		-400.00
Bill Pmt -Check	05/17/2022	26018	101-000-202 ACCOUNTS PAYABLE	400.00		-400.00
TASTE A COOK'S PLACE						
Bill	05/17/2022	6/28 COOKING DEMO	101-790-742 PROGRAMMING	250.00		-250.00
Bill Pmt -Check	05/17/2022	26019	101-000-202 ACCOUNTS PAYABLE	250.00		-250.00
THE LIBRARY NETWORK						
Bill	05/03/2022	70029	101-790-740 ADULT BOOKS	30.00		-30.00
Bill Pmt -Check	05/03/2022	25990	101-000-202 ACCOUNTS PAYABLE	30.00		-30.00
VERIZON WIRELESS						
Bill	05/17/2022	942269393-00001	101-790-754 NON-TRAD COLLECTION	135.03		-135.03
Bill Pmt -Check	05/17/2022	26020	101-000-202 ACCOUNTS PAYABLE	135.03		-135.03
WESTON WOODS STUDIOS						
Bill	05/03/2022	38672693	101-790-741 CHILDREN'S BOOKS	107.92		-107.92
Bill Pmt -Check	05/03/2022	25991	101-000-202 ACCOUNTS PAYABLE	107.92		-107.92
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	05/03/2022	33686	101-790-803 BOOKKEEPING SERV	680.00		-680.00
Bill Pmt -Check	05/03/2022	25992	101-000-202 ACCOUNTS PAYABLE	680.00		-680.00

Signatory Amendment Form

Participant #



Effective Date 5/18/2022

Individuals to be Added

☐ Mr. ☐ Ms. _____

Print First and Last Name

Title

*(Signature Required if Authorized Signer)

Phone

Email

Fax

Permissions (must check one)

☐ Authorized Signer to Move Funds*

☐ Read Only Access

Key Contact

☐ Yes**

☐ No

Email Notifications

☐ Monthly Statement

☐ Transaction Confirmations

Online Account

☐ Online User Access

☐ Mr. ☐ Ms. _____

Print First and Last Name

Title

*(Signature Required if Authorized Signer)

Phone

Email

Fax

Permissions (must check one)

☐ Authorized Signer to Move Funds*

☐ Read Only Access

Key Contact

☐ Yes**

☐ No

Email Notifications

☐ Monthly Statement

☐ Transaction Confirmations

Online Account

☐ Online User Access

Individuals to be Removed

☐ Mr. ☒ Ms. Patricia Cousins

Print Full Name

Trustee/Authorized Signer

Title

Key Contact?**

☐ Yes ☒ No

☐ Mr. ☐ Ms. _____

Print Full Name

Title

☐ Yes ☐ No

****Each account requires one key contact (must be authorized signer); a new key contact must be assigned when one is removed.**

The above changes have been duly approved by a current Authorized Signer:

Signature
Paul McCann

Print Name

5/18/2022

Date

Library Director/Authorized Signer/Key Contact

Title

Note: All completed forms should be sent to the Client Service team via the contact information listed below.

717 17th Street, Suite 1850
Denver, Colorado 80202

T (855) 382-0496
F (855) 381-0496

clientservices@michiganclass.org
www.michiganclass.org

38

Temporary Policy for Indoor Library Programming, Events and Room Use

The Dexter District Library will attempt to offer indoor programs and use of communal meeting spaces as pandemic conditions permit. For safety during the pandemic, use of enclosed Library meeting spaces and attendance at in-person Library programs may be subject to additional safety measures. Gathering people from different households into smaller enclosed spaces during a pandemic will present a different level of risk than everyday Library use. Individuals will be seated in an enclosed environment for 30 to 90 minutes at a time. The Library will base changes in safety measures on the CDC COVID Data Tracker, located at <https://covid.cdc.gov/covid-data-tracker/#county-view>.

If Washtenaw County is in the High levels of viral spread:

- 1) Registration for all in-person programs will be required and walk-ins will not be admitted. This will help the Library ensure capacity limits are not exceeded and proper social distancing can be maintained.
- 2) All attendees who are medically able to wear face coverings will be required to wear face coverings for the duration on any in-person program.
- 3) The Library has provided additional, in-room ventilation fans with MERV-13 filters. These fans must remain on and running through the duration of any meeting or program.
- 4) Food and beverages will not be served for Library programs and are not encouraged during any use.
- 5) The person in charge of a public group using the meeting space will be responsible for ensuring all meeting participants adhere to Library policy
- 6) Lower Level meeting room capacity will be capped at 25 individuals
- 7) Small group study space will be capped at two (2) individuals

If Washtenaw County is in the Low or Medium levels for viral spread:

- 1) Registration for in-person programs may be required. This will help the Library ensure adequate social distancing can be maintained.
- 2) Face coverings will be optional and will continue to be provided by the Library.
- 3) The Library has provided additional, in-room ventilation fans with MERV-13 filters. These fans must remain on and running through the duration of any meeting or program.
- 4) The person in charge of a public group using the meeting space will be responsible for ensuring all meeting participants adhere to Library policy.
- 5) Lower Level meeting standard room capacity will apply. Limited capacity has been suspended as of May 3, 2022, but may be reinstated if pandemic conditions worsen.
- 6) Small group study space standard capacities will apply. Limitations have been suspended as of May 3, 2022, but may be reinstated if pandemic conditions worsen.

The Library Board will continue to monitor the spread of COVID-19 on a monthly basis and will make changes to or repeal this policy as conditions warrant.

JUNE 2022 - YOUTH PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
Some In-Person Programs Require Registration See Our Website Calendar Of Events for more details			1 	2 Super Stories Book Club Young Fives & K 4:30 - 5:00 pm <i>In Person</i> Registration required	3	4
5 	6 Take & Make Craft Bags: Here Comes Summer All Ages June 6 - June 12 Limit 5 per family - While supplies last	7	8 Pint Sized Picassos Ages 5 & under 11:00-11:30 am <i>In Person - OUTSIDE</i> REGISTRATION REQUIRED	9 Club Create Book Club Grades 1 & 2 4:30 - 5:15 pm <i>In Person</i> Registration required	10 	11 Relaxing Crafts for Teens & Tweens Grades 5-12 <i>In Person</i> 1:00-2:00 pm REGISTRATION REQUIRED
12	13 	14	15 Teen & Tween MiLibrary Quest Treasures of the Deep Grades 5-12 June 15 - July 31 (Virtual) 	16	17 Magic: The Gathering Grades 6 - 12 <i>In Person</i> 6:00 - 8:30 pm Registration required	18
19 	20 Page Turner Adventures (Virtual) Grades K-3 access available June 20 - August 12 Username = DDL Password = summer2022	21 	22 Jim Gill Concert Summer Reading Program KICKOFF EVENT 11:00-12:00 pm <i>In Person - OUTSIDE</i> Teen/Tween Summer Reading Kick-off Pirate Party Grades 5-12 <i>In Person</i> 2:00-3:00 pm REGISTRATION REQUIRED	23 Teen Advisory Group  Grades 7 - 12 <i>In Person</i> 1:00-2:00 pm Registration required	24 Seashell Painting ALL AGES Drop-In 10:00 am - 12:00 pm <i>In Person</i> 	25  An ocean of possibilities awaits when you read to your little ones this Summer.
26 	27 Drop-In Story Time Ages 5 & under 10:30-11:00 am <i>In Person</i> Creature Conservancy Live Animal program Grades K-4 2:00-3:00 pm <i>In Person - Registration required</i>	28 TWEEN BOOK CLUB GRADES 5 & 6 <i>In Person</i> 1:00-2:00 pm Registration required 	29 Lego Challenge Grades K-4 10:00-10:45 am <i>In Person</i> Registration required Teen/Tween Sand Art & Summer Crafts Grades 5-12 <i>In Person</i> 2:00-2:45 pm REGISTRATION REQUIRED	30 Drop-In Story Time Ages 5 & under 10:30-11:00 am <i>In Person</i> All Star Readers Grades 3 & 4 2:00 - 3:00 pm <i>In Person</i> Registration required	Dexter District Library 3255 Alpine Street, Dexter MI 48130 (734) 426-4477 * dexter.lib.mi.us	

JULY 2022 - YOUTH PROGRAMS

SUN

MON

TUE

WED

THU

FRI

SAT

Most In-Person Programs Require Registration

See Our Website Calendar Of Events for more details

Dexter District Library * 3255 Alpine Street * Dexter MI 48130

(734) 426-4477 * dexter.lib.mi.us



Page Turner Adventures
(Virtual)
All Ages
access available on our website
June 20 - August 12

Username = DDL
Password = summer2022

1 Ice Cream Social
11:00 am-1:00 pm * outside
DDL Library card holders

2



Take & Make Craft Bags: Sweet Treats
All Ages * July 1 - July 2
Limit 5 per family - While supplies last

3

Library
Closed



Library
Closed

5

TEEN BOOK CLUB
GRADES 7 - 12
1:00 - 2:00 pm
In Person

6

Preschool Ocean
Crafts
Ages 5 & under
Session 1: 10:00-10:30 am
Session 2: 11:00-11:30 am
Session 3: 12:00-12:30 pm
In Person

7

Drop-In Story Time
Ages 5 & under
10:30-11:00 am
outside
In Person
Super Stories
Book Club
Young Fives & K
2:00 - 2:30 pm
In Person
Bad Art Night
Grades 5-12
6:30 - 8:00 pm
In Person

8

Mythical
Sea Creatures
Story & Craft
Grades K - 4
10:00-10:45 am
In Person

9

What are you
reading this
summer?



10

11 Drop-In Story Time
Ages 5 & under
10:30-11:00 am
outside
In Person
Bleach Stencil Shirt Craft
Grades 5-12
1:00 - 2:00 pm * outside
In Person

12

Richard Paul
Family Fun
Comedy Show
All Ages
2:00-3:00 pm
In Person

13

DIY Summer Crafts
Grades K - 4
Session 1: 9:30-10:00 am
Session 2: 10:30-11:00 pm
In Person
Comic Art
Demonstration
Grades 5-12
1:00 - 2:00 pm
In Person

14

Drop-In Story Time
Ages 5 & under
10:30-11:00 am
outside
In Person
Club Create
Book Club
Grades 1 & 2
2:00 - 2:45 pm
In Person

15

Big Truck Day
All Ages
10:00 am - 12:00 pm
outside
In Person
Magic:
The Gathering
Grades 6 - 12
6:00 - 8:30 pm
In Person

16



17



18 Drop-In Story Time
Ages 5 & under
10:30-11:00 am
outside
In Person

19

Maker Challenge:
Marble Maze
Grades K - 4
Session 1: 10:00-10:45 am
Session 2: 11:30-12:15 am
In Person
Shark Paint on Canvas
Grades 5-12
2:00 - 3:00 pm
In Person

20

Shark
Story & Craft
All Ages
10:00-10:45 am
In Person



21

Drop-In Story Time
Ages 5 & under
10:30-11:00 am
outside
In Person
Break-In Bags
Grades 5-12
7:00 - 8:00 pm
In Person

22

Under the Sea
Concert
SPONSORED BY
WOLVERINE GLASS
OF DEXTER
All Ages
11:00 am -12:00 pm
outside
In Person

23

Preschool
Pirate Story & Craft
Ages 5 & under
Session 1: 9:30-10:00 am
Session 2: 10:30-11:00 am
In Person



24

25 Drop-In Story Time
Ages 5 & under
10:30-11:00 am
outside
In Person
Pond Ecology
Grades K - 4
Session 1: 1:00-2:00 pm
Session 2: 2:30-3:30 pm
In Person

26



TWEEN BOOK CLUB
GRADES 5 & 6
1:00 - 2:00 pm
In Person

27

Interactive Movie
Finding Nemo
All Ages
10:30 am-12:00 pm
In Person



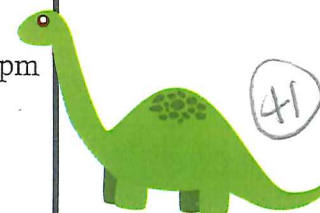
28

Drop-In Story Time
Ages 5 & under
10:30-11:00 am
outside
In Person
All Star Readers
Grades 3 & 4
1:30 - 2:30 pm
In Person
Virtual Cooking Class
Grades 5-12
2:00 - 3:00 pm
In Person

29

PaleoJoe
Grades K-4
11:00 am -12:00 pm
outside
In Person

30



June 2022

Dexter District Library Adult Programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Thursday, June 23 at 7:00 pm CROWN JEWELS: BRITISH CARIBBEAN AND THE AMERICAN REVOLUTION Historian Richard Bell explores how imperial officials worked to insulate the British West Indies from the contagion of the American revolution. In-person program, registration required.			1	2 6:00 PM <div>Computer Class: Registration Required</div>	3 Card Workshop: Father's Day and Birthday cards 10:00 am Canceled	4 Used Book Sale 9 am – 3 pm
5	6 Library Board Meeting 7:00 pm Open to the public	7 Card Workshop: Father's Day and Birthday cards 7:00 pm Canceled	8	9 The American Army in Normandy: Omaha Beach to the Falaise Gap 7:00 pm In person, registration	10 Friday Night Movie at 6:00 pm: The Secret: Dare to Dream (2021) In-Person Registration required	11 Mindful Meditation 9:30 am
12	13 Book Club, 7:00 pm	14	15	16 Better Off Read Book Club 1:00 pm	17 Afternoon Movie for Adults: KING RICHARD 1:00 pm, In-person, registration required	18
19 HAPPY FATHER'S DAY	20 Registration begins for the Adult Summer Reading Program! OCEANS OF POSSIBILITIES COASTAL USA	21	22	23 Thursday, June 23 Red Cross Blood Drive: 10 am – 4 pm, www.redcrossblood.org CROWN JEWELS: BRITISH CARIBBEAN AND THE AMERICAN REVOLUTION. 7:00 PM, IN-PERSON, REGISTRATION	24	25
26	27 Reel Talk Discussion of: <i>Ladies in Lavender</i> (2004) 7:00 pm on Zoom Registration	26 Gentle Restorative Yoga 9:30 am In person, registration New Orleans Cooking with Mary Spencer 7:00 pm on Zoom Friends of the Library Meeting 7:00 pm	29 Drink Around the World with TAMMY'S TASTINGS 7:00 pm Zoom event Registration required	30	<div> Library closed July 3rd and 4th for Independence Day </div> <div> 3255 Alpine Street Dexter, MI 48130 734-426-4477 • www.dexter.lib.mi.us </div>	

42



**Finance Committee Meeting
June 16, 2022
-DRAFT-Meeting Minutes**

The meeting was called to order at 8:35 am.

Members present: Jim LaVoie, Donna Palmer, Paul McCann

Members absent: None.

Others present: Kim Swoverland, Recording Secretary

Having just received the Summer 2022 Library newsletter, a committee member complimented the content of the newsletter and praised the efforts of the Library to host a variety of programming for the community.

There was no presented agenda with the only topic of discussion being preparations for the 2022-2023 fiscal year budget.

Review of both current year and historical income warranted slight increases for the Gifts/Memorials line, the Fines line, and the Copier line. No other income lines were adjusted from the prior Finance Committee meeting and the total projected income for the 2022-2023 fiscal year was at 1.77 million, a 5% increase from the projected income for the current fiscal year.

Regarding the expense lines, McCann reviewed all categories of expenses with explanations for why he believes certain lines needed to be increased, reduced or held at the same levels. Payroll-related lines make up the largest portion of expenses. The committee was in favor of setting wage-rate increases at 4% for the coming fiscal year, with the exception of the Library Pages which follow the required minimum wage rates.

The committee will continue to work on the 2022-2023 fiscal year budget at their July meeting, with the intent to present the proposed preliminary budget to the full Board at the August 1, 2022 regular Board Meeting.

It was noted that the strategic plan and/or long-range planning discussions may need to be revived in order for the Library to continue to effectively meet the needs of the public.

The meeting was deemed adjourned at 10:30 a.m.

Respectfully submitted,

Kimberly Swoverland
Recording Secretary

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

May through June 2022

Type	Date	Num	Split	Debit	Credit	Amount
ABDO-SPOTLIGHT-MAGIC WAGON						
Bill	06/14/2022	248458	101-790-741 CHILDREN'S BOOKS		111.75	-111.75
Bill Pmt -Check	06/14/2022	26039	101-000-202 ACCOUNTS PAYABLE		111.75	-111.75
ALAN'S ASPHALT MAINTENANCE, INC.						
Bill	05/31/2022	514	101-790-932 BUILDING REPAIRS		500.00	-500.00
Bill Pmt -Check	06/01/2022	26021	101-000-202 ACCOUNTS PAYABLE		500.00	-500.00
Bill	06/14/2022	534	101-790-932 BUILDING REPAIRS		715.00	-715.00
Bill Pmt -Check	06/14/2022	26040	101-000-202 ACCOUNTS PAYABLE		715.00	-715.00
ALLIANCE ENTERTAINMENT LLC						
Bill	05/17/2022	PLS64983080	101-790-748 DVD-CHILD		151.13	-151.13
Bill	05/17/2022	PLS64980790	101-790-748 DVD-CHILD		100.48	-100.48
Bill Pmt -Check	05/17/2022	25993	101-000-202 ACCOUNTS PAYABLE		251.61	-251.61
Bill	05/31/2022	PLS65221013	-SPLIT-		155.24	-155.24
Bill Pmt -Check	06/01/2022	26022	101-000-202 ACCOUNTS PAYABLE		155.24	-155.24
Bill	06/14/2022	PLS65489828	101-790-748 DVD-CHILD		86.27	-86.27
Bill Pmt -Check	06/14/2022	26041	101-000-202 ACCOUNTS PAYABLE		86.27	-86.27
ALTECH MECHANICAL						
Bill	05/17/2022	7741	101-790-930 BLDG MAINTENANCE		2,018.66	-2,018.66
Bill	05/17/2022	7658	101-901-971 CAPITAL REPAIRS-ANN		3,929.28	-3,929.28
Bill	05/17/2022	7662	101-901-971 CAPITAL REPAIRS-ANN		3,048.30	-3,048.30
Bill Pmt -Check	05/17/2022	25994	101-000-202 ACCOUNTS PAYABLE		8,996.24	-8,996.24
ANN ARBOR SYMPHONY ORCHESTRA						
Bill	05/31/2022	147180	101-790-742 PROGRAMMING		150.00	-150.00
Bill Pmt -Check	06/01/2022	26023	101-000-202 ACCOUNTS PAYABLE		150.00	-150.00
APPLIED IMAGING						
Bill	05/17/2022	1954933	101-790-940 EQUIPMENT LEASE		274.39	-274.39
Bill Pmt -Check	05/17/2022	25995	101-000-202 ACCOUNTS PAYABLE		274.39	-274.39
Bill	06/14/2022	1978761	101-790-940 EQUIPMENT LEASE		550.61	-550.61
Bill Pmt -Check	06/14/2022	26042	101-000-202 ACCOUNTS PAYABLE		550.61	-550.61
AT&T MOBILITY						
Bill	05/03/2022	287290548620	101-790-754 NON-TRAD COLLECTION		130.89	-130.89
Bill Pmt -Check	05/03/2022	25968	101-000-202 ACCOUNTS PAYABLE		130.89	-130.89
Bill	05/31/2022	287290549820	101-790-754 NON-TRAD COLLECTION		129.89	-129.89
Bill Pmt -Check	06/01/2022	26024	101-000-202 ACCOUNTS PAYABLE		129.89	-129.89
BAKER & TAYLOR						
Bill	05/17/2022	75024552	101-790-747 DVD-ADULT		1,159.26	-1,159.26
Bill	05/17/2022	L3361652	101-790-740 ADULT BOOKS		479.39	-479.39
Bill	05/17/2022	L0020732	101-790-740 ADULT BOOKS		2,053.00	-2,053.00
Bill	05/17/2022	L5007932	101-790-740 ADULT BOOKS		294.44	-294.44
Bill Pmt -Check	05/17/2022	25996	101-000-202 ACCOUNTS PAYABLE		3,986.09	-3,986.09
Bill	06/14/2022	2036740164	101-790-740 ADULT BOOKS		16.75	-16.75
Bill	06/14/2022	L3361652	101-790-740 ADULT BOOKS		869.55	-869.55
Bill	06/14/2022	75024552	-SPLIT-		1,161.47	-1,161.47
Bill Pmt -Check	06/14/2022	26043	101-000-202 ACCOUNTS PAYABLE		2,047.77	-2,047.77
BLACKSTONE PUBLISHING						
Bill	05/17/2022	2038550	101-790-745 BOOKS ON CD-ADULT		231.19	-231.19
Bill	05/17/2022	2041330	101-790-746 BOOKS ON CD CHILD		156.30	-156.30
Bill Pmt -Check	05/17/2022	25997	101-000-202 ACCOUNTS PAYABLE		387.49	-387.49
Bill	05/31/2022	2043634	101-790-746 BOOKS ON CD CHILD		34.94	-34.94
Bill	05/31/2022	2042320	101-790-745 BOOKS ON CD-ADULT		135.59	-135.59
Bill	05/31/2022	2042686	101-790-746 BOOKS ON CD CHILD		325.15	-325.15
Bill	05/31/2022	2044756	101-790-745 BOOKS ON CD-ADULT		38.95	-38.95
Bill Pmt -Check	06/01/2022	26025	101-000-202 ACCOUNTS PAYABLE		534.63	-534.63
Bill	06/14/2022	2045436	101-790-745 BOOKS ON CD-ADULT		7.95	-7.95
Bill	06/14/2022	2045326	101-790-746 BOOKS ON CD CHILD		69.08	-69.08
Bill	06/14/2022	2045999	101-790-745 BOOKS ON CD-ADULT		36.51	-36.51
Bill Pmt -Check	06/14/2022	26044	101-000-202 ACCOUNTS PAYABLE		113.54	-113.54
CAPSTONE						
Bill	06/14/2022	284629	101-790-741 CHILDREN'S BOOKS		147.58	-147.58
Bill Pmt -Check	06/14/2022	26045	101-000-202 ACCOUNTS PAYABLE		147.58	-147.58
CHASE CARD SERVICES						
Bill	05/31/2022	4246315227033006	-SPLIT-		69.95	-69.95
Bill Pmt -Check	06/01/2022	26026	101-000-202 ACCOUNTS PAYABLE		69.95	-69.95
CINTAS CORPORATION-300						
Bill	05/17/2022	14204261	101-790-930 BLDG MAINTENANCE		211.20	-211.20
Bill Pmt -Check	05/17/2022	25998	101-000-202 ACCOUNTS PAYABLE		211.20	-211.20
Bill	06/14/2022	14204261	101-790-930 BLDG MAINTENANCE		211.20	-211.20
Bill Pmt -Check	06/14/2022	26046	101-000-202 ACCOUNTS PAYABLE		211.20	-211.20
CITY OF DEXTER						
Bill	05/17/2022	1012205718	101-790-920 UTILITIES		582.84	-582.84
Bill Pmt -Check	05/17/2022	25999	101-000-202 ACCOUNTS PAYABLE		582.84	-582.84
CLEAR RATE COMMUNICATIONS INC						
Bill	05/17/2022	3101847	101-790-851 TELEPHONE		474.86	-474.86
Bill Pmt -Check	05/17/2022	26000	101-000-202 ACCOUNTS PAYABLE		474.86	-474.86
DELUXE						
Bill	06/14/2022	02051669721	101-790-727 LIBRARY SUPPLIES		1,075.93	-1,075.93
Bill Pmt -Check	06/14/2022	26047	101-000-202 ACCOUNTS PAYABLE		1,075.93	-1,075.93
DEXTER CREAMERY						
Bill	06/14/2022	7/1 ICE CREAM SOCIAL	101-790-742 PROGRAMMING		600.00	-600.00
Bill Pmt -Check	06/14/2022	26048	101-000-202 ACCOUNTS PAYABLE		600.00	-600.00
DISTINCT DESIGN INC						
Bill	05/03/2022	4121	101-790-801 PROF SERVICES		1,955.00	-1,955.00
Bill Pmt -Check	05/03/2022	25969	101-000-202 ACCOUNTS PAYABLE		1,955.00	-1,955.00
DTE ENERGY						
Bill	05/17/2022	910007568348	101-790-920 UTILITIES		4,350.87	-4,350.87
Bill Pmt -Check	05/17/2022	26001	101-000-202 ACCOUNTS PAYABLE		4,350.87	-4,350.87
Bill	06/14/2022	910007568348	101-790-920 UTILITIES		4,853.20	-4,853.20
Bill Pmt -Check	06/14/2022	26049	101-000-202 ACCOUNTS PAYABLE		4,853.20	-4,853.20

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

May through June 2022

Type	Date	Num	Split	Debit	Credit	Amount
DUKE ROOFING						
Bill	05/17/2022	71577	101-901-971 CAPITAL REPAIRS-ANN		715.00	-715.00
Bill Pmt -Check	05/17/2022	26002	101-000-202 ACCOUNTS PAYABLE		715.00	-715.00
DYNAMIC SCHOOL ASSEMBLIES, INC.						
Bill	05/31/2022	10943	101-790-742 PROGRAMMING		395.00	-395.00
Bill Pmt -Check	06/01/2022	26027	101-000-202 ACCOUNTS PAYABLE		395.00	-395.00
Bill	06/14/2022	10944	101-790-742 PROGRAMMING		395.00	-395.00
Bill Pmt -Check	06/14/2022	26050	101-000-202 ACCOUNTS PAYABLE		395.00	-395.00
ECONO PRINT						
Bill	05/17/2022	67988	101-790-727 LIBRARY SUPPLIES		510.00	-510.00
Bill Pmt -Check	05/17/2022	26003	101-000-202 ACCOUNTS PAYABLE		510.00	-510.00
EHIM						
Bill	05/17/2022	ADM000282900	101-790-716 MEDICAL		2.40	-2.40
Bill Pmt -Check	05/17/2022	26004	101-000-202 ACCOUNTS PAYABLE		2.40	-2.40
Bill	06/14/2022	ADM00028440	101-790-716 MEDICAL		2.40	-2.40
Bill Pmt -Check	06/14/2022	26051	101-000-202 ACCOUNTS PAYABLE		2.40	-2.40
EQUITABLE FINANCIAL						
Bill	05/03/2022	765461 000	101-790-718 457 ANNUITY CONTRB		916.47	-916.47
Bill Pmt -Check	05/03/2022	25970	101-000-202 ACCOUNTS PAYABLE		916.47	-916.47
Bill	05/17/2022	765461000	101-790-718 457 ANNUITY CONTRB		916.47	-916.47
Bill Pmt -Check	05/17/2022	26005	101-000-202 ACCOUNTS PAYABLE		916.47	-916.47
Bill	05/31/2022	765461000	101-790-718 457 ANNUITY CONTRB		910.75	-910.75
Bill Pmt -Check	06/01/2022	26028	101-000-202 ACCOUNTS PAYABLE		910.75	-910.75
Bill	06/14/2022	765461000	101-790-718 457 ANNUITY CONTRB		910.75	-910.75
Bill Pmt -Check	06/14/2022	26052	101-000-202 ACCOUNTS PAYABLE		910.75	-910.75
FAIRYTALE ENTERTAINMENT						
Bill	05/03/2022	16150	101-790-742 PROGRAMMING		252.00	-252.00
Bill Pmt -Check	05/03/2022	25971	101-000-202 ACCOUNTS PAYABLE		252.00	-252.00
FISH WINDOW CLEANING						
Bill	06/14/2022	2897-38522	101-790-930 BLDING MAINTENANCE		2,625.00	-2,625.00
Bill Pmt -Check	06/14/2022	26053	101-000-202 ACCOUNTS PAYABLE		2,625.00	-2,625.00
FOSTER SWIFT						
Bill	05/03/2022	831583	101-790-802 ATTORNEY FEES		45.00	-45.00
Bill Pmt -Check	05/03/2022	25972	101-000-202 ACCOUNTS PAYABLE		45.00	-45.00
FUN EXPRESS, LLC						
Bill	05/03/2022	716229515-01	101-790-742 PROGRAMMING		132.39	-132.39
Bill	05/03/2022	716289279-01	101-790-742 PROGRAMMING		382.72	-382.72
Bill Pmt -Check	05/03/2022	25973	101-000-202 ACCOUNTS PAYABLE		515.11	-515.11
Bill	05/17/2022	716758130-01	101-790-742 PROGRAMMING		156.79	-156.79
Bill	05/17/2022	716487682-01	101-790-742 PROGRAMMING		665.23	-665.23
Bill Pmt -Check	05/17/2022	26006	101-000-202 ACCOUNTS PAYABLE		822.02	-822.02
Bill	05/31/2022	716682339-01	101-790-742 PROGRAMMING		292.66	-292.66
Bill Pmt -Check	06/01/2022	26029	101-000-202 ACCOUNTS PAYABLE		292.66	-292.66
Bill	06/14/2022	717054390-01	101-790-742 PROGRAMMING		626.60	-626.60
Bill Pmt -Check	06/14/2022	26054	101-000-202 ACCOUNTS PAYABLE		626.60	-626.60
HACKNEY ACE HARDWARE						
Bill	05/03/2022	6075	101-790-729 BUILDING SUPPLIES		338.13	-338.13
Bill Pmt -Check	05/03/2022	25974	101-000-202 ACCOUNTS PAYABLE		338.13	-338.13
Bill	06/14/2022	6075	-SPLIT-		928.93	-928.93
Bill Pmt -Check	06/14/2022	26055	101-000-202 ACCOUNTS PAYABLE		928.93	-928.93
HOPP ELECTRIC INC						
Bill	05/31/2022	65-79057-2951	101-790-932 BUILDING REPAIRS		770.00	-770.00
Bill Pmt -Check	06/01/2022	26030	101-000-202 ACCOUNTS PAYABLE		770.00	-770.00
Bill	06/14/2022	65-79057-3020	101-790-932 BUILDING REPAIRS		1,279.60	-1,279.60
Bill Pmt -Check	06/14/2022	26056	101-000-202 ACCOUNTS PAYABLE		1,279.60	-1,279.60
INGRAM LIBRARY SERVICES						
Bill	05/17/2022	2083960	-SPLIT-		7,569.23	-7,569.23
Bill Pmt -Check	05/17/2022	26007	101-000-202 ACCOUNTS PAYABLE		7,569.23	-7,569.23
Bill	06/14/2022	2083960	-SPLIT-		8,780.37	-8,780.37
Bill Pmt -Check	06/14/2022	26057	101-000-202 ACCOUNTS PAYABLE		8,780.37	-8,780.37
JAMES N CRAFT						
Bill	05/17/2022	6/9 PRESENTATION	101-790-742 PROGRAMMING		200.00	-200.00
Bill Pmt -Check	05/17/2022	26008	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
JIM GILL, INC						
Bill	05/31/2022	6751	101-790-742 PROGRAMMING		1,000.00	-1,000.00
Bill Pmt -Check	06/01/2022	26031	101-000-202 ACCOUNTS PAYABLE		1,000.00	-1,000.00
JONATHAN MATTHEW ERWIN						
Bill	05/03/2022	APRIL MILEAGE	101-790-860 TRANSPORTATION		28.78	-28.78
Bill Pmt -Check	05/03/2022	25975	101-000-202 ACCOUNTS PAYABLE		28.78	-28.78
KANOPY INC						
Bill	05/03/2022	291024	101-790-751 E-BOOKS/AUDIO		606.50	-606.50
Bill	05/03/2022	295274	101-790-751 E-BOOKS/AUDIO		484.20	-484.20
Bill Pmt -Check	05/03/2022	25976	101-000-202 ACCOUNTS PAYABLE		1,090.70	-1,090.70
Bill	06/14/2022	299221	101-790-751 E-BOOKS/AUDIO		319.50	-319.50
Bill Pmt -Check	06/14/2022	26058	101-000-202 ACCOUNTS PAYABLE		319.50	-319.50
KATHERINE R. WILLSON						
Bill	05/03/2022	MAY 18 PRESENTAION	101-790-742 PROGRAMMING		150.00	-150.00
Bill Pmt -Check	05/03/2022	25977	101-000-202 ACCOUNTS PAYABLE		150.00	-150.00
Bill	05/17/2022	6/3 PRESENTATION	101-790-742 PROGRAMMING		195.00	-195.00
Bill	05/17/2022	6/7 PRESENTATION	101-790-742 PROGRAMMING		195.00	-195.00
Bill Pmt -Check	05/17/2022	26009	101-000-202 ACCOUNTS PAYABLE		390.00	-390.00
LIBRARY DESIGN ASSOCIATES INC.						
Bill	05/03/2022	22-164-01	101-790-934 EQUIPMENT REPAIR		175.00	-175.00
Bill Pmt -Check	05/03/2022	25978	101-000-202 ACCOUNTS PAYABLE		175.00	-175.00
LIBRARY IDEAS LLC						
Bill	05/03/2022	89135	101-790-741 CHILDREN'S BOOKS		1,611.50	-1,611.50
Bill Pmt -Check	05/03/2022	25979	101-000-202 ACCOUNTS PAYABLE		1,611.50	-1,611.50

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

May through June 2022

Type	Date	Num	Split	Debit	Credit	Amount
MADISON ELECTRIC						
Bill	05/03/2022	6073034-00	101-790-729 BUILDING SUPPLIES		524.80	-524.80
Bill	05/03/2022	6073840-01	101-790-729 BUILDING SUPPLIES		105.24	-105.24
Bill	05/03/2022	6074048-00	101-790-729 BUILDING SUPPLIES		112.66	-112.66
Bill	05/03/2022	6073840-02	101-790-729 BUILDING SUPPLIES		11.69	-11.69
Bill Pmt -Check	05/03/2022	25980	101-000-202 ACCOUNTS PAYABLE		654.39	-654.39
MICHIGAN LIBRARY ASSOCIATION						
Bill	05/03/2022	12068	101-790-818 INSTITUTION DUE/FEE		1,271.79	-1,271.79
Bill Pmt -Check	05/03/2022	25981	101-000-202 ACCOUNTS PAYABLE		1,271.79	-1,271.79
MIDWEST TAPE						
Bill	05/03/2022	502048267	101-790-751 E-BOOKS/AUDIO		3,644.96	-3,644.96
Bill Pmt -Check	05/03/2022	25982	101-000-202 ACCOUNTS PAYABLE		3,644.96	-3,644.96
Bill	06/14/2022	502192256	101-790-751 E-BOOKS/AUDIO		3,814.53	-3,814.53
Bill Pmt -Check	06/14/2022	26059	101-000-202 ACCOUNTS PAYABLE		3,814.53	-3,814.53
MOLLIE HALL						
Bill	05/03/2022	APRIL REIMBURSEMENT	101-790-742 PROGRAMMING		33.54	-33.54
Bill Pmt -Check	05/03/2022	25983	101-000-202 ACCOUNTS PAYABLE		33.54	-33.54
Bill	05/17/2022	REIMBURSEMENT	101-790-742 PROGRAMMING		74.19	-74.19
Bill Pmt -Check	05/17/2022	26010	101-000-202 ACCOUNTS PAYABLE		74.19	-74.19
Bill	05/31/2022	REIMBURSEMENT	101-790-742 PROGRAMMING		24.07	-24.07
Bill Pmt -Check	06/01/2022	26032	101-000-202 ACCOUNTS PAYABLE		24.07	-24.07
Bill	06/14/2022	REIMBURSEMENT	101-790-742 PROGRAMMING		95.25	-95.25
Bill Pmt -Check	06/14/2022	26060	101-000-202 ACCOUNTS PAYABLE		95.25	-95.25
PERMA-BOUND						
Bill	05/03/2022	1917614-01	101-790-741 CHILDREN'S BOOKS		75.95	-75.95
Bill Pmt -Check	05/03/2022	25984	101-000-202 ACCOUNTS PAYABLE		75.95	-75.95
QUADIENT FINANCE USA, INC.						
Bill	05/17/2022	7900044057975967	101-790-728 POSTAGE		125.00	-125.00
Bill Pmt -Check	05/17/2022	26011	101-000-202 ACCOUNTS PAYABLE		125.00	-125.00
Bill	06/14/2022	5967	101-790-728 POSTAGE		70.00	-70.00
Bill Pmt -Check	06/14/2022	26061	101-000-202 ACCOUNTS PAYABLE		70.00	-70.00
RAYMOND GEDDES CO., INC						
Bill	05/17/2022	812340	101-790-742 PROGRAMMING		92.20	-92.20
Bill Pmt -Check	05/17/2022	26012	101-000-202 ACCOUNTS PAYABLE		92.20	-92.20
RICHARD BELL						
Bill	05/17/2022	404	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	05/17/2022	26013	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
RIVISTAS SUBSCRIPTION SERVICES						
Bill	05/31/2022	144	101-790-744 PERIOD & SUBSCRIPT		5,079.38	-5,079.38
Bill Pmt -Check	06/01/2022	26033	101-000-202 ACCOUNTS PAYABLE		5,079.38	-5,079.38
RONALD HARRIS						
Bill	05/03/2022	PIANO TUNING	101-790-934 EQUIPMENT REPAIR		120.00	-120.00
Bill Pmt -Check	05/03/2022	25985	101-000-202 ACCOUNTS PAYABLE		120.00	-120.00
SBAM PLAN						
Bill	05/17/2022	115972	-SPLIT-		4,374.66	-4,374.66
Bill Pmt -Check	05/17/2022	26014	101-000-202 ACCOUNTS PAYABLE		4,374.66	-4,374.66
Bill	06/14/2022	96697	-SPLIT-		4,651.63	-4,651.63
Bill Pmt -Check	06/14/2022	26062	101-000-202 ACCOUNTS PAYABLE		4,651.63	-4,651.63
SERVICEMASTER						
Bill	05/03/2022	1272	101-790-930 BLDING MAINTENANCE		2,142.00	-2,142.00
Bill Pmt -Check	05/03/2022	25986	101-000-202 ACCOUNTS PAYABLE		2,142.00	-2,142.00
Bill	05/31/2022	1298	101-790-930 BLDING MAINTENANCE		2,142.00	-2,142.00
Bill Pmt -Check	06/01/2022	26034	101-000-202 ACCOUNTS PAYABLE		2,142.00	-2,142.00
SIGNS IN 1 DAY						
Bill	05/03/2022	35374	101-790-880 ADVERTISING		51.00	-51.00
Bill Pmt -Check	05/03/2022	25987	101-000-202 ACCOUNTS PAYABLE		51.00	-51.00
Bill	05/31/2022	35396	101-901-970 CAPITAL OUTLAY IMPR		395.00	-395.00
Bill Pmt -Check	06/01/2022	26035	101-000-202 ACCOUNTS PAYABLE		395.00	-395.00
STANLEY ACCESS TECH LLC						
Bill	05/17/2022	0906434408	101-901-971 CAPITAL REPAIRS-ANN		1,542.00	-1,542.00
Bill Pmt -Check	05/17/2022	26015	101-000-202 ACCOUNTS PAYABLE		1,542.00	-1,542.00
STAPLES BUSINESS ADVANTAGE						
Bill	05/03/2022	3505302803	101-790-727 LIBRARY SUPPLIES		188.54	-188.54
Bill Pmt -Check	05/03/2022	25988	101-000-202 ACCOUNTS PAYABLE		188.54	-188.54
Bill	05/17/2022	3506162941	101-790-727 LIBRARY SUPPLIES		162.59	-162.59
Bill Pmt -Check	05/17/2022	26016	101-000-202 ACCOUNTS PAYABLE		162.59	-162.59
Bill	05/31/2022	3507664177	101-790-727 LIBRARY SUPPLIES		190.82	-190.82
Bill Pmt -Check	06/01/2022	26036	101-000-202 ACCOUNTS PAYABLE		190.82	-190.82
Bill	06/14/2022	3508589144	101-790-727 LIBRARY SUPPLIES		116.73	-116.73
Bill	06/14/2022	3509003149	101-790-727 LIBRARY SUPPLIES		18.69	-18.69
Bill	06/14/2022	3509608950	101-790-727 LIBRARY SUPPLIES		114.41	-114.41
Bill Pmt -Check	06/14/2022	26063	101-000-202 ACCOUNTS PAYABLE		249.83	-249.83
SYNCB/AMAZON						
Bill	05/17/2022	6045787810176616	-SPLIT-		1,434.44	-1,434.44
Bill Pmt -Check	05/17/2022	26017	101-000-202 ACCOUNTS PAYABLE		1,434.44	-1,434.44
T-MOBILE						
Bill	05/03/2022	966192749	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	05/03/2022	25989	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
Bill	05/31/2022	966192749	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	06/01/2022	26037	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
TAMMY'S TASTINGS						
Bill	05/17/2022	INV-208	101-790-742 PROGRAMMING		400.00	-400.00
Bill Pmt -Check	05/17/2022	26018	101-000-202 ACCOUNTS PAYABLE		400.00	-400.00
TASTE A COOK'S PLACE						
Bill	05/17/2022	6/28 COOKING DEMO	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	05/17/2022	26019	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
THE CREATURE CONSERVANCY						
Bill	06/14/2022	2039	101-790-742 PROGRAMMING		400.00	-400.00
Bill Pmt -Check	06/14/2022	26064	101-000-202 ACCOUNTS PAYABLE		400.00	-400.00

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

May through June 2022

Type	Date	Num	Split	Debit	Credit	Amount
THE LIBRARY NETWORK						
Bill	05/03/2022	70029	101-790-740 ADULT BOOKS		30.00	-30.00
Bill Pmt -Check	05/03/2022	25990	101-000-202 ACCOUNTS PAYABLE		30.00	-30.00
Bill	06/14/2022	70082	101-790-742 PROGRAMMING		398.00	-398.00
Bill Pmt -Check	06/14/2022	26065	101-000-202 ACCOUNTS PAYABLE		398.00	-398.00
VERIZON WIRELESS						
Bill	05/17/2022	942269393-00001	101-790-754 NON-TRAD COLLECTION		135.03	-135.03
Bill Pmt -Check	05/17/2022	26020	101-000-202 ACCOUNTS PAYABLE		135.03	-135.03
Bill	06/14/2022	942269393-00001	101-790-754 NON-TRAD COLLECTION		135.03	-135.03
Bill Pmt -Check	06/14/2022	26066	101-000-202 ACCOUNTS PAYABLE		135.03	-135.03
WASHTENAW COUNTY TREASURER						
Bill	05/31/2022	10206	101-790-958 S.E.V. ADJUSTMENT		42.45	-42.45
Bill Pmt -Check	06/01/2022	26038	101-000-202 ACCOUNTS PAYABLE		42.45	-42.45
WESTON WOODS STUDIOS						
Bill	05/03/2022	38672693	101-790-741 CHILDREN'S BOOKS		107.92	-107.92
Bill Pmt -Check	05/03/2022	25991	101-000-202 ACCOUNTS PAYABLE		107.92	-107.92
Bill	06/14/2022	40089987	101-790-748 DVD-CHILD		53.96	-53.96
Bill Pmt -Check	06/14/2022	26067	101-000-202 ACCOUNTS PAYABLE		53.96	-53.96
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	05/03/2022	33686	101-790-803 BOOKKEEPING SERV		680.00	-680.00
Bill Pmt -Check	05/03/2022	25992	101-000-202 ACCOUNTS PAYABLE		680.00	-680.00
Bill	06/14/2022	33931	101-790-803 BOOKKEEPING SERV		765.00	-765.00
Bill Pmt -Check	06/14/2022	26068	101-000-202 ACCOUNTS PAYABLE		765.00	-765.00

**BOARD OF TRUSTEES OF
DEXTER DISTRICT LIBRARY**

RESOLUTION SUBMITTING MILLAGE PROPOSAL

At a meeting of the Board of Trustees of the Dexter District Library, Counties of Washtenaw and Livingston, State of Michigan, held in the District Library on _____, 2022 at _____ p.m., prevailing Eastern Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and supported by _____:

WHEREAS, the Dexter District Library (the "District Library") is a District Library subject to the provisions of the District Library Establishment Act, 1989 PA 24, ("DLEA"); and

WHEREAS, the Library Board of the District Library ("Library Board") determines that it is in the best interests and welfare of the District Library and its residents that revenue be authorized for district library purposes; therefore, the District Library has determined to request that voters of the District Library renew the previously authorized millage of .6620 mill that expires in 2022, subject to the applicable Headlee rollbacks, for six (6) years, beginning with the 2023 levy; and

WHEREAS, the Library Board determines that it is in the best interests of the District Library that such millage election be held at an election to be held in the district on November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Library Board approves and certifies that the proposition shown on attached Exhibit A shall be submitted to a vote of the qualified electors of the Dexter District Library, Counties of Washtenaw and Livingston, State of Michigan at an election to be held on Tuesday, November 8, 2022.

2. The Secretary of the Library Board ("Secretary") is hereby directed to file a certified copy of this Resolution with the School District Election Coordinator for the Dexter Communities Schools ("School District Election Coordinator"), the Livingston County Clerk and the Washtenaw County Clerk ("County Clerks") or other entity that is legally responsible for receiving this Resolution in the manner required by law.

3. The Secretary is directed to request that the School District Election Coordinator, the County Clerks, or whoever is authorized by law to publish notice of the close of registration

in the manner required by law. *The District Library Establishment Act requires that the notice of close of registration contain the ballot language of the proposal attached as Exhibit A to this Resolution.*

4. The Secretary is directed to request the School District Election Coordinator, the County Clerks or the person who is authorized by law to publish notice of the election in the manner required by law.

5. The Secretary shall work with the School District Election Coordinator for the Dexter Communities Schools, the County Clerks or other person who is legally responsible for receiving this Resolution and preparing the ballots to have prepared and printed, as provided by law, ballots for submitting said proposition.

6. The President of the Library Board is authorized to make any non-substantive changes to the proposed ballot language or notices authorized by this Resolution if said changes comply with the Michigan Election law and are consistent with the law governing district libraries.

7. The Treasurer of the Library Board is hereby directed to pay, to the extent required by law, the costs of conducting the election required by this Resolution and by law.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

)

COUNTY OF WASHTENAW)

I, the Secretary of the Library Board of the Dexter District Library, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Library Board of the Dexter District Library, County of Washtenaw, State of Michigan, at a meeting held on _____, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

_____, Secretary

EXHIBIT A

Library Millage Renewal

Shall the Dexter District Library, Counties of Washtenaw and Livingston, be authorized to levy annually a renewal of the previously voted increase in the tax limitation, which expires in 2022, in an amount not to exceed .6620 mill (\$0.6620 on each \$1,000 of taxable value) against all taxable property within the Dexter District Library district for a period of six (6) years, 2023 to 2028, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Dexter District Library will collect if the millage is approved and levied in the 2023 calendar year is approximately \$1,072,000.

Yes ☐

No ☐

21913:00001:6401197-1