

**Dexter District Library
Board of Trustees - Meeting Agenda
October 2, 2023 - 7:00 pm**

Board meetings are in-person events in the Library's Lower Level Meeting Room

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Oath of office
- 3) Election of officers and committee assignments – **action items**
- 4) Approval of agenda – **action item**
- 5) Approval of minutes from the September 11, 2023 Board meeting – **action item**
- 6) Public comment
 - Prearranged public comment
 - General public comment
- 7) Consent agenda – **action item**
 - Library Director's narrative report (incl. Friends of the Library report)
 - Library Statistical Report
 - Balance sheets
 - Michigan CLASS report
 - Committee meeting minutes (all committee meetings canceled in August)
 - Items from Legislature, MLA, TLN, AAACF, local municipalities
 - Patron comments
- 8) Treasurer's Report (7:20 pm)
 - Approval of bills paid during the period since the previous Board meeting – **action item**
 - Budget changes – none
 - Reimbursements – none
- 9) Administrative Items (7:40 pm)
 - Anniversaries: Youth Reference Librarians: Amy Hyde (7 years), Xanthe Muller (2 yrs.); Library Page: Ella Nickerson (1 yr.); Resignation: Youth Reference Librarian: Amelia Herron (5 mo.)
- 10) Old Business (8:00 pm)
 - Strategic Planning
 - Circulation desk repairs
 - Concrete leveling
 - Positive Pay
 - Erosion issue
- 11) New Business (8:30 pm)
 - Arbor Inspections proposal
- 12) Public comment
- 13) Board member comments
- 14) Adjourn (8:59 pm)



Dexter District Library
Board of Trustees
DRAFT - Public Budget Hearing Meeting Minutes
September 11, 2023
6:30 p.m.

Budget Hearing details were publicized in the Sun Times News and on the Library's website.

Members Present:

- Jamie Estill
- Sherry Simpson
- Shelly Vrsek

Members Absent:

- Barbara Davenport
- Martha Gregg
- Cassy Korinek
- Jim LaVoie
- Donna Palmer

Others Present:

- Paul McCann, Library Director
- Michelle Joppeck, Recording Secretary

The 2023-2024 Budget Hearing was called to order at 6:30 p.m.

The Budget Hearing agenda was presented with no changes or additions.

The 2023-2024 fiscal year budgets for General Operations and Debt Service were presented for public comment. The 2023-2024 fiscal year L-4029 Millage Rate Request Forms for Washtenaw and Livingston Counties were presented for public comment.

No members of the public were present to offer comment and the public budget hearing was deemed adjourned by consensus at 7:00 p.m.

Respectfully submitted,

Michelle Joppeck,
Recording Secretary



Dexter District Library Board of Trustees

DRAFT - Meeting Minutes

September 11, 2023

7:00 p.m.

Members present: James Estill, Martha Gregg, Cassy Korinek, Jim LaVoie, Donna Palmer,
Sherry Simpson, Shelly Vrsek

Members absent: Barbara Davenport

Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:02 p.m.

Vrsek called for additions/changes to the presented agenda. McCann wanted to add a painting from the Plein Art and an erosion issue. LaVoie moved to approve the meeting agenda as amended. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Vrsek called for corrections to the minutes of the August 7, 2023 regular Board Meeting. No corrections were requested. Gregg moved to approve the minutes from the August 7, 2023 regular Board Meeting as presented. Second by Estill. A voice vote was taken. Aye=6, nay=none, abstain=1, absent=1. Motion carried.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Simpson moved to approve the Consent agenda. Second by Korinek. A roll call vote was taken. Estill=aye, Korinek=aye, Gregg=aye, LaVoie=aye, Palmer=aye, Vrsek=aye, Simpson=aye, absent=1. Motion carried.

Circulation Statistics: Statistical charts for the month of August 2023 were available for review. The chart for August circulation is at the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Palmer moved to approve the bills paid since the last board meeting. Second by Simpson. A roll call vote was taken. Korinek=aye, Palmer=aye, Vrsek=aye, Simpson=aye, LaVoie=aye, Gregg=aye, Estill=aye, absent=1. Motion carried.

Budget Changes: Vrsek moved to approve the following:

- 1) Increase the budgeted balance of income line 101-000-665 - Interest Income by \$72,000.00, increasing that line's budgeted balance from \$55,000.00 to \$127,000.00.

2) Allocate \$50,000.00 of unallocated income over expenses to line 101-901-972 - Capital Replacement, increasing that line's budgeted balance from \$22,570.00 to \$72,570.00.

3) Allocate \$5,000.00 of unallocated income over expenses to line 101-901-970 - Capital Outlay, increasing that line's budgeted balance from \$25,000.00 to \$30,000.00.

Second by Gregg. A roll call vote was taken. Palmer=aye, Simpson=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Vrsek=aye, Estill=aye, absent=1. Motion carried.

Reimbursement: None

Personnel: Library staff reaching their anniversary date of hire in the month of September include Library Assistants Abbey Dinsdale (2 years) and Melissa Shaieb (4 years), Teen/Tween Librarian Mollie Hall (6 years), Administrative Assistant Michelle Joppeck (1 year), and Circulation Supervisor Mary Graulich (29 years). All were included in the February 2023 wage rate adjustments, therefore no Board action was necessary.

Old Business:

Strategic Planning is going along. Fast Forward has many individual interviews with community leaders scheduled, a staff session is scheduled for October 23, the Board session is scheduled for October 23 as well, and they are working on scheduling other sessions for community leaders and the public. The survey has been up since the beginning of the month and has already had numerous responses. Circulation staff has been doing a great job asking and reminding patrons to take the survey in either electronic form or paper form.

We did get quotes back from Doors & Drawers for repairing the circulation desktop. They did bid the Corian quote out with the highest quality Corian available. The lower quote is for Wilsonart which is similar to Formica. That option would be a whole brand-new surface. The Library Design quote for replacing the laminate with new laminate is in line with the same price as the quote for Doors & Drawers, but the quote for replacing the whole top is twice as expensive through Library Design than with Doors & Drawers. A question was raised as to how the proposed surfaces would hold up under the cleaners that are being used since the start of covid. Doors & Drawers quote does also include some other countertops that the Library Design quote does not include. LaVoie made a motion to go with the Doors & Drawers quote for the plastic laminate Wilsonart top. Second by Palmer. A roll call vote was taken. Estill=aye, Gregg=aye, Korinek=aye, Vrsek=aye, Simpson=aye, Palmer=aye, LaVoie=aye, absent=1. Motion carried.

Erwin and McCann are still waiting on hearing back from the provided references for the concrete leveling project, but are not having much success.

The bank managed Positive Pay through Chelsea State Bank has not been set up yet, but is going to be started up soon. McCann is still monitoring the accounts daily in the meantime.

Hopp came out and looked at if the inverter battery needs replaced. The inverter only powers the exterior building and parking lot lights so some more investigation needs to be done to figure out why so many of the emergency lights failed to light up during the last power outage.

New Business:

The Board held a Public Budget Hearing immediately preceding the regular Board Meeting with no members of the public making comment or having questions. The printed resolution to adopt the 2023-2024 fiscal year budget was read by President Vrsek. Simpson moved to adopt the foregoing resolution. Second by Gregg. A roll call vote was taken. Estill=aye, Gregg=aye, Korinek=aye, Vrsek=aye, Simpson=aye, Palmer=aye, LaVoie=aye, absent=1. Motion carried. See addendum for full text of the resolution.

LaVoie moved to approve the L-4029 Millage Rate Request Forms for both Livingston and Washtenaw Counties as presented and give authority to the Board Secretary, Barbara Davenport, to sign the forms after the meeting due to her absence. Second by Palmer. A roll call vote was taken. Vrsek=aye, Palmer=aye, Korniek=aye, Estill=aye, Gregg=aye, LaVoie=aye, Simpson=aye, absent=1. Motion carried.

A painting of the Dexter District Library entrance that was made at night was sold at the Plein Air Festival for \$400 and when McCann inquired, the person who bought the painting said that they would be willing to sell it to the Library for what she paid for it if the Board is interested, otherwise, she is interested in keeping the painting. The Board was in agreement that they wanted to see the painting before they decided if they wanted to buy it. They were also interested in hanging it in the Library if the owner is willing to loan it to the Library to display.

There has been recent erosion issues behind the Library. New soil, landscaping fabric, and rock would need to be brought in to correct the issue. Great Outdoors was the only company that was responsive to Erwin's request for a quote for the work. Their quote comes out to about \$15,000. McCann is concerned with the fact that the rain events recently are becoming shorter, but heavier which leads to greater erosion. The City is going to have to sign off on all work done since everything would need to be brought in through the park which requires permits. The hope is that we can keep the railroad out of the situation since that would greatly complicate the issue, but it was suggested that it be brought to the railroad just to avoid any issues with the railroad and the work done in the future. McCann and Erwin will continue to work on this issue.

Public Comment: None

Board Member Comments: None

Adjournment: Having completed all items on the agenda, Estill moved to adjourn at 8:17 pm. Second by Korinek. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Respectfully submitted,

James Estill,
Interim Secretary

Michelle Joppeck,
Recording Secretary

**August 2023
Circulation**

| | |
|------------------------|--------------|
| Circulation Statistics | August |
| Adult Books | 4454 |
| Young Adult Books | 1167 |
| Children's Books | 9262 |
| Magazines | 95 |
| DVD | 1811 |
| Books on CD | 479 |
| Music CD | 222 |
| Realia/Objects/Equip | 51 |
| Overdrive | 4045 |
| hoopla | 2246 |
| Kanopy | 548 |
| Auto-renewals | 9958 |
| In-House | 2351 |
| Total | 36689 |

| | |
|---------------------|--------|
| Library visits | 12994 |
| Reference questions | 2238 |
| Items withdrawn | 1185 |
| New items added | 1100 |
| Total holdings | 117521 |
| New cards issued | 120 |
| Total card holders | 11182 |
| Internet usage | 1519 |
| Museum/Park Pass | 19 |
| Web site visits | 10534 |
| Program attendance | 1351 |
| Fax | 31 |
| ILL lent out | 2139 |
| ILL borrowed | 2588 |
| Renewals via web | 1041 |
| Unique borrowers | 2006 |

Director's Report

October 2023 Library Board meeting

Due to the month ending on a Saturday, circulation statistics will be reported at the Board meeting. Likewise, the final report for September from Michigan CLASS will not be available until Monday, October 2.

The Library was closed Sunday and Monday, September 3-4 for the Labor Day holiday.

During the month, the Library saw the following groups use the meeting room space used by the following groups: Brownie Troop 40698 (three meetings), Huron Commons Condo Association, Rebekah Harmony Lodge, the Rug Hookers, Cub Scout Pack 477 and the Dexter Bicentennial Committee.

Administration

I want to thank the Library Board for submitting my name for the Michigan Library Association's Lifetime Achievement Award. This year's application was successful and I was selected to receive the award. The award ceremony will be held during the annual conference in Kalamazoo. The dinner is scheduled for Wednesday, October 18 from 7:00 pm to 9:00 pm. MLA will be making tickets available. Please let me know if you would be interested in attending and I will secure tickets for the Library. Please also let me know if any Board members would be interested in attending all or part of the conference and we can discuss registration.

The strategic planning process is off to a good start. The consultant Amanda Standerfer reports receiving 368 complete survey responses as September 28. The firm feels this is a 'fantastic' rate of response. I do want to remind the Board to keep **Monday, October 23 at 7:00 pm** on your calendars. This will be an in-person kick-off input session. There will be additional staff and public input sessions October 23-24 with one of Amanda's partners, Cindy Fesemeyer. The Board and Staff Survey is ready to launch right after the Kick Off sessions, with the final link being provided after the input session. Cindy has already conducted a number of the key community leader interviews generated from the engagement committee.

Board President Vrsek has been in additional contact with Teresa Reynhout, Lima Township Clerk, regarding the question of why Lima Township does not have a seat on the Dexter District Library Board of Trustees. Much of the conversation reiterated discussion held at the September budget hearing meeting. The invitation to attend a Library Board meeting or have further conversation with the director was extended.

The Michigan CLASS investment annual report was distributed to the Board as a supplemental attachment to the Board packet. Probably the most striking takeaway is the level of commercial paper investments held by the firm. This takes both significant funds with many of the principal/share amounts listed at \$10 million as well as the ability to manage many individual investments. Currently, Michigan CLASS is managing over \$3.2 billion in public funds.

Information on the erosion issue between the Library and the railroad is contained in the Board packet. The City encouraged contact with the site engineer from the construction project. Abe Landau from Alpha Consulting Engineers was contacted and visited the site on September 18. His report notes the

erosion is not located on Library property. This means the Library will not be able to affect remediation on the railroad property. There will be a small fee for his recommendation letter and the Library will be in contact with the City to help facilitate repairs by Amtrak.

The replacement of the A/V equipment in the lower level meeting room is essentially complete. We are waiting on a swap out of the new Blu-Ray player. The original proposal called for a player capable of playing 4K Ultra Blu-Ray discs. The one installed did not meet that specification. The swap is scheduled to happen on Friday, September 29. The final payment is being held for this correction.

Due to the short month, the wrap up of the fiscal year and the director needing to use vacation, there has been no additional progress on the circulation desk repairs, positive pay, or concrete leveling.

The owner of the painting of the Library purchased from the Paint Dexter Plein Air event was not interested in lending the painting to the Library. The offer of purchase still stands for the future.

As we moved past the busy summer schedule of events, committee meetings were canceled due to a variety of vacation and time conflicts.

Youth Department

The Youth Department has started fall programming. KinderConcert presented again and about 70 people attended that Saturday program on September 9. The following Saturday we partnered with the Farmers Market and had Bob-a-Loo, an outdoor movement-based program focused on healthy choices for children ages 2-7. About 70 people attended that event as well. Fall session of Story Times started this month. We have 6 sessions a week for kids ages 5 and under. We are offering drop-in Story Times on Mondays, Tuesdays and Thursdays and small group, registration Story Time on Wednesdays. Our first week saw a total Story Time attendance of 174 people.

The three Youth Book Clubs for kids in young 5s – 4th grade had a combined in-person attendance of 24 people this month and 27 people participated in Chess Club. We also have Drop-in Makerspace and Drop-In Fall crafts planned for the last week of the month.

The Teen Department offered 5 programs this month. Sidewalk Art with David Zinn was very popular with 32 people attending. The Tween Book Club, Teen Advisory, and Magic the Gathering had a combined total of 24 attendees. Cookies and Canvas is scheduled for September 30 with 25 people currently registered for it. We also had 130 fifth graders and their chaperones visit the Library for a school field trip.

Adult Department

In September, the Adult Department hosted 16 on-site programs and 2 virtual programs. Virtual events included Tailgate Cooking with Mary Spencer (27 attended) and the Reel Talk Club discussing The Conspirator (5 attended).

In-person events included four sessions of Thursday morning Restorative Yoga with a total attendance of 68 participants. An Antique (pre- 1920) Car Rally attracted 40 attendees. The annual Grandparents Day

Concert, held on September 10 (6 attended) had a dismal turnout this year. The Hudson Music School is no longer Dexter student musician focused and is now instructing adults and booking small adult instrumental groups for more private parties. Movie showings included "The Unbearable Weight of Massive Talent" and "Confess, Fletch" with a total attendance of 14. Movie attendance is lower when the movies do not make the newsletter. We continue to try to promote programs on social media and print materials, but the Library newsletter remains the best promotional tool that we have. Mindful Meditation did not meet on September 9 as was originally scheduled. The moderator canceled due to contracting COVID. The Library offered 2 card making classes this month with a total attendance of 52. Book Clubs during the month discussed "When Women Invented Television" by Jennifer Mary Armstrong, "Autumn" by Ali Smith and "The Four Winds" by Kristin Hannah with a total attendance of 22. "75+ Free Sources for Filling Out Your Family Tree" drew 25 participants. The presentation "Sailing Adventures with Jerome Rand" drew 58 attendees to hear about his most recent solo sailing adventure. The Manhattan Short Film Festival will have multiple showings in very late September and early October.

Technology Department

During the month, Wright taught two classes on Ancestry.com with 11 patrons registered and nine attending. He also offered One-on-One Help sessions on Thursday, September 28. At present, 8 patrons are registered for sessions on topics including: Facebook, Microsoft Office, Barnes & Noble Nook, iPhones, and Email. He wrote directions for the new lower level technology equipment, installed Office 2021 to the staff computers that weren't part of this year's upgrade plan and to all of the patron computers, purchased Adobe Reader 2020 Professional and installed it to both his and Michelle's computers. He also manually entered all the community surveys that were submitted in paper form into SurveyMonkey.com and reformatted the signage advertising the survey to fit our horizontal display plastic. The Library catalogs also had to be reimaged to permit access to SurveyMonkey.com.

Circulation Department

September has more quiet days at the Library with the children back in school. The foot traffic is averaging about 350 patrons a day. The late afternoon can be quite busy once school is over. Story Times have started so we are seeing many young children with their caregivers. It seems the parents really like to have so many drop-in Story Times. The librarians have scheduled some great programs so we are seeing many patrons come in to attend them. There is still a lot of material being returned so the drop boxes have been full of items and kept circulation staff very busy.

Circulation staff have actively been encouraging patrons to fill out the survey that is online and we also have paper copies. We have handed out at least 30 paper copies with most people saying they will fill it out on our website. Hopefully, we will get lots of feedback which will help with the strategic planning.

We have been receiving numerous MeLcat items and sent out approximately 70 this month. The bins that arrive each day from the TLN delivery have been averaging 10 a day. The circulation staff have been very busy this month with the weekends busier than usual with patrons coming into the Library from the farmer's market and the border-to-border trail.

Maintenance

Hopp Electrical completed the replacement of the light fixtures over the adult fiction section on the second floor. This project went very well considering the start. Hopp was planning on renting a man lift and using the Library's to facilitate the work. The rental lift that was delivered was the wrong size. Hopp started the project using our lift and a ladder. This allowed Hopp to get to work right away and the project was finished within three days.

Hopp Electrical determined the inverter batteries did not need to be replaced so the proposal has been voided. Erwin will be working to determine which of the emergency lights are not functioning properly. This entails cutting power to the lights, floor by floor, and charting the emergency lights. This work needs to be done when the Library is closed to minimize disruption to patrons. Ultimately, there may be materials and labor costs to battery backups and/or ballasts in specific lights.

Champion Water Treatment cleaned out the water softener tank after the salt had solidified. Howlett Lock and Door was called out to fix the second floor men's restroom door handle. Arbor Inspection Services performed backflow testing. Small leaks were discovered during this testing and a proposal for repair is included in the Board packet. Schindler performed the third quarter preventative maintenance inspection on the elevator. No issues were noted.

Additionally, Erwin put oil dry on oil spills in parking lot from the antique car show, cleaned the sidewalks multiple times, patched a hole by the first floor water fountains and assembled replacement new circulation desk chairs. He also continued to work on beautification of the outside of the Library including putting down grass seed, removing unwanted shrubs around parking lot, and removed a wasp nest.

Friends of the Library

The Friends of the Library Board meeting scheduled for September 26 was canceled due to lack of quorum. The meeting has been rescheduled for October 3. There was no September Book Sale as the group regroups after the big Dexter Daze Sale. The group is currently looking for a new Volunteer Coordinator as the current volunteer, Yvonne Schmidt, will need to step down due to escalating personal time commitments.

3:00 PM
09/28/23
Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-PRELIMINARY
As of September 30, 2023

| | Sep 30, 23 |
|---------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 101-000-001 CSB-CHECKING | 949,239.24 |
| Total Checking/Savings | 949,239.24 |
| Other Current Assets | |
| 101-000-010 REGISTER CHANGE | 217.00 |
| 101-000-011 CASH REGISTER | 200.00 |
| 101-000-012 PETTY CASH | 50.00 |
| 101-000-013 ACH RECEIVABLES | 1.00 |
| 101-000-056 ACCRUED INT REC | 1,874.00 |
| 101-000-102 CD 1 FLAGSTAR | 271,242.02 |
| 101-000-103 CD COMERICA | 217,155.12 |
| 101-000-106 CD OLD NATIONAL | 264,549.07 |
| 101-000-107 CD 1 HUNTINGTON | 218,890.28 |
| 101-000-109 CD NORTHSTAR BANK | 267,386.48 |
| 101-000-110 CD 2 HUNTINGTON | 268,526.45 |
| 101-000-112 CD 2 FLAGSTAR | 242,279.46 |
| 101-000-120 MICHIGAN CLASS | 1,984,398.10 |
| Total Other Current Assets | 3,736,768.98 |
| Total Current Assets | 4,686,008.22 |
| TOTAL ASSETS | 4,686,008.22 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 101-000-203 A/P AUDIT | 19,464.20 |
| 101-000-228 STATE PAYROLL TAXES | -3,065.96 |
| 101-000-229 FEDERAL PR TAX | 8,417.07 |
| 101-000-231 OTHER PAYABLE | 1,604.15 |
| 101-000-232 LIFE INS DEDUCTION | -13.03 |
| 101-000-233 TASC-FSA DEDUCTION | 25.00 |
| 101-000-257 WAGES PAYABLE-AUDIT | 26,009.95 |
| 101-000-258 FICA PAYABLE-AUDIT | 0.19 |
| 101-000-259-457 PAYABLE AUDIT | 823.73 |
| Total Other Current Liabilities | 53,265.30 |
| Total Current Liabilities | 53,265.30 |
| Total Liabilities | 53,265.30 |
| Equity | |
| 101-000-391 OPENING FUND BAL. | 3,106,099.93 |
| 101-000-395 ENDING BALANCE | 1,316,261.82 |
| Net Income | 210,381.17 |
| Total Equity | 4,632,742.92 |
| TOTAL LIABILITIES & EQUITY | 4,686,008.22 |

DRAFT

3:14 PM

09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2022 through **September 2023**

| | Oct '22 - Sep 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|---------------------|---------------------|--------------------|---------------|
| Income | | | | |
| MILLAGE REVENUE | 1,666,068.11 | 1,664,820.00 | 1,248.11 | 100.1% |
| OTHER INCOME | 52,769.43 | 33,960.00 | 18,809.43 | 155.4% |
| OTHER MISC REVENUE | 185,003.33 | 171,300.00 | 13,703.33 | 108.0% |
| PENAL FINES REVENUE | 18,343.32 | 21,250.00 | -2,906.68 | 86.3% |
| Total Income | 1,922,184.19 | 1,891,330.00 | 30,854.19 | 101.6% |
| Expense | | | | |
| LIBRARY MATERIALS | 278,649.31 | 329,500.00 | -50,850.69 | 84.6% |
| OPERATING EXPENSES | | | | |
| CAPITAL OUTLAY IMPROVE | 114,129.74 | 114,870.00 | -740.26 | 99.4% |
| GENERAL OPERATIONS | 313,049.14 | 345,300.00 | -32,250.86 | 90.7% |
| WAGES & BENEFITS | 1,005,974.83 | 1,078,930.00 | -72,955.17 | 93.2% |
| Total OPERATING EXPENSES | 1,433,153.71 | 1,539,100.00 | -105,946.29 | 93.1% |
| Total Expense | 1,711,803.02 | 1,868,600.00 | -156,796.98 | 91.6% |
| Net Income | 210,381.17 | 22,730.00 | 187,651.17 | 925.6% |

DRAFT

3:15 PM

09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2022 through **September 2023**

| | Oct '22 - Sep 23 | Budget | \$ Over Budget | % of Budget |
|----------------------------------|---------------------|---------------------|-------------------|---------------|
| Income | | | | |
| MILLAGE REVENUE | | | | |
| 101-000-400 CITY OF DEXTER | 264,109.82 | 264,700.00 | -590.18 | 99.8% |
| 101-000-401 DEXTER TOWNSHIP | 313,254.81 | 311,649.00 | 1,605.81 | 100.5% |
| 101-000-402 FREEDOM TOWNSHIP | 908.34 | 908.00 | 0.34 | 100.0% |
| 101-000-403 HAMBURG TOWNSHIP | 88,403.28 | 88,565.00 | -161.72 | 99.8% |
| 101-000-404 LIMA TOWNSHIP | 120,989.22 | 121,537.00 | -547.78 | 99.5% |
| 101-000-405 LODI TOWNSHIP | 9,967.66 | 9,968.00 | -0.34 | 100.0% |
| 101-000-406 NORTHFIELD TWP | 2,602.52 | 2,603.00 | -0.48 | 100.0% |
| 101-000-407 SCIO TOWNSHIP | 353,334.66 | 354,564.00 | -1,229.34 | 99.7% |
| 101-000-408 WEBSTER TOWNSHIP | 509,791.63 | 509,826.00 | -34.37 | 100.0% |
| 101-000-445 DELINQUENT TAX COL | 2,706.17 | 500.00 | 2,206.17 | 541.2% |
| Total MILLAGE REVENUE | 1,666,068.11 | 1,664,820.00 | 1,248.11 | 100.1% |
| OTHER INCOME | | | | |
| 101-000-507 GRANT INCOME | 100.00 | 100.00 | 0.00 | 100.0% |
| 101-000-591 FRIENDS OF THE LIBR | 14,484.69 | 12,000.00 | 2,484.69 | 120.7% |
| 101-000-592 GIFTS/MEMORIALS | 13,728.24 | 7,000.00 | 6,728.24 | 196.1% |
| 101-000-607 FAX SERVICES | 239.45 | 200.00 | 39.45 | 119.7% |
| 101-000-608 PURCHASES | 118.60 | 100.00 | 18.60 | 118.6% |
| 101-000-609 FINES | 12,349.24 | 9,000.00 | 3,349.24 | 137.2% |
| 101-000-610 NON RESIDENT FEES | 780.00 | 360.00 | 420.00 | 216.7% |
| 101-000-627 COPIER | 3,469.25 | 3,000.00 | 469.25 | 115.6% |
| 101-000-667 MEETING ROOM DEP | 0.00 | 100.00 | -100.00 | 0.0% |
| 101-000-672 REBATES/REFUNDS | 2,169.96 | 2,000.00 | 169.96 | 108.5% |
| 101-000-673 OTHER MISC INCOME | 5,330.00 | 100.00 | 5,230.00 | 5,330.0% |
| Total OTHER INCOME | 52,769.43 | 33,960.00 | 18,809.43 | 155.4% |
| OTHER MISC REVENUE | | | | |
| 101-000-573 PERS PROP TAX REIMB | 26,968.71 | 25,000.00 | 1,968.71 | 107.9% |
| 101-000-575 STATE AID | 21,920.16 | 18,000.00 | 3,920.16 | 121.8% |
| 101-000-665 INTEREST INCOME | 134,464.96 | 127,000.00 | 7,464.96 | 105.9% |
| 101-000-666 ENDOWMENT INCOME | 1,649.50 | 1,300.00 | 349.50 | 126.9% |
| Total OTHER MISC REVENUE | 185,003.33 | 171,300.00 | 13,703.33 | 108.0% |
| PENAL FINES REVENUE | | | | |
| 101-000-581 LV CTY PENAL FINES | 2,171.62 | 1,250.00 | 921.62 | 173.7% |
| 101-000-582 WASHTN CTY PENAL FD | 16,171.70 | 20,000.00 | -3,828.30 | 80.9% |
| Total PENAL FINES REVENUE | 18,343.32 | 21,250.00 | -2,906.68 | 86.3% |
| Total Income | 1,922,184.19 | 1,891,330.00 | 30,854.19 | 101.6% |
| Expense | | | | |
| LIBRARY MATERIALS | | | | |
| 101-790-740 ADULT BOOKS | 47,141.70 | 54,000.00 | -6,858.30 | 87.3% |
| 101-790-741 CHILDREN'S BOOKS | 64,410.35 | 75,000.00 | -10,589.65 | 85.9% |
| 101-790-742 PROGRAMMING | 45,672.90 | 50,000.00 | -4,327.10 | 91.3% |
| 101-790-743 ELECTRONIC RESOURCE | 11,429.81 | 12,000.00 | -570.19 | 95.2% |
| 101-790-744 PERIOD & SUBSCRIPT | 9,723.71 | 8,500.00 | 1,223.71 | 114.4% |
| 101-790-745 BOOKS ON CD-ADULT | 4,288.47 | 8,000.00 | -3,711.53 | 53.6% |
| 101-790-746 BOOKS ON CD CHILD | 3,928.39 | 4,000.00 | -71.61 | 98.2% |
| 101-790-747 DVD-ADULT | 5,040.42 | 8,000.00 | -2,959.58 | 63.0% |
| 101-790-748 DVD-CHILD | 3,170.14 | 8,000.00 | -4,829.86 | 39.6% |
| 101-790-749 AUDIO MUSIC ADULT | 1,999.45 | 2,500.00 | -500.55 | 80.0% |
| 101-790-750 AUDIO MUSIC CHILD | 524.02 | 1,000.00 | -475.98 | 52.4% |
| 101-790-751 E-BOOKS/AUDIO | 74,620.92 | 75,000.00 | -379.08 | 99.5% |
| 101-790-752 COMMUNITY READ | 1,462.00 | 3,000.00 | -1,538.00 | 48.7% |
| 101-790-753 GRANT PROGRAMMING | 0.00 | 500.00 | -500.00 | 0.0% |
| 101-790-754 NON-TRAD COLLECTION | 5,237.03 | 20,000.00 | -14,762.97 | 26.2% |
| Total LIBRARY MATERIALS | 278,649.31 | 329,500.00 | -50,850.69 | 84.6% |

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09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2022 through September 2023

| | Oct '22 - Sep 23 | Budget | \$ Over Budget | % of Budget |
|-------------------------------------|---------------------|---------------------|--------------------|---------------|
| OPERATING EXPENSES | | | | |
| CAPITAL OUTLAY IMPROVE | | | | |
| 101-901-970 CAPITAL OUTLAY IMPR | 32,593.23 | 30,000.00 | 2,593.23 | 108.6% |
| 101-901-971 CAPITAL REPAIRS-ANN | 11,540.86 | 12,300.00 | -759.14 | 93.8% |
| 101-901-972 CAPITAL REPLACEMENT | 69,995.65 | 72,570.00 | -2,574.35 | 96.5% |
| Total CAPITAL OUTLAY IMPROVE | 114,129.74 | 114,870.00 | -740.26 | 99.4% |
| GENERAL OPERATIONS | | | | |
| 101-790-723 PROF DEVELOPMENT | 1,351.00 | 2,000.00 | -649.00 | 67.6% |
| 101-790-727 LIBRARY SUPPLIES | 11,882.07 | 13,000.00 | -1,117.93 | 91.4% |
| 101-790-728 POSTAGE | 1,319.68 | 1,100.00 | 219.68 | 120.0% |
| 101-790-729 BUILDING SUPPLIES | 10,330.07 | 10,000.00 | 330.07 | 103.3% |
| 101-790-800 COOPERATIVE FEES | 56,310.71 | 62,900.00 | -6,589.29 | 89.5% |
| 101-790-801 PROF SERVICES | 16,890.95 | 18,500.00 | -1,609.05 | 91.3% |
| 101-790-802 ATTORNEY FEES | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 101-790-803 BOOKKEEPING SERV | 10,737.80 | 13,500.00 | -2,762.20 | 79.5% |
| 101-790-818 INSTITUTION DUE/FEE | 1,424.00 | 1,500.00 | -76.00 | 94.9% |
| 101-790-851 TELEPHONE | 4,972.48 | 5,200.00 | -227.52 | 95.6% |
| 101-790-860 TRANSPORTATION | 185.41 | 1,000.00 | -814.59 | 18.5% |
| 101-790-880 ADVERTISING | 861.00 | 2,000.00 | -1,139.00 | 43.1% |
| 101-790-882 NEWSLETTER | 27,147.79 | 29,000.00 | -1,852.21 | 93.6% |
| 101-790-910 INSURANCE | 24,023.00 | 22,500.00 | 1,523.00 | 106.8% |
| 101-790-920 UTILITIES | 58,504.99 | 62,500.00 | -3,995.01 | 93.6% |
| 101-790-930 BLDING MAINTENANCE | 61,842.97 | 60,000.00 | 1,842.97 | 103.1% |
| 101-790-932 BUILDING REPAIRS | 10,287.54 | 16,000.00 | -5,712.46 | 64.3% |
| 101-790-934 EQUIPMENT REPAIR | 1,945.05 | 3,000.00 | -1,054.95 | 64.8% |
| 101-790-936 GROUNDS KEEPING | 4,244.98 | 7,500.00 | -3,255.02 | 56.6% |
| 101-790-940 EQUIPMENT LEASE | 7,387.74 | 7,500.00 | -112.26 | 98.5% |
| 101-790-942 MTING ROOM REFUNDS | 50.00 | 100.00 | -50.00 | 50.0% |
| 101-790-956 MISCELLANEOUS | 228.60 | 500.00 | -271.40 | 45.7% |
| 101-790-958 S.E.V. ADJUSTMENT | 1,121.31 | 3,000.00 | -1,878.69 | 37.4% |
| Total GENERAL OPERATIONS | 313,049.14 | 345,300.00 | -32,250.86 | 90.7% |
| WAGES & BENEFITS | | | | |
| 101-790-702 GROSS WAGES | 835,701.29 | 902,378.00 | -66,676.71 | 92.6% |
| 101-790-703 LONGEVITY | 8,000.00 | 8,500.00 | -500.00 | 94.1% |
| 101-790-713 FSA | 5,428.62 | 4,500.00 | 928.62 | 120.6% |
| 101-790-714 EMPLR SHARE (FICA) | 64,460.29 | 69,032.00 | -4,571.71 | 93.4% |
| 101-790-715 MEDICAL REIMBUR | 2,446.16 | 2,400.00 | 46.16 | 101.9% |
| 101-790-716 MEDICAL | 57,897.97 | 62,250.00 | -4,352.03 | 93.0% |
| 101-790-717 LIFE INSURANCE | 1,912.96 | 1,968.00 | -55.04 | 97.2% |
| 101-790-718 457 ANNUITY CONTRB | 26,788.53 | 24,421.00 | 2,367.53 | 109.7% |
| 101-790-719 SHORT TERM DISBLTY | 3,339.01 | 3,481.00 | -141.99 | 95.9% |
| Total WAGES & BENEFITS | 1,005,974.83 | 1,078,930.00 | -72,955.17 | 93.2% |
| Total OPERATING EXPENSES | 1,433,153.71 | 1,539,100.00 | -105,946.29 | 93.1% |
| Total Expense | 1,711,803.02 | 1,868,600.00 | -156,796.98 | 91.6% |
| Net Income | 210,381.17 | 22,730.00 | 187,651.17 | 925.6% |

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DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-FINAL
As of August 31, 2023

| | Aug 31, 23 |
|---------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 101-000-001 CSB-CHECKING | 1,147,059.08 |
| Total Checking/Savings | 1,147,059.08 |
| Other Current Assets | |
| 101-000-010 REGISTER CHANGE | 217.00 |
| 101-000-011 CASH REGISTER | 200.00 |
| 101-000-012 PETTY CASH | 50.00 |
| 101-000-013 ACH RECEIVABLES | 1.00 |
| 101-000-056 ACCRUED INT REC | 1,874.00 |
| 101-000-102 CD 1 FLAGSTAR | 271,242.02 |
| 101-000-103 CD COMERICA | 217,155.12 |
| 101-000-106 CD OLD NATIONAL | 264,549.07 |
| 101-000-107 CD 1 HUNTINGTON | 216,562.24 |
| 101-000-109 CD NORTHSTAR BANK | 267,386.48 |
| 101-000-110 CD 2 HUNTINGTON | 268,526.45 |
| 101-000-112 CD 2 FLAGSTAR | 238,975.62 |
| 101-000-120 MICHIGAN CLASS | 1,984,398.10 |
| Total Other Current Assets | 3,731,137.10 |
| Total Current Assets | 4,878,196.18 |
| TOTAL ASSETS | 4,878,196.18 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 101-000-203 A/P AUDIT | 19,464.20 |
| 101-000-228 STATE PAYROLL TAXES | -3,065.96 |
| 101-000-229 FEDERAL PR TAX | 8,417.07 |
| 101-000-231 OTHER PAYABLE | 1,604.15 |
| 101-000-232 LIFE INS DEDUCTION | -13.03 |
| 101-000-233 TASC-FSA DEDUCTION | 25.14 |
| 101-000-257 WAGES PAYABLE-AUDIT | 26,009.95 |
| 101-000-258 FICA PAYABLE-AUDIT | 0.19 |
| 101-000-259-457 PAYABLE AUDIT | 823.73 |
| Total Other Current Liabilities | 53,265.44 |
| Total Current Liabilities | 53,265.44 |
| Total Liabilities | 53,265.44 |
| Equity | |
| 101-000-391 OPENING FUND BAL. | 3,106,099.93 |
| 101-000-395 ENDING BALANCE | 1,316,261.82 |
| Net Income | 402,568.99 |
| Total Equity | 4,824,930.74 |
| TOTAL LIABILITIES & EQUITY | 4,878,196.18 |

FINAL

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09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2022 through August 2023

| | Oct '22 - Aug 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|---------------------|---------------------|--------------------|-----------------|
| Income | | | | |
| MILLAGE REVENUE | 1,666,068.11 | 1,664,820.00 | 1,248.11 | 100.1% |
| OTHER INCOME | 50,706.90 | 33,960.00 | 16,746.90 | 149.3% |
| OTHER MISC REVENUE | 179,371.45 | 99,300.00 | 80,071.45 | 180.6% |
| PENAL FINES REVENUE | 18,343.32 | 21,250.00 | -2,906.68 | 86.3% |
| Total Income | 1,914,489.78 | 1,819,330.00 | 95,159.78 | 105.2% |
| Expense | | | | |
| LIBRARY MATERIALS | 236,537.82 | 329,500.00 | -92,962.18 | 71.8% |
| OPERATING EXPENSES | | | | |
| CAPITAL OUTLAY IMPROVE | 60,460.09 | 59,870.00 | 590.09 | 101.0% |
| GENERAL OPERATIONS | 290,602.57 | 345,300.00 | -54,697.43 | 84.2% |
| WAGES & BENEFITS | 924,320.31 | 1,078,930.00 | -154,609.69 | 85.7% |
| Total OPERATING EXPENSES | 1,275,382.97 | 1,484,100.00 | -208,717.03 | 85.9% |
| Total Expense | 1,511,920.79 | 1,813,600.00 | -301,679.21 | 83.4% |
| Net Income | 402,568.99 | 5,730.00 | 396,838.99 | 7,025.6% |

FINAL

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09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2022 through **August 2023**

| | Oct '22 - Aug 23 | Budget | \$ Over Budget | % of Budget |
|----------------------------------|---------------------|---------------------|-------------------|---------------|
| Income | | | | |
| MILLAGE REVENUE | | | | |
| 101-000-400 CITY OF DEXTER | 264,109.82 | 264,700.00 | -590.18 | 99.8% |
| 101-000-401 DEXTER TOWNSHIP | 313,254.81 | 311,649.00 | 1,605.81 | 100.5% |
| 101-000-402 FREEDOM TOWNSHIP | 908.34 | 908.00 | 0.34 | 100.0% |
| 101-000-403 HAMBURG TOWNSHIP | 88,403.28 | 88,565.00 | -161.72 | 99.8% |
| 101-000-404 LIMA TOWNSHIP | 120,989.22 | 121,537.00 | -547.78 | 99.5% |
| 101-000-405 LODI TOWNSHIP | 9,967.66 | 9,968.00 | -0.34 | 100.0% |
| 101-000-406 NORTHFIELD TWP | 2,602.52 | 2,603.00 | -0.48 | 100.0% |
| 101-000-407 SCIO TOWNSHIP | 353,334.66 | 354,564.00 | -1,229.34 | 99.7% |
| 101-000-408 WEBSTER TOWNSHIP | 509,791.63 | 509,826.00 | -34.37 | 100.0% |
| 101-000-445 DELINQUENT TAX COL | 2,706.17 | 500.00 | 2,206.17 | 541.2% |
| Total MILLAGE REVENUE | 1,666,068.11 | 1,664,820.00 | 1,248.11 | 100.1% |
| OTHER INCOME | | | | |
| 101-000-507 GRANT INCOME | 100.00 | 100.00 | 0.00 | 100.0% |
| 101-000-591 FRIENDS OF THE LIBR | 14,484.69 | 12,000.00 | 2,484.69 | 120.7% |
| 101-000-592 GIFTS/MEMORIALS | 12,708.24 | 7,000.00 | 5,708.24 | 181.5% |
| 101-000-607 FAX SERVICES | 218.25 | 200.00 | 18.25 | 109.1% |
| 101-000-608 PURCHASES | 113.60 | 100.00 | 13.60 | 113.6% |
| 101-000-609 FINES | 11,753.96 | 9,000.00 | 2,753.96 | 130.6% |
| 101-000-610 NON RESIDENT FEES | 780.00 | 360.00 | 420.00 | 216.7% |
| 101-000-627 COPIER | 3,048.20 | 3,000.00 | 48.20 | 101.6% |
| 101-000-667 MEETING ROOM DEP | 0.00 | 100.00 | -100.00 | 0.0% |
| 101-000-672 REBATES/REFUNDS | 2,169.96 | 2,000.00 | 169.96 | 108.5% |
| 101-000-673 OTHER MISC INCOME | 5,330.00 | 100.00 | 5,230.00 | 5,330.0% |
| Total OTHER INCOME | 50,706.90 | 33,960.00 | 16,746.90 | 149.3% |
| OTHER MISC REVENUE | | | | |
| 101-000-573 PERS PROP TAX REIMB | 26,968.71 | 25,000.00 | 1,968.71 | 107.9% |
| 101-000-575 STATE AID | 21,920.16 | 18,000.00 | 3,920.16 | 121.8% |
| 101-000-665 INTEREST INCOME | 128,833.08 | 55,000.00 | 73,833.08 | 234.2% |
| 101-000-666 ENDOWMENT INCOME | 1,649.50 | 1,300.00 | 349.50 | 126.9% |
| Total OTHER MISC REVENUE | 179,371.45 | 99,300.00 | 80,071.45 | 180.6% |
| PENAL FINES REVENUE | | | | |
| 101-000-581 LV CTY PENAL FINES | 2,171.62 | 1,250.00 | 921.62 | 173.7% |
| 101-000-582 WASHTN CTY PENAL FD | 16,171.70 | 20,000.00 | -3,828.30 | 80.9% |
| Total PENAL FINES REVENUE | 18,343.32 | 21,250.00 | -2,906.68 | 86.3% |
| Total Income | 1,914,489.78 | 1,819,330.00 | 95,159.78 | 105.2% |
| Expense | | | | |
| LIBRARY MATERIALS | | | | |
| 101-790-740 ADULT BOOKS | 39,325.39 | 54,000.00 | -14,674.61 | 72.8% |
| 101-790-741 CHILDREN'S BOOKS | 53,810.70 | 75,000.00 | -21,189.30 | 71.7% |
| 101-790-742 PROGRAMMING | 41,519.12 | 50,000.00 | -8,480.88 | 83.0% |
| 101-790-743 ELECTRONIC RESOURCE | 10,417.58 | 12,000.00 | -1,582.42 | 86.8% |
| 101-790-744 PERIOD & SUBSCRIPT | 5,966.02 | 8,500.00 | -2,533.98 | 70.2% |
| 101-790-745 BOOKS ON CD-ADULT | 3,514.19 | 8,000.00 | -4,485.81 | 43.9% |
| 101-790-746 BOOKS ON CD CHILD | 3,833.96 | 4,000.00 | -166.04 | 95.8% |
| 101-790-747 DVD-ADULT | 4,010.59 | 8,000.00 | -3,989.41 | 50.1% |
| 101-790-748 DVD-CHILD | 2,933.94 | 8,000.00 | -5,066.06 | 36.7% |
| 101-790-749 AUDIO MUSIC ADULT | 1,171.58 | 2,500.00 | -1,328.42 | 46.9% |
| 101-790-750 AUDIO MUSIC CHILD | 488.33 | 1,000.00 | -511.67 | 48.8% |
| 101-790-751 E-BOOKS/AUDIO | 63,171.59 | 75,000.00 | -11,828.41 | 84.2% |
| 101-790-752 COMMUNITY READ | 1,462.00 | 3,000.00 | -1,538.00 | 48.7% |
| 101-790-753 GRANT PROGRAMMING | 0.00 | 500.00 | -500.00 | 0.0% |
| 101-790-754 NON-TRAD COLLECTION | 4,912.83 | 20,000.00 | -15,087.17 | 24.6% |
| Total LIBRARY MATERIALS | 236,537.82 | 329,500.00 | -92,962.18 | 71.8% |

FINAL

3:02 PM

09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
 October 2022 through August 2023

| | Oct '22 - Aug 23 | Budget | \$ Over Budget | % of Budget |
|-------------------------------------|---------------------|---------------------|--------------------|-----------------|
| OPERATING EXPENSES | | | | |
| CAPITAL OUTLAY IMPROVE | | | | |
| 101-901-970 CAPITAL OUTLAY IMPR | 27,102.86 | 25,000.00 | 2,102.86 | 108.4% |
| 101-901-971 CAPITAL REPAIRS-ANN | 11,540.86 | 12,300.00 | -759.14 | 93.8% |
| 101-901-972 CAPITAL REPLACEMENT | 21,816.37 | 22,570.00 | -753.63 | 96.7% |
| Total CAPITAL OUTLAY IMPROVE | 60,460.09 | 59,870.00 | 590.09 | 101.0% |
| GENERAL OPERATIONS | | | | |
| 101-790-723 PROF DEVELOPMENT | 1,351.00 | 2,000.00 | -649.00 | 67.6% |
| 101-790-727 LIBRARY SUPPLIES | 10,736.66 | 13,000.00 | -2,263.34 | 82.6% |
| 101-790-728 POSTAGE | 1,219.68 | 1,100.00 | 119.68 | 110.9% |
| 101-790-729 BUILDING SUPPLIES | 9,814.67 | 10,000.00 | -185.33 | 98.1% |
| 101-790-800 COOPERATIVE FEES | 56,310.71 | 62,900.00 | -6,589.29 | 89.5% |
| 101-790-801 PROF SERVICES | 14,910.95 | 18,500.00 | -3,589.05 | 80.6% |
| 101-790-802 ATTORNEY FEES | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 101-790-803 BOOKKEEPING SERV | 10,062.20 | 13,500.00 | -3,437.80 | 74.5% |
| 101-790-818 INSTITUTION DUE/FEE | 1,424.00 | 1,500.00 | -76.00 | 94.9% |
| 101-790-851 TELEPHONE | 4,525.28 | 5,200.00 | -674.72 | 87.0% |
| 101-790-860 TRANSPORTATION | 105.50 | 1,000.00 | -894.50 | 10.6% |
| 101-790-880 ADVERTISING | 761.00 | 2,000.00 | -1,239.00 | 38.1% |
| 101-790-882 NEWSLETTER | 20,145.29 | 29,000.00 | -8,854.71 | 69.5% |
| 101-790-910 INSURANCE | 24,023.00 | 22,500.00 | 1,523.00 | 106.8% |
| 101-790-920 UTILITIES | 53,086.40 | 62,500.00 | -9,413.60 | 84.9% |
| 101-790-930 BLDING MAINTENANCE | 58,377.32 | 60,000.00 | -1,622.68 | 97.3% |
| 101-790-932 BUILDING REPAIRS | 9,874.17 | 16,000.00 | -6,125.83 | 61.7% |
| 101-790-934 EQUIPMENT REPAIR | 1,675.05 | 3,000.00 | -1,324.95 | 55.8% |
| 101-790-936 GROUNDS KEEPING | 4,244.98 | 7,500.00 | -3,255.02 | 56.6% |
| 101-790-940 EQUIPMENT LEASE | 6,839.39 | 7,500.00 | -660.61 | 91.2% |
| 101-790-942 MTING ROOM REFUNDS | 50.00 | 100.00 | -50.00 | 50.0% |
| 101-790-956 MISCELLANEOUS | 228.60 | 500.00 | -271.40 | 45.7% |
| 101-790-958 S.E.V. ADJUSTMENT | 836.72 | 3,000.00 | -2,163.28 | 27.9% |
| Total GENERAL OPERATIONS | 290,602.57 | 345,300.00 | -54,697.43 | 84.2% |
| WAGES & BENEFITS | | | | |
| 101-790-702 GROSS WAGES | 768,971.61 | 902,378.00 | -133,406.39 | 85.2% |
| 101-790-703 LONGEVITY | 6,250.00 | 8,500.00 | -2,250.00 | 73.5% |
| 101-790-713 FSA | 5,082.30 | 4,500.00 | 582.30 | 112.9% |
| 101-790-714 EMPLR SHARE (FICA) | 59,228.22 | 69,032.00 | -9,803.78 | 85.8% |
| 101-790-715 MEDICAL REIMBUR | 2,261.84 | 2,400.00 | -138.16 | 94.2% |
| 101-790-716 MEDICAL | 52,939.80 | 62,250.00 | -9,310.20 | 85.0% |
| 101-790-717 LIFE INSURANCE | 1,752.24 | 1,968.00 | -215.76 | 89.0% |
| 101-790-718 457 ANNUITY CONTRB | 24,775.85 | 24,421.00 | 354.85 | 101.5% |
| 101-790-719 SHORT TERM DISBLTY | 3,058.45 | 3,481.00 | -422.55 | 87.9% |
| Total WAGES & BENEFITS | 924,320.31 | 1,078,930.00 | -154,609.69 | 85.7% |
| Total OPERATING EXPENSES | 1,275,382.97 | 1,484,100.00 | -208,717.03 | 85.9% |
| Total Expense | 1,511,920.79 | 1,813,600.00 | -301,679.21 | 83.4% |
| Net Income | 402,568.99 | 5,730.00 | 396,838.99 | 7,025.6% |

FINAL

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09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

BALANCE SHEET-PRELIMINARY

As of September 30, 2023

| | Sep 30, 23 |
|------------------------------|------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 301-000-001 CASH IN BANK | 1,560.64 |
| Total Checking/Savings | 1,560.64 |
| Other Current Assets | |
| 301-000-120 MICHIGAN CLASS | 93,782.92 |
| Total Other Current Assets | 93,782.92 |
| Total Current Assets | 95,343.56 |
| TOTAL ASSETS | 95,343.56 |
| LIABILITIES & EQUITY | |
| Equity | |
| 301-000-395 OPENING FUND BAL | 92,261.62 |
| Net Income | 3,081.94 |
| Total Equity | 95,343.56 |
| TOTAL LIABILITIES & EQUITY | 95,343.56 |

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09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

BALANCE SHEET-PRELIMINARY

As of September 30, 2023

| | Sep 30, 23 |
|------------------------------|------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 301-000-001 CASH IN BANK | 1,560.64 |
| Total Checking/Savings | 1,560.64 |
| Other Current Assets | |
| 301-000-120 MICHIGAN CLASS | 93,782.92 |
| Total Other Current Assets | 93,782.92 |
| Total Current Assets | 95,343.56 |
| TOTAL ASSETS | 95,343.56 |
| LIABILITIES & EQUITY | |
| Equity | |
| 301-000-395 OPENING FUND BAL | 92,261.62 |
| Net Income | 3,081.94 |
| Total Equity | 95,343.56 |
| TOTAL LIABILITIES & EQUITY | 95,343.56 |

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09/28/23

Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

BALANCE SHEET-FINAL

As of August 31, 2023

| | Aug 31, 23 |
|------------------------------|------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 301-000-001 CASH IN BANK | 1,560.64 |
| Total Checking/Savings | 1,560.64 |
| Other Current Assets | |
| 301-000-120 MICHIGAN CLASS | 93,782.92 |
| Total Other Current Assets | 93,782.92 |
| Total Current Assets | 95,343.56 |
| TOTAL ASSETS | 95,343.56 |
| LIABILITIES & EQUITY | |
| Equity | |
| 301-000-395 OPENING FUND BAL | 92,261.62 |
| Net Income | 3,081.94 |
| Total Equity | 95,343.56 |
| TOTAL LIABILITIES & EQUITY | 95,343.56 |

FINAL

3:09 PM

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

09/28/23

STATEMENT OF OPERATIONS-YTD-FINAL

Accrual Basis

October 2022 through August 2023

| | Oct '22 - Aug 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|------------------|------------|----------------|-------------|
| Income | | | | |
| 301-000-400 CITY OF DEXTER | 100,059.77 | 99,677.00 | 382.77 | 100.4% |
| 301-000-401 DEXTER TOWNSHIP | 104,528.21 | 103,998.00 | 530.21 | 100.5% |
| 301-000-402 FREEDOM TOWNSHIP | 303.12 | 303.00 | 0.12 | 100.0% |
| 301-000-403 HAMBURG TOWNSHIP | 29,498.69 | 29,555.00 | -56.31 | 99.8% |
| 301-000-404 LIMA TOWNSHIP | 40,371.81 | 40,557.00 | -185.19 | 99.5% |
| 301-000-405 LODI TOWNSHIP | 3,326.27 | 3,326.00 | 0.27 | 100.0% |
| 301-000-406 NORTHFIELD TOWNSHIP | 868.45 | 869.00 | -0.55 | 99.9% |
| 301-000-407 SCIO TOWNSHIP | 125,857.61 | 125,995.00 | -137.39 | 99.9% |
| 301-000-408 WEBSTER TOWNSHIP | 170,110.87 | 170,131.00 | -20.13 | 100.0% |
| 301-000-445 DELINQUENT TAX COL | 944.85 | 500.00 | 444.85 | 189.0% |
| 301-000-573 PERS PROP TAX REIMB | 8,999.04 | 10,388.00 | -1,388.96 | 86.6% |
| 301-000-665 INTEREST INCOME | 7,213.25 | 1,200.00 | 6,013.25 | 601.1% |
| 301-000-673 OTHER INCOME | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 592,081.94 | 586,499.00 | 5,582.94 | 101.0% |
| Expense | | | | |
| 301-906-801 PROFESSIONAL SRV | 250.00 | 250.00 | 0.00 | 100.0% |
| 301-906-956 MISCELLANEOUS | 0.00 | 120.00 | -120.00 | 0.0% |
| 301-906-990 DEBT RETIREMENT | 588,750.00 | 588,750.00 | 0.00 | 100.0% |
| Total Expense | 589,000.00 | 589,120.00 | -120.00 | 100.0% |
| Net Income | 3,081.94 | -2,621.00 | 5,702.94 | -117.6% |

FINAL

Treasurer's Report October 2023 Board Meeting

1) Draft reports for General Operations and Debt Service funds for September 2023 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of August 2023 are also included.

Current General Fund checking balance – \$949,239.24

Current Debt Service Fund balance – \$95,343.56

Current General Operations Fund Investments

| <u>Amount</u> | <u>Institution</u> | <u>Maturity</u> | <u>Type</u> | <u>Account</u> |
|----------------|--------------------|-----------------|-------------|----------------|
| \$242,279.46 | Huntington (2) | 12/14/2023 | CD | 110 |
| \$268,526.45 | Comerica | 1/11/2024 | CD | 103 |
| \$212,873.99 | Northstar | 2/12/2024 | CD | 109 |
| \$267,386.48 | Flagstar (1) | 2/20/2024 | CD | 102 |
| \$271,242.02 | Old National (1) | 2/22/2024 | CD | 106 |
| \$242,279.46 | Flagstar (2) | 3/18/2024 | CD | 112 |
| \$218,890.28 | Huntington | 3/19/2024 | CD | 107 |
| \$1,980,072.94 | Michigan CLASS | N/A | Investment | 120 |

2) Review of paid bills issued since the previous Board meeting – **action item**

3) Budget changes – none

4) Reimbursements – none

Notes:

Due to the month closing on a Saturday, the Michigan CLASS investment fund has not been updated on this report. The month end report should be available on Monday and will be provided at the Board meeting.

The General Fund checking balance dropped below \$1 million in September. This is earlier than previous years, but due to funds transferred to Michigan CLASS earlier in the year.

The next debt service bond payment is due November 1, 2023, but is a comparatively small interest payment of \$16,950.00. This is opposed to the principal and interest payments due in May which are over \$500,000.

The Library completed its fiscal year on September 30, 2023. WSR Accounting visited for one additional check run on September 28. This was primarily to clear as many bills for Library materials as possible. Some small additional bills were included in the check run.

The Library had two CDs mature in September. These have been posted and new interest rates run from 4.35% to 5.03% as different institutions are offering different rates.

The major operational expense categories are all in balance at the end of the fiscal year.

Check Register notes:

Baker and Taylor as well as Ingram show both statements paid during the month as well as a series of individual invoices paid. The individual invoices are posted as part of the final check run at the end of the fiscal year. Statements are general not available until the second week of the month following the closing of the previous month.

Since the change to Constellation as the natural gas service provider, electric and gas charges have been running approximately 25% lower than the previous provider. Some of this difference may be attributable to differing number of days billed as well as variable weather conditions. However, the change is reaping savings.

Hopp Electric – check #26906 – the majority of this check is for the replacement of the lighting over the second floor fiction collection.

Library Design Associates – check #26912 – replacement of circulation desk chairs.

Overdrive – check #26916 – larger than normal content credit purchase in order to maximize e-books budget for the current year.

Tel Systems – check #26921 – final check for lower level A/V replacement – check being held pending project completion.

| | | Target |
|--|-------------|-------------|
| General Operations - all cash assets | \$4,686,008 | |
| General Operations Assigned Funds | | |
| Cash Flow | \$300,000 | |
| Collection Development Reserve Fund | \$200,000 | |
| Programming Reserve Fund | \$200,000 | |
| Capital Project Reserve Fund | \$200,000 | |
| Annual Capital Maintenance Fund | \$237,734 | \$237,734 |
| Long-Term Capital Replacement Fund | \$2,680,233 | \$2,680,233 |
| Emergency Reserve | \$200,000 | |
| Remaining annual expenses through December | (\$360,000) | |
| Unassigned Fund Balance | \$308,041 | |
| Total | \$4,686,008 | |

DEXTER DISTRICT LIBRARY-GENERAL FUND A/P CHECK REGISTER

September 11 through October 2, 2023

| Type | Date | Num | Split | Debit | Credit | Amount |
|---|------------|-------------------|---------------------------------|-----------|----------|------------|
| ALLIANCE ENTERTAINMENT LLC | | | | | | |
| Bill | 09/19/2023 | PLS74809289 | -SPLIT- | | 247.19 | -247.19 |
| Bill Pmt -Check | 09/19/2023 | 26893 | 101-000-202 ACCOUNTS PAYABLE | | 247.19 | -247.19 |
| AMAZON CAPITAL SERVICES | | | | | | |
| Bill | 09/19/2023 | 1FTH-HJHP-7GRM | 101-790-742 PROGRAMMING | 46.94 | | -46.94 |
| Bill Pmt -Check | 09/19/2023 | 26894 | 101-000-202 ACCOUNTS PAYABLE | 46.94 | | -46.94 |
| ANDREW KERCHER | | | | | | |
| Bill | 09/28/2023 | DEMON IN THE GALE | 101-790-742 PROGRAMMING | 250.00 | | -250.00 |
| Bill Pmt -Check | 09/28/2023 | 26926 | 101-000-202 ACCOUNTS PAYABLE | 250.00 | | -250.00 |
| AT&T MOBILITY | | | | | | |
| Bill | 09/28/2023 | 09182023 | 101-790-754 NON-TRAD COLLECTION | 129.69 | | -129.69 |
| Bill Pmt -Check | 09/28/2023 | 26927 | 101-000-202 ACCOUNTS PAYABLE | 129.69 | | -129.69 |
| BAKER & TAYLOR | | | | | | |
| Bill | 09/19/2023 | 2037696457 | 101-790-740 ADULT BOOKS | 772.23 | | -772.23 |
| Bill | 09/19/2023 | H65762570 | -SPLIT- | 329.72 | | -329.72 |
| Bill Pmt -Check | 09/19/2023 | 26895 | 101-000-202 ACCOUNTS PAYABLE | | 1,101.95 | -1,101.95 |
| Bill | 09/28/2023 | 2037657919 | 101-790-740 ADULT BOOKS | 11.15 | | -11.15 |
| Bill | 09/28/2023 | 2037766824 | 101-790-740 ADULT BOOKS | 17.34 | | -17.34 |
| Bill | 09/28/2023 | 2037771960 | 101-790-740 ADULT BOOKS | 182.05 | | -182.05 |
| Bill | 09/28/2023 | 2037786620 | 101-790-740 ADULT BOOKS | 177.38 | | -177.38 |
| Bill | 09/28/2023 | 2037803086 | 101-790-740 ADULT BOOKS | 157.67 | | -157.67 |
| Bill | 09/28/2023 | 2037815263 | 101-790-740 ADULT BOOKS | 173.74 | | -173.74 |
| Bill | 09/28/2023 | H66256740 | 101-790-747 DVD-ADULT | 13.95 | | -13.95 |
| Bill | 09/28/2023 | H66213180 | 101-790-747 DVD-ADULT | 24.40 | | -24.40 |
| Bill | 09/28/2023 | H66213181 | 101-790-747 DVD-ADULT | 16.04 | | -16.04 |
| Bill | 09/28/2023 | H66263860 | 101-790-749 AUDIO MUSIC ADULT | 586.29 | | -586.29 |
| Bill | 09/28/2023 | H66263890 | 101-790-749 AUDIO MUSIC ADULT | 53.90 | | -53.90 |
| Bill | 09/28/2023 | H66252540 | 101-790-747 DVD-ADULT | 493.13 | | -493.13 |
| Bill | 09/28/2023 | H66266840 | 101-790-747 DVD-ADULT | 43.94 | | -43.94 |
| Bill | 09/28/2023 | H66310911 | 101-790-747 DVD-ADULT | 18.14 | | -18.14 |
| Bill | 09/28/2023 | H66310910 | 101-790-749 AUDIO MUSIC ADULT | 22.46 | | -22.46 |
| Bill | 09/28/2023 | H66330630 | 101-790-747 DVD-ADULT | 17.44 | | -17.44 |
| Bill | 09/28/2023 | H66345780 | 101-790-749 AUDIO MUSIC ADULT | 93.59 | | -93.59 |
| Bill | 09/28/2023 | H66345781 | 101-790-747 DVD-ADULT | 12.56 | | -12.56 |
| Bill Pmt -Check | 09/28/2023 | 26928 | 101-000-202 ACCOUNTS PAYABLE | 2,115.17 | | -2,115.17 |
| BLACKSTONE PUBLISHING | | | | | | |
| Bill | 09/19/2023 | 2114882 | 101-790-746 BOOKS ON CD CHILD | 28.54 | | -28.54 |
| Bill | 09/19/2023 | 2115100 | 101-790-746 BOOKS ON CD CHILD | 38.95 | | -38.95 |
| Bill | 09/19/2023 | 2118797 | 101-790-745 BOOKS ON CD-ADULT | 251.38 | | -251.38 |
| Bill | 09/19/2023 | 2118791 | 101-790-745 BOOKS ON CD-ADULT | 73.90 | | -73.90 |
| Bill | 09/19/2023 | 2117006 | 101-790-745 BOOKS ON CD-ADULT | 100.60 | | -100.60 |
| Bill | 09/19/2023 | 2119421 | 101-790-745 BOOKS ON CD-ADULT | 73.89 | | -73.89 |
| Bill Pmt -Check | 09/19/2023 | 26896 | 101-000-202 ACCOUNTS PAYABLE | 567.26 | | -567.26 |
| Bill | 09/28/2023 | 2120555 | 101-790-746 BOOKS ON CD CHILD | 26.94 | | -26.94 |
| Bill | 09/28/2023 | 2116555 | 101-790-745 BOOKS ON CD-ADULT | 73.86 | | -73.86 |
| Bill Pmt -Check | 09/28/2023 | 26929 | 101-000-202 ACCOUNTS PAYABLE | 100.80 | | -100.80 |
| CALLHARBOR | | | | | | |
| Bill | 09/19/2023 | 29776 | 101-790-851 TELEPHONE | 447.20 | | -447.20 |
| Bill Pmt -Check | 09/19/2023 | 26897 | 101-000-202 ACCOUNTS PAYABLE | 447.20 | | -447.20 |
| CHASE CARD SERVICES | | | | | | |
| Bill | 09/19/2023 | SEPT STATEMENT | -SPLIT- | 1,123.76 | | -1,123.76 |
| Bill Pmt -Check | 09/19/2023 | 26898 | 101-000-202 ACCOUNTS PAYABLE | 1,123.76 | | -1,123.76 |
| CINTAS CORPORATION-300 | | | | | | |
| Bill | 09/19/2023 | 4163633991 | 101-790-930 BLDING MAINTENANCE | 280.65 | | -280.65 |
| Bill Pmt -Check | 09/19/2023 | 26899 | 101-000-202 ACCOUNTS PAYABLE | 280.65 | | -280.65 |
| CITY OF DEXTER | | | | | | |
| Bill | 09/19/2023 | JULY & AUGUST | 101-790-920 UTILITIES | 1,036.43 | | -1,036.43 |
| Bill Pmt -Check | 09/19/2023 | 26900 | 101-000-202 ACCOUNTS PAYABLE | 1,036.43 | | -1,036.43 |
| CONSTELLATION NEWENERGY-GAS DIVISION LLC | | | | | | |
| Bill | 09/19/2023 | 3839652 | 101-790-920 UTILITIES | 370.86 | | -370.86 |
| Bill Pmt -Check | 09/19/2023 | 26901 | 101-000-202 ACCOUNTS PAYABLE | 370.86 | | -370.86 |
| CRIBLEY DRILLING CO INC | | | | | | |
| Bill | 09/19/2023 | 104284 | 101-790-934 EQUIPMENT REPAIR | 140.00 | | -140.00 |
| Bill Pmt -Check | 09/19/2023 | 26902 | 101-000-202 ACCOUNTS PAYABLE | 140.00 | | -140.00 |
| DISTINCT DESIGN INC | | | | | | |
| Bill | 09/28/2023 | 4129 | 101-790-801 PROF SERVICES | 1,980.00 | | -1,980.00 |
| Bill Pmt -Check | 09/28/2023 | 26930 | 101-000-202 ACCOUNTS PAYABLE | 1,980.00 | | -1,980.00 |
| DTE ENERGY | | | | | | |
| Bill | 09/19/2023 | AUGUST | 101-790-920 UTILITIES | 4,011.30 | | -4,011.30 |
| Bill Pmt -Check | 09/19/2023 | 26903 | 101-000-202 ACCOUNTS PAYABLE | 4,011.30 | | -4,011.30 |
| EHIM | | | | | | |
| Bill | 09/28/2023 | ADM00030872 | 101-790-716 MEDICAL | 2.40 | | -2.40 |
| Bill Pmt -Check | 09/28/2023 | 26931 | 101-000-202 ACCOUNTS PAYABLE | 2.40 | | -2.40 |
| EQUITABLE FINANCIAL | | | | | | |
| Bill | 09/19/2023 | AUGUST | -SPLIT- | 2,650.31 | | -2,650.31 |
| Bill Pmt -Check | 09/19/2023 | 26904 | 101-000-202 ACCOUNTS PAYABLE | 2,650.31 | | -2,650.31 |
| GAYLORD BROS. INC | | | | | | |
| Bill | 09/28/2023 | 2832680 | 101-790-727 LIBRARY SUPPLIES | 112.67 | | -112.67 |
| Bill Pmt -Check | 09/28/2023 | 26932 | 101-000-202 ACCOUNTS PAYABLE | 112.67 | | -112.67 |
| GRAPE'S PIANO SERVICE | | | | | | |
| Bill | 09/19/2023 | 3632 | 101-790-934 EQUIPMENT REPAIR | 130.00 | | -130.00 |
| Bill Pmt -Check | 09/19/2023 | 26905 | 101-000-202 ACCOUNTS PAYABLE | 130.00 | | -130.00 |
| HOPP ELECTRIC INC | | | | | | |
| Bill | 09/19/2023 | 65-79057-4138 | 101-790-932 BUILDING REPAIRS | 362.50 | | -362.50 |
| Bill | 09/19/2023 | 65-79057-4153 | 101-901-972 CAPITAL REPLACEMENT | 40,668.00 | | -40,668.00 |
| Bill Pmt -Check | 09/19/2023 | 26906 | 101-000-202 ACCOUNTS PAYABLE | 41,030.50 | | -41,030.50 |
| IMPERIALDADE | | | | | | |
| Bill | 09/19/2023 | 90019308-00 | 101-790-729 BUILDING SUPPLIES | 326.71 | | -326.71 |
| Bill Pmt -Check | 09/19/2023 | 26907 | 101-000-202 ACCOUNTS PAYABLE | 326.71 | | -326.71 |

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

September 11 through October 2, 2023

| Type | Date | Num | Split | Debit | Credit | Amount |
|---------------------------------------|------------|---------------------|------------------------------|-------|----------|-----------|
| INGRAM LIBRARY SERVICES | | | | | | |
| Bill | 09/19/2023 | 77096675 | -SPLIT- | | 9,520.76 | -9,520.76 |
| Bill Pmt -Check | 09/19/2023 | 26908 | 101-000-202 ACCOUNTS PAYABLE | | 9,520.76 | -9,520.76 |
| Bill | 09/28/2023 | 77667078 | -SPLIT- | | 22.72 | -22.72 |
| Bill | 09/28/2023 | 77667079 | -SPLIT- | | 22.72 | -22.72 |
| Bill | 09/28/2023 | 77667080 | -SPLIT- | | 23.62 | -23.62 |
| Bill | 09/28/2023 | 77667081 | -SPLIT- | | 16.88 | -16.88 |
| Bill | 09/28/2023 | 77667082 | -SPLIT- | | 15.86 | -15.86 |
| Bill | 09/28/2023 | 77667083 | -SPLIT- | | 11.36 | -11.36 |
| Bill | 09/28/2023 | 77667084 | -SPLIT- | | 3.79 | -3.79 |
| Bill | 09/28/2023 | 77667085 | -SPLIT- | | 38.63 | -38.63 |
| Bill | 09/28/2023 | 77667086 | -SPLIT- | | 105.46 | -105.46 |
| Bill | 09/28/2023 | 77679689 | -SPLIT- | | 11.36 | -11.36 |
| Bill | 09/28/2023 | 77679690 | -SPLIT- | | 336.20 | -336.20 |
| Bill | 09/28/2023 | 77718937 | -SPLIT- | | 16.17 | -16.17 |
| Bill | 09/28/2023 | 77748438 | -SPLIT- | | 52.78 | -52.78 |
| Bill | 09/28/2023 | 77748439 | -SPLIT- | | 6.41 | -6.41 |
| Bill | 09/28/2023 | 7748440 | -SPLIT- | | 11.36 | -11.36 |
| Bill | 09/28/2023 | 7748441 | -SPLIT- | | 17.16 | -17.16 |
| Bill | 09/28/2023 | 77748442 | -SPLIT- | | 100.38 | -100.38 |
| Bill | 09/28/2023 | 77788152 | -SPLIT- | | 221.65 | -221.65 |
| Bill | 09/28/2023 | 77788146 | -SPLIT- | | 37.31 | -37.31 |
| Bill | 09/28/2023 | 77788147 | -SPLIT- | | 25.18 | -25.18 |
| Bill | 09/28/2023 | 77788148 | -SPLIT- | | 34.29 | -34.29 |
| Bill | 09/28/2023 | 77788149 | -SPLIT- | | 10.73 | -10.73 |
| Bill | 09/28/2023 | 77788150 | -SPLIT- | | 11.35 | -11.35 |
| Bill | 09/28/2023 | 77788151 | -SPLIT- | | 48.59 | -48.59 |
| Bill | 09/28/2023 | | -SPLIT- | 0.00 | | 0.00 |
| Bill | 09/28/2023 | 77788153 | -SPLIT- | | 141.31 | -141.31 |
| Bill | 09/28/2023 | 77810843 | -SPLIT- | | 100.13 | -100.13 |
| Bill | 09/28/2023 | 77810844 | -SPLIT- | | 17.42 | -17.42 |
| Bill | 09/28/2023 | 77810845 | -SPLIT- | | 16.29 | -16.29 |
| Bill | 09/28/2023 | 77810846 | -SPLIT- | | 32.63 | -32.63 |
| Bill | 09/28/2023 | 77810847 | -SPLIT- | | 15.07 | -15.07 |
| Bill | 09/28/2023 | 77810848 | -SPLIT- | | 287.35 | -287.35 |
| Bill | 09/28/2023 | 77810849 | -SPLIT- | | 11.15 | -11.15 |
| Bill | 09/28/2023 | 77810850 | -SPLIT- | | 15.94 | -15.94 |
| Bill | 09/28/2023 | 7810851 | -SPLIT- | | 22.72 | -22.72 |
| Bill | 09/28/2023 | 77810852 | -SPLIT- | | 64.37 | -64.37 |
| Bill | 09/28/2023 | 77831596 | -SPLIT- | | 17.41 | -17.41 |
| Bill | 09/28/2023 | 77831597 | -SPLIT- | | 28.74 | -28.74 |
| Bill | 09/28/2023 | 77831598 | -SPLIT- | | 20.88 | -20.88 |
| Bill | 09/28/2023 | 77831599 | -SPLIT- | | 10.44 | -10.44 |
| Bill | 09/28/2023 | 77861203 | -SPLIT- | | 22.72 | -22.72 |
| Bill | 09/28/2023 | 77861204 | -SPLIT- | | 46.82 | -46.82 |
| Bill | 09/28/2023 | 77861205 | -SPLIT- | | 1,288.16 | -1,288.16 |
| Bill | 09/28/2023 | 77886386 | -SPLIT- | | 20.17 | -20.17 |
| Bill | 09/28/2023 | 77908464 | -SPLIT- | | 14.66 | -14.66 |
| Bill | 09/28/2023 | 77908465 | -SPLIT- | | 48.74 | -48.74 |
| Bill | 09/28/2023 | 7908466 | -SPLIT- | | 368.04 | -368.04 |
| Bill | 09/28/2023 | 77919861 | -SPLIT- | | 169.71 | -169.71 |
| Bill | 09/28/2023 | 77931283 | -SPLIT- | | 29.38 | -29.38 |
| Bill | 09/28/2023 | 77931284 | -SPLIT- | | 61.47 | -61.47 |
| Bill | 09/28/2023 | 77931285 | -SPLIT- | | 27.54 | -27.54 |
| Bill | 09/28/2023 | 77931286 | -SPLIT- | | 58.28 | -58.28 |
| Bill | 09/28/2023 | 77931287 | -SPLIT- | | 75.22 | -75.22 |
| Bill | 09/28/2023 | 77938986 | -SPLIT- | | 34.21 | -34.21 |
| Bill | 09/28/2023 | 77938987 | -SPLIT- | | 10.11 | -10.11 |
| Bill | 09/28/2023 | 77938988 | -SPLIT- | | 121.05 | -121.05 |
| Bill | 09/28/2023 | 77938989 | -SPLIT- | | 303.37 | -303.37 |
| Bill | 09/28/2023 | 77938990 | -SPLIT- | | 113.82 | -113.82 |
| Bill | 09/28/2023 | 77956245 | -SPLIT- | | 17.42 | -17.42 |
| Bill | 09/28/2023 | 77956246 | -SPLIT- | | 243.77 | -243.77 |
| Bill | 09/28/2023 | 77956247 | -SPLIT- | | 243.20 | -243.20 |
| Bill | 09/28/2023 | 77993194 | -SPLIT- | | 338.89 | -338.89 |
| Bill | 09/28/2023 | 7800329 | -SPLIT- | | 781.31 | -781.31 |
| Bill | 09/28/2023 | 78003291 | -SPLIT- | | 91.47 | -91.47 |
| Bill | 09/28/2023 | 78003292 | -SPLIT- | | 39.39 | -39.39 |
| Bill | 09/28/2023 | 78003293 | -SPLIT- | | 67.20 | -67.20 |
| Bill | 09/28/2023 | 78003294 | -SPLIT- | | 13.74 | -13.74 |
| Bill | 09/28/2023 | 8003295 | -SPLIT- | | 107.51 | -107.51 |
| Bill | 09/28/2023 | 78003296 | -SPLIT- | | 58.79 | -58.79 |
| Bill | 09/28/2023 | 78003297 | -SPLIT- | | 9.75 | -9.75 |
| Bill | 09/28/2023 | 78025205 | -SPLIT- | | 231.89 | -231.89 |
| Bill | 09/28/2023 | 78025206 | -SPLIT- | | 61.29 | -61.29 |
| Bill | 09/28/2023 | 78025207 | -SPLIT- | | 96.53 | -96.53 |
| Bill | 09/28/2023 | 78025208 | -SPLIT- | | 14.45 | -14.45 |
| Bill | 09/28/2023 | 78025209 | -SPLIT- | | 36.64 | -36.64 |
| Bill | 09/28/2023 | 78025210 | -SPLIT- | | 37.20 | -37.20 |
| Bill | 09/28/2023 | 78025211 | -SPLIT- | | 11.71 | -11.71 |
| Bill | 09/28/2023 | 78025212 | -SPLIT- | | 11.78 | -11.78 |
| Bill | 09/28/2023 | 78071358 | -SPLIT- | | 57.35 | -57.35 |
| Bill | 09/28/2023 | 78071359 | -SPLIT- | | 57.06 | -57.06 |
| Bill | 09/28/2023 | 78071360 | -SPLIT- | | 9.71 | -9.71 |
| Bill | 09/28/2023 | 78071361 | -SPLIT- | | 113.81 | -113.81 |
| Bill | 09/28/2023 | 78071362 | -SPLIT- | | 75.79 | -75.79 |
| Bill Pmt -Check | 09/28/2023 | 26933 | 101-000-202 ACCOUNTS PAYABLE | | 7,644.93 | -7,644.93 |
| JOEL TACEY'S TIPTOP ENTERTAINMENT LLC | | | | | | |
| Bill | 09/19/2023 | SPOOKTACULAR COMEDY | 101-790-742 PROGRAMMING | | 450.00 | -450.00 |
| Bill Pmt -Check | 09/19/2023 | 26909 | 101-000-202 ACCOUNTS PAYABLE | | 450.00 | -450.00 |

2:59 PM
09/28/23

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER
September 11 through October 2, 2023

| Type | Date | Num | Split | Debit | Credit | Amount |
|----------------------------------|------------|----------------------|---------------------------------|-------|----------|-----------|
| JONATHAN ERWIN | | | | | | |
| Bill | 09/19/2023 | MENARDS | 101-790-932 BUILDING REPAIRS | | 50.87 | -50.87 |
| Bill Pmt -Check | 09/19/2023 | 26910 | 101-000-202 ACCOUNTS PAYABLE | | 50.87 | -50.87 |
| KAREN DYBIS | | | | | | |
| Bill | 09/28/2023 | 10/23/2023 BOOK TALK | 101-790-742 PROGRAMMING | | 200.00 | -200.00 |
| Bill Pmt -Check | 09/28/2023 | 26934 | 101-000-202 ACCOUNTS PAYABLE | | 200.00 | -200.00 |
| KATHERINE R. WILLSON | | | | | | |
| Bill | 09/19/2023 | FAMILY TREE | 101-790-742 PROGRAMMING | | 175.00 | -175.00 |
| Bill Pmt -Check | 09/19/2023 | 26911 | 101-000-202 ACCOUNTS PAYABLE | | 175.00 | -175.00 |
| Bill | 09/28/2023 | HANDMADE CARD CLASS | 101-790-742 PROGRAMMING | | 165.00 | -165.00 |
| Bill Pmt -Check | 09/28/2023 | 26935 | 101-000-202 ACCOUNTS PAYABLE | | 165.00 | -165.00 |
| LIBRARY DESIGN ASSOCIATES INC. | | | | | | |
| Bill | 09/19/2023 | 23-263-01 | 101-901-970 CAPITAL OUTLAY IMPR | | 1,314.00 | -1,314.00 |
| Bill Pmt -Check | 09/19/2023 | 26912 | 101-000-202 ACCOUNTS PAYABLE | | 1,314.00 | -1,314.00 |
| LISA RYAN | | | | | | |
| Bill | 09/19/2023 | CONFESS, FLETCH | 101-790-742 PROGRAMMING | | 15.87 | -15.87 |
| Bill Pmt -Check | 09/19/2023 | 26913 | 101-000-202 ACCOUNTS PAYABLE | | 15.87 | -15.87 |
| LIVONIA PUBLIC LIBRARY | | | | | | |
| Bill | 09/28/2023 | KING OF PRIDE | 101-000-609 FINES | | 16.99 | -16.99 |
| Bill Pmt -Check | 09/28/2023 | 26936 | 101-000-202 ACCOUNTS PAYABLE | | 16.99 | -16.99 |
| MANHATTAN SHORT | | | | | | |
| Bill | 09/19/2023 | 2023 | 101-790-742 PROGRAMMING | | 600.00 | -600.00 |
| Bill Pmt -Check | 09/19/2023 | 26914 | 101-000-202 ACCOUNTS PAYABLE | | 600.00 | -600.00 |
| MICHELLE JOPPECK | | | | | | |
| Bill | 09/28/2023 | MILEAGE | 101-790-860 TRANSPORTATION | | 79.91 | -79.91 |
| Bill Pmt -Check | 09/28/2023 | 26937 | 101-000-202 ACCOUNTS PAYABLE | | 79.91 | -79.91 |
| MOLLIE HALL | | | | | | |
| Bill | 09/19/2023 | 9/15 REIMBURSEMENT | 101-790-742 PROGRAMMING | | 85.53 | -85.53 |
| Bill Pmt -Check | 09/19/2023 | 26915 | 101-000-202 ACCOUNTS PAYABLE | | 85.53 | -85.53 |
| OVERDRIVE, INC | | | | | | |
| Bill | 09/19/2023 | CD0157623320201 | 101-790-751 E-BOOKS/AUDIO | | 6,000.00 | -6,000.00 |
| Bill Pmt -Check | 09/19/2023 | 26916 | 101-000-202 ACCOUNTS PAYABLE | | 6,000.00 | -6,000.00 |
| QUADIENT FINANCE USA, INC. | | | | | | |
| Bill | 09/19/2023 | DEXTER 14823449 | 101-790-728 POSTAGE | | 100.00 | -100.00 |
| Bill Pmt -Check | 09/19/2023 | 26917 | 101-000-202 ACCOUNTS PAYABLE | | 100.00 | -100.00 |
| SBIS | | | | | | |
| Bill | 09/19/2023 | OCTOBER | -SPLIT- | | 5,407.70 | -5,407.70 |
| Bill Pmt -Check | 09/19/2023 | 26918 | 101-000-202 ACCOUNTS PAYABLE | | 5,407.70 | -5,407.70 |
| STAPLES BUSINESS ADVANTAGE | | | | | | |
| Bill | 09/19/2023 | 3546921614 | 101-790-727 LIBRARY SUPPLIES | | 199.48 | -199.48 |
| Bill Pmt -Check | 09/19/2023 | 26919 | 101-000-202 ACCOUNTS PAYABLE | | 199.48 | -199.48 |
| Bill | 09/28/2023 | 3547437263 | 101-790-727 LIBRARY SUPPLIES | | 299.05 | -299.05 |
| Bill Pmt -Check | 09/28/2023 | 26938 | 101-000-202 ACCOUNTS PAYABLE | | 299.05 | -299.05 |
| TASTE A COOK'S PLACE | | | | | | |
| Bill | 09/19/2023 | TAILGATE COOKING | 101-790-742 PROGRAMMING | | 250.00 | -250.00 |
| Bill Pmt -Check | 09/19/2023 | 26920 | 101-000-202 ACCOUNTS PAYABLE | | 250.00 | -250.00 |
| TEL SYSTEMS | | | | | | |
| Bill | 09/19/2023 | 17130 | 101-901-972 CAPITAL REPLACEMENT | | 7,511.28 | -7,511.28 |
| Bill Pmt -Check | 09/19/2023 | 26921 | 101-000-202 ACCOUNTS PAYABLE | | 7,511.28 | -7,511.28 |
| THE LIBRARY NETWORK | | | | | | |
| Bill | 09/19/2023 | 72386 | 101-901-970 CAPITAL OUTLAY IMPR | | 4,056.29 | -4,056.29 |
| Bill Pmt -Check | 09/19/2023 | 26922 | 101-000-202 ACCOUNTS PAYABLE | | 4,056.29 | -4,056.29 |
| VERIZON WIRELESS | | | | | | |
| Bill | 09/19/2023 | 9943206768 | 101-790-754 NON-TRAD COLLECTION | | 105.26 | -105.26 |
| Bill Pmt -Check | 09/19/2023 | 26923 | 101-000-202 ACCOUNTS PAYABLE | | 105.26 | -105.26 |
| WASHTENAW COUNTY TREASURER | | | | | | |
| Bill | 09/19/2023 | 20231445 | 101-790-958 S.E.V. ADJUSTMENT | | 284.59 | -284.59 |
| Bill Pmt -Check | 09/19/2023 | 26924 | 101-000-202 ACCOUNTS PAYABLE | | 284.59 | -284.59 |
| WSR CERTIFIED PUBLIC ACCOUNTANTS | | | | | | |
| Bill | 09/19/2023 | 36263 | 101-790-803 BOOKKEEPING SERV | | 450.00 | -450.00 |
| Bill Pmt -Check | 09/19/2023 | 26925 | 101-000-202 ACCOUNTS PAYABLE | | 450.00 | -450.00 |

AE Alpha Consulting Engineers, Inc.

Civil Engineering Services

2030 Dhu Varren Road • Ann Arbor, Michigan 48105

Tel: (734) 662-2004

Mr. Paul McCann, Director
Dexter District Library
3255 Alpine Street
Dexter, Michigan 48130

September 27, 2023

Re: Severe Erosion Adjacent to Northerly Property Line

Dear Mr. McCann,

On Monday, September 18th, 2023 I met with you to observe the erosion problem in the drainage ditch north of the Library building. The eroded ditch is located at the base of the Amtrak Rail Road embankment. The eroded area was generally 3'-4' wide and about 75 feet long. The depth ranged from approximately 4 feet deep at the easterly end and gradually decreasing in depth towards the westerly end. You stated that the Library has been levelling out the eroded soil onto the northwest corner of Library property and also possibly onto City of Dexter parkland to the west (see photos).

In reviewing site conditions and the original Construction Plans for the Library site it became apparent that the erosion occurred entirely on Amtrak Rail Road property, specifically at the bottom of the track's southerly embankment. Eroded soil washed onto Library property. At this time the erosion does not pose an imminent threat to the Library Building nor to the rail road tracks. If left unattended the situation will get worse.

Observations:

1. The Library was constructed in 2007 with no erosion problems until very recently.
2. Library site work actually reduced surface runoff from the Library site, as essentially all storm runoff was directed to an Underground Retention System.
3. No changes in Library site usage have been made since original construction.
4. Weather conditions in the last few years have been significantly wetter than in previous years with more severe and more frequent rain events.
5. The ditch where erosion occurred had a longitudinal slope of about 10% which would cause undesirably rapid flow in the ditch. While the rail road embankment is protected by stone ballast armoring, the ditch had no protection.
6. It appears that significant brush clearing was made by the railroad in this area which would increase erosion potential in the areas sandy soils.

Please refer to attached photos and Site Plan print markups.

Summary:

1. The Dexter District Library did not cause the erosion.
2. The eroded problem area is on Amtrak property and not on Library property.

3. The problem was caused by several mechanisms, some of which are acts of nature and some of which are possibly man made.
4. There is no imminent threat to Library or Amtrak property but this could change if the erosion problem is not corrected.
5. Corrective measures by Amtrak should be determined by Amtrak's engineers. These measures might possibly include: restoring the ditch bottom to its previous elevations with soil fill, possibly in combination with a geotextile fabric, coarse gravel armoring and stone check dams to decrease water velocity.

The City of Dexter and Amtrak, as impacted entities, should be notified of the erosion problem. Amtrak should undertake to properly restore the ditch at the bottom of the embankment to prevent possibly jeopardizing Amtrak and adjacent properties.

Do not hesitate to let me know if you have any comments or questions.

Sincerely Yours,
Alpha Consulting Engineers, Inc.

A handwritten signature in blue ink that reads "Abe Landau". The signature is written in a cursive, flowing style.

Abe Landau, P.E.

23-DexLibrary

EROSION CONTROL INFORMATION
 AREA OF DISTURBANCE = 1.17 ACRES
 (INCLUDES WORK IN RIGHT OF WAY)
 SOIL TYPE: SPINKS LOAMY SAND
 EST. EXCAVATION = 2,700 CU. YD.
 EST. FILL = 2675 CU. YD.
 EXCESS EXCAVATED SOIL WILL BE REMOVED
 FROM SITE AND LEGALLY DISPOSED OF.
 ALL EXIST. SITE TOPSOIL WILL BE REMOVED.

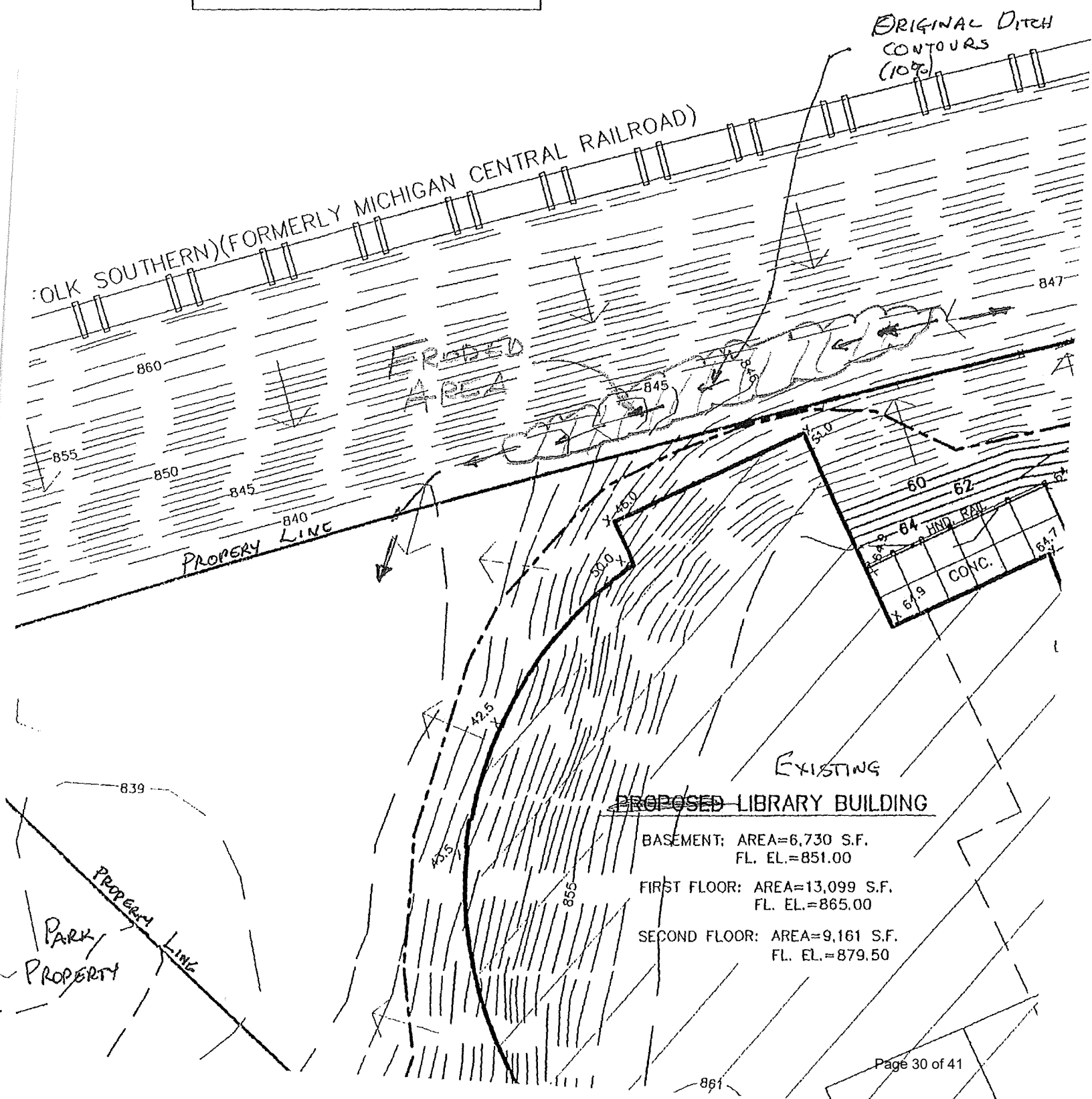
DEXTER LIBRARY EROSION EXHIBIT

N

4

1" = 20'

9/27/2023



BASEMENT: AREA=6,730 S.F.
 FL. EL.=851.00
 FIRST FLOOR: AREA=13,099 S.F.
 FL. EL.=865.00
 SECOND FLOOR: AREA=9,161 S.F.
 FL. EL.=879.50

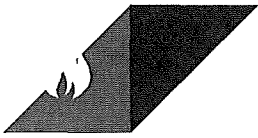












Scroll down to accept or decline this proposal.

Arbor Inspection Services, LLC

Arbor Inspection Services, LLC
3735 Plaza Drive Ann Arbor MI 48108
P: 734-761-8088
F: 734-761-8103
Proposal Date: 09/26/2023



Prepared By

Larry Attard
larry@arborinspections.com



Prepared For

Dexter District Library
3266 Alpine Street Dexter MI 48130
Paul McCann
Pmccann@dexter.lib.mi.us

--

Scope of Work

Replace (1) outdated gauge as required.

| Description | Quantity | Unit Price | Total |
|----------------------------|----------|------------|----------|
| Replace (1) outdated gauge | 1.0 | \$110.00 | \$110.00 |
| Total Amount | | | \$110.00 |

Total: **\$110.00**

Page 36 of 41

Decline

Accept

Proposal #26067 - 2023 BF Deficiencies



Arbor Inspection Services, LLC
3735 Plaza Drive Ann Arbor MI 48108
P: 734-761-8088
F: 734-761-8103
Proposal Date: 09/20/2023

Prepared By

Scott Wynn
scott@arborinspections.com

Prepared For

Dexter District Library
3266 Alpine Street Dexter MI 48130
Paul McCann
Pmccann@dexter.lib.mi.us
--

Scope of Work

| Description | Quantity | Unit Price | Total |
|---|----------|------------|-------------------|
| Replace both checks on the FAILED 4" Ames fire sprinkler backflow device. Test/certify. | | | \$2,870.00 |
| Total Amount | | | \$2,870.00 |

Exclusions

Pricing is good for 30 days.

Approval

I approve this proposal and agree to the terms and conditions.















Name

PO (if required)

Signature

Date

OCTOBER 2023 - YOUTH PROGRAMS

| SUN | MON | TUE | WED | THU | FRI | SAT |
|---|--|--|---|--|--|--|
| 1  | 2 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am | 3 Drop-In Story Time Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am | 4 Fall Story Time <i>in the main level programming room</i> Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED Drop-In Lego Club Grades K-8 4:30 - 5:30 pm  | 5 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am  | 6  | 7  |
| 8 | 9 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am | 10 Drop-In Story Time Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am Super Stories Book Club Young Fives & K 4:30 - 5:15 pm REGISTRATION REQUIRED  | 11 Fall Story Time <i>in the main level programming room</i> Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED  | 12 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am Club Create Book Club Grades 1 & 2 4:30 - 5:15 pm REGISTRATION REQUIRED  | 13 Drop-In Preschool Makerspace Ages 5 & under 11:00 am - 12:00 pm  | 14 |
| 15  | 16 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am | 17 Drop-In Story Time Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am | 18 Fall Story Time <i>in the main level programming room</i> Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED | 19 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am All Star Readers Book Club Grades 3 & 4 4:30 pm - 5:30 pm REGISTRATION REQUIRED  | 20  | 21 Drop-In Spooktacular Comedy Magic Show All Ages 11:00 am - 11:45 am |
| 22 | 23 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am | 24 Drop-In Story Time Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am | 25 Fall Story Time <i>in the main level programming room</i> Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED | 26 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am Drop-In Makerspace Grades K - 8 4:30 - 5:30 pm | 27  | 28 Drop-In Halloween Storytime & Craft Ages 5 & under 11:00 am - 12:00 pm |
| 29  | 30 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am Spooky Crafts Grades K - 4 4:30 - 5:15 pm Registration Required | 31 Drop-In Story Time Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am | Programs May Require Registration; Check Our Website Calendar Of Events | | | |
| | | | | Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us | | |

SEE OTHER SIDE FOR TWEEN & TEEN CALENDAR





OCTOBER 2023 - TEEN & TWEEN PROGRAMS

| SUN | MON | TUE | WED | THU | FRI | SAT |
|--|---|---|---|--|--|---|
| 1  | 2 OCTOBER 1-7 IS BANNED BOOKS WEEK | 3 | 4  | 5 | 6  | 7 Spooky Terrariums Grades 5 - 12 2:00 - 3:00 pm Registration Required |
| 8 | 9 | 10  | 11 Chess Club Kids and Teens 6:30 - 7:30 pm Registration Required | 12 | 13  OCTOBER 13 IS NATIONAL M&M DAY | 14 |
| 15 | 16 | 17 TWEEN BOOK CLUB Grades 5 - 7 4:30 - 5:30 pm Registration Required | 18  | 19 | 20 | 21  |
| 22  | 23 | 24 | 25 | 26  Drop-In Makerspace Grades K - 8 4:30 - 5:30 pm | 27  Magic: The Gathering Grades 5 - 12 6:00 - 8:00 pm Registration Required | 28  Teen Advisory Group Grades 7 - 12 1:00 - 2:00 pm Registration Required |
| 29 OCTOBER 29 IS NATIONAL CAT DAY | 30  | 31 | In-Person Programs May Require Registration; Check Our Website Calendar Of Events | | | |
| Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us | | | | | | |
| SEE OTHER SIDE FOR YOUTH CALENDAR | | | | | | |

SEE OTHER SIDE FOR YOUTH CALENDAR

Dexter District Library Adult Programs

October 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|--|---|---|---|---|--|
| 1 | 2  Library Board Meeting 7:00 pm Open to the public | 3 9:00 AM  MANHATTAN SHORT FILM FESTIVAL 6:00 pm REGISTRATION | 4 | 5 6:00 PM  Yoga 9:30 am Registration Blood Drive: 1 – 7  redcross.org | 6 | 7  Used Book Sale 9 am – 3 pm |
| 8 MANHATTAN SHORT FILM FESTIVAL 2:00 pm REGISTRATION | 9 <i>Somewhere in Time</i> Book Club, 7:00 pm | 10 9:00 AM  Cybersecurity and You 7:00 pm Registration | 11 Card Making 9:30 am Registration required | 12 6:00 PM  Yoga 9:30 am Registration Medicare Made Easy 7:00 pm | 13 Friday Night Movie, 6:00 pm: LINOLEUM Starring Jim Gaffigan | 14  Mindful Meditation 9:30 am |
| 15 | 16 | 17 Card Making 6:00 pm Registration required | 18 Halloween Treats with Mary Spencer 7:00 pm on Zoom  | 19 Yoga 9:30 am Registration Better Off Read Book Club 1:00 pm | Friday, October 20 10:00 am: Cybersecurity and You Registration 1:00 pm: Afternoon Movie for Adults: DEATH DEFYING ACTS | |
| 22 | 23 Karen Dybis presents: <i>Detroit Style</i> PIZZA • A Doughtown History • 7:00 pm on Zoom | 24 Friends of the Library Meeting 7:00 pm | 25 | 26 Gentle Restorative Yoga 9:30 am Registration | 27 | 28 |
| 29 Andrew Kercher presents: Demon in the Gale 2:00 pm Registration | 30 Reel Talk Discussion of: Iris (2001) 7:00 pm on Zoom Registration | 31 Happy Halloween  | | | |  Computer Class: Registration Required |



3255 Alpine Street Dexter, Michigan 48130
734-426-4477 · dexter.lib.mi.us

Free Technology Classes

One-on-One Technology Help



1:00-3:00 PM Thursday, Sep. 28

6:00-8:00 PM Thursday, Sep. 28

1:00-3:00 PM Thursday, Oct. 26

6:00-8:00 PM Thursday, Oct. 26

1:00-3:00 PM Thursday, Nov. 30

6:00-8:00 PM Thursday, Nov. 30



Intro to Ancestry.com



9:00 AM Tuesday, Sep. 12

6:00 PM Thursday, Sep. 14



Photoshop Elements

9:00 AM Tuesday, Oct. 3

6:00 PM Thursday, Oct. 5



Paint.NET

9:00 AM Tuesday, Oct. 10

6:00 PM Thursday, Oct. 12



Start Digitizing

9:00 AM Tuesday, Nov. 7

6:00 PM Thursday, Nov. 9



Registration is required for all these events.

Sign up at the Adult Reference Desk or

online at dexter.lib.mi.us/events