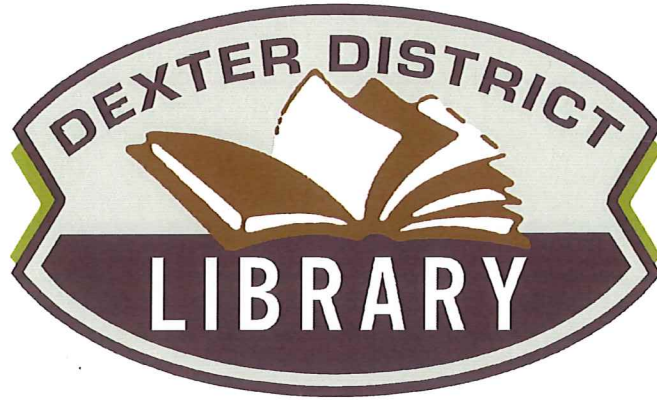


**Dexter District Library
Board of Trustees
Budget Hearing
Fiscal Year 2022-23
August 29, 2022 – 6:30 p.m.**

- 1) Call to order and attendance
- 2) Approval of agenda
- 3) Presentation of the 2022-23 Fiscal Year Budget for public comment
- 4) Public Comment
- 5) Presentation of 2022 L-4029 Millage Rate Request Forms for Washtenaw and Livingston Counties
- 6) Public Comment
- 7) Adjourn



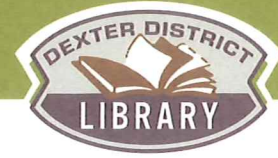
Fiscal Year

2022 – 2023

Preliminary Budget

3255 Alpine Street • Dexter, MI 48130

(734) 426-4477 • fax (734) 426-1217 • www.dexter.lib.mi.us



August 2, 2022

Greetings Members of the Public,

Please find attached to this letter, information regarding the Dexter District Library's proposed budget for the fiscal year running from October 1, 2022 through September 30, 2023. The Library's Finance Committee has recommended this budget to the Library Board and the Library Board gave preliminary approval to this budget at its August 1, 2022 regular meeting.

The budget for the Library's general operations and debt service follow. The general operation's budget provides for the daily operation of the Library. The income portion shows the sources of funds for Library support. The expense portion outlines the amounts budgeted to cover staff wages and benefits, expenses for books and other library materials as well as the variety of infrastructure costs to operate and maintain the building and support the back office functions. The general operations budget shows a surplus budget of \$30,048. The Library has restored all service hours and programming curtailed during the COVID-19 pandemic. Additional cleaning and staff PPE supplies are still required. This budget increases the Library's current spending on programming and collections. Library infrastructure maintenance expenses are projected within historical trends. The budget is based on a Headlee reduced millage levy of 1.0788 mills.

The Debt Retirement budget covers the current year's debt obligation with a deficit of \$2,620, which will help reduce carryover balance for the following year. This year, the millage rate for debt service has been reduced from the 2021 rate of 0.38 mills to a new rate of 0.36 mills.

Drafts of the Library's L-4029 millage rate request forms follow the budget. These forms outline the millage levy that will generate the income outlined in the preliminary budget. Total operational millage rates have been reduced by 0.0093 mills due to Headlee Rollback calculations. To date, Headlee roll backs have reduced the Library's levying capacity by a total of 0.1212 mills from the originally approved, combined 1.2000 operating millages.

This packet contains several items. The public notice for the budget will be run in the legal notice section of the Sun Times newspaper in the August 11, 2022 and August 18, 2022 issues. The Budget is presented to the public for consideration. The Library Board will take comments from the public at a public hearing on the budget on Monday, August 29, 2022 at 6:30 pm. The public is welcome to attend and provide comment on the Budget. After the public hearing, the Board will adopt, amend and adopt, or reject the budget during its regularly scheduled meeting, beginning at 7:00 pm. All Library Board meetings are currently held in-person at the Library.

Questions regarding the budget may be directed to the Library Director, Paul McCann, at the Library or via e-mail at pmccann@dexter.lib.mi.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul McCann", written over a white background.

Paul McCann

Library Director, Dexter District Library

**DEXTER DISTRICT LIBRARY - Itemized Budget Lines
FISCAL YEAR 2022-23**

General Operating Revenue - Account Group 101

Acc#	Agency	Proposed Income 2022-23
000-400	City of Dexter	264700
000-401	Dexter Township	311649
000-402	Freedom Township	908
000-403	Hamburg Township	88565
000-404	Lima Township	121537
000-405	Lodi Township	9968
000-406	Northfield Township	2603
000-407	Scio Township	354564
000-408	Webster Township	509826
000-445	Delinquent Tax Collection	500

Total Millage **\$1,664,820**

Other Local Income

000-507	Grant Income	100
000-573	Pers Prop Tax Reimb	25000
000-575	State Aid	18000
000-581	Livingston County Penal Fines	1250
000-582	Washtenaw County Penal Fines	20000
000-591	Friends of the Library Gifts	12000
000-592	Gifts/Memorials	7000
000-607	Fax Service	200
000-608	Purchases	100
000-609	Fines	9000
000-610	Non Resident Fees	360
000-627	Copier	3000
000-665	Interest Income	10000
000-666	Endowment Income	1300
000-667	Meeting Room Deposits	100
000-672	Rebates/Refunds	2000
000-673	Other Income	100
	Total Other local income	\$109,510

Total Revenue \$1,774,330

GENERAL OPERATING EXPENSES

Account Group 101		Proposed Expenses 2022-23
790-702	Gross Wage	870378
790-703	Longevity	8500
790-713	FSA	4500
790-714	FICA Employer share	66584
790-715	Medical Reimbursement	2400

790-716	Medical	62250
790-717	Life Insurance	1968
790-718	457 Annuity Contributions	24421
790-719	Short Term Disability	3481
790-723	Professional Development	2000
790-727	Library Supplies	13000
790-728	Postage	1100
790-729	Building Supplies	10000
790-740	Adult Books	54000
790-741	Children's Books	75000
790-742	Programming	50000
790-743	Electronic Resources	12000
790-744	Periodicals & Subscriptions	8500
790-745	Books on CD Adult	8000
790-746	Books on CD Child	4000
790-747	DVD Adult	8000
790-748	DVD Child	8000
790-749	Audio Materials -- Music Adult	2500
790-750	Audio Materials -- Music Childr	1000
790-751	E-books/audio	75000
790-752	Community Read	3000
790-753	Grant Programming	500
790-754	New/Non-traditional collections	20000
790-800	Cooperative Fees**	62900
790-801	Professional Services	18500
790-802	Attorneys Fees	3000
790-803	Bookkeeping Services	13500
790-818	Institution Dues & Fees	1500
790-851	Telephone	5200
790-860	Transportation	1000
790-880	Advertising	2000
790-882	Newsletter	29000
790-910	Insurance	22500
790-920	Utilities	62500
790-930	Building Maintenance	60000
790-932	Building Repair	16000
790-934	Equipment Repair	3000
790-936	Groundskeeping	7500
790-940	Equipment Lease	7500
790-942	Meeting Room Refunds	100
790-956	Miscellaneous	500
790-958	SEV Adjustments	3000
901-970	Capital Outlay	25000
901-971	Capital Repairs Annual*	0
901-972	Capital Replacement*	0
	Total Expenses	\$1,744,282
	Total Income	\$1,774,330
	Ending Balance	\$30,048

* To be funded from excess revenue over expenses or fund balance as necessary

Debt Retirement - Account Group 301

Debt Retirement Income

Acc#	Agency	Proposed Income 2022-23
000-400	City of Dexter	99677
000-401	Dexter Township	103998
000-402	Freedom Township	303
000-403	Hamburg Township	29555
000-404	Lima Township	40557
000-405	Lodi Township	3326
000-406	Northfield Township	869
000-407	Scio Township	125995
000-408	Webster Township	170131
000-445	Delinquent	\$500
000-573	Pers Prop Tax Reimb	\$10,388
000-665	Interest Income	\$1,200
Total		\$586,500

Debt Retirement Expenses

Acc#	Agency	Proposed Expenses 2022-23
906-801	Professional Services (Paying A;	\$250
906-956	Miscellaneous	\$120
906-990	Debt Retirement	\$588,750
Total		\$589,120
	Total Income	\$586,500
	Ending Balance*	(\$2,620)

* Slight deficit to be covered by existing fund balance



August 2, 2022

The Sun Times News

Greetings,

Please run the following advertisement in the Public Notice section of the Sun Times News. We will need this to appear in the August 11 and August 18, 2022 PRINT issues of the Sun Times News legal notice section. If there are any problems getting this ad run in those issues, please let me know. Please note, the typeface for the print edition needs to be 11 pt. or greater and the text in bold needs to be in bold in the print notice. Please call with any questions. Thanks in advance! ~ Paul McCann

**NOTICE OF BUDGET HEARING
DEXTER DISTRICT LIBRARY**

The Board of Trustees of the Dexter District Library will hold a public hearing on the proposed Library budget for the fiscal year October 1, 2022 to September 30, 2023 on Monday, August 29, 2022 at 6:30 p.m. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The debt service millage rate proposed to be levied will also be a subject of this hearing.** A copy of the budget is available for public inspection through the Library's web site at www.dexter.lib.mi.us.

The Library Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon 5 days' notice to the Library Board. Individuals with disabilities requiring auxiliary aids or services should contact the Library in writing or by calling the following: Paul McCann, Library Director, Dexter District Library, 3255 Alpine St., Dexter, MI 48130; (734) 426-4477.

###

**BOARD OF TRUSTEES
DEXTER DISTRICT LIBRARY**

**RESOLUTION TO ADOPT BUDGET
(GENERAL APPROPRIATIONS ACT)**

At the regular meeting of the Board of Trustees of the Dexter District Library, County of Washtenaw, held in the Library on the 29th day of August, 2022, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the District Library is established under the District Library Establishment Act, 1989 PA 24 ("DLEA");

WHEREAS, pursuant to Section 12 of the DLEA, the District Library Board is responsible for the expenditure of district library funds;

WHEREAS, the District Library Board desires to adopt the budget according to the provisions of the Michigan Uniform Budgeting and Account Act 1968 PA 2; and

WHEREAS, the District Library Board has determined to hold a public hearing and to adopt the budget for the District Library for the October 1, 2022 to September 30, 2023 fiscal year.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1: Title

This resolution shall be known as the Dexter District Library General Appropriations Act.

Section 2: Chief Administrative Officer

The Library Director shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Treasurer (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation (The Sun Times News) on August 11 and August 18, 2022, and a public hearing on the proposed budget was held on August 29, 2022.

Section 5: Estimated Revenues

Estimated library Operational Fund revenues for the fiscal year October 1, 2022 to September 30, 2023, including a voter-authorized millage of 1.0788 mills and various miscellaneous revenues, shall total \$1,664,820. The Library shall also levy an additional 0.36 mills for debt service, generating an additional \$586,500.

Section 6: Millage Levy

The Dexter District Library Board shall levy and collect the general property tax on all real and personal property within the Dexter District Library district upon the current tax roll an amount equal to 1.4388 mills as authorized under state law and approved by the electorate. The purpose of such millage levy is for all district library purposes authorized by law.

Section 7: Estimated Expenditures

Estimated library fund expenditures for fiscal year October 1, 2022 to September 30, 2023 for the various library activities (line-items) are as follows: \$1,744,282 for operational purposes and \$589,120 for debt service.

Section 8: Adoption of Budget by Reference

The general library fund budget of the Dexter District Library is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act (See attached Exhibit A).

Section 9: Adoption of Budget by Line Item

The Board of Trustees of the Dexter District Library adopts the fiscal year library fund budget by line item. Library officials responsible for the expenditures authorized in the budget may expend Library funds up to, but not to exceed, the total appropriation authorized for each line item. No transfers of line item appropriations shall be made without prior board approval by budget amendment.

Section 9(a): Transfer Authority

The Chief Administrative Officer shall have the authority to make transfers among the various line items without prior board approval, if the amount to be transferred does not exceed \$5,000 or 10% of the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Library Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Library Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978 and any policy that may apply to any responsible employee.

Section 15: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing resolution.

Upon roll call vote, the following voted aye: _____

_____ The following voted nay: _____.

_____ declared the motion carried and the resolution duly adopted on the 29th day of August 2022.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF WASHTENAW)

I, the undersigned, the duly qualified and acting Secretary of the Dexter District Library, Washtenaw County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Library Board at a special meeting held on the ____ day of August, 2022 at _____ p.m.

Secretary

Dexter District Library
Exhibit A
Official Budget 2022-23

General Operating

Millage income Revenue	\$1,664,820
Other Income	\$33,960
Other Misc Revenue	\$54,300
Penal Fines Revenue	\$21,250

Total \$1,774,330

Operating Expense

Library Materials	\$329,500
Capital Outlay	\$25,000
General Operations	\$345,300
Wages and Benefits	\$1,044,482

Total \$1,744,282

Ending Balance \$30,048

Debt Service

Debt Income \$586,500

Debt Expense \$589,120

Total* (\$2,620)

* Slight deficit to be covered by existing fund balance

2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Washtenaw	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 1,595,569,505
Local Government Unit Requesting Millage Levy Dexter District Library	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	6/1994	0.5	0.4204	0.9915	0.4168	N/A	0.4168		0.4168	N/A
Voted	Operating	11/2016	0.7	0.6677	0.9915	0.6620	N/A	0.6620		0.6620	1/2023
Voted	Debt	11/2005	Unlimited	N/A	N/A	N/A	N/A	Unlimited		0.3600	1/2025

Prepared by Paul McCann	Telephone Number (734) 426-4477	Title of Preparer Library Director	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		Barbara Davenport	
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		Rochelle Vrsek	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Livingston	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 82,096,102
Local Government Unit Requesting Millage Levy Dexter District Library	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	6/1994	0.5	0.4204	0.9915	0.4168	N/A	0.4168		0.4168	N/A
Voted	Operating	11/2016	0.7	0.6677	0.9915	0.6620	N/A	0.6620		0.6620	1/2023
Voted	Debt	11/2005	Unlimited	N/A	N/A	N/A	N/A	Unlimited		0.3600	1/2025

Prepared by Paul McCann	Telephone Number (734) 426-4477	Title of Preparer Library Director	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

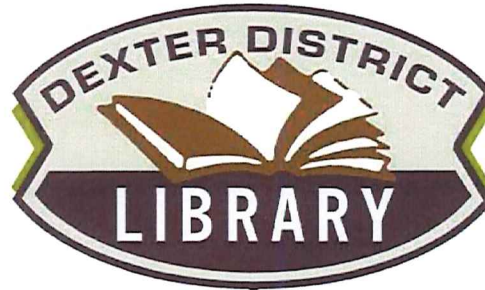
<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		Barbara Davenport	
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		Rochelle Vrsek	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Budget Hearing



Will hold its
Annual Budget Hearing

Monday, August 29, 2022 at 6:30 p.m.

The meeting will be held in person at the Library
See the Library web site for details

Copies of the budget are available for review at the
Library's reference desks and through the web site at
www.dexter.lib.mi.us

Dexter District Library
Board of Trustees - Meeting Agenda
August 29, 2022 - 7:00 p.m.

Board meetings are in-person events in the Library's Lower Level Meeting Room

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the August 1, 2022 Board meeting – **action item**
- 4) Public comment
 - Prearranged public comment – none
 - General public comment
- 5) Consent agenda – **action item**
 - Library Director's narrative report
 - Friends of the Library Report (contained in Director's narrative report)
 - Balance sheets
 - Michigan CLASS report (to be distributed at Board October meeting)
 - Library statistical report (to be distributed at Board October meeting)
 - Committee meeting minutes
 - Items from Legislature, MLA, TLN, AAACF, local municipalities
 - Patron comments
- 6) Treasurer's Report (7:20 pm)
 - Approval of bills paid during August 2022 – **action item**
 - Budget changes - none
 - Reimbursement – none
- 7) Administrative Items (7:40 pm)
 - Anniversaries: Teen Librarian: Mollie Hall (1 yr – **action item**); Library Assistant: Abby Dinsdale (1 yr – **action item**); Library Assistants Meg Rittinger (8 yrs), Jill Hall-Brown (12 yrs), Melissa Shaieb (3 yrs); Circulation Supervisor: Mary Graulich (28 yrs); Resignations: Youth Reference Librarians: Anna Hinkley, Jennifer Schultz and Library Pages Eliza Colby and Olivia Fitzgerald; New Hires – Administrative Assistant: Michelle Joppeck; Library Pages: Anna Nickerson, Isabel McCleary – **action items**
- 8) Old Business (8:00 pm)
 - Millage renewal
 - Board terms
 - Discussion of joint programming
 - Drinking Fountain replacement – **action item**
- 9) New Business (8:30 pm)
 - Resolution to Adopt the 2022-23 Budget - **action item**
 - Approval of 2022 L-4029 – **action item**
 - Schindler Elevator service – **action item**
 - Penal Fines
- 10) Public comment
- 11) Board member comments
- 12) Adjourn (8:59 pm)



Dexter District Library Board of Trustees

DRAFT -Meeting Minutes

August 1, 2022

7:00 p.m.

Members present: Barbara Davenport, Martha Gregg, Cassy Korinek,
Donna Palmer, Sherry Simpson
Shelly Vrsek (arrived at 7:08 p.m.)
Jim LaVoie (arrived at 7:46 p.m.)

Members absent: None

Others present: Paul McCann, Library Director
Kim Swoverland, Recording Secretary

In President Vrsek's absence, Vice-President Simpson called the meeting to order at 7:01 p.m.

Simpson called for additions/changes to the presented agenda. Davenport moved to approve the meeting agenda as presented. Second by Palmer. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Simpson called for corrections to the minutes of the June 27, 2022 regular Board Meeting (rescheduled from June 6), including the Resolution for Millage Renewal. No changes were requested. Palmer moved to approve the minutes from the June 27, 2022 regular Board Meeting as presented. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Public Comment: None.

Consent Agenda: Simpson called for consideration of the Consent agenda, including the following: Library Director's narrative report, Friends of the Library report, Balance Sheets, Michigan Class report, Library statistical report, Committee meeting minutes, items from Legislature, local municipalities and other organizations, and patron comments. McCann noted MI Class interest rates have risen over the past month, and mentioned the recent discussion at the State level to raise minimum wage rates. Davenport moved to approve the Consent agenda. Second by Palmer. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, Palmer=aye, Quigley=aye, Simpson=aye, absent=2. Motion carried.

Vrsek entered the meeting at 7:08 p.m.

Circulation Statistics: Statistical charts for the months of June and July 2022 were available for review:

July 2022

Circulation Statistics	July	June
Adult Books	4348	4243
Young Adult Books	1202	1248
Children's Books	12550	11022
Magazines	114	134
DVD	1983	1752
Books on CD	476	460
Music CD	220	216
Realia/Objects/Equip	43	45
Overdrive	3344	3087
hoopla	1919	1880
Kanopy	579	742
Renewals via web	1361	1193
Auto-renewals	10058	7720
In-House	2162	2189
Total	40359	35931
Library visits	12086	11753
Reference questions	2134	2391
Items withdrawn	119	734
New items added	951	1028
Total holdings	113508	112990
New cards issued	114	120
Total card holders	11870	11790
Internet usage	1999	2222
Museum/Park Pass	26	18
Web site visits	9703	11137
Program attendance	3006	2372
Fax	23	25
ILL lent out	1865	1916
ILL borrowed	2852	2576
In-house renewals	379	443
Unique borrowers	2091	2043

Treasurer's Report: McCann presented the current Treasurer's report. The paid bills for the end of June and the full month of July were reviewed. Simpson moved to approve the bills paid at the end of June and the month of July. Second by Palmer. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, Palmer=aye, Simpson=aye, Quigley=aye, Vrsek=aye, absent=1. Motion carried.

Budget Changes: McCann suggested a budget change for line 101-901-971 Capital Repairs Annual as outlined in the Treasurer's Report. Gregg moved to allocate \$2,500.00 from unallocated income over revenue to line item 101-901-971 Capital Repairs Annual, increasing that line's budgeted balance from \$10,000 to \$12,500. Second by Quigley. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, Palmer=aye, Quigley=aye, Simpson=aye, Vrsek=aye, absent=1. Motion carried.

Reimbursements: McCann presented a reimbursement request from Krista Pedersen for programming supplies she purchased for a children's event. Receipts for the purchase were available for review. Simpson moved to approve the reimbursement amount of \$144.43 to Krista Pedersen. Second by Korinek. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, Palmer=aye, Quigley=aye, Simpson=aye, Vrsek=aye, absent=1. Motion carried.

Personnel: Library staff reaching their anniversary date of hire in the month of April include Library Assistants Joanne Beckman (1yr) Aileen Clark (8yrs) and Nan Stoll (17yrs), and Library Page Shelly Beach (1yr). Wage increases were included with the January wage rate adjustments and therefore no Board action was necessary for Clark, Stoll and Beach. Beckman's wage increase was on hold for her 1-year anniversary, which occurred on July 27, 2022. Davenport moved to approve increasing J. Beckman's hourly wage to \$12.50/hr. effective on her anniversary date of hire. Second by Quigley. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, Palmer=aye, Quigley=aye, Simpson=aye, Vrsek=aye, absent=1. Motion carried. McCann also noted the recent resignation of Diane Alson (13yrs) from the Adult Department. The open part-time Adult Reference Librarian position has been posted.

Patron Comments: None

Old Business: McCann reviewed the topic of the upcoming millage renewal, which will be on the ballot in November 2022, and the upcoming expiration of five Trustee Board terms.

LaVoie entered the meeting at 7:46 p.m.

New Business:

Preliminary Approval of the 2022-2023 Fiscal Year Budget: The Finance Committee presented the 2021-2022 fiscal year preliminary budget and L-4029 forms for the Board's review. Davenport moved to give preliminary approval to the 2022-2023 Fiscal Year Budget. Second by Gregg. A roll call vote was taken. Davenport=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Quigley=aye, Simpson=aye, Vrsek=aye. Absent=0. Motion Carried.

Regarding joint programming, or partnerships with community organizations, the Library has been contacted by the Webster Township Historical Society and the Dexter Rotary Club requesting to begin thinking about ways to be mutually beneficial to each other. It was determined the 1st step should be for the Library's Policy committee to set in place guidelines for joint programming or partnerships, perhaps with language that would delineate the difference between a sponsorship relationship vs. a collaborator relationship. Other suggestions for the Policy committee to consider included allowing community partners to have an informational table at events, to make use of the Library's display cases, to have an informational box as part of the Library's newsletter, and/or to have pamphlets given out in bags at the Friends book sales. The question was asked if the Friends would consider using a community partner organization as a volunteer pool for the book sales. McCann will relay the question to the Friends group.

Public Comment: None

Board Member Comments: It was requested for the Board to consider the prior strategic plan and the resulting consideration of meeting room space reconfiguration. Plans were at the beginning stages before the onset of COVID and as of yet, meeting room usage has not returned to the same level of demand. The Board was in agreement the prior strategic plan should be reviewed. McCann suggested the early part of 2023 for strategic plan review.

Adjournment: Having completed all items on the agenda, the meeting was deemed adjourned by consensus at 8:45 p.m.

Respectfully submitted,

Barbara Davenport,
Secretary

Kimberly Swoverland,
Recording Secretary

Director's Report

September Library Board meeting (held August 29, 2022)

The previous Board meeting was held on August 1, 2022.

The annual budget packet was made available via the Library's reference desks as well as online through the Library's web site. Information regarding the Budget Hearing was published in the Sun Times News, on the Library's LCD display and the Library's web site. Through August 24, the web page containing the Library's budget packet was visited seven times. Staff reports minimal requests at reference desks to review the budget.

The Library's Summer Reading Program wrapped up on Friday, August 5. The program was very successful and was much more like pre-pandemic offerings. Over the course of the SRP, the staff presented over 60 events with over 3,000 patrons attending. A number of programs were held outdoors for larger groups. Indoor events continued to require registration, but capacity limits were increased. For the bulk of the summer, the COVID-19 situation stayed in the low to moderate range, only returning to the high epidemic spread towards the end of planned events.

The Library experienced some minor vandalism in the area of the emergency exit from the lower level to the park. Photographs were provided to the Sheriff's department and a report filed. This was mainly spray paint and marker on the exit door and retaining wall. Previous incidents were over two years ago and centered on the retaining wall between the parking lot and the train tracks.

The monthly Library of Michigan Director's Zoom meeting discussed two significant issues. The first being the Court of Claims judgement which invalidated the amendments to the 2018 Minimum Wage law. General consensus from the attorneys present was that there are many variables which could produce different outcomes. Currently, the ruling is stayed through February 19, 2023. This will allow time for the gubernatorial election to take place and it is assumed there will be a minimum wage issue on the ballot.

In September, the Library will welcome Michelle Joppeck as the new Administrative Assistant. Kim will begin training her after the Labor Day holiday. Michelle presented a great interview and scored very high on the correspondence tests given to all employees and received high marks from her references. Michelle is currently working in office administration for an insurance company and had a previous, significant tenure with musical equipment distributor in Ann Arbor. She is a Saline native and resident.

Policy Committee minutes are in the Board packet. McCann will be adapting the 'performer guidelines' the Library staff created several years ago to better help define Library expectations when entering into collaborative programming.

The Library experienced a couple of minor power outages during the month. We experienced a disconnect of the wireless monitoring of the fire and burglar alarms due to a cell tower being down. Contact with the companies revealed that communication was continuous and that the systems do possess alternate channels which search for active cell towers in the event the nearest ones lose power.

The Library received a resignation from Youth Reference Librarian Jennifer Schultz. Jennifer was hired by the Livonia Public Library for a full time position. The Library has a posting up for open positions in both the adult reference and youth reference areas.

After the conclusion of the Summer Reading Program, many staff began taking vacation. Over the course of August, over 400 hours of paid vacation and unpaid time off requests from part-time staff were honored.

After a slow start in early August, more meeting room requests from community groups have been coming in. Kim reports that several groups have made reservations during the week of August 22 for fall meeting times. While use of the room by community groups has not returned to prepandemic levels, the increase in requests is encouraging.

The summer art show was taken down the week of August 22 and a new show installed.

Children's Department

The first week of August was the last week of our Summer Reading Program. During the six-week program, the Youth Department saw 984 children and teens register for the program, with 637 participants meeting their reading goals. Especially heartening was the 73% of teens participating in the program met their reading goal. Everyone who met their reading goal received a bag of prizes and coupons. Those who checked in by August 21 were entered into the final prize drawing. Thanks to our sponsors, over 150 individual prizes were award during the random drawing. Three programs were offered for Tweens and Teens that week, with a total participation of 20 teens. The 'MiLibrary Quest' challenge ran for 6 weeks this summer and 25 teens completed that online program. The Summer Reading Wrap Up program featured "Drumcommunity," presented by local resident Lori Fithian and attracted 65 people. The Department offered two sessions where kids could make their own fairy gardens and a total of 52 people attended those events. Two sessions of Drop-in Story Time attracted 78 children and caregivers. The Department is currently handing out End of Summer Mystery Craft Grab Bags. The Department assembled 304 bags and within two days we have given out over half of the craft bags.

Adult Department

The Department offered a wide variety of programs during the month and continued after the conclusion of the Summer Reading program. Five 'Morning Restorative Yoga' classes were offered with five to 10 patrons attending each session. Lisa Ryan conducted a Coastal Coaster Craft with 20 attendees and patrons noted they would like more crafts for adults. There was no Friday Night Movie this month due to Dexter Daze. The August 8, Somewhere in Time Book Club was held on-site this month. The group discussed "Ghost of the Tsunami", by Richard Lloyd Parry (5 attended). On August 18, the Better Off Read book club met and discussed "The Milkman" by Anna Burns (8 attended). The Friday Afternoon Movie – "Death on the Nile" was shown on August 19 (7 attended). Upstairs foot traffic has increased and with it the Adult Reference desk has been pretty busy throughout the day. The

Adult Summer Reading Program saw 159 patrons signed up for this year's Program with 88 patrons completing.

Circulation Department

Mary Graulich reports August has been a comparatively slow month since the Summer Reading Program ended on Aug. 5. Many of the staff have been taking vacations as summer winds down. The number of bins in delivery has also significantly been reduced from about 15 to six or seven arriving daily. The Dexter Daze events and book sale brought in a lot of foot traffic--almost 1,000 people on Friday Aug 12. The staff continues to deal with patrons graciously and cheerfully. Julia Janosi, the newest circulation member, has done a wonderful job of handling all sorts of situations at the desk. She is a real asset to our circulation team. Since two of the pages have quit to attend college, we have hired two new pages-- Anna Nickerson (going into her junior year at DHS) and Isabel McCleary (going into her sophomore year at DHS). Mary anticipates both will do outstanding work here at the Library. Both love to read and have been coming in since small children and love the Library.

Technology Department

During the month, Scott Wright completed the rollout of new PCs to the youth public lab and began converting some of those old PCs into new catalog computers. He also installed a patch to the public PCs for a Chrome zero-day exploit (detailed here: <https://bit.ly/3T8PKp7>) Chrome updates itself automatically on the staff PCs. He also conducted six classes, which saw 42 patrons register and 34 attend. Classes included two sessions of "Getting the Most out of Your Smart Phone," two sessions of "Excel Part 1," one session of "Excel Part 2" and eight sessions of "One-on-One Technology Help" on August 25th. At present, there are 5 signups for the 8 offered sessions.

Maintenance Department

Matt Erwin spent significant time removing and relating weed barrier in the parking lot area and putting down new mulch. He sought quotes for a landscaping company to perform this work but the cost was prohibitive. The Library experienced a couple of minor power outages. On 8/16, a cell tower in the area was also knocked out. This caused the fire alarm panel to return a 'lost communication' message and issue a warning beep from the control panel. For both the burglar alarm and the fire alarm, secondary cell towers were located through a second channel. The service call from Riverside was ultimately unnecessary, but since these were the first new issues, post changeover from copper POTS telephone lines to cellular service, we have added notes regarding Riverside maintenance to the contact sheet. Quarterly HVAC filter change was accomplished. Erwin repaired the hinge on the staff door and brought it back into proper operation. He continues to inspect the flat roof after several heavy rain events. Arbor Tree Care was called to remove two dead trees on the parking lot periphery. Arbor Inspection made their first visit to inspect the fire suppression system. They will return in September to perform the backflow test necessary for certification. No issues were found with the system.

Friends of the Library

The Friends of the Library had a successful Book Sale over Dexter Daze. Between the membership pre-sale, Friday and Saturday standard Sales and the one-hour clearance sale at the end of the day on Saturday, the Friends netted \$3,089.86. Book Sale clean-up was extensive. Donations have been heavy over the last several months and even with a solid rebound in sales, there was a significant amount of clean-up after the sale. The Friends are looking to fill several Board positions, including Secretary and Publicity Chair. After extensive discussion, the group is also advertising for two Associate Book Sale Coordinators in order to help ease the load for Cortney Ophoff. These positions will be advertised in the next Library newsletter.

DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-PRELIMINARY
 As of August 31, 2022

	Aug 31, 22
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,351,810.81
Total Checking/Savings	1,351,810.81
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	200.00
101-000-102 CD 1 FLAGSTAR	262,360.34
101-000-103 CD COMERICA	211,104.00
101-000-106 CD OLD NATIONAL	261,895.12
101-000-107 CD 1 HUNTINGTON	211,598.42
101-000-108 CD LEVEL ONE	262,285.90
101-000-109 CD NORTHSTAR BANK	261,067.32
101-000-110 CD 2 HUNTINGTON	262,459.99
101-000-111 CD OLD NATIONAL	262,200.79
101-000-112 CD 2 FLAGSTAR	235,382.52
101-000-120 MICHIGAN CLASS	1,016,396.61
1015 · PAYROLL CLEARING ACCOUNT	-8,059.11
Total Other Current Assets	3,239,359.90
Total Current Assets	4,591,170.71
TOTAL ASSETS	4,591,170.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	14,256.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	12,282.07
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.12
101-000-257 WAGES PAYABLE-AUDIT	22,658.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	738.73
Total Other Current Liabilities	46,882.27
Total Current Liabilities	46,882.27
Total Liabilities	46,882.27
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,075,646.27
Net Income	362,542.24
Total Equity	4,544,288.44
TOTAL LIABILITIES & EQUITY	4,591,170.71

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DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2021 through **August 2022**

	Oct '21 - Aug 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,593,355.36	1,592,248.00	1,107.36	100.1%
OTHER INCOME	41,536.87	31,735.00	9,801.87	130.9%
OTHER MISC REVENUE	66,876.61	49,950.00	16,926.61	133.9%
PENAL FINES REVENUE	21,545.39	13,500.00	8,045.39	159.6%
Total Income	1,723,314.23	1,687,433.00	35,881.23	102.1%
Expense				
LIBRARY MATERIALS	236,207.45	300,000.00	-63,792.55	78.7%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	42,956.50	49,780.00	-6,823.50	86.3%
GENERAL OPERATIONS	268,743.84	313,400.00	-44,656.16	85.8%
WAGES & BENEFITS	812,864.20	1,022,880.00	-210,015.80	79.5%
Total OPERATING EXPENSES	1,124,564.54	1,386,060.00	-261,495.46	81.1%
Total Expense	1,360,771.99	1,686,060.00	-325,288.01	80.7%
Net Income	362,542.24	1,373.00	361,169.24	26,405.1%

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DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2021 through **August 2022**

	Oct '21 - Aug 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	254,303.64	254,135.00	168.64	100.1%
101-000-401 DEXTER TOWNSHIP	301,846.86	300,275.00	1,571.86	100.5%
101-000-402 FREEDOM TOWNSHIP	871.04	871.00	0.04	100.0%
101-000-403 HAMBURG TOWNSHIP	83,281.05	83,261.00	20.05	100.0%
101-000-404 LIMA TOWNSHIP	116,652.79	116,888.00	-235.21	99.8%
101-000-405 LODI TOWNSHIP	9,768.73	9,769.00	-0.27	100.0%
101-000-406 NORTHFIELD TWP	2,548.58	2,549.00	-0.42	100.0%
101-000-407 SCIO TOWNSHIP	338,872.43	338,508.00	364.43	100.1%
101-000-408 WEBSTER TOWNSHIP	485,156.19	485,492.00	-335.81	99.9%
101-000-445 DELINQUENT TAX COL	54.05	500.00	-445.95	10.8%
Total MILLAGE REVENUE	1,593,355.36	1,592,248.00	1,107.36	100.1%
OTHER INCOME				
101-000-507 GRANT INCOME	250.00	0.00	250.00	100.0%
101-000-591 FRIENDS OF THE LIBR	6,302.23	15,000.00	-8,697.77	42.0%
101-000-592 GIFTS/MEMORIALS	17,749.87	5,000.00	12,749.87	355.0%
101-000-607 FAX SERVICES	221.70	200.00	21.70	110.9%
101-000-608 PURCHASES	159.56	75.00	84.56	212.7%
101-000-609 FINES	10,972.35	7,000.00	3,972.35	156.7%
101-000-610 NON RESIDENT FEES	660.00	360.00	300.00	183.3%
101-000-627 COPIER	2,720.16	1,500.00	1,220.16	181.3%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,501.00	2,000.00	501.00	125.1%
101-000-673 OTHER MISC INCOME	0.00	500.00	-500.00	0.0%
Total OTHER INCOME	41,536.87	31,735.00	9,801.87	130.9%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	36,741.09	25,000.00	11,741.09	147.0%
101-000-575 STATE AID	21,244.76	16,000.00	5,244.76	132.8%
101-000-665 INTEREST INCOME	7,400.23	7,500.00	-99.77	98.7%
101-000-666 ENDOWMENT INCOME	1,490.53	1,450.00	40.53	102.8%
Total OTHER MISC REVENUE	66,876.61	49,950.00	16,926.61	133.9%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	2,233.04	1,000.00	1,233.04	223.3%
101-000-582 WASHTN CTY PENAL FD	19,312.35	12,500.00	6,812.35	154.5%
Total PENAL FINES REVENUE	21,545.39	13,500.00	8,045.39	159.6%
Total Income	1,723,314.23	1,687,433.00	35,881.23	102.1%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	38,317.60	50,000.00	-11,682.40	76.6%
101-790-741 CHILDREN'S BOOKS	59,923.55	70,000.00	-10,076.45	85.6%
101-790-742 PROGRAMMING	39,260.92	41,000.00	-1,739.08	95.8%
101-790-743 ELECTRONIC RESOURCE	8,369.91	11,000.00	-2,630.09	76.1%
101-790-744 PERIOD & SUBSCRIPT	5,531.63	6,000.00	-468.37	92.2%
101-790-745 BOOKS ON CD-ADULT	4,145.76	8,000.00	-3,854.24	51.8%
101-790-746 BOOKS ON CD CHILD	3,863.45	4,000.00	-136.55	96.6%
101-790-747 DVD-ADULT	4,035.41	8,000.00	-3,964.59	50.4%
101-790-748 DVD-CHILD	4,042.21	8,000.00	-3,957.79	50.5%
101-790-749 AUDIO MUSIC ADULT	1,562.87	2,500.00	-937.13	62.5%
101-790-750 AUDIO MUSIC CHILD	853.81	1,000.00	-146.19	85.4%
101-790-751 E-BOOKS/AUDIO	59,466.95	71,000.00	-11,533.05	83.8%
101-790-752 COMMUNITY READ	1,208.00	3,000.00	-1,792.00	40.3%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	5,625.38	16,000.00	-10,374.62	35.2%
Total LIBRARY MATERIALS	236,207.45	300,000.00	-63,792.55	78.7%

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DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2021 through **August 2022**

	Oct '21 - Aug 22	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	19,806.65	26,600.00	-6,793.35	74.5%
101-901-971 CAPITAL REPAIRS-ANN	12,469.85	12,500.00	-30.15	99.8%
101-901-972 CAPITAL REPLACEMENT	10,680.00	10,680.00	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	42,956.50	49,780.00	-6,823.50	86.3%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	10,009.45	13,000.00	-2,990.55	77.0%
101-790-728 POSTAGE	874.30	1,100.00	-225.70	79.5%
101-790-729 BUILDING SUPPLIES	9,398.94	7,500.00	1,898.94	125.3%
101-790-800 COOPERATIVE FEES	51,204.91	58,700.00	-7,495.09	87.2%
101-790-801 PROF SERVICES	14,910.00	18,000.00	-3,090.00	82.8%
101-790-802 ATTORNEY FEES	1,155.00	3,000.00	-1,845.00	38.5%
101-790-803 BOOKKEEPING SERV	11,136.04	12,000.00	-863.96	92.8%
101-790-818 INSTITUTION DUE/FEE	1,400.79	1,500.00	-99.21	93.4%
101-790-851 TELEPHONE	4,723.36	6,000.00	-1,276.64	78.7%
101-790-860 TRANSPORTATION	39.40	1,000.00	-960.60	3.9%
101-790-880 ADVERTISING	1,137.24	2,000.00	-862.76	56.9%
101-790-882 NEWSLETTER	18,130.31	27,500.00	-9,369.69	65.9%
101-790-910 INSURANCE	21,032.00	22,500.00	-1,468.00	93.5%
101-790-920 UTILITIES	56,724.90	60,000.00	-3,275.10	94.5%
101-790-930 BLDING MAINTENANCE	43,593.14	50,000.00	-6,406.86	87.2%
101-790-932 BUILDING REPAIRS	11,856.74	10,000.00	1,856.74	118.6%
101-790-934 EQUIPMENT REPAIR	1,781.94	3,000.00	-1,218.06	59.4%
101-790-936 GROUNDS KEEPING	4,940.63	7,500.00	-2,559.37	65.9%
101-790-940 EQUIPMENT LEASE	4,487.51	3,500.00	987.51	128.2%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	164.79	500.00	-335.21	33.0%
101-790-958 S.E.V. ADJUSTMENT	42.45	3,000.00	-2,957.55	1.4%
Total GENERAL OPERATIONS	268,743.84	313,400.00	-44,656.16	85.8%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	681,691.99	844,941.00	-163,249.01	80.7%
101-790-703 LONGEVITY	6,250.00	8,500.00	-2,250.00	73.5%
101-790-713 FSA	4,620.78	4,500.00	120.78	102.7%
101-790-714 EMPLR SHARE (FICA)	52,567.48	64,638.00	-12,070.52	81.3%
101-790-715 MEDICAL REIMBUR	3,323.52	4,900.00	-1,576.48	67.8%
101-790-716 MEDICAL	39,439.19	65,985.00	-26,545.81	59.8%
101-790-717 LIFE INSURANCE	1,620.56	2,000.00	-379.44	81.0%
101-790-718 457 ANNUITY CONTRB	20,513.77	24,116.00	-3,602.23	85.1%
101-790-719 SHORT TERM DISBLTY	2,836.91	3,300.00	-463.09	86.0%
Total WAGES & BENEFITS	812,864.20	1,022,880.00	-210,015.80	79.5%
Total OPERATING EXPENSES	1,124,564.54	1,386,060.00	-261,495.46	81.1%
Total Expense	1,360,771.99	1,686,060.00	-325,288.01	80.7%
Net Income	362,542.24	1,373.00	361,169.24	26,405.1%

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DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-FINAL
 As of July 31, 2022

	Jul 31, 22
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,443,396.07
Total Checking/Savings	1,443,396.07
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	200.00
101-000-102 CD 1 FLAGSTAR	262,360.34
101-000-103 CD COMERICA	211,104.00
101-000-106 CD OLD NATIONAL	261,895.12
101-000-107 CD 1 HUNTINGTON	211,598.42
101-000-108 CD LEVEL ONE	262,285.90
101-000-109 CD NORTHSTAR BANK	261,034.69
101-000-110 CD 2 HUNTINGTON	262,361.61
101-000-111 CD OLD NATIONAL	262,200.79
101-000-112 CD 2 FLAGSTAR	235,382.52
101-000-120 MICHIGAN CLASS	1,016,396.61
Total Other Current Assets	3,247,288.00
Total Current Assets	4,690,684.07
TOTAL ASSETS	4,690,684.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	14,256.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	12,282.07
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.04
101-000-257 WAGES PAYABLE-AUDIT	22,658.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	738.73
Total Other Current Liabilities	46,882.19
Total Current Liabilities	46,882.19
Total Liabilities	46,882.19
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,075,646.27
Net Income	462,055.68
Total Equity	4,643,801.88
TOTAL LIABILITIES & EQUITY	4,690,684.07

FINAL

13

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
 October 2021 through **July 2022**

	Oct '21 - Jul 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,593,355.36	1,592,248.00	1,107.36	100.1%
OTHER INCOME	34,147.87	31,735.00	2,412.87	107.6%
OTHER MISC REVENUE	56,049.00	49,950.00	6,099.00	112.2%
PENAL FINES REVENUE	21,545.39	13,500.00	8,045.39	159.6%
Total Income	1,705,097.62	1,687,433.00	17,664.62	101.0%
Expense				
LIBRARY MATERIALS	209,643.79	300,000.00	-90,356.21	69.9%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	42,956.50	49,780.00	-6,823.50	86.3%
GENERAL OPERATIONS	250,355.60	313,400.00	-63,044.40	79.9%
WAGES & BENEFITS	740,086.05	1,022,880.00	-282,793.95	72.4%
Total OPERATING EXPENSES	1,033,398.15	1,386,060.00	-352,661.85	74.6%
Total Expense	1,243,041.94	1,686,060.00	-443,018.06	73.7%
Net Income	462,055.68	1,373.00	460,682.68	33,653.0%

FINAL

14

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL

October 2021 through **July 2022**

	Oct '21 - Jul 22	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	254,303.64	254,135.00	168.64	100.1%
101-000-401 DEXTER TOWNSHIP	301,846.86	300,275.00	1,571.86	100.5%
101-000-402 FREEDOM TOWNSHIP	871.04	871.00	0.04	100.0%
101-000-403 HAMBURG TOWNSHIP	83,281.05	83,261.00	20.05	100.0%
101-000-404 LIMA TOWNSHIP	116,652.79	116,888.00	-235.21	99.8%
101-000-405 LODI TOWNSHIP	9,768.73	9,769.00	-0.27	100.0%
101-000-406 NORTHFIELD TWP	2,548.58	2,549.00	-0.42	100.0%
101-000-407 SCIO TOWNSHIP	338,872.43	338,508.00	364.43	100.1%
101-000-408 WEBSTER TOWNSHIP	485,156.19	485,492.00	-335.81	99.9%
101-000-445 DELINQUENT TAX COL	54.05	500.00	-445.95	10.8%
Total MILLAGE REVENUE	1,593,355.36	1,592,248.00	1,107.36	100.1%
OTHER INCOME				
101-000-507 GRANT INCOME	250.00	0.00	250.00	100.0%
101-000-591 FRIENDS OF THE LIBR	0.00	15,000.00	-15,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	17,649.87	5,000.00	12,649.87	353.0%
101-000-607 FAX SERVICES	207.70	200.00	7.70	103.9%
101-000-608 PURCHASES	144.01	75.00	69.01	192.0%
101-000-609 FINES	10,325.28	7,000.00	3,325.28	147.5%
101-000-610 NON RESIDENT FEES	600.00	360.00	240.00	166.7%
101-000-627 COPIER	2,470.01	1,500.00	970.01	164.7%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,501.00	2,000.00	501.00	125.1%
101-000-673 OTHER MISC INCOME	0.00	500.00	-500.00	0.0%
Total OTHER INCOME	34,147.87	31,735.00	2,412.87	107.6%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	36,741.09	25,000.00	11,741.09	147.0%
101-000-575 STATE AID	10,548.16	16,000.00	-5,451.84	65.9%
101-000-665 INTEREST INCOME	7,269.22	7,500.00	-230.78	96.9%
101-000-666 ENDOWMENT INCOME	1,490.53	1,450.00	40.53	102.8%
Total OTHER MISC REVENUE	56,049.00	49,950.00	6,099.00	112.2%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	2,233.04	1,000.00	1,233.04	223.3%
101-000-582 WASHTN CTY PENAL FD	19,312.35	12,500.00	6,812.35	154.5%
Total PENAL FINES REVENUE	21,545.39	13,500.00	8,045.39	159.6%
Total Income	1,705,097.62	1,687,433.00	17,664.62	101.0%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	35,002.70	50,000.00	-14,997.30	70.0%
101-790-741 CHILDREN'S BOOKS	54,336.01	70,000.00	-15,663.99	77.6%
101-790-742 PROGRAMMING	34,288.46	41,000.00	-6,711.54	83.6%
101-790-743 ELECTRONIC RESOURCE	8,369.91	11,000.00	-2,630.09	76.1%
101-790-744 PERIOD & SUBSCRIPT	5,531.63	6,000.00	-468.37	92.2%
101-790-745 BOOKS ON CD-ADULT	2,750.12	8,000.00	-5,249.88	34.4%
101-790-746 BOOKS ON CD CHILD	3,183.56	4,000.00	-816.44	79.6%
101-790-747 DVD-ADULT	4,035.41	8,000.00	-3,964.59	50.4%
101-790-748 DVD-CHILD	3,812.23	8,000.00	-4,187.77	47.7%
101-790-749 AUDIO MUSIC ADULT	1,553.14	2,500.00	-946.86	62.1%
101-790-750 AUDIO MUSIC CHILD	748.34	1,000.00	-251.66	74.8%
101-790-751 E-BOOKS/AUDIO	49,552.87	71,000.00	-21,447.13	69.8%
101-790-752 COMMUNITY READ	1,208.00	3,000.00	-1,792.00	40.3%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	5,271.41	16,000.00	-10,728.59	32.9%
Total LIBRARY MATERIALS	209,643.79	300,000.00	-90,356.21	69.9%

FINAL

15

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
 October 2021 through **July 2022**

	Oct '21 - Jul 22	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	19,806.65	26,600.00	-6,793.35	74.5%
101-901-971 CAPITAL REPAIRS-ANN	12,469.85	12,500.00	-30.15	99.8%
101-901-972 CAPITAL REPLACEMENT	10,680.00	10,680.00	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	42,956.50	49,780.00	-6,823.50	86.3%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	8,466.47	13,000.00	-4,533.53	65.1%
101-790-728 POSTAGE	718.31	1,100.00	-381.69	65.3%
101-790-729 BUILDING SUPPLIES	8,980.60	7,500.00	1,480.60	119.7%
101-790-800 COOPERATIVE FEES	51,204.91	58,700.00	-7,495.09	87.2%
101-790-801 PROF SERVICES	14,910.00	18,000.00	-3,090.00	82.8%
101-790-802 ATTORNEY FEES	930.00	3,000.00	-2,070.00	31.0%
101-790-803 BOOKKEEPING SERV	10,516.84	12,000.00	-1,483.16	87.6%
101-790-818 INSTITUTION DUE/FEE	1,271.79	1,500.00	-228.21	84.8%
101-790-851 TELEPHONE	4,381.31	6,000.00	-1,618.69	73.0%
101-790-860 TRANSPORTATION	39.40	1,000.00	-960.60	3.9%
101-790-880 ADVERTISING	598.24	2,000.00	-1,401.76	29.9%
101-790-882 NEWSLETTER	18,130.31	27,500.00	-9,369.69	65.9%
101-790-910 INSURANCE	21,032.00	22,500.00	-1,468.00	93.5%
101-790-920 UTILITIES	50,581.30	60,000.00	-9,418.70	84.3%
101-790-930 BLDING MAINTENANCE	36,608.19	50,000.00	-13,391.81	73.2%
101-790-932 BUILDING REPAIRS	11,684.24	10,000.00	1,684.24	116.8%
101-790-934 EQUIPMENT REPAIR	1,781.94	3,000.00	-1,218.06	59.4%
101-790-936 GROUNDS KEEPING	4,214.38	7,500.00	-3,285.62	56.2%
101-790-940 EQUIPMENT LEASE	4,098.13	3,500.00	598.13	117.1%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	164.79	500.00	-335.21	33.0%
101-790-958 S.E.V. ADJUSTMENT	42.45	3,000.00	-2,957.55	1.4%
Total GENERAL OPERATIONS	250,355.60	313,400.00	-63,044.40	79.9%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	621,743.56	844,941.00	-223,197.44	73.6%
101-790-703 LONGEVITY	6,000.00	8,500.00	-2,500.00	70.6%
101-790-713 FSA	3,384.48	4,500.00	-1,115.52	75.2%
101-790-714 EMPLR SHARE (FICA)	47,965.90	64,638.00	-16,672.10	74.2%
101-790-715 MEDICAL REIMBUR	3,046.56	4,900.00	-1,853.44	62.2%
101-790-716 MEDICAL	35,240.82	65,985.00	-30,744.18	53.4%
101-790-717 LIFE INSURANCE	1,455.92	2,000.00	-544.08	72.8%
101-790-718 457 ANNUITY CONTRB	18,692.27	24,116.00	-5,423.73	77.5%
101-790-719 SHORT TERM DISBLTY	2,556.54	3,300.00	-743.46	77.5%
Total WAGES & BENEFITS	740,086.05	1,022,880.00	-282,793.95	72.4%
Total OPERATING EXPENSES	1,033,398.15	1,386,060.00	-352,661.85	74.6%
Total Expense	1,243,041.94	1,686,060.00	-443,018.06	73.7%
Net Income	462,055.68	1,373.00	460,682.68	33,653.0%

FINAL

16

9:01 AM
08/25/22
Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
BALANCE SHEET-PRELIMINARY
As of August 31, 2022

	Aug 31, 22
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	75,583.89
Total Checking/Savings	75,583.89
Other Current Assets	
301-000-120 MICHIGAN CLASS	16,598.18
Total Other Current Assets	16,598.18
Total Current Assets	92,182.07
TOTAL ASSETS	<u>92,182.07</u>
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	104,951.50
Net Income	-12,769.43
Total Equity	92,182.07
TOTAL LIABILITIES & EQUITY	<u>92,182.07</u>

DRAFT

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DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2021 through August 2022

	Oct '21 - Aug 22	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	100,671.47	101,325.00	-653.53	99.4%
301-000-401 DEXTER TOWNSHIP	105,408.71	104,866.00	542.71	100.5%
301-000-402 FREEDOM TOWNSHIP	304.19	304.00	0.19	100.1%
301-000-403 HAMBURG TOWNSHIP	29,082.46	29,078.00	4.46	100.0%
301-000-404 LIMA TOWNSHIP	40,736.57	40,821.00	-84.43	99.8%
301-000-405 LODI TOWNSHIP	3,411.58	3,412.00	-0.42	100.0%
301-000-406 NORTHFIELD TOWNSHIP	890.01	890.00	0.01	100.0%
301-000-407 SCIO TOWNSHIP	125,482.50	126,251.00	-768.50	99.4%
301-000-408 WEBSTER TOWNSHIP	169,423.76	169,550.00	-126.24	99.9%
301-000-445 DELINQUENT TAX COL	19.02	500.00	-480.98	3.8%
301-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
301-000-665 INTEREST INCOME	237.80	0.00	237.80	100.0%
301-000-672 REBATES/REFUNDS	0.00	0.00	0.00	0.0%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
Total Income	575,668.07	576,997.00	-1,328.93	99.8%
Expense				
301-906-801 PROFESSIONAL SRV	250.00	250.00	0.00	100.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	588,187.50	588,188.00	-0.50	100.0%
Total Expense	588,437.50	588,558.00	-120.50	100.0%
Net Income	-12,769.43	-11,561.00	-1,208.43	110.5%

DRAFT

18

9:00 AM
08/25/22
Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
BALANCE SHEET-FINAL
As of July 31, 2022

	<u>Jul 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	75,583.89
Total Checking/Savings	75,583.89
Other Current Assets	
301-000-120 MICHIGAN CLASS	16,598.18
Total Other Current Assets	16,598.18
Total Current Assets	92,182.07
TOTAL ASSETS	<u>92,182.07</u>
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	104,951.50
Net Income	-12,769.43
Total Equity	92,182.07
TOTAL LIABILITIES & EQUITY	<u>92,182.07</u>

FINAL

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DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

STATEMENT OF OPERATIONS-YTD-FINAL

October 2021 through July 2022

	Oct '21 - Jul 22	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	100,671.47	101,325.00	-653.53	99.4%
301-000-401 DEXTER TOWNSHIP	105,408.71	104,866.00	542.71	100.5%
301-000-402 FREEDOM TOWNSHIP	304.19	304.00	0.19	100.1%
301-000-403 HAMBURG TOWNSHIP	29,082.46	29,078.00	4.46	100.0%
301-000-404 LIMA TOWNSHIP	40,736.57	40,821.00	-84.43	99.8%
301-000-405 LODI TOWNSHIP	3,411.58	3,412.00	-0.42	100.0%
301-000-406 NORTHFIELD TOWNSHIP	890.01	890.00	0.01	100.0%
301-000-407 SCIO TOWNSHIP	125,482.50	126,251.00	-768.50	99.4%
301-000-408 WEBSTER TOWNSHIP	169,423.76	169,550.00	-126.24	99.9%
301-000-445 DELINQUENT TAX COL	19.02	500.00	-480.98	3.8%
301-000-573 PERS PROP TAX REIMB	0.00	0.00	0.00	0.0%
301-000-665 INTEREST INCOME	237.80	0.00	237.80	100.0%
301-000-672 REBATES/REFUNDS	0.00	0.00	0.00	0.0%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
Total Income	575,668.07	576,997.00	-1,328.93	99.8%
Expense				
301-906-801 PROFESSIONAL SRV	250.00	250.00	0.00	100.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	588,187.50	588,188.00	-0.50	100.0%
Total Expense	588,437.50	588,558.00	-120.50	100.0%
Net Income	-12,769.43	-11,561.00	-1,208.43	110.5%

FINAL

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**Facilities Committee Meeting
August 16, 2022
-DRAFT-Meeting Minutes**

This meeting was conducted through online video conferencing via Zoom.
The meeting was called to order at 3:35 p.m.

Members present: Barbara Davenport, Matt Erwin, Martha Gregg, Paul McCann,
Rosemary Quigley

Members absent: None

Others present: K. Swoverland, Recording Secretary

The presented agenda was reviewed and approved by consensus.

Meeting minutes from March 23, 2022 were reviewed and approved by consensus.

The telephone replacement project will be going out to bid in the Fall of 2022 with the hopes of work beginning in early 2023.

Estimated costs for installation of a dishwasher in the lower level kitchenette were provided to the committee. Having a dishwasher in the building would make it possible for items such as LEGO bricks and other hard surface toys to be cleaned and sanitized between uses. It was suggested to check with the director of the Dexter Senior Center, as they recently had a new dishwasher installed with an internal garbage disposal. Along this line of thinking, the committee also discussed having a washer & dryer installed so soft materials such as stuffed animals and puppets, and microfiber cleaning cloths could be laundered on site. The committee was in favor of exploring installation possibilities for both dishwasher and washer/dryer.

A proposal from Ken Cook Plumbing for drinking fountains/water bottle fillers was reviewed by the committee. The project would be paid for by utilizing fund balance through the Capital Repair or Capital Replacement lines of the budget. The committee was in favor of replacing the drinking fountains on the main floor only with new fountains with a bottle filler. If the bottle filler is heavily used, then the committee can consider replacing the 2nd floor and lower level fountains in the future.

For lower level audio-visual equipment, it is becoming more and more evident it is time to make upgrades. The committee was fully supportive. McCann will request for Technology Librarian Scott Wright to get started with equipment needs and researching possible new technologies for bringing the lower level A/V equipment up-to-date.

For the potential RFID project, it was suggested for McCann to provide the full Board with the costs, the advantages, and the options available. Having RFID tags in Library materials would allow for faster, more efficient check-out, would allow for inventory to be done on a regular basis, and would support a possible future kiosk/outpost/vending branch like the one at the Northville Library. Most people immediately think of self-checkout as inevitable with RFID tags, but it opens the door to much more than just self-checkout. McCann will work on a draft presentation. McCann stated if all the Library's materials were converted to RFID tags, it would take about 5-7 weeks for a hired company, and approximately 12 weeks if the work is done by Library staff.

The printed progress review was reviewed.

Regarding the potential HB+M Architects meeting room renovations and 2nd floor expansion, the committee was in agreement to hold the project until conditions post-pandemic have leveled off.

Having completed all items on the agenda, the meeting was deemed adjourned at 4:42 p.m.

Respectfully submitted,

Kimberly Swoverland,
Recording Secretary



**Policy Committee Meeting
August 26, 2022
-DRAFT-Meeting Minutes**

This meeting was conducted through online video conferencing via Zoom, and was called to order at 6:12 p.m.

Members present: Cassy Korinek, Paul McCann, Sherry Simpson, Shelly Vrsek

Members absent: None

Others present: Kim Swoverland, Recording Secretary

The presented agenda was reviewed and approved by consensus.

Meeting minutes from April 26, 2022 were reviewed and approved by consensus.

Committee members had requested for a regular Policy Committee meeting date and time to be established. It was decided the committee members would touch base again toward the end of the month to establish a new date and time going forward.

Regarding requests from community groups for partnerships, sponsorships and collaborative programming, the committee was in favor of creating a set of guidelines for responding to requests. It was suggested requests should be weighed as to how they fall on a continuum, ranging from groups wanting to financially sponsor, or provide volunteers for Library events, to groups looking for collaborative partnerships. An outline or flow chart might be helpful for solidifying the many factors that need to be considered: cost vs. benefit, number of prospective participants, will the event give access to those currently experiencing barriers to access, amount of staff time needed, what level of promotion, will it direct participants to additional resources at the Library, what type of equipment will be needed, what goals are we trying to achieve, will it encourage reading and/or highlight the Library's collection, how does it fit within the Library's mission, and will it be feasible to reproduce for other groups to ensure fairness. Costs of providing programming at other locations might cause a shifting of resources, for example possibly less open hours. The current strategic plan was discussed, with McCann noting the plan did mention an outreach goal of "developing opportunities to collaborate and cross-promote programs with other Dexter organizations." The Library's mission statement, which was developed through the strategic plan process, begins with the phrase "As a community gathering space." Committee members were not opposed to having "community gathering spaces" in other locations, outside of the main Library building/property. Committee members recognized the need for a new strategic plan, but also realized the process takes a great deal of time. The idea of having a kiosk or "book vending machine" is another possibility that will take time. Ideas for what constitutes sponsorship and what constitutes a mutually beneficial collaborative partnership were debated. McCann will work toward developing a set of guidelines for the committee to continue to discuss.

Regarding Freedom of Information Act (FOIA) requests, McCann is currently processing a FOIA request. The Board last updated the Library's FOIA policy in May 2019 and there have been no significant changes since then. McCann has consulted with Library attorneys to confirm the policy from 2019 is up-to-date. The committee also reviewed the Library's material selection policy and the request for material reconsideration form.

Regarding COVID Pandemic updates, McCann briefly reviewed the current procedures of using pre-registration to limit the number of participants to a reasonable amount, and utilizing outdoor areas for drop-in programs. For the upcoming months, it is hoped we can return to serving refreshments.

Having reached the end of agenda, the meeting was deemed adjourned by consensus at 7:44 p.m.

Respectfully submitted,

Kimberly Swoverland
Recording Secretary

24

Patmos Library Millage**From :** Michigan Library Association <mla@milibraries.org>

Fri, Aug 05, 2022 05:36 PM

Subject: Patmos Library Millage**To :** pmccann@dexter.lib.mi.us**Reply To:** mla@milibraries.org

August 5, 2022



MLA Members and Friends,

The Michigan Library Association stands in solidarity with the Patmos Library Board of Trustees on the decision to retain a small collection of LGBTQIA+ materials on their library shelves. We are equally disheartened to learn that continued funding for the library was defeated on the August primary ballot because the library would not remove these materials.

We recognize that individuals have the right and responsibility to make decisions about what materials are suitable for themselves and their own families. We also stand united with the majority of the Patmos Library Board, and with librarians across the nation in upholding our Constitutional protections. The freedom to read is guaranteed by the Constitution. No one has the right to make rules restricting what other people read or to make decisions for other families. Freedom only exists when individuals can make their own choices. When a book is banned by those who want to censor voices they don't agree with, our democracy itself is threatened.

Of utmost importance to any public library is curating collections that allow every citizen, young and old alike, to see themselves in the books and resources their library provides, and choosing a broad range of subject matter that reflects diverse experiences. It is important to emphasize that the presence of any reading materials in a library collection does not imply endorsement of the ideas expressed in those materials. The library is simply doing its job to provide a wide variety of views and expressions—if the library “endorses” anything, it is citizens' right to access a broad selection of age-appropriate materials. This is a core tenant of librarianship – to provide for the interests of all, and to do so without bias.

Of the 50 library millages across Michigan that were on the August primary ballot, five were voted down, but only one was voted down due to extremist rhetoric and opposition concerning the small collection of materials with LGBTQIA+ themes on the shelves of the Patmos Library.

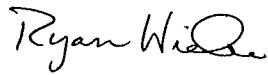
And we all know that there are extreme consequences to be addressed for those that voted “NO”.

25

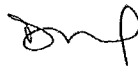
How will the community fare, when and if, the library closes its doors because its funding was not approved? Economically? Socially? Educationally? The Patmos Library serves many purposes – simultaneously a community center, voting precinct, history center, a place to read, gather, socialize, study and learn – a beautiful cultural institution in the heart of Hudsonville. The day will come when there is no access to WiFi. No access to employment assistance. No access to books, materials and eContent. No access to veteran's benefits. No access to storytime. No access to afterschool, weekend and evening programs. No access to lifelong learning opportunities. NO ACCESS at all because the Patmos Library will shut and lock their doors and will no longer serve the needs of anyone, including those that voted no.

It is the responsibility of libraries throughout Michigan and our nation to guarantee and facilitate access to all expressions of knowledge and intellectual activity, including those that some individuals in our society may consider to be unconventional, unpopular, or unacceptable. We stand with you as you uphold the First Amendment rights that are enshrined in the Constitution by serving the entire population, including those who see value in material that others may find objectionable.

The Michigan Library Association will help Patmos Library in any way they deem needed to address this challenge.



Ryan Wieber
President
Michigan Library Association



Dillon Geshel
Intellectual Freedom Task
Force Chair
Michigan Library Association

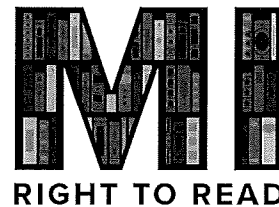


Deborah E. Mikula
Executive Director
Michigan Library Association

Leading the advancement of all Michigan libraries through advocacy, education and engagement

How Can You Help?

Below are a few things you can do to take action for the right to read and support all Michiganders' First Amendment rights.



Build the Coalition.

There is strength in numbers. If you have not done so already, please invite friends, family, and colleagues to [join the MI Right to Read coalition](#) and be fully prepared to defend First Amendment rights.

Write a Letter.

We encourage you to write a letter of support to the Patmos Library Board. [A list of board members and the mailing address are available on the Patmos Library website.](#)

Treasurer's Report September 2022 Board Meeting

1) Draft reports for General Operations and Debt Service funds for August, 2022 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of July, 2022 are also included.

Current General Fund combined bank balance – \$1,351,810.81

Current Debt Service Fund balance – \$92,182.07

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>
\$262,360.34	Flagstar (1)	9/19/2022	CD	102
\$211,104.00	Comerica	10/13/2022	CD	103
\$261,895.12	Old National (1)	8/22/2022	CD	106
\$211,598.42	Huntington	10/11/2022	CD	107
\$262,447.58	Level 1	9/27/2022	CD	108
\$261,067.32	Northstar	9/19/2022	CD	109
\$262,459.99	Huntington (2)	9/9/2022	CD	110
\$262,200.79	Old National (2)	1/6/2023	CD	111
\$235,382.52	Flagstar (2)	6/6/2023	CD	112
\$1,017,870.78	Michigan CLASS	N/A	Investment	120

2) Review of paid bills from August 2022 – **action item**

3) Budget changes – none

4) Reimbursements – none

Notes:

The current check run places the Library at 92% of the fiscal year progress. The Library's cash holdings will continue to decline through the end of December, 2022. Both the annual and long-term capital maintenance funds are at their target balances.

CD investment rates have seen significant increases over the last month due to increases in the Fed interest rate. Most have climbed from the 0.05% range to the 0.45% to 0.75% range. The Michigan CLASS investment pool continues to outpace the CDs, with the daily dividend increasing to 2.2188%. This is an increase of 514 basis points (one half percent) from the beginning of August and nearly triple the rate of current CD investments.

Check Register notes:

Best Way – check #26145 – complete building carpet cleaning

Blackstone – check #26146 – we continue to see issues with Blackstone’s e-mailing of invoices. This check represents a number of older invoices from May and June. We will continue to closely monitor receipt of items and close out all invoices prior to the fiscal year end.

Crysteera Wellness – check #26178 – Yoga classes

Fraleigh’s – check #26183 – mulch delivery

Howlett Lock – check #26185 – repair of lock on lower level chair storage door

Nicola’s Books – check #26187 – SRP final prize gift cards

Riverside – check #26190 – service call for fire alarm after power outage

TASC – check #26193 – annual account service contract fees – throughout the year, health flexible spending funds are deposited by weekly by staff initiated transaction

The Library Network – check #26194 – annual charge for Overdrive/Download Destination participation – includes funds for content credit

The Sun Times – check #26195 – Budget hearing advertisement (two editions)

		Target
General Operations - all cash assets	\$4,591,170	
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$115,238	\$115,238
Long-Term Capital Replacement Fund	\$2,680,233	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses through December	(\$480,000)	
Unassigned Fund Balance	\$215,699	
Total	\$4,591,170	

**DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER**

August 2022

Type	Date	Num	Split	Debit	Credit	Amount
ALLIANCE ENTERTAINMENT LLC						
Bill	08/23/2022	PLS6667280	101-790-750 AUDIO MUSIC CHILD		105.47	-105.47
Bill	08/23/2022	PLS66578815	101-790-748 DVD-CHILD		229.98	-229.98
Bill Pmt -Check	08/23/2022	26170	101-000-202 ACCOUNTS PAYABLE		335.45	-335.45
ALLIED-EAGLE SUPPLY CO						
Bill	08/23/2022	1235758	101-790-727 LIBRARY SUPPLIES		412.94	-412.94
Bill	08/23/2022	1235758-1	101-790-727 LIBRARY SUPPLIES		188.40	-188.40
Bill Pmt -Check	08/23/2022	26171	101-000-202 ACCOUNTS PAYABLE		601.34	-601.34
ANDREW KERCHER						
Bill	08/09/2022	002	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	08/09/2022	26143	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
APPLIED IMAGING						
Bill	08/09/2022	2011977	101-790-940 EQUIPMENT LEASE		389.38	-389.38
Bill Pmt -Check	08/09/2022	26144	101-000-202 ACCOUNTS PAYABLE		389.38	-389.38
AT&T MOBILITY						
Bill	08/23/2022	287290549820	101-790-754 NON-TRAD COLLECTION		129.69	-129.69
Bill Pmt -Check	08/23/2022	26172	101-000-202 ACCOUNTS PAYABLE		129.69	-129.69
BAKER & TAYLOR						
Bill	08/23/2022	L3361652	101-790-740 ADULT BOOKS		682.79	-682.79
Bill	08/23/2022	75024552	101-790-749 AUDIO MUSIC ADULT		9.73	-9.73
Bill	08/23/2022	L5007932	101-790-740 ADULT BOOKS		43.91	-43.91
Bill Pmt -Check	08/23/2022	26173	101-000-202 ACCOUNTS PAYABLE		736.43	-736.43
BEST WAY CARPET CLEANING						
Bill	08/09/2022	5671	101-790-930 BLDING MAINTENANCE		3,950.00	-3,950.00
Bill Pmt -Check	08/09/2022	26145	101-000-202 ACCOUNTS PAYABLE		3,950.00	-3,950.00
BLACKSTONE PUBLISHING						
Bill	08/09/2022	2039325	101-790-745 BOOKS ON CD-ADULT		77.90	-77.90
Bill	08/09/2022	2041823	101-790-745 BOOKS ON CD-ADULT		38.95	-38.95
Bill	08/09/2022	2047645	101-790-745 BOOKS ON CD-ADULT		246.60	-246.60
Bill	08/09/2022	2048705	101-790-745 BOOKS ON CD-ADULT		147.59	-147.59
Bill	08/09/2022	2048969	101-790-745 BOOKS ON CD-ADULT		34.95	-34.95
Bill	08/09/2022	2049545	101-790-745 BOOKS ON CD-ADULT		46.99	-46.99
Bill	08/09/2022	2050323	101-790-745 BOOKS ON CD-ADULT		347.03	-347.03
Bill	08/09/2022	2051358	101-790-746 BOOKS ON CD CHILD		201.11	-201.11
Bill	08/09/2022	2051763	101-790-745 BOOKS ON CD-ADULT		38.95	-38.95
Bill	08/09/2022	052617	101-790-745 BOOKS ON CD-ADULT		69.90	-69.90
Bill Pmt -Check	08/09/2022	26146	101-000-202 ACCOUNTS PAYABLE		1,249.97	-1,249.97
Bill	08/23/2022	2056804	101-790-746 BOOKS ON CD CHILD		259.60	-259.60
Bill	08/23/2022	2056806	101-790-746 BOOKS ON CD CHILD		219.18	-219.18
Bill	08/23/2022	2057385	101-790-745 BOOKS ON CD-ADULT		346.78	-346.78
Bill Pmt -Check	08/23/2022	26174	101-000-202 ACCOUNTS PAYABLE		825.56	-825.56
BUSCH'S INC						
Bill	08/09/2022	67-292878	101-790-742 PROGRAMMING		90.42	-90.42
Bill Pmt -Check	08/09/2022	26147	101-000-202 ACCOUNTS PAYABLE		90.42	-90.42
CHASE CARD SERVICES						
Bill	08/23/2022	4246315227033006	-SPLIT-		1,256.66	-1,256.66
Bill Pmt -Check	08/23/2022	26175	101-000-202 ACCOUNTS PAYABLE		1,256.66	-1,256.66
CHERYL M ENGLISH						
Bill	08/09/2022	GARDENING FOR BIRDS	101-790-742 PROGRAMMING		150.00	-150.00
Bill Pmt -Check	08/09/2022	26148	101-000-202 ACCOUNTS PAYABLE		150.00	-150.00
Bill	08/23/2022	AUTUMN JEWELS	101-790-742 PROGRAMMING		150.00	-150.00
Bill Pmt -Check	08/23/2022	26176	101-000-202 ACCOUNTS PAYABLE		150.00	-150.00
CHRIS EDWARDS						
Bill	08/09/2022	CLIMATE CHANGE	101-790-742 PROGRAMMING		100.00	-100.00
Bill Pmt -Check	08/09/2022	26149	101-000-202 ACCOUNTS PAYABLE		100.00	-100.00
CINTAS CORPORATION-300						
Bill	08/09/2022	14204261	101-790-930 BLDING MAINTENANCE		211.20	-211.20
Bill Pmt -Check	08/09/2022	26150	101-000-202 ACCOUNTS PAYABLE		211.20	-211.20
CLEAR RATE COMMUNICATIONS INC						
Bill	08/23/2022	3185864	101-790-851 TELEPHONE		342.05	-342.05
Bill Pmt -Check	08/23/2022	26177	101-000-202 ACCOUNTS PAYABLE		342.05	-342.05
CRYSTERRA WELLNESS						
Bill	08/23/2022	AUGUST 2022	101-790-742 PROGRAMMING		375.00	-375.00
Bill Pmt -Check	08/23/2022	26178	101-000-202 ACCOUNTS PAYABLE		375.00	-375.00
DEMCO						
Bill	08/09/2022	7156497	101-790-727 LIBRARY SUPPLIES		216.60	-216.60
Bill Pmt -Check	08/09/2022	26151	101-000-202 ACCOUNTS PAYABLE		216.60	-216.60
Bill	08/23/2022	7167630	101-790-727 LIBRARY SUPPLIES		223.36	-223.36
Bill Pmt -Check	08/23/2022	26179	101-000-202 ACCOUNTS PAYABLE		223.36	-223.36
DTE ENERGY						
Bill	08/09/2022	910007568348	101-790-920 UTILITIES		6,143.60	-6,143.60
Bill Pmt -Check	08/09/2022	26152	101-000-202 ACCOUNTS PAYABLE		6,143.60	-6,143.60
EHIM						
Bill	08/23/2022	ADM00028743	101-790-716 MEDICAL		2.40	-2.40
Bill Pmt -Check	08/23/2022	26180	101-000-202 ACCOUNTS PAYABLE		2.40	-2.40
EQUITABLE FINANCIAL						
Bill	08/09/2022	765461 000	-SPLIT-		2,471.80	-2,471.80
Bill Pmt -Check	08/09/2022	26153	101-000-202 ACCOUNTS PAYABLE		2,471.80	-2,471.80
Bill	08/23/2022	765461 000	-SPLIT-		2,322.88	-2,322.88
Bill Pmt -Check	08/23/2022	26181	101-000-202 ACCOUNTS PAYABLE		2,322.88	-2,322.88
FOSTER SWIFT						
Bill	08/23/2022	839037	101-790-802 ATTORNEY FEES		225.00	-225.00
Bill Pmt -Check	08/23/2022	26182	101-000-202 ACCOUNTS PAYABLE		225.00	-225.00
FRALEIGHS LANDSCAPE NURSERY						
Bill	08/23/2022	1220202673	101-790-936 GROUNDS KEEPING		726.25	-726.25
Bill Pmt -Check	08/23/2022	26183	101-000-202 ACCOUNTS PAYABLE		726.25	-726.25
FUN EXPRESS, LLC						
Bill	08/23/2022	718476415-01	101-790-742 PROGRAMMING		567.93	-567.93
Bill Pmt -Check	08/23/2022	26184	101-000-202 ACCOUNTS PAYABLE		567.93	-567.93

**DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER**

August 2022

Type	Date	Num	Split	Debit	Credit	Amount
HACKNEY ACE HARDWARE						
Bill	08/09/2022	6075	101-790-729 BUILDING SUPPLIES		82.52	-82.52
Bill Pmt -Check	08/09/2022	26154	101-000-202 ACCOUNTS PAYABLE	82.52		-82.52
HOWLETT LOCK AND DOOR						
Bill	08/23/2022	82466	101-790-932 BUILDING REPAIRS		172.50	-172.50
Bill Pmt -Check	08/23/2022	26185	101-000-202 ACCOUNTS PAYABLE	172.50		-172.50
INGRAM LIBRARY SERVICES						
Bill	08/09/2022	2083960	-SPLIT-		8,176.44	-8,176.44
Bill Pmt -Check	08/09/2022	26155	101-000-202 ACCOUNTS PAYABLE	8,176.44		-8,176.44
KANOPY INC						
Bill	08/09/2022	306039	101-790-751 E-BOOKS/AUDIO		503.20	-503.20
Bill Pmt -Check	08/09/2022	26156	101-000-202 ACCOUNTS PAYABLE	503.20		-503.20
KRISTA PEDERSEN						
Bill	08/09/2022	REIMBURSEMENT	101-790-742 PROGRAMMING		144.43	-144.43
Bill Pmt -Check	08/09/2022	26157	101-000-202 ACCOUNTS PAYABLE	144.43		-144.43
LISA RYAN						
Bill	08/09/2022	REIMBURSEMENT	101-790-742 PROGRAMMING		49.03	-49.03
Bill Pmt -Check	08/09/2022	26158	101-000-202 ACCOUNTS PAYABLE	49.03		-49.03
MADISON ELECTRIC						
Bill	08/09/2022	6077894-00	101-790-729 BUILDING SUPPLIES		310.87	-310.87
Bill Pmt -Check	08/09/2022	26159	101-000-202 ACCOUNTS PAYABLE	310.87		-310.87
MIDWEST TAPE, LLC						
Bill	08/09/2022	502470200	101-790-751 E-BOOKS/AUDIO		3,798.59	-3,798.59
Bill Pmt -Check	08/09/2022	26160	101-000-202 ACCOUNTS PAYABLE	3,798.59		-3,798.59
MOLLIE HALL						
Bill	08/09/2022	REIMBURSEMENT	101-790-742 PROGRAMMING		83.26	-83.26
Bill Pmt -Check	08/09/2022	26161	101-000-202 ACCOUNTS PAYABLE	83.26		-83.26
MOTION PICTURE LICENSING CORP						
Bill	08/23/2022	504407621	101-790-742 PROGRAMMING		182.05	-182.05
Bill Pmt -Check	08/23/2022	26186	101-000-202 ACCOUNTS PAYABLE	182.05		-182.05
NICOLA'S BOOKS						
Bill	08/23/2022	15489286	101-790-742 PROGRAMMING		800.00	-800.00
Bill Pmt -Check	08/23/2022	26187	101-000-202 ACCOUNTS PAYABLE	800.00		-800.00
QUADIENT FINANCE USA, INC.						
Bill	08/23/2022	7900044057975967	101-790-728 POSTAGE		155.99	-155.99
Bill Pmt -Check	08/23/2022	26188	101-000-202 ACCOUNTS PAYABLE	155.99		-155.99
RAYMOND GEDDES CO., INC						
Bill	08/23/2022	818034	101-790-742 PROGRAMMING		83.50	-83.50
Bill Pmt -Check	08/23/2022	26189	101-000-202 ACCOUNTS PAYABLE	83.50		-83.50
RIVERSIDE INTEGRATED SYSTEMS INC						
Bill	08/23/2022	164925	101-790-930 BLDING MAINTENANCE		681.75	-681.75
Bill Pmt -Check	08/23/2022	26190	101-000-202 ACCOUNTS PAYABLE	681.75		-681.75
SBAM PLAN						
Bill	08/09/2022	96697	-SPLIT-		4,651.63	-4,651.63
Bill Pmt -Check	08/09/2022	26162	101-000-202 ACCOUNTS PAYABLE	4,651.63		-4,651.63
SERVICEMASTER						
Bill	08/09/2022	1362	101-790-930 BLDING MAINTENANCE		2,142.00	-2,142.00
Bill Pmt -Check	08/09/2022	26163	101-000-202 ACCOUNTS PAYABLE	2,142.00		-2,142.00
SMALL BUSINESS ASSOC OF MICHIGAN						
Bill	08/09/2022	96697	101-790-818 INSTITUTION DUE/FEE		129.00	-129.00
Bill Pmt -Check	08/09/2022	26164	101-000-202 ACCOUNTS PAYABLE	129.00		-129.00
STAPLES BUSINESS ADVANTAGE						
Bill	08/09/2022	3513201731	101-790-727 LIBRARY SUPPLIES		138.02	-138.02
Bill Pmt -Check	08/09/2022	26165	101-000-202 ACCOUNTS PAYABLE	138.02		-138.02
Bill	08/23/2022	3514951919	101-790-727 LIBRARY SUPPLIES		224.69	-224.69
Bill Pmt -Check	08/23/2022	26191	101-000-202 ACCOUNTS PAYABLE	224.69		-224.69
SYNCB/AMAZON						
Bill	08/23/2022	6045787810176616	-SPLIT-		867.40	-867.40
Bill Pmt -Check	08/23/2022	26192	101-000-202 ACCOUNTS PAYABLE	867.40		-867.40
T-MOBILE						
Bill	08/09/2022	966192749	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	08/09/2022	26166	101-000-202 ACCOUNTS PAYABLE	89.25		-89.25
TASC						
Bill	08/23/2022	IN2481077	-SPLIT-		928.62	-928.62
Bill Pmt -Check	08/23/2022	26193	101-000-202 ACCOUNTS PAYABLE	928.62		-928.62
TASTE A COOK'S PLAGE						
Bill	08/09/2022	JULY DEMO	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	08/09/2022	26167	101-000-202 ACCOUNTS PAYABLE	250.00		-250.00
THE LIBRARY NETWORK						
Bill	08/23/2022	70489	101-790-751 E-BOOKS/AUDIO		5,612.29	-5,612.29
Bill Pmt -Check	08/23/2022	26194	101-000-202 ACCOUNTS PAYABLE	5,612.29		-5,612.29
THE SBAM PLAN						
Bill	08/09/2022		-SPLIT-	0.00		0.00
THE SUN TIMES						
Bill	08/23/2022	2022-08-14	101-790-880 ADVERTISING		137.50	-137.50
Bill	08/23/2022	2022-09-14	101-790-880 ADVERTISING		137.50	-137.50
Bill Pmt -Check	08/23/2022	26195	101-000-202 ACCOUNTS PAYABLE	275.00		-275.00
VERIZON WIRELESS						
Bill	08/09/2022	9912298393	101-790-754 NON-TRAD COLLECTION		135.03	-135.03
Bill Pmt -Check	08/09/2022	26168	101-000-202 ACCOUNTS PAYABLE	135.03		-135.03
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	08/09/2022	34130	101-790-803 BOOKKEEPING SERV		405.00	-405.00
Bill Pmt -Check	08/09/2022	26169	101-000-202 ACCOUNTS PAYABLE	405.00		-405.00

30

As lead on Gelman efforts, Knol gave the following information:

- CARD (Coalition for Action on Remediation of Dioxane) met last week. County representatives reported on their ongoing well testing. So far this summer, they have tested 174 wells in their previously determined area.
- Last week the Court of Appeals heard oral arguments. Decision will not be handed down for 1-2 months. The hearing is available on YouTube.
- Knol and Hathaway had a recent meeting with county representatives to discuss well testing future plans. Another meeting will occur in the next couple of weeks.

On behalf of the Roads Advisory Committee, Trustee Knol said the Committee had not met.

As Supervisor, Hathaway reported on the following:

- It appeared that with the assistance of Rep. Lasinski, Scio Township had secured additional funds from the State for infrastructure improvements. Funds will be used for the next phase of Zeeb Road Pathway. More details to come.

H. CONSENT AGENDA

H.1 Payment of the Bills

To approve the payment of claims proposed for July 13, 2022, and to receive prior check run report for June 29, 2022.

H.2 Repair Authorization for Fire Engine 1

To authorize \$7,655.07 in repair expense for repairs completed on E-1, payable from budgeted funds in Fund 206.

H.3 Zeeb Road Pathway Phase IV Change Order #1

To approve replacement of the estimated 225 feet and 15 end sections of 12-inch storm sewer culvert with 248 feet and 16 end sections of 18-inch storm sewer culvert at a net price increase of \$6,485.00 from budgeted funds in 208-753-978.000.

H.4 Appointment of Barbara Davenport to the Dexter District Library Board

To approve the appointment of Barbara Davenport to another term on the Dexter District Library Board of Trustees.

10/1/22 ~ 9/30/26

H.5 Dickinson Wright Conflict Waiver

To consent to the waiver for Dickinson Wright as described in the attached letter.

H.7 The Michigan Homeowners Assistance Fund participation

To approve Scio Township's participation as a provider of the Michigan Homeowner Assistance Fund and authorize the supervisor to sign the attached MIHAF Provider Participation Agreement on behalf of the Township.

MOTION by Jerome, support by Knol, to approve the consent agenda.

Roll call vote:

Hathaway	Yes
Palmer	Yes

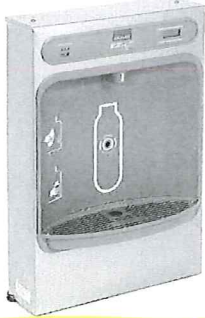
Ken Cook's Plumbing & Heating, Inc.
3704 Trade Center Dr.
Ann Arbor, MI. 48108
(734) 971-0304 / (734) 971-0386 - fax

May 20, 2022

Plumbing Quote:

Job: Dexter Library
3255 Alpine Dr. / Dexter, MI. 48130

Bottle Filler Only: \$ 1,420.00 / Each Unit
- Supply and install bottle filler on existing Bi-level water cooler.



Bi-Level Cooler w/ Bottle Filler: \$ 2,770.00 / Each Unit
- Disconnect existing Bi-level water cooler and remove turn over to Owner
- Or remove off site if wanted.
- Supply and install new Bi-Level cooler w/ bottle filler option.




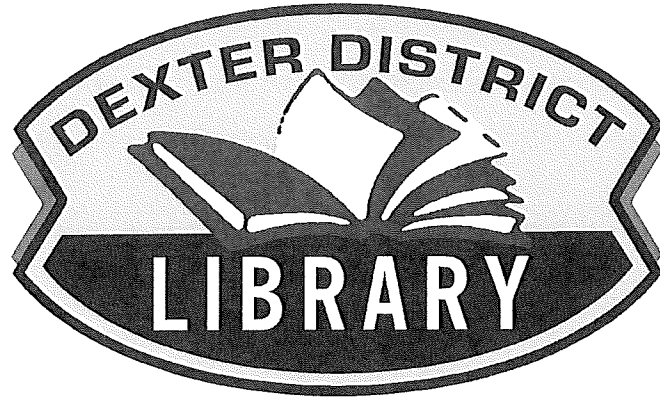
→ INSTALL
one set
First/Main
Floor
→ Remove/dispose
of old units.

Final plumbing Connections to new Dishwasher: \$350.00
Wiring not included:

Thank you,

Ken Cook's Plumbing and Heating, Inc.


Russell McCombie
(734) 971-0304 – Office
(734) 971-0386 – Fax
kcplumbing@provide.net



Fiscal Year

2022 – 2023

Preliminary Budget

For Board meeting, refer
to the Budget Hearing
packet

**BOARD OF TRUSTEES
DEXTER DISTRICT LIBRARY**

**RESOLUTION TO ADOPT BUDGET
(GENERAL APPROPRIATIONS ACT)**

At the regular meeting of the Board of Trustees of the Dexter District Library, County of Washtenaw, held in the Library on the 29th day of August, 2022, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the District Library is established under the District Library Establishment Act, 1989 PA 24 ("DLEA");

WHEREAS, pursuant to Section 12 of the DLEA, the District Library Board is responsible for the expenditure of district library funds;

WHEREAS, the District Library Board desires to adopt the budget according to the provisions of the Michigan Uniform Budgeting and Account Act 1968 PA 2; and

WHEREAS, the District Library Board has determined to hold a public hearing and to adopt the budget for the District Library for the October 1, 2022 to September 30, 2023 fiscal year.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1: Title

This resolution shall be known as the Dexter District Library General Appropriations Act.

Section 2: Chief Administrative Officer

The Library Director shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Treasurer (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation (The Sun Times News) on August 11 and August 18, 2022, and a public hearing on the proposed budget was held on August 29, 2022.

Section 5: Estimated Revenues

Estimated library Operational Fund revenues for the fiscal year October 1, 2022 to September 30, 2023, including a voter-authorized millage of 1.0788 mills and various miscellaneous revenues, shall total \$1,664,820. The Library shall also levy an additional 0.36 mills for debt service, generating an additional \$586,500.

Section 6: Millage Levy

The Dexter District Library Board shall levy and collect the general property tax on all real and personal property within the Dexter District Library district upon the current tax roll an amount equal to 1.4388 mills as authorized under state law and approved by the electorate. The purpose of such millage levy is for all district library purposes authorized by law.

Section 7: Estimated Expenditures

Estimated library fund expenditures for fiscal year October 1, 2022 to September 30, 2023 for the various library activities (line-items) are as follows: \$1,744,282 for operational purposes and \$589,120 for debt service.

Section 8: Adoption of Budget by Reference

The general library fund budget of the Dexter District Library is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act (See attached Exhibit A).

Section 9: Adoption of Budget by Line Item

The Board of Trustees of the Dexter District Library adopts the fiscal year library fund budget by line item. Library officials responsible for the expenditures authorized in the budget may expend Library funds up to, but not to exceed, the total appropriation authorized for each line item. No transfers of line item appropriations shall be made without prior board approval by budget amendment.

Section 9(a): Transfer Authority

The Chief Administrative Officer shall have the authority to make transfers among the various line items without prior board approval, if the amount to be transferred does not exceed \$5,000 or 10% of the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Library Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Library Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978 and any policy that may apply to any responsible employee.

Section 15: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing resolution. Upon roll call vote, the following voted aye: _____

_____ The following voted nay: _____

_____ declared the motion carried and the resolution duly adopted on the 29th day of August 2022.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF WASHTENAW)

I, the undersigned, the duly qualified and acting Secretary of the Dexter District Library, Washtenaw County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Library Board at a special meeting held on the ____ day of August, 2022 at _____ p.m.

Secretary

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Dexter District Library
Exhibit A
Official Budget 2022-23

General Operating

Millage income Revenue	\$1,664,820
Other Income	\$33,960
Other Misc Revenue	\$54,300
Penal Fines Revenue	\$21,250
Total	\$1,774,330

Operating Expense

Library Materials	\$329,500
Capital Outlay	\$25,000
General Operations	\$345,300
Wages and Benefits	\$1,044,482
Total	\$1,744,282
Ending Balance	\$30,048

Debt Service

Debt Income	\$586,500
Debt Expense	\$589,120
Total*	(\$2,620)

* Slight deficit to be covered by existing fund balance

2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Washtenaw	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 1,595,569,505
Local Government Unit Requesting Millage Levy Dexter District Library	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	6/1994	0.5	0.4204	0.9915	0.4168	N/A	0.4168		0.4168	N/A
Voted	Operating	11/2016	0.7	0.6677	0.9915	0.6620	N/A	0.6620		0.6620	1/2023
Voted	Debt	11/2005	Unlimited	N/A	N/A	N/A	N/A	Unlimited		0.3600	1/2025

Prepared by Paul McCann	Telephone Number (734) 426-4477	Title of Preparer Library Director	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		Barbara Davenport	
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		Rochelle Vrsek	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Livingston	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 82,096,102
Local Government Unit Requesting Millage Levy Dexter District Library	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

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Voted	Debt	11/2005	Unlimited	N/A	N/A	N/A	N/A	Unlimited		0.3600	1/2025

Prepared by Paul McCann	Telephone Number (734) 426-4477	Title of Preparer Library Director	Date
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* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

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Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

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Contract #: _____

Building Address: _____



To Whom it May Concern:

Hydraulic oil loses its viscosity over time which causes ride quality issues, major component (Pump, valve, motor) deterioration, etc. Across all different product lines, OEM's recommend replacement every 10 years. As you can calculate, you have survived much longer off your original oil which is undoubtedly compromised. We recommend immediate replacement with this proposal.

- Provide a crew to come in and pump out all existing oil (Up to 110 gallons) into two (2) barrels and leave on-site. Clean out bottom of tank from debris and particles that have accumulated over the years. Furnish up to 110 gallons of new AW32 hydraulic oil.

Price: Cost of \$6,496.00

- and -

- Schindler will additionally remove and properly dispose of both (2) barrels of waste oil.

Price: Cost of \$1,498.00

(Quotation valid for 90 days; price based upon work during regular working hours of regular working days.)

Payment: 100% of the price is due upon acceptance of this proposal and issuance of invoice by Schindler. (You will an invoice in ~3 weeks after approval)

Schindler reserves the right not to source material or schedule labor for the above quoted work until payment in full has been received. Payable in full within 30 days of invoice. Schindler retains title to any equipment furnished hereunder until final payment is made. Late or non-payment will result in assessment of interest charged at a rate of 1 1/2% per month or the highest legal rate available, and any attorneys' fees, expenses and costs of collection.

Approved:

Accepted (Schindler Elevator Corp.):

Sign: _____

Sign: _____

Print: _____

Print: Mike Sullivan

Title: _____

Title: General Manager

Date: _____

Date: _____

TERMS AND CONDITIONS

1. Any changes to the building to meet local or state codes are to be made by Purchaser. Any changes in the Work required due to building conditions discovered in the performance of the Work will be paid by Purchaser.
2. No work, service materials or equipment other than as specified hereunder is included or intended.
3. Purchaser retains its normal responsibilities as Owner of the equipment which is subject of this Agreement.
4. Schindler will not be liable for damages of any kind, in excess of the Price of this Agreement, nor in any event for special, indirect, consequential or liquidated damages.
5. Any cutting and patching is by others and not included in this work.
6. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.
7. We warrant that the work will comply with the specifications and that there will be no defects in materials or workmanship for one year after completion of the work or acceptance thereof by beneficial use, whichever is earlier. Our duty under this warranty is to correct nonconformance or defect at our expense within a reasonable time after the receipt of notice. THE EXPRESS WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Purchaser's remedies hereunder are exclusive.
8. Purchaser agrees to defend, indemnify and hold Schindler harmless from and against any claims, lawsuits, demands, judgments, damages, costs and expenses arising out of this Agreement except to the extent caused by or resulting from the sole and direct fault of Schindler.
9. For non-maintenance contract customers, Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler under this Agreement.
INSURANCE: At a minimum, Customer shall provide to Schindler, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.
10. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.
11. In the event of governmental changes to applicable tariffs, tax rates, including but not limited to sales tax, use tax, excise tax, privilege tax, transaction tax and similar changes, or loss of tax exempt status, Schindler reserves the rights to adjust the contract price accordingly to account for all additional cost impacts.



Ann Arbor

Could Washtenaw County eliminate justice system fines and fees? The work has begun

Published: Aug. 04, 2022, 3:50 p.m.



The Washtenaw County Courthouse along Huron Street in downtown Ann Arbor on Sept. 21, 2020. Ryan Stanton | The Ann Arbor News

By [Lucas Smolcic Larson](#) | ismolciclarsen@mlive.com

WASHTENAW COUNTY, MI - Washtenaw County doesn't want to fund its justice system through fines and fees that can potentially spell financial ruin for families living paycheck-to-paycheck.

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Officials are now embarking on an effort to eliminate penalties and surcharges associated with the legal system, including booking fees at the county jail, costs associated with electronic monitoring for people on probation and attorney's fees in court, county spokesperson Crystal Campbell said.

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"We know that things happen. People make mistakes. There's always a cost for consequences, but that cost should not be an undue burden. Families should not suffer under the burden of extended or excessive fees," Campbell said.

County officials from a spectrum of offices are joining a new group of six local governments across the country in the national Cities and Counties for Fine and Fee Justice initiative, a program offering technical assistance and strategic guidance to local officials hoping to reform monetary penalties and charges.

Across the country, fines for traffic tickets and minor violations, as well as court and justice system fees tacked on top, can have compounding consequences for those who can't afford to pay them, according to the Fees and Fines Justice Center, a national advocacy group that leads the program.

"For residents living on low incomes, a cascade of consequences sets in when they cannot pay: their debt grows, their license is suspended, their credit score plummets, their economic opportunities are diminished, and in some places they are arrested and jailed. No one wins in this situation," Priya Sarathy Jones, director of campaigns and policy with the center, said in a statement.

Cities already involved in the effort have launched a slew of efforts to alleviate that burden.

Providence, R.I., has helped residents negotiate down debt to get driver's licenses reinstated while Philadelphia, Pa., has passed a budget providing an allotted amount of free phone calls for incarcerated people, while eliminating jail commissary mark-ups, according to a report on the program.

Advertisement

Washtenaw County's intention is to study and eliminate as many of the justice system fines and fees not required by state law as it can, Campbell said.

Officials will launch a comprehensive budget analysis that will put those costs to residents under the microscope, with reform recommendations coming out of that effort, she said.

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"We can and will keep our budget whole while helping families avoid the cycles of poverty associated with contact with our justice system," Washtenaw County Administrator Gregory Dill said in a statement.

The initiative, led by the county's Racial Equity Office, will loop in officials with county administration, the Prosecutor's Office, Office of the Public Defender, Treasurer's Office, Sheriff's Office and Trial Court.

It will complement ongoing efforts within those offices to reduce the burden of fines and fees on resident's struggling to get by, according to Campbell. Last year, for example, Sheriff Jerry Clayton with the support of county leaders announced more than \$500,000 in inmate debts related to services and fees at the Washtenaw County Jail would be forgiven.

Read more: [Michigan sheriff forgives more than \\$500,000 in jail debt owed by past and current inmates](#)

"We also know that incarceration can seriously compromise a person's ability to generate income, leading to even more debt. It's this absurd cycle, along with reincarceration, that we are focused on," Clayton said at the time.

Washtenaw County will join counties and cities in Georgia, Alabama, Florida, Delaware and Kansas in the cohort, the second since the program launched in 2020. It's led in part by the [City and County of San Francisco's Financial Justice Project](#), which heralds itself as the first effort embedded in a local government to tackle the burden of fines and fees.

Since its launch in 2016, the west coast metropolis has eliminated many "high pain low gain" fees.

"We can balance our budgets in common sense ways that are not on the backs of the least fortunate people in our communities," San Francisco Treasurer José Cisneros, said in a statement included with a news release announcing the new group of local jurisdictions undertaking similar efforts.

Just how reliant is Washtenaw County's justice system on the money flowing in from fines and fees?

That's an open question to be answered through the research and analysis that officials will undertake with support from the national program, Campbell said.

"We know that we've got a couple courts that rely pretty heavily on those fines and fees, and what that creates is a problem where we have to fine people in order to be able to run our operations, and we really need to move away from that model," she said.

The result could be a "transformational change" of a system that has negatively and disproportionately affected poor people, Black people and people of color, county Racial Equity Officer Alize Asberry Payne said in a statement.

There's not set timeline on the work county officials are undertaking to change the system, though the place in the national cohort will last at least for the next year, Campbell said.

"This is a long game, this is not a short-term strategy or solution," she said. "This is something we want to build into the way we operate."

More from The Ann Arbor News:

[Washtenaw County prosecutor inks agreement with feds to enforce workers' rights](#)

[Color-coded maps show how Washtenaw County voted in Aug. 2 primary](#)

[Toxic spill could take weeks to reach Ann Arbor's drinking water intake, officials say](#)

[Federal judge approves new oversight team on University of Michigan misconduct policies](#)

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CITIES & COUNTIES FOR Fine and Fee Justice

PolicyLink



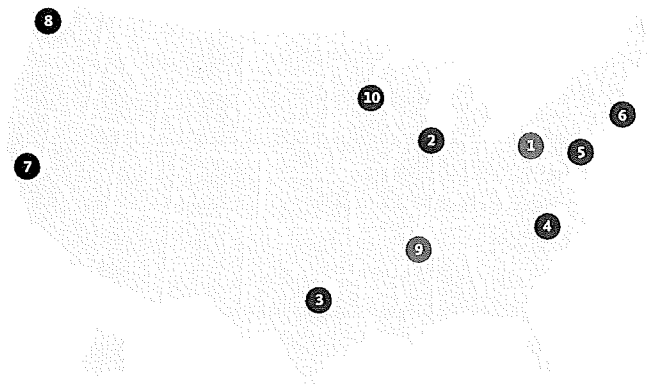
Join a national leadership network making a difference in communities across the country by eliminating and reforming unjust fines and fees.

Across the country, city and county leaders are advancing bold reforms to ensure their fines, fees, and other financial penalties do not place a disproportionate burden on low-income residents and people of color. These reforms advance racial equity, make a difference in the lives of residents, increase economic prosperity, and are feasible for government to implement.

To support and accelerate this momentum, [PolicyLink](#), [San Francisco's Financial Justice Project](#), and the [Fines and Fees Justice Center](#) established [Cities & Counties for Fine and Fee Justice](#)—a national leadership network of localities committed to meaningful fine and fee reform that works better for people and for government. We will be launching the second cohort of Cities & Counties for Fine and Fee Justice in early 2022—see below for more information.

Cities & Counties for Fine and Fee Justice, 2020–2021 Cohort

- | | |
|----------------------------|----------------------|
| 1. Allegheny County, PA | ● City Team |
| 2. Chicago, IL | ● County Team |
| 3. Dallas, TX | ● City & County Team |
| 4. Durham, NC | |
| 5. Philadelphia, PA | |
| 6. Providence, RI | |
| 7. Sacramento, CA | |
| 8. Seattle/King County, WA | |
| 9. Shelby County, TN | |
| 10. St. Paul, MN | |



Advancing Bold Policy Solutions: Impact in Our First Year

Cities & Counties for Fine and Fee Justice launched in May 2020. Ten teams made up of government and community representatives from across the country were each awarded \$50,000 and access to policy, research, and data experts, along with membership in a cohort of other teams also working to advance fine and fee reform.

As part of their participation, each team developed policy reform agendas that would lift a financial burden off of hundreds of thousands of residents. Collectively, the 10 teams worked to identify, develop, and implement policy reforms to help people in their cities and counties: **eliminate criminal-legal system and municipal fees; forgive outstanding debt; dramatically lower costs of phone calls and commissary items in jails; end driver's license suspensions for nonpayment of fines and fees; implement restitution funds; and, provide fine and fee waivers and reductions for people with low incomes.**

The following provides a sampling of the enacted reforms, as well as some significant reforms underway:

Fees imposed on incarcerated people

- **Allegheny County, PA:** Established a \$100 monthly stipend for incarcerated people from a fund earmarked for “inmate welfare” to use to pay for phone calls and commissary items. To date, Allegheny County has provided over \$1.8 million to incarcerated people through this fund. This was an unprecedented expenditure that received almost unanimous support from Jail Oversight Board members. Allegheny County is also working to introduce an ordinance that would eliminate profits made off of incarcerated people by passing a \$15/hr minimum wage for incarcerated workers and pushing to make jail phone calls free.

- **Philadelphia, PA:** Passed a budget to provide funding for 165 minutes of free phone calls each week for incarcerated people and eliminate commissary mark-ups. These reforms will make phone calls and commissary items more accessible and affordable to incarcerated people and support them to maintain connections to their support networks and ensure they have the hygiene and food items they need in jail.

Debt-based driver's license suspensions

- **St. Paul, MN:** Passed legislation in partnership with a statewide coalition to end debt-based driver's license suspensions due to failure to pay. Thousands of people have their driver's license suspended, not because of a driving violation, but because they could not pay their fines or fees. These suspensions make it harder for people to get and keep their jobs, further impeding their ability to pay their debt.
- **Dallas, TX:** Proposing that City Council approve ending participation in debt-based driver's license suspensions and vehicle registration holds.

Court debt and other court-related fines/fees

- **Seattle/King County, WA:** Established an innovative restitution fund through the county budget. This community-based program will support young people to receive services, support people who have been harmed, and provide restitution payments on behalf of youth who cannot afford to pay their financial obligations. This is the first publicly supported restitution fund in the country.
- **Dallas, TX:** Creating a process to improve court notifications and communications.
- **Providence, RI:** Using American Rescue Plan Act funds to establish a driver's license restoration clinic that would help people negotiate down their existing court debt and prepare the necessary documents to get their license reinstated.

Municipal fines and fees

- **Durham, NC:** Eliminated a \$250 administrative fee for owner-occupied properties that violate codes around trash and undergrowth, including elimination of all associated civil penalties. This will immediately lessen the burden of fines and remove the threat of legal action for civil penalties. Additionally, worked with the Parking Division to create a low-wage worker parking relief program pilot, providing up to three months of free parking over the summer for downtown workers who meet the income eligibility of 200 percent or below of the federal poverty level or receive government benefits. Durham

estimates that thousands of people will benefit from these reforms. Durham is also working to implement a policy that would allow first-citation late fee waivers for residents who meet the income eligibility of 200 percent or below of the federal poverty level or receive government benefits, in addition to providing payment plans for any individual receiving a parking citation who meets the above income eligibility requirement.

- **Chicago, IL:** Working to establish a need-based ticket program and ticket data portal that allows the public to analyze and track ticketing data, as well as implementing a fix-it ticket program for city/license stickers and forgiveness of late fees on tickets. This program will provide low-income residents an opportunity to pay lower fines and fees and gain meaningful debt relief.

The first year of Cities & Counties for Fine and Fee Justice demonstrated that, with proactive support, jurisdictions can enact and implement bold policies that make a tangible difference in the lives of their residents. It also showed that even with the pressure of the Covid-19 pandemic, cities and counties can prioritize fine and fee reform—in fact, a focus on addressing unjust fines and fees is critical to counteract the pandemic's devastating economic effects.













Join Us

PolicyLink, San Francisco's Financial Justice Project, and the Fines and Fees Justice Center will be launching the second cohort of Cities & Counties for Fine and Fee Justice in early 2022. **If you are interested in becoming a part of the growing number of local governments that are advancing bold reforms for their communities**, visit our website to learn more about the Network, including the upcoming Equitable Fine and Fee Reform Bootcamp, a convening where you can learn about the Cities & Counties for Fine and Fee Justice process and begin the steps cities and counties took to enact fine and fee reform during the first cohort. Starting with the Bootcamp, you will get actionable tools and resources to lay the groundwork to advance reforms and become eligible for selection in the second cohort of Cities & Counties for Fine and Fee Justice: <https://plcylk.org/ccffj>

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SEPTEMBER 2022 - YOUTH PROGRAMS



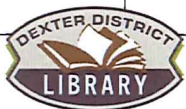
SUN	MON	TUE	WED	THU	FRI	SAT
<p>In-Person Programs May Require Registration Check Our Website Calendar Of Events</p> <p>Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us</p>				<p>1 Registration for Fall Toddler & Preschool Story Time Begins</p>	<p>2 </p>	<p>3</p>
<p>4 Library Closed</p>	<p>5 Library Closed</p> <p>LABOR DAY</p>	<p>6</p>	<p>7 </p>	<p>8 Club Create Book Club Grades 1 & 2 4:30 - 5:15 pm In Person REGISTRATION REQUIRED</p>	<p>9</p>	<p>10 </p>
<p>11</p>	<p>12 </p>	<p>13 Super Stories Book Club Young Fives & K 4:30 - 5:00 pm In Person REGISTRATION REQUIRED</p>	<p>14 </p>	<p>15 All Star Readers Grades 3 & 4 4:30 - 5:30 pm In Person REGISTRATION REQUIRED</p>	<p>16  Readers' Choice Book Club Grades 7 - 12 7:00 - 8:00 pm In Person REGISTRATION REQUIRED</p>	<p>17 Bob-a-Loo ages 5 and under Session 1 - 9:15-10:15 am Session 2 - 10:15-11:15 am In Person REGISTRATION REQUIRED Teen Advisory Group Grades 7 - 12 11:00 am - 12:00 pm In Person REGISTRATION REQUIRED</p>
<p>18</p>	<p>19 Drop-In Story Time Ages 5 & under 11:00 am In Person </p>	<p>20 Fall Story Time Ages 5 & under Toddler: 10:00-10:30 Preschool: 11:00-11:30 In Person REGISTRATION REQUIRED TWEEN BOOK CLUB GRADES 5 & 6 4:30 - 5:30 pm In Person REGISTRATION REQUIRED</p>	<p>21 Fall Story Time Ages 5 & under Toddler: 10:00-10:30 Preschool: 11:00-11:30 In Person REGISTRATION REQUIRED </p>	<p>22 Drop-In Story Time Ages 5 & under 11:00 am In Person</p>	<p>23 Magic: The Gathering Grades 6 - 12 6:00 - 8:30 pm In Person REGISTRATION REQUIRED </p>	<p>24 KinderConcert Ages 5 & under 12:00 - 12:45 pm In Person </p>
<p>25</p>	<p>26 Drop-In Story Time Ages 5 & under 11:00 am In Person Chess Club Kids and Teens 6:30 - 8:00 pm In Person REGISTRATION REQUIRED </p>	<p>27 Fall Story Time Ages 5 & under Toddler: 10:00-10:30 Preschool: 11:00-11:30 In Person REGISTRATION REQUIRED Drop-in Makerspace Grades K-8 4:00-5:00 pm In person</p>	<p>28 Fall Story Time Ages 5 & under Toddler: 10:00-10:30 Preschool: 11:00-11:30 In Person REGISTRATION REQUIRED</p>	<p>29 Drop-In Story Time Ages 5 & under 11:00 am In Person</p>	<p>30 </p>	

September 2022

Dexter District Library Adult Programs

2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>MANHATTAN SHORT FILM FESTIVAL</p> <p>Choice of three dates: 9/22 at 6:00 pm, 9/29 at 6:00 pm, or 10/2 at 2:00 pm. Registration required</p>		<p>Wednesday, September 14, 7:00 pm</p> <p>Autumn Jewels: The Science Behind the Scenery</p> <p>Cheryl English shares a glimpse of our native species as they go through their annual transformation. Registration</p>		1	2	3
4	5	6	7	8	9	10
<p>LABOR DAY</p> <p>Library Closed for Labor Day</p>			<p>Ken Magee presents: The Ultimate Michigan Football Program & Ticket Guide</p> <p>7:00 pm Registration</p>		<p>Friday Night Movie for Adults: THE LOST CITY</p> <p>6:00 pm In Person Registration required</p>	<p>Mindful Meditation 9:30 am</p> <p>mindful DEXTER</p>
11	12	13	14	15	16	17
<p>Grandparents Day Concert 2:00 pm</p> <p>Registration</p>	<p><i>Somewhere in Time</i></p> <p>Book Club, 7:00 pm</p>		<p>Autumn Jewels: The Science Behind the Scenery</p> <p>7:00 pm Registration</p>	<p>Gentle Restorative Yoga 9:30 am Registration</p> <p>Better Off Read Book Club 1:00 pm</p>	<p>Friday, September 16</p> <p>1:00 pm: Afternoon Movie for Adults - Downton Abbey: A New Era 7:00 pm: A World of Folk Tales Registration required for all programs</p>	
18	19	20	21	22	23	24
	<p>Reel Talk Discussion of: Queen of the Desert</p> <p>7:00 pm on Zoom Registration</p>	<p>9:00 AM</p> <p>SPANISH FLAMENCO</p> <p>7:00 REGISTRATION</p>	<p>One Year Living on Mackinac</p> <p>7:00 pm Registration</p>	<p>MANHATTAN SHORT FILM FESTIVAL</p> <p>6:00 pm Registration</p>		
25	26	27	28	29	30	1
		<p>Friends of the Library Meeting 7:00 pm</p>		<p>BY APPT.</p> <p>MANHATTAN SHORT FILM FESTIVAL</p> <p>6:00 pm Registration</p>	<p>Flu Shot Clinic 10 am – 1pm No appointment necessary</p>	<p>Friends of our Dexter District Library 1225 Alpine Street Dexter, Michigan</p> <p>Used Book Sale 9 am – 3 pm</p>



3255 Alpine Street Dexter, Michigan 48130 · 734-426-4477 · dexter.lib.mi.us

Computer Class:
Registration Required