

**Dexter District Library  
Board of Trustees - Meeting Agenda  
March 6, 2023 - 7:00 pm**

Board meetings are in-person events in the Library's Lower Level Meeting Room

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the February 6, 2023 Board meeting – **action item**
- 4) Public comment
  - Prearranged public comment – Gordon Smith, Executive Director, Dexter Senior Center
  - General public comment
- 5) Consent agenda – **action item**
  - Library Director's narrative report and Library Statistical Report
  - Friends of the Library Report (contained in Director's narrative report)
  - Balance sheets
  - Michigan CLASS report
  - Committee meeting minutes
  - Items from Legislature, MLA, TLN, AAACF, local municipalities
  - Patron comments
- 6) Treasurer's Report (7:20 pm)
  - Approval of bills paid during February 2023 – **action item**
  - Budget changes – none
  - Reimbursements – none
- 7) Administrative Items (7:40 pm)
  - Anniversaries: none
  - New Hire: Cathy Van Camp (Adult Reference Librarian) – **action item**
  - Resignation: Elizabeth Stauch (Youth Reference Librarian)
- 8) Old Business (8:00 pm)
  - Director's evaluation
  - Strategic Planning
  - Meeting room A/V replacement
  - Second floor lighting replacement
- 9) New Business (8:30 pm)
- 10) Public comment
- 11) Board member comments
- 12) Adjourn (8:59 pm)



**Dexter District Library Board of Trustees**

**DRAFT - Meeting Minutes**

February 6, 2023

7:00 p.m.

Members present: Barbara Davenport, Jaime Estill, Martha Gregg, Sherry Simpson, Shelly Vrsek

Members absent: Cassy Korinek, Jim LaVoie, Donna Palmer

Others present: Paul McCann, Library Director  
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:05 p.m.

Vrsek called for additions/changes to the presented agenda. No changes or additions were requested. Simpson moved to approve the meeting agenda as presented. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Vrsek called for corrections to the minutes of the January 9, 2023 regular Board Meeting. No corrections were requested. Davenport moved to approve the minutes from the January 9, 2023 regular Board Meeting as presented. Second by Estill. A voice vote. Aye=all, nay=none, absent=3. Motion carried.

**Public Comment:** None.

**Consent Agenda:** Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Simpson moved to approve the Consent agenda. Second by Gregg. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

**Treasurer's Report:** McCann presented the current Treasurer's report. The paid bills for the month of January were reviewed. Davenport moved to approve the bills paid in the month of January. Second by Estill. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

**Budget Changes:**

McCann suggested a budget change for line 101-000-665 as outlined in the Treasurer's Report. Simpson moved to increase the budgeted balance of line 101-000-665 – Interest Income, anticipating an additional \$45,000 in income for the current year, raising this line's balance from \$10,000 to \$55,000. Second by Gregg. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

**Circulation Statistics:** Statistical charts for the month of January 2023 were available for review.

**January 2023**

Circulation Statistics	January
Adult Books	4534
Young Adult Books	691
Children's Books	9822
Magazines	95
DVD	1607
Books on CD	418
Music CD	280
Realia/Objects/Equip	42
Overdrive	3664
hoopla	2102
Kanopy	612
Auto-renewals	7906
In-House	2414
<b>Total</b>	<b>34187</b>

Library visits	9697
Reference questions	2336
Items withdrawn	448
New items added	1006
Total holdings	114797
New cards issued	87
Total card holders	11252
Internet usage	1997
Museum/Park Pass	5
Web site visits	11017
Program attendance	1385
Fax	18
ILL lent out	2076
ILL borrowed	2871
Renewals via web	910
Unique borrowers	1842

**Reimbursement:** None

**Personnel:** Library staff reaching their anniversary date of hire in the month of February include: Ashley Bowles – Adult Reference Librarian (3 years). Bowles' wage increase was included with the January wage rate adjustments and therefore no Board action was necessary.

Ilia Malaveci was hired as a Library Page and started working on 1/27/2023. Gregg moved to approve the new hires for I. Malaveci at starting wages of \$10.10/hr. Second by Simpson. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

### **Old Business:**

The materials for the Director's Evaluation were distributed to the Board members. Once completed, they will be returned to Vrsek who will compile the results and present them to the Board at a later date.

At this point, the only thing left to finish up the RFP for the Strategic Planning is to figure out the timing. It was suggested that maybe the best time to hold the Strategic Planning sessions would be in late summer going into fall. It was also requested to add to the RFP a request for bidding companies to send information about how they would facilitate both remote and in-person sessions.

The wage review was originally spurred on by the Court of Claims case regarding the Michigan minimum wage law passed in 2018. That issue is still ongoing in the courts, but a new wage structure has been created and approved by the Finance Committee to increase wages closer to the median and average of libraries of similar size in the area. A motion was made by Davenport to approve the new wage structure as presented. Second by Simpson. After a discussion was made, the motion was revised and made by Davenport to accept the new base wage increase as presented effective 2/6/2023. Second by Simpson. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

With the motion to approve the presented wage increases passing, Gregg made a motion to increase the budgeted balance of the Gross Wage line – 101-901-702 by \$32,000, increasing that line's budgeted balance from \$870,378 to \$902,378 and increase the budgeted balance of line 101-790-714 – Employer Share FICA by \$2,484, increasing that line's budgeted balance from \$66,548 to \$69,032. Second by Estill. A roll call vote was taken. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

### **New Business:**

After discussing the researched options, Simpson moved to approve the quote by Altech to replace the combustion motor assembly in boiler #2 and move forward with that repair. Second by Estill. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried. Purchase cost for the motor assembly was quoted at \$5,880.86.

A quote from Hopp for converting the large black canister lights from metal halide bulbs to LED was included in the board packet. After a short discussion, Estill moved to approve the quote from Hopp and move forward with the conversion. Second by Gregg. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried. Quoted price was \$4,200.00.

Due to the lateness of the hour, the meeting room A/V replacement and second floor lighting replacement was postponed until next meeting.



**Public Comment:** None

**Board Member Comments:** None

**Adjournment:** Having completed all items on the agenda, Davenport moved to adjourn at 8:57 pm. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Respectfully submitted,

Barbara Davenport,  
Secretary

Michelle Jopeck,  
Recording Secretary

## Director's Report

### March 2023 Library Board Meeting

The previous Board meeting was held on Monday, February 6, 2023. Items below occurred after that meeting.

#### Administration

Due to committee member time conflicts, the ice storm and lack of preparation time, there were no committee meetings during the month.

This month wrapped up with the ice storm, loss of power and closing the Library for four and a half days. With February already being the shortest month, this loss of access impacted the Library use statistics to a great degree. Use of some material types dropped over 20% from the previous month due to the closure. Thankfully, the majority of the Library systems came back online properly and the Library was able to reopen on Monday, February 27. Notes on systems can be found in the Technology Department and Maintenance reports.

Subsequent to the revised wage rate and reposting of part-time reference librarian positions, the Library continues to see lackluster response. We will be looking at some other alternatives. Much like any business depending on in-person help, the market seems to be fairly dry at present.

During the power outage, many people sought out the Library for work space. Once the Library reopened, the parking lot was full (even when there was no special programming happening) and the majority of the study tables and spaces on the second floor were occupied. It would not be surprising if an outcome of the strategic planning process were requests for additional private study workspaces. Over the years, we have constantly struggled to maintain a traditional library environment in an expansive open space while means of communication have developed by leaps and bounds. While remote work was once comprised mainly of document transfer, today's remote worker often needs to engage in both phone and video conferencing. The Library provides a robust telecommunications infrastructure, allowing for high speed data transfer and seamless audio/video applications via our in-house networks. This has attracted the remote worker. It is not inconceivable that the demand in the future would be to provide services for people who need to conduct remote work and need to do more than silent study. There are products like Jabrrbox and pods from Framery.com or Room.com on the market which are flexible for locating, provide connectivity and deaden sound within the surrounding environment. While not cheap, these might be a good alternative to building renovation.

During the month, the Library received a donation from Erratic Ale Company in Dexter. During December and January, Erratic Ale designated the Library as the recipient for funds raised through customer purchases and matched by the company. Over the two months, Erratic Ale raised \$1,520 for the Library. This donation will make Erratic Ale Company a major sponsor for the 2023 Adult Summer Reading Program.

The Library community was alerted to HB 4136 this month. The Michigan Library Association issued a follow-up noting the problems with this legislation. There is a disconnect between the sole legislative sponsor and the reality of public libraries. Very few items in public library collections come close to

reaching the definition of “obscene or sexually explicit matter that is harmful to minors.” Virtually all material collected by public libraries is protected under the First Amendment. MLA noted introduction of this legislation was more of an effort to satisfy constituents in the northwest corner of the Lower Peninsula and an eastern section of the Upper Peninsula. MLA will continue to monitor the legislation, but feels it is more of a showpiece and will most likely not move out of committee.

McCann and Technology Librarian, Scott Wright began searching for vendors and developing a RFP for updating the audiovisual equipment in the Lower Level Meeting Room.

Community groups using the lower level meeting room space during February included Daisy Troop 40887, the Cubing Club, the Rug Hookers, Brownie Troop 40698, 567 Workshops, the Dexter Daze Committee and the Friends of the Library (meeting and book sale).

## Youth Department

The Youth Department offered Story Time throughout the month of February. Over 525 people attended Story Time this month. We had 63 people participate in Drop-In Preschool Makerspace which is geared specifically for children ages five and under.

Our most popular program this month was the live animal program where over 100 people attended. We also offered several other February programs for elementary aged children such as Drop-In Valentine cards, Lego Challenge, Chess Club and DIY Pom Pom Garland craft. These programs had a combined attendance of 136 people. The three Youth Book Clubs for children up to fourth grade saw a combine participation of 36 children.

The Teen Department offered six programs during the month. Faux Stained Glass, TAG, Tween Book Club and Teen Tech Take-Apart had a combined total of 29 attendees. SRSly partnered with us on two other programs, Magic the Gathering and Community Conversations & Kids Activity Night. These programs had a combined total of 10 people. Our Teen & Tween Librarian also gave a Library tour for a class field trip.

MiLibrary Quest was happening all month and we had 36 interactions with this online challenge.

## Adult Department

In February, the Adult Department held 10 programs on-site and 3 virtual programs.

The virtual events included “The Fire of Frederick Douglass” to complement the Washtenaw Reads program and celebrate Black History Month, Reel Talk that reviewed the movie “Red Joan” and Air Fryer Cooking with Mary Spencer that drew the largest online crowd with 48 patrons attending.

The in-person events included four sessions of morning Restorative Yoga classes. Over the month, this attracted 49 participants. Book clubs discussed “Franklin & Washington” by Edward J. Larson, “Joan is Okay” by Weike Wang and “The Lincoln Highway” by Amor Towles with a total attendance of 22 patrons. A Friday Night Movie “Ticket to Paradise” attracted 46 patrons and a Friday Afternoon Movie showing of “Top Gun: Maverick” attracted 36.

Patrons are picking up tax forms and have expressed both relief and gratitude that we are still able to offer print copies of the forms.

Plans for the 2023 Adult Summer Reading Program are underway.

#### Technology Department

During the month, Scott Wright offered one class on Canva.com with six patrons attending. One-on-one technology help was canceled due to the ice storm. Make-up dates have been offered and two patrons have already received their sessions. Scott also trained new employee Catherine Van Camp on SAM, downloadable content, and various other technology topics. He came in after hours on Sunday 2/26 to verify nothing was damaged by the prolonged power outage. The Library's network, Internet connection, computer equipment (public and staff) and associated software and hardware have fared well and are functioning. Minor issues, such as the UPS power back exhausting its charge, cropped up. He also set up a business profile on LinkedIn for the Library, performed an upgrade of the circulation software on the majority of the staff PCs and installed a critical update to Deep Freeze on the patron computers.

#### Circulation Department

The circulation department stayed very busy during the month of February with more and more patrons coming into the Library getting cards and checking out material. Program times, especially Story Times see a significant uptick in checkouts.

Extra staff came in to help with the backlog of material to be checked in after the extended power outage. In addition to patron returns, there were 22 delivery bins waiting to be processed. By noon on Monday, February 27, the department was completely caught up. The Library was extremely busy the rest of the day as so many patrons still did not have power or just missed not being able to come into the Library.

The circulation staff have also been working on the 70 online applications for new Library cards submitted in association with the First Grade Reader Roundup program beginning March 20. Additionally, paper applications from teachers have also been returned from the schools. There are 11 first grade classrooms and 250 children so there are many cards to register. On the day of the Reader Roundup, we give each teacher their stack of cards to pass out to their students.

Staff have processed 55 items from our Library to go to other libraries in the state through the MeL system. We have also linked hundreds of new items to the library system and the pages have done a terrific job of covering and processing the new material. It has been a very busy month for the circulation staff.

## Maintenance

The Library survived the recent ice storm which closed the Library from 1:00 pm on Wednesday, February 22 through Sunday, February 26. During the outage, the Library's power was unstable, missing at least one leg of the three phase power. The building did have some lighting, due to the LED replacement project, as well as minor power from wall outlets. Systems that were inoperable included the entire HVAC system (air handler, boilers, controls system), the elevator, bathroom facilities, sliding doors, internal and external computer networks, burglar alarm, parking lot lights, etc.

When the power was restored around 6:30 pm on Sunday, the task of restoring internal systems began. There were some minor issues with the HVAC system which required calls to Altech and Metro Controls. The control system needed rebooting. The air handler and boilers returned to normal functioning on their own. The water pumps needed a manual restart and came online after the control system was operational. We did lose programming in approximately 20 VAV control boxes. The majority of these could be reprogrammed remotely by Metro Controls. As of March 1, we still have four controllers not responding and Metro will be out the week of March 6 to determine whether these will need to be replaced or if they can jack directly into the controllers and reprogram. We will need Altech to come out and inspect the condenser unit behind the Library. The partial power resulted in a continual hum from the unit during the outage. The front sliding doors had a little trouble recovering, but a complete power cycle restored operation. We will continue to monitor the door operation and call for service as needed. Exterior lights came back online once the power inverter/battery backup was reset. The elevator returned to normal service without issue. There was no damage to any of the electric sensors in the bathroom facilities.

Due to supply chain issues, the Library is still waiting for the fall preventative maintenance on the boilers. The annual replacement parts kit was not available. This work was scheduled for the week of February 22, but was postponed due to the ice storm. This will be rescheduled once Altech is caught up with emergency repairs.

The conversion from metal halide bulbs to LED lamps in the suspended can lights in the adult area was completed and the combustion motor assembly in boiler #2 was replaced during the month.

Replacement of the florescent fixtures over the second floor fiction area is still in progress. It has been difficult to get Hopp Electric out to initiate the process and with the ice storm, this may be further delayed.

## Friends of the Library

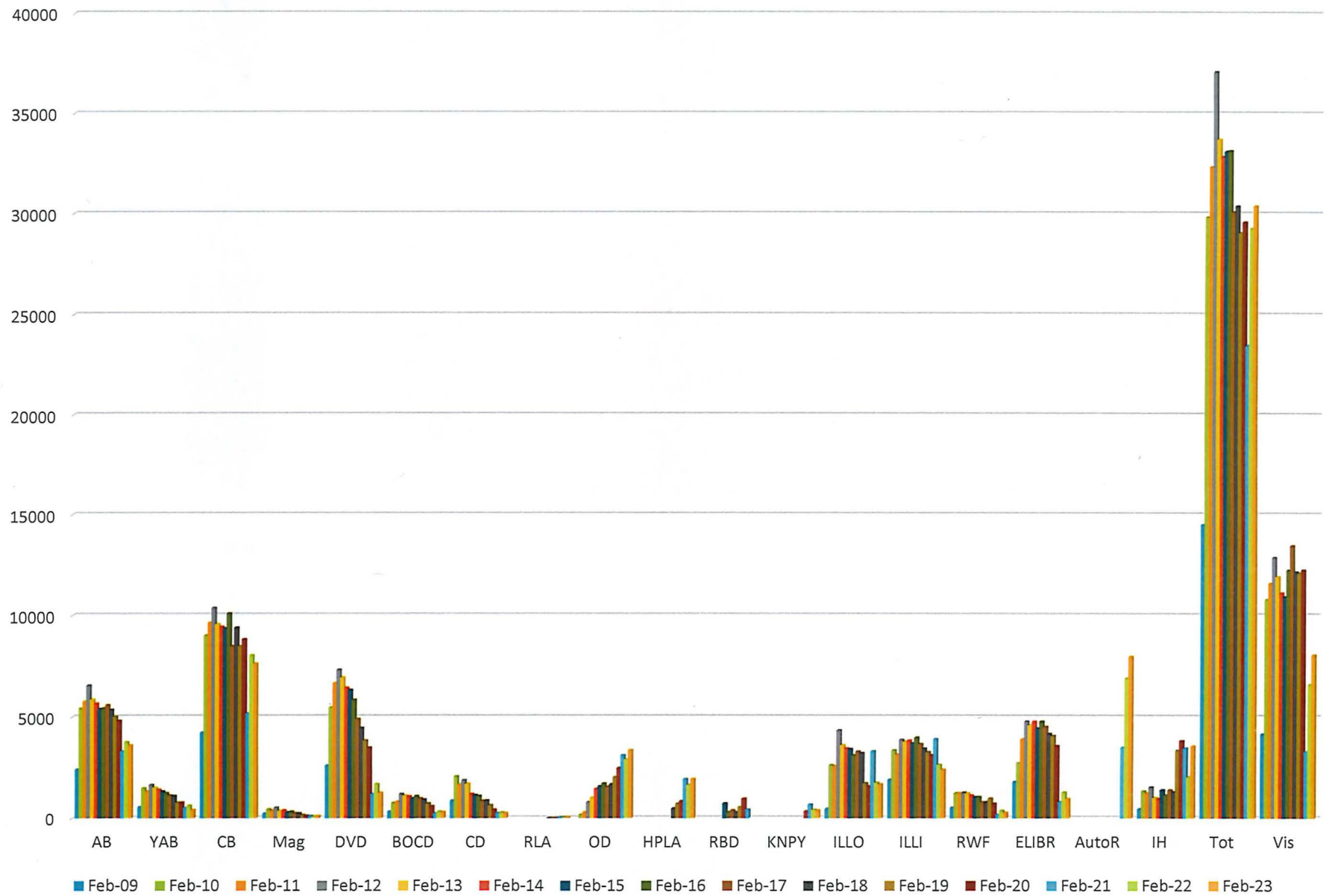
The most recent Friends of the Library Used Book Sale was on Saturday, March 4. If details are available for the Board meeting on March 6, they will be reported.

The Friends named Ben True their Volunteer of the Year for 2022 and presented his award at their February meeting. Ben is a stalwart volunteer, arriving every week to help sort and organize incoming donations as well as working all the book sales. Ben often volunteers to help clean up and store unsold materials after the sales and has been very willing to substitute for others when there are holes in the schedule.

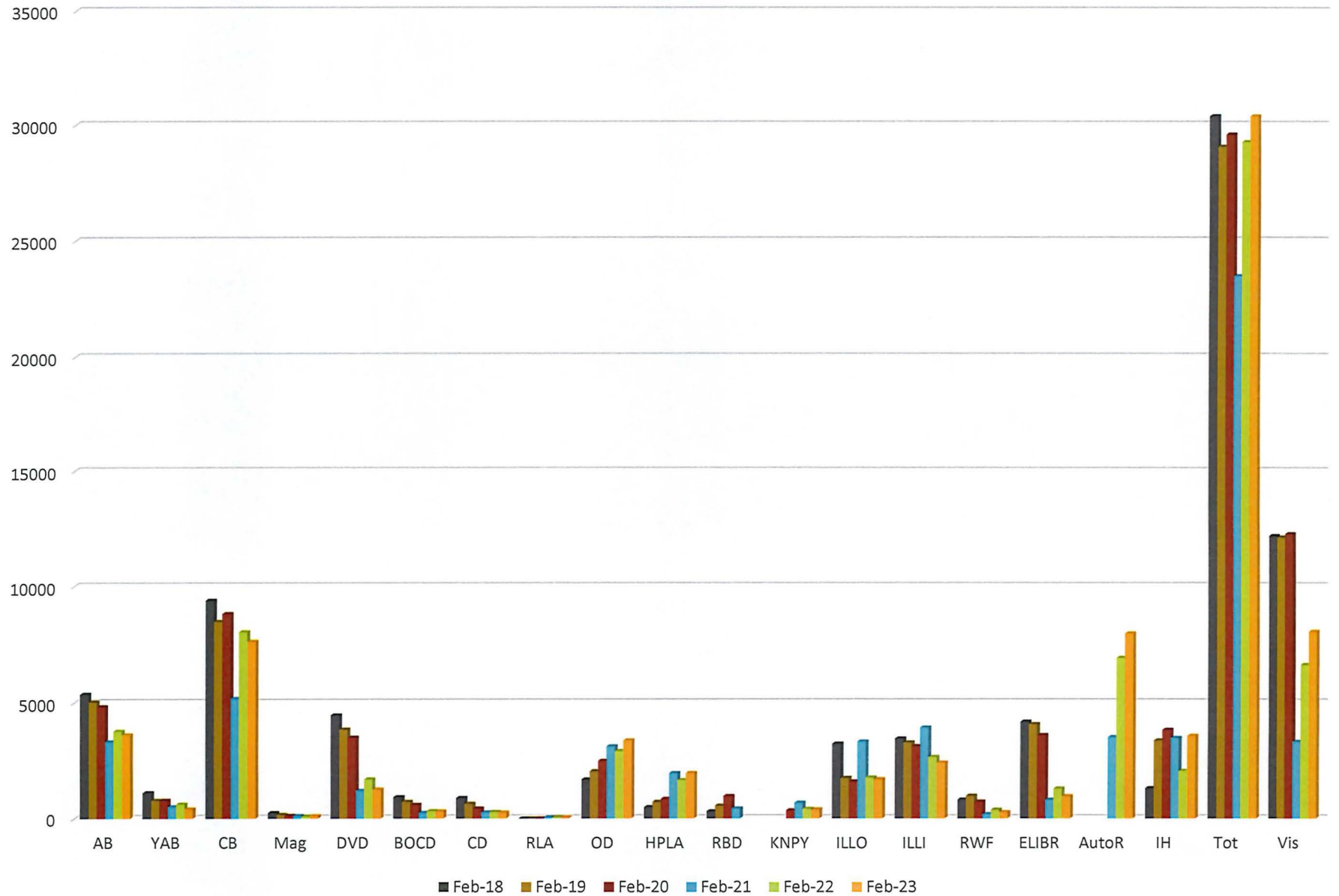
## February 2023

Circulation Statistics	February	January	%change
Adult Books	3612	4534	-20%
Young Adult Books	408	691	-41%
Children's Books	7618	9822	-22%
Magazines	115	95	21%
DVD	1259	1607	-22%
Books on CD	307	418	-27%
Music CD	252	280	-10%
Realia/Objects/Equip	44	42	5%
Overdrive	3365	3664	-8%
hoopla	1955	2102	-7%
Kanopy	384	612	-37%
Auto-renewals	7962	7906	1%
In-House	1785	2414	-26%
<b>Total</b>	<b>29066</b>	<b>34187</b>	<b>-15%</b>
Library visits	8046	9697	-17%
Reference questions	1799	2336	-23%
Items withdrawn	345	448	-23%
New items added	720	1006	-28%
Total holdings	114293	114797	0%
New cards issued	98	87	13%
Total card holders	10991	11252	-2%
Internet usage	1498	1997	-25%
Museum/Park Pass	5	5	0%
Web site visits	9796	11017	-11%
Program attendance	1209	1385	-13%
Fax	19	18	6%
ILL lent out	1690	2076	-19%
ILL borrowed	2399	2871	-16%
Renewals via web	963	910	6%
Unique borrowers	1628	1842	-12%

Circulation - February 2009-2023

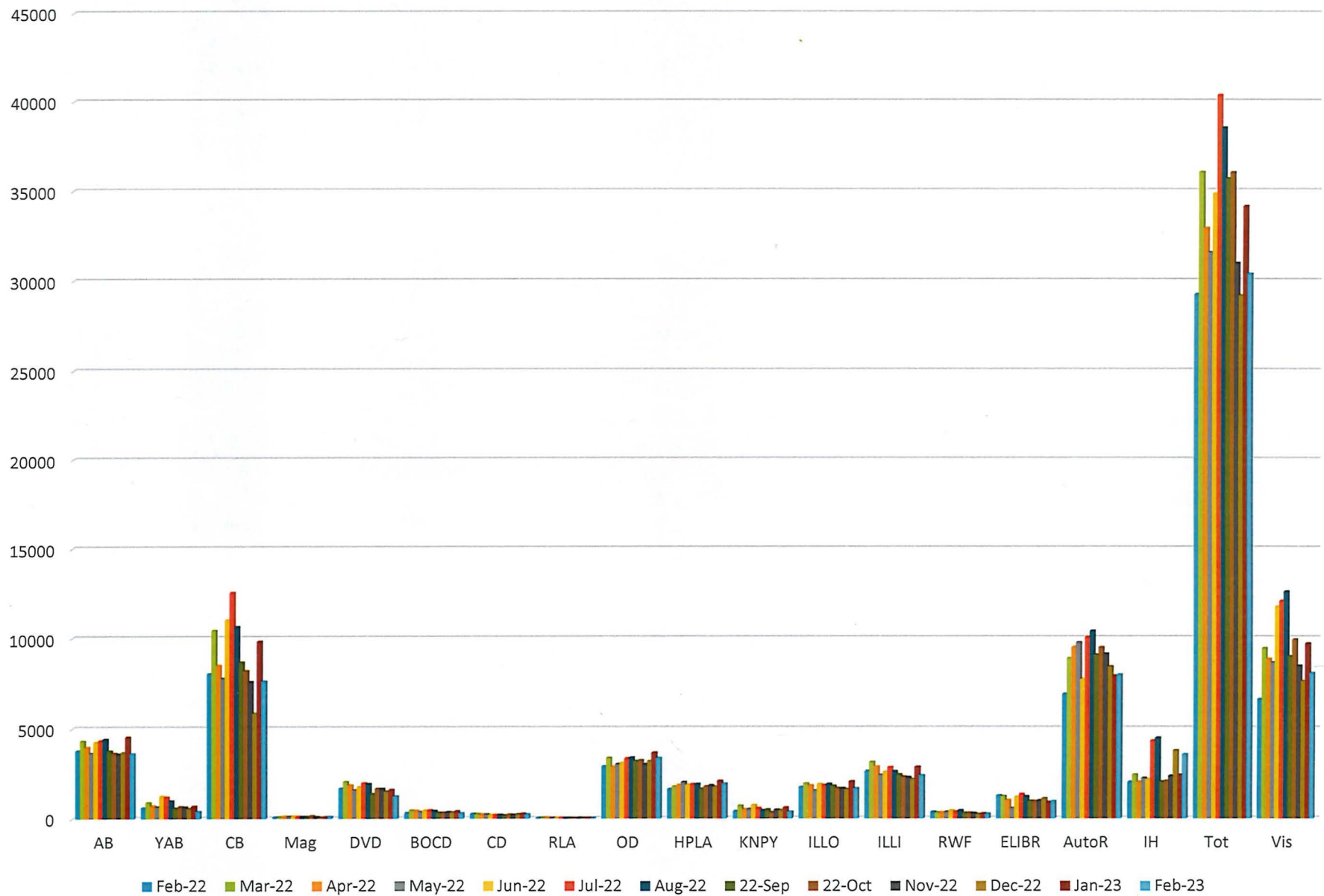


Circulation - February 2018-2023





Circulation - February 2022 to February 2023



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02/21/23

Cash Basis

**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**BALANCE SHEET-PRELIMINARY**  
 As of February 28, 2023

	Feb 28, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,739,321.50
Total Checking/Savings	1,739,321.50
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	1,874.00
101-000-102 CD 1 FLAGSTAR	262,622.70
101-000-103 CD COMERICA	212,873.99
101-000-106 CD OLD NATIONAL	262,091.05
101-000-107 CD 1 HUNTINGTON	212,628.62
101-000-109 CD NORTHSTAR BANK	262,600.82
101-000-110 CD 2 HUNTINGTON	263,648.95
101-000-112 CD 2 FLAGSTAR	235,382.52
101-000-120 MICHIGAN CLASS	1,560,912.63
1015 - PAYROLL CLEARING ACCOUNT	6,340.82
Total Other Current Assets	3,281,444.10
Total Current Assets	5,020,765.60
<b>TOTAL ASSETS</b>	<b>5,020,765.60</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	26,009.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	53,265.30
Total Current Liabilities	53,265.30
Total Liabilities	53,265.30
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,316,261.82
Net Income	545,138.55
Total Equity	4,967,500.30
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,020,765.60</b>

DRAFT

**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**STATEMENT OF OPERATIONS-YTD-PRELIMINARY**  
 October 2022 through February 2023

	Oct '22 - Feb 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
MILLAGE REVENUE	1,147,868.39	1,664,820.00	-516,951.61	68.9%
OTHER INCOME	13,516.29	33,960.00	-20,443.71	39.8%
OTHER MISC REVENUE	25,413.60	99,300.00	-73,886.40	25.6%
PENAL FINES REVENUE	0.00	21,250.00	-21,250.00	0.0%
<b>Total Income</b>	<b>1,186,798.28</b>	<b>1,819,330.00</b>	<b>-632,531.72</b>	<b>65.2%</b>
<b>Expense</b>				
LIBRARY MATERIALS	91,116.35	329,500.00	-238,383.65	27.7%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	20,571.64	38,570.00	-17,998.36	53.3%
GENERAL OPERATIONS	136,678.16	345,300.00	-208,621.84	39.6%
WAGES & BENEFITS	393,293.58	1,078,930.00	-685,636.42	36.5%
<b>Total OPERATING EXPENSES</b>	<b>550,543.38</b>	<b>1,462,800.00</b>	<b>-912,256.62</b>	<b>37.6%</b>
<b>Total Expense</b>	<b>641,659.73</b>	<b>1,792,300.00</b>	<b>-1,150,640.27</b>	<b>35.8%</b>
<b>Net Income</b>	<b>545,138.55</b>	<b>27,030.00</b>	<b>518,108.55</b>	<b>2,016.8%</b>

DRAFT

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02/21/23

Cash Basis

# DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2022 through February 2023

	Oct '22 - Feb 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>MILLAGE REVENUE</b>				
101-000-400 CITY OF DEXTER	193,854.29	264,700.00	-70,845.71	73.2%
101-000-401 DEXTER TOWNSHIP	218,681.59	311,649.00	-92,967.41	70.2%
101-000-402 FREEDOM TOWNSHIP	366.34	908.00	-541.66	40.3%
101-000-403 HAMBURG TOWNSHIP	62,394.39	88,565.00	-26,170.61	70.5%
101-000-404 LIMA TOWNSHIP	84,597.63	121,537.00	-36,939.37	69.6%
101-000-405 LODI TOWNSHIP	6,866.34	9,968.00	-3,101.66	68.9%
101-000-406 NORTHFIELD TWP	1,096.82	2,603.00	-1,506.18	42.1%
101-000-407 SCIO TOWNSHIP	233,202.97	354,564.00	-121,361.03	65.8%
101-000-408 WEBSTER TOWNSHIP	346,808.02	509,826.00	-163,017.98	68.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
<b>Total MILLAGE REVENUE</b>	<b>1,147,868.39</b>	<b>1,664,820.00</b>	<b>-516,951.61</b>	<b>68.9%</b>
<b>OTHER INCOME</b>				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	12,000.00	-12,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	5,458.24	7,000.00	-1,541.76	78.0%
101-000-607 FAX SERVICES	88.75	200.00	-111.25	44.4%
101-000-608 PURCHASES	59.00	100.00	-41.00	59.0%
101-000-609 FINES	4,911.70	9,000.00	-4,088.30	54.6%
101-000-610 NON RESIDENT FEES	300.00	360.00	-60.00	83.3%
101-000-627 COPIER	1,048.60	3,000.00	-1,951.40	35.0%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	1,650.00	2,000.00	-350.00	82.5%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
<b>Total OTHER INCOME</b>	<b>13,516.29</b>	<b>33,960.00</b>	<b>-20,443.71</b>	<b>39.8%</b>
<b>OTHER MISC REVENUE</b>				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	25,413.60	55,000.00	-29,586.40	46.2%
101-000-666 ENDOWMENT INCOME	0.00	1,300.00	-1,300.00	0.0%
<b>Total OTHER MISC REVENUE</b>	<b>25,413.60</b>	<b>99,300.00</b>	<b>-73,886.40</b>	<b>25.6%</b>
<b>PENAL FINES REVENUE</b>				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	20,000.00	-20,000.00	0.0%
<b>Total PENAL FINES REVENUE</b>	<b>0.00</b>	<b>21,250.00</b>	<b>-21,250.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>1,186,798.28</b>	<b>1,819,330.00</b>	<b>-632,531.72</b>	<b>65.2%</b>
<b>Expense</b>				
<b>LIBRARY MATERIALS</b>				
101-790-740 ADULT BOOKS	14,385.08	54,000.00	-39,614.92	26.6%
101-790-741 CHILDREN'S BOOKS	25,633.01	75,000.00	-49,366.99	34.2%
101-790-742 PROGRAMMING	10,442.02	50,000.00	-39,557.98	20.9%
101-790-743 ELECTRONIC RESOURCE	7,685.48	12,000.00	-4,314.52	64.0%
101-790-744 PERIOD & SUBSCRIPT	111.88	8,500.00	-8,388.12	1.3%
101-790-745 BOOKS ON CD-ADULT	1,047.84	8,000.00	-6,952.16	13.1%
101-790-746 BOOKS ON CD CHILD	1,539.09	4,000.00	-2,460.91	38.5%
101-790-747 DVD-ADULT	621.48	8,000.00	-7,378.52	7.8%
101-790-748 DVD-CHILD	1,357.10	8,000.00	-6,642.90	17.0%
101-790-749 AUDIO MUSIC ADULT	0.00	2,500.00	-2,500.00	0.0%
101-790-750 AUDIO MUSIC CHILD	118.63	1,000.00	-881.37	11.9%
101-790-751 E-BOOKS/AUDIO	24,753.86	75,000.00	-50,246.14	33.0%
101-790-752 COMMUNITY READ	1,462.00	3,000.00	-1,538.00	48.7%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	1,958.88	20,000.00	-18,041.12	9.8%
<b>Total LIBRARY MATERIALS</b>	<b>91,116.35</b>	<b>329,500.00</b>	<b>-238,383.65</b>	<b>27.7%</b>

# DRAFT



# DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2022 through **February 2023**

	Oct '22 - Feb 23	Budget	\$ Over Budget	% of Budget
<b>OPERATING EXPENSES</b>				
<b>CAPITAL OUTLAY IMPROVE</b>				
101-901-970 CAPITAL OUTLAY IMPR	3,630.28	25,000.00	-21,369.72	14.5%
101-901-972 CAPITAL REPLACEMENT	16,941.36	13,570.00	3,371.36	124.8%
<b>Total CAPITAL OUTLAY IMPROVE</b>	20,571.64	38,570.00	-17,998.36	53.3%
<b>GENERAL OPERATIONS</b>				
101-790-723 PROF DEVELOPMENT	1,165.50	2,000.00	-834.50	58.3%
101-790-727 LIBRARY SUPPLIES	3,256.78	13,000.00	-9,743.22	25.1%
101-790-728 POSTAGE	411.84	1,100.00	-688.16	37.4%
101-790-729 BUILDING SUPPLIES	5,132.81	10,000.00	-4,867.19	51.3%
101-790-800 COOPERATIVE FEES	31,548.07	62,900.00	-31,351.93	50.2%
101-790-801 PROF SERVICES	9,365.00	18,500.00	-9,135.00	50.6%
101-790-802 ATTORNEY FEES	0.00	3,000.00	-3,000.00	0.0%
101-790-803 BOOKKEEPING SERV	4,540.25	13,500.00	-8,959.75	33.6%
101-790-818 INSTITUTION DUE/FEE	0.00	1,500.00	-1,500.00	0.0%
101-790-851 TELEPHONE	1,699.53	5,200.00	-3,500.47	32.7%
101-790-860 TRANSPORTATION	0.00	1,000.00	-1,000.00	0.0%
101-790-880 ADVERTISING	410.00	2,000.00	-1,590.00	20.5%
101-790-882 NEWSLETTER	6,340.22	29,000.00	-22,659.78	21.9%
101-790-910 INSURANCE	21,308.00	22,500.00	-1,192.00	94.7%
101-790-920 UTILITIES	24,248.36	62,500.00	-38,251.64	38.8%
101-790-930 BLDING MAINTENANCE	17,300.60	60,000.00	-42,699.40	28.8%
101-790-932 BUILDING REPAIRS	1,861.07	16,000.00	-14,138.93	11.6%
101-790-934 EQUIPMENT REPAIR	174.96	3,000.00	-2,825.04	5.8%
101-790-936 GROUNDS KEEPING	3,335.00	7,500.00	-4,165.00	44.5%
101-790-940 EQUIPMENT LEASE	3,546.05	7,500.00	-3,953.95	47.3%
101-790-942 MTING ROOM REFUNDS	50.00	100.00	-50.00	50.0%
101-790-956 MISCELLANEOUS	147.40	500.00	-352.60	29.5%
101-790-958 S.E.V. ADJUSTMENT	836.72	3,000.00	-2,163.28	27.9%
<b>Total GENERAL OPERATIONS</b>	136,678.16	345,300.00	-208,621.84	39.6%
<b>WAGES &amp; BENEFITS</b>				
101-790-702 GROSS WAGES	323,678.50	902,378.00	-578,699.50	35.9%
101-790-703 LONGEVITY	3,750.00	8,500.00	-4,750.00	44.1%
101-790-713 FSA	1,903.77	4,500.00	-2,596.23	42.3%
101-790-714 EMPLR SHARE (FICA)	25,015.31	69,032.00	-44,016.69	36.2%
101-790-715 MEDICAL REIMBUR	1,061.68	2,400.00	-1,338.32	44.2%
101-790-716 MEDICAL	24,060.93	62,250.00	-38,189.07	38.7%
101-790-717 LIFE INSURANCE	787.92	1,968.00	-1,180.08	40.0%
101-790-718 457 ANNUITY CONTRB	11,660.38	24,421.00	-12,760.62	47.7%
101-790-719 SHORT TERM DISBLTY	1,375.09	3,481.00	-2,105.91	39.5%
<b>Total WAGES &amp; BENEFITS</b>	393,293.58	1,078,930.00	-685,636.42	36.5%
<b>Total OPERATING EXPENSES</b>	550,543.38	1,462,800.00	-912,256.62	37.6%
<b>Total Expense</b>	641,659.73	1,792,300.00	-1,150,640.27	35.8%
<b>Net Income</b>	545,138.55	27,030.00	518,108.55	2,016.8%

# DRAFT

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02/21/23

Cash Basis

**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**BALANCE SHEET-FINAL**  
 As of January 31, 2023

	Jan 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,675,363.75
Total Checking/Savings	1,675,363.75
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	1,874.00
101-000-102 CD 1 FLAGSTAR	262,622.70
101-000-103 CD COMERICA	212,873.99
101-000-106 CD OLD NATIONAL	262,091.05
101-000-107 CD 1 HUNTINGTON	212,628.62
101-000-109 CD NORTHSTAR BANK	262,600.82
101-000-110 CD 2 HUNTINGTON	263,648.95
101-000-112 CD 2 FLAGSTAR	235,382.52
101-000-120 MICHIGAN CLASS	1,560,912.63
Total Other Current Assets	3,275,103.28
Total Current Assets	4,950,467.03
<b>TOTAL ASSETS</b>	<b>4,950,467.03</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	26,009.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	53,265.30
Total Current Liabilities	53,265.30
Total Liabilities	53,265.30
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,316,261.82
Net Income	474,839.98
Total Equity	4,897,201.73
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,950,467.03</b>

FINAL

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02/21/23

Cash Basis

# DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2022 through January 2023

	Oct '22 - Jan 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
MILLAGE REVENUE	968,013.57	1,664,820.00	-696,806.43	58.1%
OTHER INCOME	9,780.30	33,960.00	-24,179.70	28.8%
OTHER MISC REVENUE	25,413.60	99,300.00	-73,886.40	25.6%
PENAL FINES REVENUE	0.00	21,250.00	-21,250.00	0.0%
<b>Total Income</b>	<b>1,003,207.47</b>	<b>1,819,330.00</b>	<b>-816,122.53</b>	<b>55.1%</b>
<b>Expense</b>				
LIBRARY MATERIALS	71,855.77	329,500.00	-257,644.23	21.8%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	15,686.95	38,570.00	-22,883.05	40.7%
GENERAL OPERATIONS	122,649.75	345,300.00	-222,650.25	35.5%
WAGES & BENEFITS	318,175.02	1,078,930.00	-760,754.98	29.5%
<b>Total OPERATING EXPENSES</b>	<b>456,511.72</b>	<b>1,462,800.00</b>	<b>-1,006,288.28</b>	<b>31.2%</b>
<b>Total Expense</b>	<b>528,367.49</b>	<b>1,792,300.00</b>	<b>-1,263,932.51</b>	<b>29.5%</b>
<b>Net Income</b>	<b>474,839.98</b>	<b>27,030.00</b>	<b>447,809.98</b>	<b>1,756.7%</b>

# FINAL



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02/21/23

Cash Basis

**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**STATEMENT OF OPERATIONS-YTD-FINAL**  
 October 2022 through **January 2023**

	Oct '22 - Jan 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>MILLAGE REVENUE</b>				
101-000-400 CITY OF DEXTER	146,975.01	264,700.00	-117,724.99	55.5%
101-000-401 DEXTER TOWNSHIP	180,442.56	311,649.00	-131,206.44	57.9%
101-000-402 FREEDOM TOWNSHIP	244.99	908.00	-663.01	27.0%
101-000-403 HAMBURG TOWNSHIP	57,761.34	88,565.00	-30,803.66	65.2%
101-000-404 LIMA TOWNSHIP	72,918.31	121,537.00	-48,618.69	60.0%
101-000-405 LODI TOWNSHIP	4,498.70	9,968.00	-5,469.30	45.1%
101-000-406 NORTHFIELD TWP	1,074.31	2,603.00	-1,528.69	41.3%
101-000-407 SCIO TOWNSHIP	196,166.73	354,564.00	-158,397.27	55.3%
101-000-408 WEBSTER TOWNSHIP	307,931.62	509,826.00	-201,894.38	60.4%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
<b>Total MILLAGE REVENUE</b>	<b>968,013.57</b>	<b>1,664,820.00</b>	<b>-696,806.43</b>	<b>58.1%</b>
<b>OTHER INCOME</b>				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	12,000.00	-12,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	3,938.24	7,000.00	-3,061.76	56.3%
101-000-607 FAX SERVICES	69.95	200.00	-130.05	35.0%
101-000-608 PURCHASES	53.50	100.00	-46.50	53.5%
101-000-609 FINES	4,639.61	9,000.00	-4,360.39	51.6%
101-000-610 NON RESIDENT FEES	300.00	360.00	-60.00	83.3%
101-000-627 COPIER	779.00	3,000.00	-2,221.00	26.0%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	0.00	2,000.00	-2,000.00	0.0%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
<b>Total OTHER INCOME</b>	<b>9,780.30</b>	<b>33,960.00</b>	<b>-24,179.70</b>	<b>28.8%</b>
<b>OTHER MISC REVENUE</b>				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	25,413.60	55,000.00	-29,586.40	46.2%
101-000-666 ENDOWMENT INCOME	0.00	1,300.00	-1,300.00	0.0%
<b>Total OTHER MISC REVENUE</b>	<b>25,413.60</b>	<b>99,300.00</b>	<b>-73,886.40</b>	<b>25.6%</b>
<b>PENAL FINES REVENUE</b>				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	20,000.00	-20,000.00	0.0%
<b>Total PENAL FINES REVENUE</b>	<b>0.00</b>	<b>21,250.00</b>	<b>-21,250.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>1,003,207.47</b>	<b>1,819,330.00</b>	<b>-816,122.53</b>	<b>55.1%</b>
<b>Expense</b>				
<b>LIBRARY MATERIALS</b>				
101-790-740 ADULT BOOKS	11,381.41	54,000.00	-42,618.59	21.1%
101-790-741 CHILDREN'S BOOKS	20,558.31	75,000.00	-54,441.69	27.4%
101-790-742 PROGRAMMING	8,302.65	50,000.00	-41,697.35	16.6%
101-790-743 ELECTRONIC RESOURCE	6,915.48	12,000.00	-5,084.52	57.6%
101-790-744 PERIOD & SUBSCRIPT	111.88	8,500.00	-8,388.12	1.3%
101-790-745 BOOKS ON CD-ADULT	661.35	8,000.00	-7,338.65	8.3%
101-790-746 BOOKS ON CD CHILD	1,414.59	4,000.00	-2,585.41	35.4%
101-790-747 DVD-ADULT	543.59	8,000.00	-7,456.41	6.8%
101-790-748 DVD-CHILD	1,254.10	8,000.00	-6,745.90	15.7%
101-790-749 AUDIO MUSIC ADULT	0.00	2,500.00	-2,500.00	0.0%
101-790-750 AUDIO MUSIC CHILD	106.14	1,000.00	-893.86	10.6%
101-790-751 E-BOOKS/AUDIO	17,789.65	75,000.00	-57,210.35	23.7%
101-790-752 COMMUNITY READ	1,462.00	3,000.00	-1,538.00	48.7%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	1,354.62	20,000.00	-18,645.38	6.8%
<b>Total LIBRARY MATERIALS</b>	<b>71,855.77</b>	<b>329,500.00</b>	<b>-257,644.23</b>	<b>21.8%</b>

FINAL



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02/21/23

Cash Basis

# DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2022 through **January 2023**

	Oct '22 - Jan 23	Budget	\$ Over Budget	% of Budget
<b>OPERATING EXPENSES</b>				
<b>CAPITAL OUTLAY IMPROVE</b>				
101-901-970 CAPITAL OUTLAY IMPR	2,195.59	25,000.00	-22,804.41	8.8%
101-901-972 CAPITAL REPLACEMENT	13,491.36	13,570.00	-78.64	99.4%
<b>Total CAPITAL OUTLAY IMPROVE</b>	15,686.95	38,570.00	-22,883.05	40.7%
<b>GENERAL OPERATIONS</b>				
101-790-723 PROF DEVELOPMENT	160.50	2,000.00	-1,839.50	8.0%
101-790-727 LIBRARY SUPPLIES	2,780.71	13,000.00	-10,219.29	21.4%
101-790-728 POSTAGE	411.84	1,100.00	-688.16	37.4%
101-790-729 BUILDING SUPPLIES	4,143.93	10,000.00	-5,856.07	41.4%
101-790-800 COOPERATIVE FEES	31,548.07	62,900.00	-31,351.93	50.2%
101-790-801 PROF SERVICES	7,807.00	18,500.00	-10,693.00	42.2%
101-790-802 ATTORNEY FEES	0.00	3,000.00	-3,000.00	0.0%
101-790-803 BOOKKEEPING SERV	3,705.80	13,500.00	-9,794.20	27.5%
101-790-818 INSTITUTION DUE/FEE	0.00	1,500.00	-1,500.00	0.0%
101-790-851 TELEPHONE	1,359.20	5,200.00	-3,840.80	26.1%
101-790-860 TRANSPORTATION	0.00	1,000.00	-1,000.00	0.0%
101-790-880 ADVERTISING	410.00	2,000.00	-1,590.00	20.5%
101-790-882 NEWSLETTER	6,340.22	29,000.00	-22,659.78	21.9%
101-790-910 INSURANCE	21,308.00	22,500.00	-1,192.00	94.7%
101-790-920 UTILITIES	20,087.04	62,500.00	-42,412.96	32.1%
101-790-930 BLDING MAINTENANCE	14,083.08	60,000.00	-45,916.92	23.5%
101-790-932 BUILDING REPAIRS	1,861.07	16,000.00	-14,138.93	11.6%
101-790-934 EQUIPMENT REPAIR	174.96	3,000.00	-2,825.04	5.8%
101-790-936 GROUNDS KEEPING	2,500.00	7,500.00	-5,000.00	33.3%
101-790-940 EQUIPMENT LEASE	2,934.21	7,500.00	-4,565.79	39.1%
101-790-942 MTING ROOM REFUNDS	50.00	100.00	-50.00	50.0%
101-790-956 MISCELLANEOUS	147.40	500.00	-352.60	29.5%
101-790-958 S.E.V. ADJUSTMENT	836.72	3,000.00	-2,163.28	27.9%
<b>Total GENERAL OPERATIONS</b>	122,649.75	345,300.00	-222,650.25	35.5%
<b>WAGES &amp; BENEFITS</b>				
101-790-702 GROSS WAGES	260,928.76	902,378.00	-641,449.24	28.9%
101-790-703 LONGEVITY	3,750.00	8,500.00	-4,750.00	44.1%
101-790-713 FSA	1,557.63	4,500.00	-2,942.37	34.6%
101-790-714 EMPLR SHARE (FICA)	20,221.64	69,032.00	-48,810.36	29.3%
101-790-715 MEDICAL REIMBUR	877.04	2,400.00	-1,522.96	36.5%
101-790-716 MEDICAL	19,392.81	62,250.00	-42,857.19	31.2%
101-790-717 LIFE INSURANCE	627.20	1,968.00	-1,340.80	31.9%
101-790-718 457 ANNUITY CONTRB	9,725.41	24,421.00	-14,695.59	39.8%
101-790-719 SHORT TERM DISBLTY	1,094.53	3,481.00	-2,386.47	31.4%
<b>Total WAGES &amp; BENEFITS</b>	318,175.02	1,078,930.00	-760,754.98	29.5%
<b>Total OPERATING EXPENSES</b>	456,511.72	1,462,800.00	-1,006,288.28	31.2%
<b>Total Expense</b>	528,367.49	1,792,300.00	-1,263,932.51	29.5%
<b>Net Income</b>	474,839.98	27,030.00	447,809.98	1,756.7%

# FINAL

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02/21/23

Cash Basis

**DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND**  
**BALANCE SHEET-PRELIMINARY**  
As of February 28, 2023

	Feb 28, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	16,438.81
Total Checking/Savings	16,438.81
Other Current Assets	
301-000-120 MICHIGAN CLASS	446,887.77
Total Other Current Assets	446,887.77
Total Current Assets	463,326.58
<b>TOTAL ASSETS</b>	<b>463,326.58</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
301-000-395 OPENING FUND BAL	92,261.62
Net Income	371,064.96
Total Equity	463,326.58
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>463,326.58</b>

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**DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND**  
**STATEMENT OF OPERATIONS-YTD-PRELIMINARY**  
 October 2022 through February 2023

	Oct '22 - Feb 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
301-000-400 CITY OF DEXTER	72,045.86	99,677.00	-27,631.14	72.3%
301-000-401 DEXTER TOWNSHIP	72,970.88	103,998.00	-31,027.12	70.2%
301-000-402 FREEDOM TOWNSHIP	122.25	303.00	-180.75	40.3%
301-000-403 HAMBURG TOWNSHIP	20,819.93	29,555.00	-8,735.07	70.4%
301-000-404 LIMA TOWNSHIP	28,228.80	40,557.00	-12,328.20	69.6%
301-000-405 LODI TOWNSHIP	2,291.34	3,326.00	-1,034.66	68.9%
301-000-406 NORTHFIELD TOWNSHIP	366.00	869.00	-503.00	42.1%
301-000-407 SCIO TOWNSHIP	82,584.60	125,995.00	-43,410.40	65.5%
301-000-408 WEBSTER TOWNSHIP	115,725.37	170,131.00	-54,405.63	68.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	10,388.00	-10,388.00	0.0%
301-000-665 INTEREST INCOME	409.93	1,200.00	-790.07	34.2%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>395,564.96</b>	<b>586,499.00</b>	<b>-190,934.04</b>	<b>67.4%</b>
<b>Expense</b>				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	24,375.00	588,750.00	-564,375.00	4.1%
<b>Total Expense</b>	<b>24,500.00</b>	<b>589,120.00</b>	<b>-564,620.00</b>	<b>4.2%</b>
<b>Net Income</b>	<b>371,064.96</b>	<b>-2,621.00</b>	<b>373,685.96</b>	<b>-14,157.4%</b>

DRAFT

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02/21/23

Cash Basis

**DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND**  
**BALANCE SHEET-FINAL**  
As of January 31, 2023

	Jan 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	382,696.86
Total Checking/Savings	382,696.86
Other Current Assets	
301-000-120 MICHIGAN CLASS	16,887.77
Total Other Current Assets	16,887.77
Total Current Assets	399,584.63
<b>TOTAL ASSETS</b>	<b>399,584.63</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
301-000-395 OPENING FUND BAL	92,261.62
Net Income	307,323.01
Total Equity	399,584.63
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>399,584.63</b>

**FINAL**

## DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

02/21/23

## STATEMENT OF OPERATIONS-YTD-FINAL

Accrual Basis

October 2022 through January 2023

	Oct '22 - Jan 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
301-000-400 CITY OF DEXTER	53,844.73	99,677.00	-45,832.27	54.0%
301-000-401 DEXTER TOWNSHIP	60,210.89	103,998.00	-43,787.11	57.9%
301-000-402 FREEDOM TOWNSHIP	81.75	303.00	-221.25	27.0%
301-000-403 HAMBURG TOWNSHIP	19,273.94	29,555.00	-10,281.06	65.2%
301-000-404 LIMA TOWNSHIP	24,331.52	40,557.00	-16,225.48	60.0%
301-000-405 LODI TOWNSHIP	1,501.24	3,326.00	-1,824.76	45.1%
301-000-406 NORTHFIELD TOWNSHIP	358.48	869.00	-510.52	41.3%
301-000-407 SCIO TOWNSHIP	69,057.88	125,995.00	-56,937.12	54.8%
301-000-408 WEBSTER TOWNSHIP	102,752.65	170,131.00	-67,378.35	60.4%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	10,388.00	-10,388.00	0.0%
301-000-665 INTEREST INCOME	409.93	1,200.00	-790.07	34.2%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>331,823.01</b>	<b>586,499.00</b>	<b>-254,675.99</b>	<b>56.6%</b>
<b>Expense</b>				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	24,375.00	588,750.00	-564,375.00	4.1%
<b>Total Expense</b>	<b>24,500.00</b>	<b>589,120.00</b>	<b>-564,620.00</b>	<b>4.2%</b>
<b>Net Income</b>	<b>307,323.01</b>	<b>-2,621.00</b>	<b>309,944.01</b>	<b>-11,725.4%</b>

FINAL



Dexter District Library - Appropriations Report 2022-23

Acct	Description	Appropriated	SubApp	Feb Expenses	YTD Expenses	Unexpensed Balance	Total Encumbered	Unencumbered Balance	% Remaining
790-740	Adult Books	\$54,000							
	Lisa		\$22,000	\$1,336.30	\$5,796.42	\$16,203.58	\$2,367.35	\$13,836.23	63%
	Scott		\$6,500	\$606.67	\$2,236.24	\$4,263.76	\$742.83	\$3,520.93	54%
	Amy		\$6,500	\$297.32	\$1,955.36	\$4,544.64	\$247.77	\$4,296.87	66%
	Deborah		\$6,500	\$464.12	\$1,767.66	\$4,732.34	\$482.19	\$4,250.15	65%
	Ashley		\$6,500	\$299.26	\$1,576.81	\$4,923.19	\$327.47	\$4,595.72	71%
	New		\$6,000		\$1,052.59	\$4,947.41	\$365.41	\$4,582.00	76%
	<b>Total</b>		<b>\$54,000</b>	<b>\$3,003.67</b>	<b>\$14,385.08</b>	<b>\$39,614.92</b>	<b>\$4,533.02</b>	<b>\$35,081.90</b>	<b>65%</b>
790-741	Children's Books	\$75,000							
	Ruth		\$24,000	\$1,054.57	\$7,756.19	\$16,243.81	\$1,200.05	\$15,043.76	63%
	Mollie		\$15,000	\$1,410.67	\$4,906.94	\$10,093.06	\$775.32	\$9,317.74	62%
	Krista		\$15,000	\$786.81	\$4,683.43	\$10,316.57	\$1,846.76	\$8,469.81	56%
	Amy		\$1,500		\$1,011.72	\$488.28	\$42.59	\$445.69	30%
	Rori		\$9,000	\$789.62	\$3,504.42	\$5,495.58	\$720.55	\$4,775.03	53%
	Liz		\$5,000	\$611.37	\$1,404.05	\$3,595.95	\$38.41	\$3,557.54	71%
	Xanthe		\$5,500	\$421.66	\$2,366.26	\$3,133.74	\$214.49	\$2,919.25	53%
	<b>Total</b>		<b>\$75,000</b>	<b>\$5,074.70</b>	<b>\$25,633.01</b>	<b>\$49,366.99</b>	<b>\$4,838.17</b>	<b>\$44,528.82</b>	<b>59%</b>
790-742	Programming	\$50,000							
	Adult		\$15,000	\$1,150.00	\$4,300.00	\$10,700.00	\$0.00	\$10,700.00	71%
	YA		\$10,000	\$489.29	\$1,685.19	\$8,314.81	\$0.00	\$8,314.81	83%
	Children's		\$25,000	\$500.08	\$4,456.83	\$20,543.17	\$0.00	\$20,543.17	82%
	<b>Total</b>		<b>\$50,000</b>	<b>\$2,139.37</b>	<b>\$10,442.02</b>	<b>\$39,557.98</b>	<b>\$0.00</b>	<b>\$39,557.98</b>	<b>79%</b>
790-743	Electronic Resources	\$12,000	\$12,000	\$770.00	\$7,685.48	\$4,314.52	\$0.00	\$4,314.52	36%
790-744	Period./Subscriptions	\$8,500	\$8,500		\$111.88	\$8,388.12	\$0.00	\$8,388.12	99%
790-745	Books on CD Adult	\$8,000	\$8,000	\$386.49	\$1,047.84	\$6,952.16	\$631.96	\$6,320.20	79%
790-746	Books on CD Child	\$4,000							
	Mollie (YA)		\$2,000	\$124.50	\$861.64	\$1,138.36	\$247.57	\$890.79	45%
	Krista (J)		\$2,000		\$677.45	\$1,322.55	\$0.00	\$1,322.55	66%
	<b>Total</b>		<b>\$4,000</b>	<b>\$124.50</b>	<b>\$1,539.09</b>	<b>\$2,460.91</b>	<b>\$247.57</b>	<b>\$2,213.34</b>	<b>55%</b>
790-747	DVD Adult	\$8,000	\$8,000	\$77.89	\$621.48	\$7,378.52	\$1,833.11	\$5,545.41	69%
790-748	DVD Child	\$8,000	\$8,000	\$103.00	\$1,357.10	\$6,642.90	\$756.06	\$5,886.84	74%
790-749	Audio Mat: Music Adult	\$2,500	\$2,500		\$0.00	\$2,500.00	\$1,024.27	\$1,475.73	59%
790-750	Audio Mat: Music Child	\$1,000	\$1,000	\$12.49	\$118.63	\$881.37	\$0.00	\$881.37	88%
790-751	e-Books/Audio	\$75,000	\$75,000	\$6,964.21	\$24,753.86	\$50,246.14	\$8,000.00	\$42,246.14	56%
790-752	Community Read	\$3,000	\$3,000		\$1,462.00	\$1,538.00	\$0.00	\$1,538.00	51%
790-753	Grant Programming	\$500	\$500		\$0.00	\$500.00	\$0.00	\$500.00	100%
790-754	Non Traditional Coll	\$20,000	\$20,000	\$604.26	\$1,958.88	\$18,041.12	\$0.00	\$18,041.12	90%
	<b>Total</b>	<b>\$329,500</b>	<b>\$329,500</b>	<b>\$19,260.58</b>	<b>\$91,116.35</b>	<b>\$238,383.65</b>	<b>\$21,864.16</b>	<b>\$216,519.49</b>	<b>66%</b>



## Summary Statement

February 28, 2023

Page 1 of 4

Investor ID: [REDACTED]

0000425-0002713 PDF 506948

Dexter District Library  
3255 Alpine St  
Dexter, MI 48130

### Michigan CLASS

#### Michigan CLASS

Average Monthly Yield: 4.7295%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
[REDACTED]	GENERAL OPERATIONS	1,560,912.63	0.00	0.00	5,672.86	11,141.98	1,563,945.23	1,566,585.49
[REDACTED]	DEBT SERVICE	16,887.77	430,000.00	0.00	510.49	575.66	201,284.42	447,398.26
TOTAL		1,577,800.40	430,000.00	0.00	6,183.35	11,717.64	1,765,229.65	2,013,983.75

Tel: (855) 382-0496

<https://www.michiganclass.org/>



## Account Statement

February 28, 2023

Page 2 of 4

Account Number: [REDACTED]

### GENERAL OPERATIONS

#### Account Summary

Average Monthly Yield: 4.7295%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	1,560,912.63	0.00	0.00	5,672.86	11,141.98	1,563,945.23	1,566,585.49

#### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2023	Beginning Balance			1,560,912.63	
02/28/2023	Income Dividend Reinvestment	5,672.86			
02/28/2023	Ending Balance			1,566,585.49	





## Account Statement

February 28, 2023

Page 3 of 4

Account Number: [REDACTED]

### DEBT SERVICE

### Account Summary

Average Monthly Yield: 4.7295%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	16,887.77	430,000.00	0.00	510.49	575.66	201,284.42	447,398.26

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2023	Beginning Balance			16,887.77	
02/17/2023	Contribution	430,000.00			2652682
02/28/2023	Income Dividend Reinvestment	510.49			
02/28/2023	Ending Balance			447,398.26	



## Michigan CLASS

Michigan CLASS		
Date	Dividend Rate	Daily Yield
02/01/2023	0.000125681	4.5874%
02/02/2023	0.000126092	4.6023%
02/03/2023	0.000384885	4.6828%
02/04/2023	0.000000000	4.6828%
02/05/2023	0.000000000	4.6828%
02/06/2023	0.000129476	4.7227%
02/07/2023	0.000129500	4.7268%
02/08/2023	0.000129803	4.7378%
02/09/2023	0.000129803	4.7378%
02/10/2023	0.000389379	4.7361%
02/11/2023	0.000000000	4.7374%
02/12/2023	0.000000000	4.7374%
02/13/2023	0.000129878	4.7406%
02/14/2023	0.000129964	4.7437%
02/15/2023	0.000130105	4.7488%
02/16/2023	0.000130213	4.7518%
02/17/2023	0.000519384	4.7394%
02/18/2023	0.000000000	4.7394%
02/19/2023	0.000000000	4.7394%
02/20/2023	0.000000000	4.7394%
02/21/2023	0.000130168	4.7511%
02/22/2023	0.000130212	4.7527%
02/23/2023	0.000130466	4.7620%
02/24/2023	0.000391668	4.7653%
02/25/2023	0.000000000	4.7653%
02/26/2023	0.000000000	4.7653%
02/27/2023	0.000130846	4.7758%
02/28/2023	0.000130704	4.7707%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

# HOUSE BILL NO. 4136

February 22, 2023, Introduced by Rep. Friske and referred to the Committee on Local Government and Municipal Finance.

A bill to amend 1982 PA 455, entitled  
"The library privacy act,"  
(MCL 397.601 to 397.606) by adding section 5a.

## THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1       Sec. 5a. (1) If a library makes available to the public  
2 material that is either obscene or sexually explicit matter that is  
3 harmful to minors, the governing body of that library shall adopt  
4 and require enforcement of a policy addressing material that is  
5 obscene or sexually explicit matter that includes both of the  
6 following:

1       (a) The material must be kept in a restricted area of the  
2 library accessible only to individuals who are 18 years of age or  
3 older.

4       (b) The material must be viewed only in a restricted area  
5 described in subdivision (a) or be borrowed by an individual who is  
6 18 years of age or older and viewed outside of the library.

7       (2) Beginning 90 days after the effective date of the  
8 amendatory act that added this section, if an individual finds a  
9 library is not in compliance with this section, that individual may  
10 file a complaint against the governing body of the library in a  
11 court of competent jurisdiction. If the court finds that the  
12 governing body of the library has failed to comply with subsection  
13 (1), the court shall order the library to be closed to the public  
14 until the governing body of the library demonstrates to the court  
15 that it has complied with subsection (1).

## Treasurer's Report March 2023 Board Meeting

1) Draft reports for General Operations and Debt Service funds for February 2023 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of January 2023 are also included.

Current General Fund checking balance – \$1,739,321.50

Current Debt Service Fund balance – \$463,326.58

### Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>
\$262,622.70	Flagstar (1)	3/21/2023	CD	102
\$212,873.99	Comerica	7/11/2023	CD	103
\$262,091.05	Old National (1)	5/22/2023	CD	106
\$212,628.62	Huntington	6/13/2023	CD	107
\$262,600.82	Northstar	8/15/2023	CD	109
\$263,648.95	Huntington (2)	6/13/2023	CD	110
\$235,382.52	Flagstar (2)	6/6/2023	CD	112
\$1,560,912.63	Michigan CLASS	N/A	Investment	120

2) Review of paid bills in February 2023 – **action item**

3) Budget changes – none

4) Reimbursements – none

### Notes:

Budget lines continue to track with annual expenses as expected. Lines showing higher than normal expenses for this point in the year have been presented at previous Board meetings.

The Michigan CLASS investment fund continues to outpace CD investments, returning a dividend rate of 4.7707% at month's end.

### Check Register notes:

Chase Card Services - check #26492 – The main purchase during the month was the UV sterilization cabinet at over \$1,400. This will help with sanitizing toys placed back in the youth department for use. The Friends of the Library will sponsor this purchase.

Hopp Electric – check #26499 – Preapproved conversion of the second floor pendant lights to LED.

Library Ideas LLC. – check #26473 – Annual subscription to iVox books online. This digital, children’s book resource replaces Tumblebooks, which saw a significant decline in use over the last year.

Michigan Library Association – check #26474 – registration for Youth Department staff members to attend Spring Institute.

Riverside – check #26478 – bills for annual monitoring contract as well as annual maintenance of the system, testing and battery replacement.

		Target
General Operations - all cash assets	\$5,020,765	
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$237,734	\$237,734
Long-Term Capital Replacement Fund	\$2,330,000	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses through December	(\$1,250,000)	
Unassigned Fund Balance	\$103,031	
Total	\$5,020,765	

**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**A/P CHECK REGISTER**  
**February 6 through March 6, 2023**

Type	Date	Num	Split	Debit	Credit	Amount
<b>ALLIANCE ENTERTAINMENT LLC</b>						
Bill	02/07/2023	PLS70689486	-SPLIT-		115.49	-115.49
Bill Pmt -Check	02/07/2023	26462	101-000-202 ACCOUNTS PAYABLE		115.49	-115.49
<b>ALLIED-EAGLE SUPPLY CO</b>						
Bill	02/21/2023	1257057	101-790-729 BUILDING SUPPLIES		559.26	-559.26
Bill Pmt -Check	02/21/2023	26485	101-000-202 ACCOUNTS PAYABLE		559.26	-559.26
<b>AMAZON CAPITAL SERVICES</b>						
Bill	02/07/2023	1QTK-9NC1-4DK6	101-790-754 NON-TRAD COLLECTION		379.98	-379.98
Bill	02/07/2023	11PJ-9X7W-79HC	101-790-729 BUILDING SUPPLIES		63.54	-63.54
Bill	02/07/2023	1LYQ-YY7F-467M	101-790-742 PROGRAMMING		16.99	-16.99
Bill	02/07/2023	14KL-K633-3VMX	-SPLIT-		82.83	-82.83
Bill	02/07/2023	11PJ-9X7W-4473	101-790-740 ADULT BOOKS		42.48	-42.48
Bill	02/07/2023	1KCD-QQHC-4GLT	101-790-742 PROGRAMMING		189.94	-189.94
Bill	02/07/2023	1FYK-KH4M-71WW	-SPLIT-		142.33	-142.33
Bill	02/07/2023	1LCY-9Q36-6KCH	101-790-729 BUILDING SUPPLIES		35.21	-35.21
Bill Pmt -Check	02/07/2023	26463	101-000-202 ACCOUNTS PAYABLE		953.30	-953.30
<b>ANDREW KERCHER</b>						
Bill	02/21/2023	#1	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	02/21/2023	26486	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
<b>APPLIED CAPITAL LLC</b>						
Bill	02/21/2023	33445185	101-790-940 EQUIPMENT LEASE		611.84	-611.84
Bill Pmt -Check	02/21/2023	26487	101-000-202 ACCOUNTS PAYABLE		611.84	-611.84
<b>BACKYARD BIRDS AND BEYOND</b>						
Bill	02/21/2023	2023-05	101-790-742 PROGRAMMING		275.00	-275.00
Bill Pmt -Check	02/21/2023	26488	101-000-202 ACCOUNTS PAYABLE		275.00	-275.00
<b>BAKER &amp; TAYLOR</b>						
Bill	02/21/2023	L3361652	101-790-740 ADULT BOOKS		511.38	-511.38
Bill	02/21/2023	L5007932	101-790-740 ADULT BOOKS		12.77	-12.77
Bill	02/21/2023	75024552	101-790-747 DVD-ADULT		27.90	-27.90
Bill Pmt -Check	02/21/2023	26489	101-000-202 ACCOUNTS PAYABLE		552.05	-552.05
<b>BLACKSTONE PUBLISHING</b>						
Bill	02/07/2023	2082883	101-790-745 BOOKS ON CD-ADULT		34.95	-34.95
Bill	02/07/2023	2082531	101-790-745 BOOKS ON CD-ADULT		34.94	-34.94
Bill Pmt -Check	02/07/2023	26464	101-000-202 ACCOUNTS PAYABLE		69.89	-69.89
Bill	02/21/2023	2086896	101-790-745 BOOKS ON CD-ADULT		276.61	-276.61
Bill	02/21/2023	2086434	101-790-745 BOOKS ON CD-ADULT		39.99	-39.99
Bill	02/21/2023	2084956	101-790-746 BOOKS ON CD CHILD		124.50	-124.50
Bill Pmt -Check	02/21/2023	26490	101-000-202 ACCOUNTS PAYABLE		441.10	-441.10
<b>BRODART CO.</b>						
Bill	02/21/2023	3321693	101-790-727 LIBRARY SUPPLIES		49.16	-49.16
Bill Pmt -Check	02/21/2023	26491	101-000-202 ACCOUNTS PAYABLE		49.16	-49.16
<b>CHASE CARD SERVICES</b>						
Bill	02/21/2023	4246 3152 2703 3006	-SPLIT-		1,663.75	-1,663.75
Bill Pmt -Check	02/21/2023	26492	101-000-202 ACCOUNTS PAYABLE		1,663.75	-1,663.75
<b>CINTAS CORPORATION-300</b>						
Bill	02/21/2023	14204261	101-790-930 BLDING MAINTENANCE		224.52	-224.52
Bill Pmt -Check	02/21/2023	26493	101-000-202 ACCOUNTS PAYABLE		224.52	-224.52
<b>CLEAR RATE COMMUNICATIONS INC</b>						
Bill	02/21/2023	3352749	101-790-851 TELEPHONE		340.33	-340.33
Bill Pmt -Check	02/21/2023	26494	101-000-202 ACCOUNTS PAYABLE		340.33	-340.33
<b>CRYSTERRA WELLNESS</b>						
Bill	02/07/2023	JANUARY YOGA	101-790-742 PROGRAMMING		225.00	-225.00
Bill Pmt -Check	02/07/2023	26465	101-000-202 ACCOUNTS PAYABLE		225.00	-225.00
<b>DAILY RAIN</b>						
Bill	02/21/2023	4898	101-790-936 GROUNDS KEEPING		260.00	-260.00
Bill Pmt -Check	02/21/2023	26495	101-000-202 ACCOUNTS PAYABLE		260.00	-260.00
<b>DISTINCT DESIGN INC</b>						
Bill	02/07/2023	4125	101-790-801 PROF SERVICES		1,558.00	-1,558.00
Bill Pmt -Check	02/07/2023	26466	101-000-202 ACCOUNTS PAYABLE		1,558.00	-1,558.00
<b>DTE ENERGY</b>						
Bill	02/07/2023	9100 075 6834 8	101-790-920 UTILITIES		4,161.32	-4,161.32
Bill Pmt -Check	02/07/2023	26467	101-000-202 ACCOUNTS PAYABLE		4,161.32	-4,161.32
<b>EHIM</b>						
Bill	02/21/2023	ADM00029685	101-790-716 MEDICAL		2.40	-2.40
Bill Pmt -Check	02/21/2023	26496	101-000-202 ACCOUNTS PAYABLE		2.40	-2.40
<b>EQUITABLE FINANCIAL</b>						
Bill	02/07/2023	765461 000	-SPLIT-		2,505.68	-2,505.68
Bill Pmt -Check	02/07/2023	26468	101-000-202 ACCOUNTS PAYABLE		2,505.68	-2,505.68
Bill	02/21/2023	765461 000	-SPLIT-		2,719.37	-2,719.37
Bill Pmt -Check	02/21/2023	26497	101-000-202 ACCOUNTS PAYABLE		2,719.37	-2,719.37
<b>FUN EXPRESS, LLC</b>						
Bill	02/21/2023	722718189-01	101-790-742 PROGRAMMING		215.78	-215.78
Bill Pmt -Check	02/21/2023	26498	101-000-202 ACCOUNTS PAYABLE		215.78	-215.78
<b>GALS &amp; GHOULS</b>						
Bill	02/07/2023	SPEC EFFECTS MAKEUP	101-790-742 PROGRAMMING		100.00	-100.00
Bill Pmt -Check	02/07/2023	26469	101-000-202 ACCOUNTS PAYABLE		100.00	-100.00
<b>HACKNEY ACE HARDWARE</b>						
Bill	02/07/2023		101-790-729 BUILDING SUPPLIES		70.87	-70.87
Bill Pmt -Check	02/07/2023	26470	101-000-202 ACCOUNTS PAYABLE		70.87	-70.87
<b>HOPP ELECTRIC INC</b>						
Bill	02/21/2023	65-79057-3702	101-901-972 CAPITAL REPLACEMENT		3,450.00	-3,450.00
Bill Pmt -Check	02/21/2023	26499	101-000-202 ACCOUNTS PAYABLE		3,450.00	-3,450.00
<b>INGRAM LIBRARY SERVICES</b>						
Bill	02/07/2023	2083960	-SPLIT-		6,440.03	-6,440.03
Bill Pmt -Check	02/07/2023	26471	101-000-202 ACCOUNTS PAYABLE		6,440.03	-6,440.03
<b>KANOPY INC</b>						
Bill	02/07/2023	333576	101-790-751 E-BOOKS/AUDIO		559.30	-559.30
Bill Pmt -Check	02/07/2023	26472	101-000-202 ACCOUNTS PAYABLE		559.30	-559.30

DEXTER DISTRICT LIBRARY-GENERAL FUND  
A/P CHECK REGISTER

February 6 through March 6, 2023

Type	Date	Num	Split	Debit	Credit	Amount
<b>KATHERINE R. WILLSON</b>						
Bill	02/21/2023	INTRO TO GENEALOGY	101-790-742 PROGRAMMING		150.00	-150.00
Bill Pmt -Check	02/21/2023	26500	101-000-202 ACCOUNTS PAYABLE		150.00	-150.00
<b>LIBRARY IDEAS LLC</b>						
Bill	02/07/2023	95940	101-790-743 ELECTRONIC RESOURCE		765.00	-765.00
Bill Pmt -Check	02/07/2023	26473	101-000-202 ACCOUNTS PAYABLE		765.00	-765.00
<b>LIGHTBOX LEARNING</b>						
Bill	02/21/2023	197127	101-790-741 CHILDREN'S BOOKS		183.90	-183.90
Bill Pmt -Check	02/21/2023	26501	101-000-202 ACCOUNTS PAYABLE		183.90	-183.90
<b>MICHIGAN LIBRARY ASSOCIATION</b>						
Bill	02/07/2023	14111	101-790-723 PROF DEVELOPMENT		335.00	-335.00
Bill	02/07/2023	14109	101-790-723 PROF DEVELOPMENT		335.00	-335.00
Bill	02/07/2023	14125	101-790-723 PROF DEVELOPMENT		335.00	-335.00
Bill Pmt -Check	02/07/2023	26474	101-000-202 ACCOUNTS PAYABLE		1,005.00	-1,005.00
<b>MIDWEST TAPE, LLC</b>						
Bill	02/07/2023	503311217	101-790-751 E-BOOKS/AUDIO		4,404.91	-4,404.91
Bill Pmt -Check	02/07/2023	26475	101-000-202 ACCOUNTS PAYABLE		4,404.91	-4,404.91
<b>MILLIGAN'S LANDSCAPE SERVICES, LLC</b>						
Bill	02/07/2023	1376	101-790-936 GROUNDS KEEPING		575.00	-575.00
Bill Pmt -Check	02/07/2023	26476	101-000-202 ACCOUNTS PAYABLE		575.00	-575.00
<b>MOLLIE HALL</b>						
Bill	02/07/2023	REIMBURSEMENT	101-790-742 PROGRAMMING		87.07	-87.07
Bill Pmt -Check	02/07/2023	26477	101-000-202 ACCOUNTS PAYABLE		87.07	-87.07
<b>OVERDRIVE, INC</b>						
Bill	02/21/2023	CD0157623043186	101-790-751 E-BOOKS/AUDIO		2,000.00	-2,000.00
Bill Pmt -Check	02/21/2023	26502	101-000-202 ACCOUNTS PAYABLE		2,000.00	-2,000.00
<b>PERMA-BOUND</b>						
Bill	02/21/2023	1951496-00	101-790-741 CHILDREN'S BOOKS		148.21	-148.21
Bill Pmt -Check	02/21/2023	26503	101-000-202 ACCOUNTS PAYABLE		148.21	-148.21
<b>RAYMOND GEDDES CO., INC</b>						
Bill	02/21/2023	836804	101-790-742 PROGRAMMING		78.16	-78.16
Bill Pmt -Check	02/21/2023	26504	101-000-202 ACCOUNTS PAYABLE		78.16	-78.16
<b>RIVERSIDE INTEGRATED SYSTEMS INC</b>						
Bill	02/07/2023	167687	101-790-930 BLDING MAINTENANCE		540.00	-540.00
Bill	02/07/2023	167843	-SPLIT-		528.00	-528.00
Bill Pmt -Check	02/07/2023	26478	101-000-202 ACCOUNTS PAYABLE		1,068.00	-1,068.00
<b>ROSANNA BRUECKNER</b>						
Bill	02/07/2023		101-000-609 FINES		18.75	-18.75
Bill Pmt -Check	02/07/2023	26479	101-000-202 ACCOUNTS PAYABLE		18.75	-18.75
<b>ROSEN PUBLISHING</b>						
Bill	02/21/2023	RSL1801411	101-790-741 CHILDREN'S BOOKS		739.60	-739.60
Bill Pmt -Check	02/21/2023	26505	101-000-202 ACCOUNTS PAYABLE		739.60	-739.60
<b>SBIS</b>						
Bill	02/21/2023	96697	-SPLIT-		5,117.65	-5,117.65
Bill Pmt -Check	02/21/2023	26506	101-000-202 ACCOUNTS PAYABLE		5,117.65	-5,117.65
<b>SCIENCE ALIVE</b>						
Bill	02/21/2023	JULY 26 EVENT	101-790-742 PROGRAMMING		39.00	-39.00
Bill Pmt -Check	02/21/2023	26507	101-000-202 ACCOUNTS PAYABLE		39.00	-39.00
<b>SERVICEMASTER</b>						
Bill	02/07/2023	1535	101-790-930 BLDING MAINTENANCE		2,185.00	-2,185.00
Bill Pmt -Check	02/07/2023	26480	101-000-202 ACCOUNTS PAYABLE		2,185.00	-2,185.00
<b>STAPLES BUSINESS ADVANTAGE</b>						
Bill	02/07/2023	3528251326	101-790-727 LIBRARY SUPPLIES		128.93	-128.93
Bill Pmt -Check	02/07/2023	26481	101-000-202 ACCOUNTS PAYABLE		128.93	-128.93
Bill	02/21/2023	3530205115	101-790-727 LIBRARY SUPPLIES		161.18	-161.18
Bill Pmt -Check	02/21/2023	26508	101-000-202 ACCOUNTS PAYABLE		161.18	-161.18
<b>T-MOBILE</b>						
Bill	02/07/2023	966192749	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	02/07/2023	26482	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
<b>TASTE A COOK'S PLACE</b>						
Bill	02/07/2023	INSTAPOT COOKING	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	02/07/2023	26483	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
<b>VERIZON WIRELESS</b>						
Bill	02/07/2023	9926505486	101-790-754 NON-TRAD COLLECTION		135.03	-135.03
Bill Pmt -Check	02/07/2023	26484	101-000-202 ACCOUNTS PAYABLE		135.03	-135.03
<b>WSR CERTIFIED PUBLIC ACCOUNTANTS</b>						
Bill	02/21/2023	34910	101-790-803 BOOKKEEPING SERV		630.00	-630.00
Bill Pmt -Check	02/21/2023	26509	101-000-202 ACCOUNTS PAYABLE		630.00	-630.00



# March 2023

# Dexter District Library Adult Programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 <u>Wednesday, March 1 at 6:00 pm</u> <b>The American Guide Series:</b> <b>The New Deal's Travel Books of the 1930's</b> Local historian Jim Craft presents on books produced as part of the Writer's Project, a view of a long-passed era. Registration.		 <b>1 The American Guide Series</b> <b>6:00 pm</b> <b>Registration</b>	<b>2</b> 6:00 PM  <b>Gentle Restorative Yoga</b> <b>9:30 am</b> <b>Registration</b>	<b>3</b>	<b>4</b>  <b>Used Book Sale</b> <b>9 am – 3 pm</b>	
<b>5</b>	 <b>Library Board Meeting</b> <b>7:00 pm</b> <b>Open to the public</b>	<u><b>Tuesday, March 7 at 6:00 pm</b></u> <b>Myths and Realities of the Wild West</b> Historian Andrew Kercher shares fun facts and dismantles myths that have been passed on for over 100 years. In person, registration. 		<b>9</b> <b>Gentle Restorative Yoga</b> <b>9:30 am</b> <b>Registration</b> 	<b>10</b> <b>Friday Night Movie, 6:00 pm:</b>  <b>Registration</b>	<b>11</b>  <b>Outdoor Mindful Meditation</b> <b>9:30 am</b>
<b>12</b> Daylight Saving Time begins 	<b>13</b>  <b>Book Club</b> <b>7:00 pm</b>	<b>14</b>	<b>15</b>	<b>16</b> <b>Gentle Restorative Yoga</b> <b>9:30 am</b> <b>Registration</b> <div>Better Off Read Book Club 1:00 pm</div>	<b>17</b> <b>Afternoon Movie for Adults</b> <b>THE BANSHEES OF INISHERIN</b> <b>1:00 pm</b> <b>Registration</b>	<b>18</b>
<b>19</b>	<b>20</b> <b>Reel Talk</b> <b>Discussion of:</b> <b>Wild Mountain Thyme</b> <b>7:00 pm on Zoom</b> <b>Registration</b>	<b>21</b> <b>Bird Watching vs. Birding with Greg Bodker</b>  <b>7:00 pm</b> <b>Zoom Program</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b> <b>Introduction to Genetic Genealogy: Using DNA Tests for Family History</b> <b>7:00 pm</b> <b>Registration</b> 		<u><b>Wednesday, March 29 at 7:00 pm</b></u> <b>Cast Iron Skillet Cooking with Mary Spencer</b> Mary will make three skillet meals, discuss caring for your cast iron and cover the do's and don'ts of skillet cooking. Recipes provided. Zoom program. 		



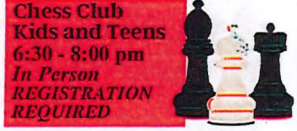









3255 Alpine Street Dexter, Michigan 48130  
 734-426-4477 · dexter.lib.mi.us



Computer Class: Registration Required



# MARCH 2023 - YOUTH PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
In-Person Programs May Require Registration Check Our Website Calendar Of Events			1 <b>Winter Story Time</b> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am <i>In Person</i> REGISTRATION REQUIRED	2 <b>Drop-In Story Time</b> Ages 5 & under 11:00 - 11:30 am <i>In Person</i>	3	4 <b>Drop-In St. Patrick's Day Story &amp; Craft</b> All Ages 10:30 - 11:00 am <i>In Person</i>
5	6 <b>Drop-In Story Time</b> Ages 5 & under 11:00 - 11:30 am <i>In Person</i>	7 <b>Winter Story Time</b> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am <i>In Person</i> REGISTRATION REQUIRED  <b>Lego Challenge</b> Grades K-8 4:30 - 5:30 pm <i>In Person</i> Registration Required	8 <b>Winter Story Time</b> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am <i>In Person</i> REGISTRATION REQUIRED   <b>Chess Club</b> Kids and Teens 6:30 - 8:00 pm <i>In Person</i> REGISTRATION REQUIRED	9 <b>Drop-In Story Time</b> Ages 5 & under 11:00 - 11:30 am <i>In Person</i>  <b>Club Create Book Club</b> Grades 1 & 2 4:30 - 5:15 pm <i>In Person</i> REGISTRATION REQUIRED	10 	11 
12	13 <b>Registration for Spring Toddler &amp; Preschool Story Time Begins Monday, March 13</b>	14 <b>Super Stories Book Club</b> Young Fives & K 4:30 - 5:00 pm <i>In Person</i> REGISTRATION REQUIRED	15 	16 <b>All Star Readers Book Club</b> Grades 3 & 4 4:30 - 5:30 pm <i>In Person</i> REGISTRATION REQUIRED	17 	18
19 	20	21 	22 	23 <b>Drop-In Makerspace</b> Grades K-8 4:30 - 5:30 pm <i>In Person</i> 	24	25  <b>Drop-In Suncatcher Craft</b> All Ages 11:00am - 12:00pm <i>In Person</i>
26	27 <b>Drop-In Story Time</b> Ages 5 & under 11:00 - 11:30 am <i>In Person</i>	28 <b>Spring Story Time</b> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am <i>In Person</i> REGISTRATION REQUIRED  <b>Comedy Magic Show</b> Grades K-4 1:00 - 2:00 pm <i>In Person</i> Registration required	29 <b>Spring Story Time</b> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am <i>In Person</i> REGISTRATION REQUIRED  <b>Drop-In Wings of Fire Party</b> Grades K-8 2:00 - 3:30 pm <i>In Person</i>	30 <b>Drop-In Story Time</b> Ages 5 & under 11:00 - 11:30 am <i>In Person</i>	31 <b>Drop-In DIY Wood Slice Keychain Craft</b> All Ages 10:30am - 11:30am <i>In Person</i>	<b>Dexter District Library</b> 3255 Alpine Street Dexter MI 48130 (734) 426-4477 dexter.lib.mi.us

SEE OTHER SIDE FOR TWEEN & TEEN CALENDAR



# MARCH 2023 - TEEN & TWEEN PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
In-Person Programs May Require Registration Check Our Website Calendar Of Events			1	2	3 	4 Watercolor Crafts Grades 5 - 12 2:00 - 3:00 pm In Person Registration Required
5 	6	7 Lego Challenge Grades K - 8 4:30 - 5:30 pm In Person Registration Required 	8 Chess Club Kids and Teens 6:30 - 8:00 pm In Person REGISTRATION REQUIRED	9 	10 VOLUNTEER 	11 Teen Advisory Group Grades 7 - 12 1:00 - 2:00 pm In Person Registration Required
12 DAYLIGHT SAVING TIME STARTS	13 	14	15 MARCH IS NATIONAL CRAFT MONTH 	16	17 Magic: The Gathering with SRSly Dexter Grades 6 - 12 6:00 - 8:30 pm In Person Registration Required	18 
19	20	21 TWEEN BOOK CLUB GRADES 5 & 6 4:30 - 5:30 pm In Person Registration Required	22 	23 Drop-In Makerspace Grades K - 8 4:30 - 5:30 pm In Person	24 	25
26 	27 Tiny Art Studio & Show Grades 5 - 12 2:00 - 3:00 pm In Person Registration Required	28 	29 Drop-In Wings of Fire Party Grades K - 8 2:00 - 3:30 pm In Person	30 	31 Tiny Art Show on display through April 24	Dexter District Library 3255 Alpine Street Dexter MI 48130 (734) 426-4477 dexter.lib.mi.us

SEE OTHER SIDE FOR YOUTH CALENDAR