

Dexter District Library
Board of Trustees - Meeting Agenda
November 6, 2023 - 7:00 pm

Board meetings are in-person events in the Library's Lower Level Meeting Room

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the October 2, 2023 Board meeting – **action item**
- 4) Public comment
 Prearranged public comment
 General public comment
- 5) Consent agenda – **action item**
 Library Director's narrative report (incl. Friends of the Library report)
 Library Statistical Report
 Balance sheets
 Michigan CLASS report
 Committee meeting minutes – Facilities (10/27); Finance and Policy not held
 Items from Legislature, MLA, TLN, AAACF, local municipalities
 Patron comments
- 6) Treasurer's Report (7:20 pm)
 Approval of bills paid during the period since the previous Board meeting – **action item**
 Budget changes – none
 Reimbursements – Michelle Joppeck – **action item**
- 7) Administrative Items (7:40 pm)
 Anniversaries: Adult Reference Librarian: Deborah Bigelow (8 years); Library Circulation Assistants:
 Jane Anderson (7 yrs.), Jane Hamilton (11 yrs.), Ann Smart (17 yrs.)
- 8) Old Business (8:00 pm)
 Strategic Planning
 Circulation desk repairs
 Concrete leveling
 Positive Pay
 Erosion issue
 Arbor Inspections repairs
- 9) New Business (8:30 pm)
 2024 Calendars – **action items**
- 10) Public comment
- 11) Board member comments
- 12) Adjourn (8:59 pm)



Dexter District Library Board of Trustees

DRAFT - Meeting Minutes

October 2, 2023

7:00 p.m.

Members present: Barbara Davenport, James Estill, Martha Gregg, Cassy Korinek, Jim LaVoie, Donna Palmer, Sherry Simpson, Shelly Vrsek

Members absent: None

Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:01 p.m.

The Oath of Office was taken.

Election of Officers and Committee Assignments: With the start of the new fiscal year, the slate of Board Officers, as well as committee assignments were discussed. Gregg moved to approve the following Board Officers to serve for the 2023-2024 fiscal year as follows:

<u>President:</u>	<u>Shelly Vrsek</u>
<u>Vice-President:</u>	<u>Cassy Korinek</u>
<u>Secretary:</u>	<u>Barbara Davenport</u>
<u>Treasurer:</u>	<u>Sherry Simpson</u>

Second by Estill. A roll call vote was taken. Vrsek=aye, Simpson=aye, Palmer=aye, LaVoie=aye, Korinek=aye, Gregg=aye, Estill=aye, Davenport=aye, absent=none. Motion carried.

Palmer moved to approve the following committee assignments:

<u>Policy Committee:</u>	<u>Korinek, LaVoie</u>
<u>Facilities Committee:</u>	<u>Estill, Gregg, Vrsek</u>
<u>Finance Committee:</u>	<u>Davenport, Palmer, Simpson</u>

Second by Davenport. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Palmer=aye, Simpson=aye, Vrsek=aye, absent=none. Motion carried.

Vrsek called for additions/changes to the presented agenda. No changes or additions were requested. Simpson moved to approve the meeting agenda as presented. Second by Korinek. A voice vote was taken. Aye=all, nay=none, absent=none. Motion carried.

Vrsek called for corrections to the minutes of the September 11, 2023 regular Board Meeting and Budget Hearing. No corrections were requested. Estill moved to approve the minutes from the

Regular Board Meeting

September 11, 2023 regular Board Meeting and Budget Hearing as presented. Second by LaVoie. A voice vote was taken. Aye=all, nay=none, absent=none. Motion carried.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Davenport moved to approve the Consent agenda. Second by Simpson. A roll call vote was taken. Korinek=aye, Gregg=aye, Palmer=aye, Estill=aye, LaVoie=aye, Vrsek=aye, Simpson=aye, Davenport=aye, absent=none. Motion carried.

Circulation Statistics: Statistical charts for the month of September 2023 were available for review.

September 2023

Circulation Statistics	September
Adult Books	3998
Young Adult Books	822
Children's Books	8145
Magazines	97
DVD	1360
Books on CD	359
Music CD	217
Realia/Objects/Equip	46
Overdrive	3807
hoopla	2120
Kanopy	497
Auto-renewals	9803
In-House	2158
Total	33429
Library visits	10242
Reference questions	2101
Items withdrawn	950
New items added	904
Total holdings	118365
New cards issued	91
Total card holders	11018
Internet usage	1441
Museum/Park Pass	13
Web site visits	9459
Program attendance	1202
Fax	25
ILL lent out	2084
ILL borrowed	2572
Renewals via web	1019
Unique borrowers	1849

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Palmer moved to approve the bills paid since the last board meeting. Second by LaVoie. A roll call vote was taken. Gregg=aye, Vrsek=aye, Davenport=aye, Estill=aye, Simpson=aye, LaVoie=aye, Korinek=aye, Palmer=aye, absent=none. Motion carried.

Budget Changes: None

Reimbursement: None

Personnel: Library staff reaching their anniversary date of hire in the month of October include Youth Reference Librarians Amy Hyde (7 years) and Xanthe Muller (2 years) and Library Page Ella Nickerson (1 year). All were included in the February 2023 wage rate adjustments, therefore no Board action was necessary.

Youth Reference Librarian Amelia Herron put in her resignation after working at the Library for 5 months. Her last day will be 10/7/2023.

Old Business:

The Strategic Planning consultants are very happy with the level of responses we have gotten so far for the public survey. That survey is closing tonight. Most of the individual community leader meetings have been completed. There is a group Board session scheduled for Monday, October 23 at 7 pm.

The circulation desk repairs, concrete leveling, and positive pay haven't made any progress since the last board meeting due to the short time between meetings and McCann's vacation.

McCann had an engineer come and look at the erosion issue. All of the issues are happening on railroad property so there is nothing that we can do to correct this issue. McCann will contact the City of Dexter since they have more contact with the railroad company and will be able to give better information about who to contact to get the best response.

New Business:

Arbor Inspection Services did backflow testing and small leaks were discovered during that test. A quote for repairing those leaks as well as replacing an outdated gauge was included in the board packet. Due to the low cost of the proposal, a motion is not needed to approve these quotes. LaVoie wanted to see a quote for replacing the whole sprinkler system so that we can know what it would cost to be proactive instead of reactive.

LaVoie left the meeting at 8:04 pm.

Public Comment: None

Board Member Comments: The question from the Lima Township clerk about why Lima Township doesn't have a member on the Board was discussed further. Unless there was a very critical reason, it would be very costly and risky to reestablish the Library.

Adjournment: Having completed all items on the agenda, Davenport moved to adjourn at 8:23 pm. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Respectfully submitted,

Barbara Davenport,
Secretary

Michelle Joppeck,
Recording Secretary

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Director's Report

November 2023 Board meeting

During the month, the following groups used the Library's Lower Level Meeting Room space: Dexter High School Women's Swim Team, Rebekah Harmony Lodge, the Huron River Watershed Council, the Friends of the Library Book Sale, the Rug Hookers, the Warped Weavers, Huron Commons Homeowners Association, Brownie Troop 40698, the Dexter Bicentennial Committee, Eaton Court Homeowners Association, the Michigan Sailing Club, Cottonwood Condo Association, the Dexter Senior Center, Girl Scout Starter Troop, Chelsea State Bank, Juice Plus, Girl Scouts: Make Up Journey and the Island Hills Homeowners Association. This is an increase from previous months. However, the homeowner association meetings are generally annual events.

Coming up, the Library will close early at 6:00 pm on Wednesday, November 22 and be closed on Thursday, November 23 for Thanksgiving.

The previous Library Board meeting took place on Monday, October 2, 2023. Items here have transpired since that date.

Administration

The Library's consultants from Fast Forward Libraries have gathered a great deal of data and will be collating the wide variety of information gleaned from the online public survey, individual interviews with community leaders, input sessions with community groups, the Library Board, the Library staff and the Friends of the Library. This will be integrated with the statistical information provided to Fast Forward and the comparisons drawn from the Library of Michigan annual reports from peer libraries. This data will be digested by the Board in December. **Please mark your calendars for Monday, December 4 from 6:00 pm to 9:00 pm.** This will be the Planning Retreat for the Library Board with our consultants and supplant the December general Library Board meeting. During this meeting, the consultants will review their learning report and walk the Board through identifying and discussing possible strategic directions. The Board will then review the current vision and mission in light of the strategic direction discussions and talk about anything missing, other priorities and items that generated specific excitement during the previous discussions.

The Library's annual financial audit was completed during the week of October 23. The Library's auditing firm, Maner Costerisan, has continued to develop their online submission portal. This year, the Director and Administrative Assistant were able to upload over 40 specific items of interest to the auditors, including the full QuickBooks accounting file for the year as well as the complete file of scanned paid invoice receipts. This ability cut the time the auditors were on site to a half day on October 25.

I wanted to thank the Board for submitting my name for the Michigan Library Association's Lifetime Achievement Award. It was a humbling experience to receive this award at the recent annual conference. While I am not really a fan of Indiana basketball, former coach Bobby Knight's passing this week brought up some old clips of him speaking. In one, he noted he was never comfortable with

'coach of the year' honors and felt the honor should be 'team of the year.' I don't think the Dexter District Library would be where it is today without the dedication and commitment of so many people including the many Board members who have served over the years, our dedicated staff members past and present and the many wonderful community members who have gravitated to the Library's offerings and pushed us to excel. While I do greatly appreciate the award, the credit must be shared with everyone.

The Library has reached out to the City on two main issues: the erosion near the railroad and sidewalk leveling. Response from the City has been slow with my requests being forward to other departments or City consultants. On the erosion issue, I have not received a return call from the MDOT Rail division and the City has not provided a good contact with either Amtrak, MDOT or any other party but referred the question to their civil engineers at OHM. For the sidewalk leveling, this again has bounced from department to department. The Library has the contractor scheduled to come out in November. If we do not have an answer from the City by that point, we will proceed with the work solely on the Library property.

We continue to work with Doors and Drawers of Dexter on the replacement of the circulation desk counter. Samples for the laminate have been selected. We are working on the edging and attempting to best mirror the current wood trim. Concern was expressed about the laminate chipping at the corner where the two laminates would meet. Doors and Drawers is not able to recreate a wood edge like what is currently in place due to the desktop curvature. Progress was stalled in late October due to a number of company employees needing to isolate due to COVID.

The Library's bond payment was made on Monday, October 30. Please see the Treasurer's report for additional information.

All Committee meetings are canceled for November and are scheduled to get back on track in December. Minutes from the October Facilities Committee meeting are included in the packet. October Policy and Finance committee meetings were canceled.

During the month, the Library experience a poor customer service transaction which resulted in a lengthy phone call with a patron. This was a rare and complex set of circumstances that occurred on a weekend when supervisory staff was not available to intervene. As a result, we have had discussions with the individual staff members involved, reinforced the Library's expectations for customer service and begun refresher training for all staff on customer service expectations.

Youth Department

Fall Story Time in the Youth Department was in full swing during the month and staff offered 27 individual sessions with a total attendance of over 800 parents and children. The Youth Department also presented two additional programs for ages five and younger with Preschool Makerspace attracting 45 people and approximately 60 people came to a special Halloween Story Time.

For school-age children, three Youth Book Clubs were offered for young 5s through 4th grade. These programs attracted 24 young people. Programs requiring registration included Chess Club and Spooky Crafts which had a combined total of 75 attendees. Drop-In programs such as Lego Club and

Makerspace had a combined attendance of 29 people. The most popular October event was the Spooktacular Comedy Magic Show which drew about 250 people.

The Teen Department offered four programs in October. Spooky Terrariums was popular with 21 tweens and teens attending. Other programs, such as Tween Book Club, Teen Advisory Group and Magic the Gathering, had a combined total of 27 attendees.

Adult Department

In October, the Library hosted 20 on-site programs and two virtual programs: Halloween Treats with Mary Spencer (39 attended) and Detroit Style Pizza, presented by author Karen Dybis (37 attended).

The Department offered a number of in-person events during the month. Two showings of the Manhattan Short Film Festival drew 64 patrons. With one showing in September, the total audience for this event was over 140 adults. Restorative Yoga continues with 66 participants over four sessions. The Red Cross Blood Drive saw 27 people donating. Two Cyber Security programs were offered (one day, one evening) with a total attendance of 25 adults. Medicare Made Easy had 10 attendees, and the Friday Night Movie program screened "Linoleum" starring Jim Gaffigan with 8 attendees. Mindful Meditation had a poor turnout after a September cancellation due to the instructor contracting COVID and only saw three attendees. The Third Monday Book Club discussed "The Personal Librarian" by Marie Benedict with eight attendees. The Library offered two Card Making Classes with a total of 42 crafters attending. The Somewhere in Time Book Club discussed "In Defense of Witches" by Mona Chollet with two attendees. The Better Off Read Book Club discussed "The German Wife" by Kelly Rimmer with 11 attendees. The Friday Afternoon Movie program featured "Death Defying Acts" with nine patrons attending. "Demon in the Gale," a program about major Michigan fires in the 1800's attracted 17 patrons.

Technology Department

During the month, Scott Wright taught four formal classes with 14 patrons attending. Classes included two sessions of Photoshop Elements and two sessions on the program Paint.net. Additionally, he held eight One-on-One training sessions on topics such as Google Sheets, eBooks and eAudio, Windows 11, iPhone basics, Cellular data and how to limit usage, and Mac Pages.

Wright also reported an audio problem with our new basement AV setup that only occurred with quiet films played on the Blu-ray player to TELSystems. TELSystems sent a technician to diagnose the issue and it is now fixed. The TELSystems technician also reported that our old microphones are not FCC complaint and advised us to upgrade them. We have agreed to the microphone upgrade quote made by TELSystems and they will get replaced soon.

One of our Dell loaner laptops has stopped working (RAM failure.) That particular model cannot run Windows 11 so an older staff laptop will serve as a replacement.

Wright replaced the Director's laptop with a new laptop and configured it to store all his most important documents directly on our new file server to better facilitate roaming between his new laptop and old laptop. He also attended a webinar demo of the Craft & Hobby database and signed up for a two-week demo trial.

Circulation

October saw times of both being really busy at the circulation desk and evenings with little foot traffic. Weekends have continued to be very steady particularly Saturday mornings and Sunday afternoons. Story Time mornings are always busy with parents and caregivers checking out lots of children's books. The number of patrons coming into the building has averaged about 330 a day. Quite a few new cards have been issued to patrons who come into the building to get a card. Around seven online requests for new Library cards were received during October. The Library received 80 MeL requests to be sent to other libraries around the state in October and we received 29 books for our patrons from libraries through the MeL system.

The two staff input sessions that the consultant from the strategic planning team held on Oct. 23 and 24 seemed to go really well. The circulation staff was glad to voice concerns and positives about working at the Library. It is always good to get input from staff. The Department also got new chairs at the circulation desk which the circulation staff really like and appreciate. The pages are doing a wonderful job keep up with all the processing of new material and getting all the shelving done. They are a very diligent group overall and we really appreciate all their work.

Maintenance

Matt Erwin was out for a week late October/early November due to a death in the family.

A number of issues are discussed above and in the Facilities Committee meeting minutes.

Completed projects during October included replacing the air filters (Ford) in the small space room filtration units, Daily Rain winterized the irrigation system and Arbor Inspections replaced pressure gauges on fire suppression lines. Erwin cleaned the roof drains of leaf debris. He also sanded, primed and repainted the portico at the main entry, maintained the Pat Cousins memorial sculpture with an annual protective coating, performed miscellaneous drywall repair, spent time on continual leaf cleanup and replaced the drinking fountain water filter on the first floor.

The Youth Department ran into a problem with the UV sterilization cabinet for the public toys. There was a short in the receptacle for the bulk. This was the second issue with the cabinet and it was replaced with a new one under warranty by the manufacturer. Erwin set up the new cabinet and packed the old cabinet for return to the manufacturer.

Friends of the Library

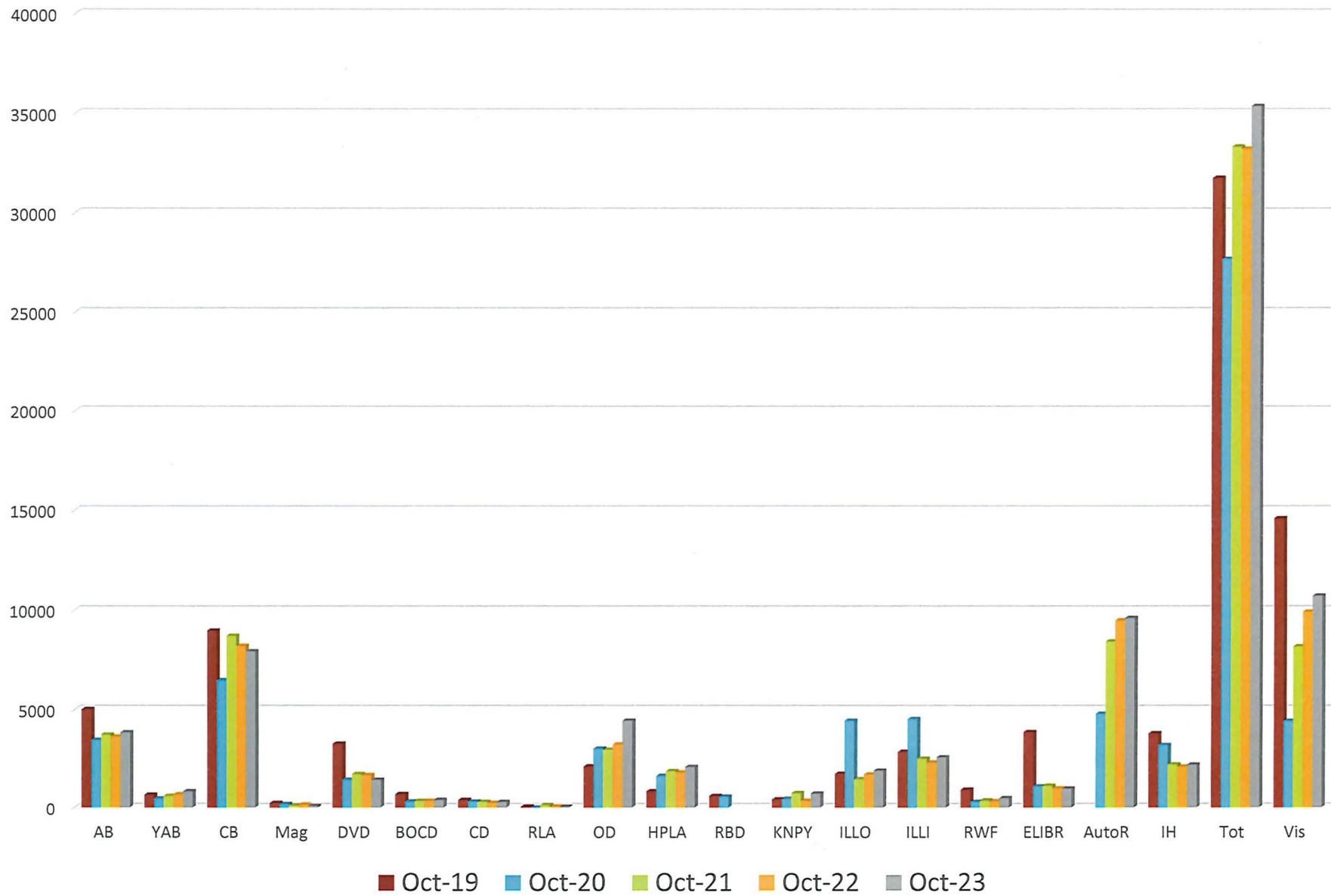
The Friends of the Library will have their November sale during the weekend after the Board packet is complete and before the November 6 Board meeting. The results from the October sale were down

slightly (2.4%) from October 2022, but were greater than October 2021. The Friends brought in \$1,114.61 at the October sale. The Friends continue to search for a new Volunteer Coordinator. This is a Friends Board position and is responsible for working with the Library staff to secure volunteers to help with programs like Summer Reading Kickoff, Big Truck Day, Blood Drives as well as staff the monthly book sales. The work is generally through e-mail, working off the membership list. The current Volunteer Coordinator, Yvonne Schmidt, will be stepping down at the end of the year.

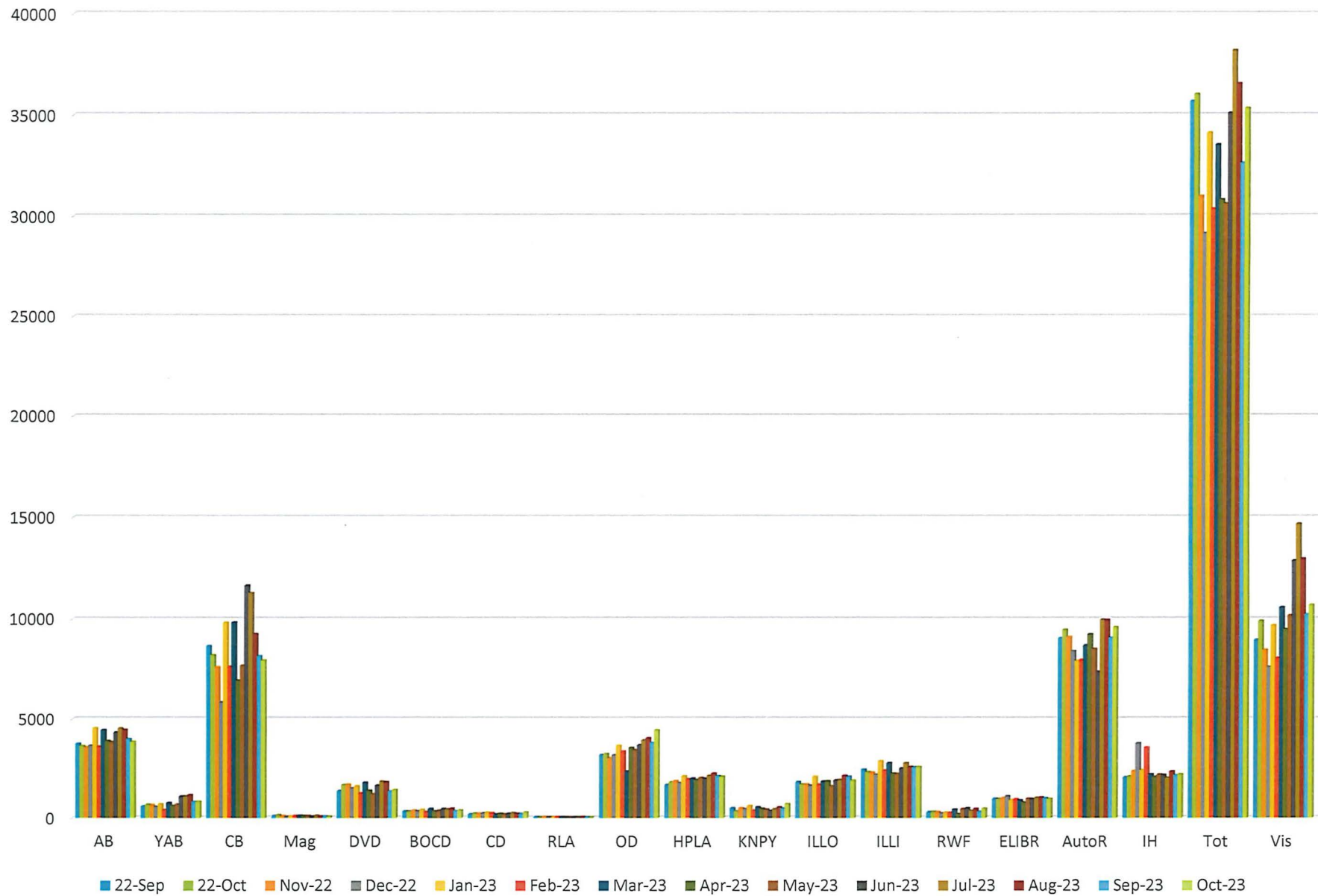
October 2023

Circulation Statistics	October	September	%change
Adult Books	3853	3998	-4%
Young Adult Books	832	822	1%
Children's Books	7927	8145	-3%
Magazines	78	97	-20%
DVD	1428	1360	5%
Books on CD	391	359	9%
Music CD	284	217	31%
Realia/Objects/Equip	36	46	-22%
Overdrive	4445	3807	17%
hoopla	2087	2120	-2%
Kanopy	719	497	45%
Staff/Patron renewals	1450	1344	8%
Auto-renewals	9603	9803	-2%
In-House	2210	2158	2%
Total	35343	34773	2%
Library visits	10706	10242	5%
Reference questions	2151	2101	2%
Items withdrawn	1376	950	45%
New items added	853	904	-6%
Total holdings	118010	118365	0%
New cards issued	86	91	-5%
Total card holders	10974	11018	0%
Internet usage	1242	1441	-14%
Museum/Park Pass		13	-100%
Web site visits	9399	9459	-1%
Program attendance	1729	1202	44%
Fax	31	25	24%
ILL lent out	1901	2084	-9%
ILL borrowed	2587	2572	1%
Unique borrowers	1738	1849	-6%

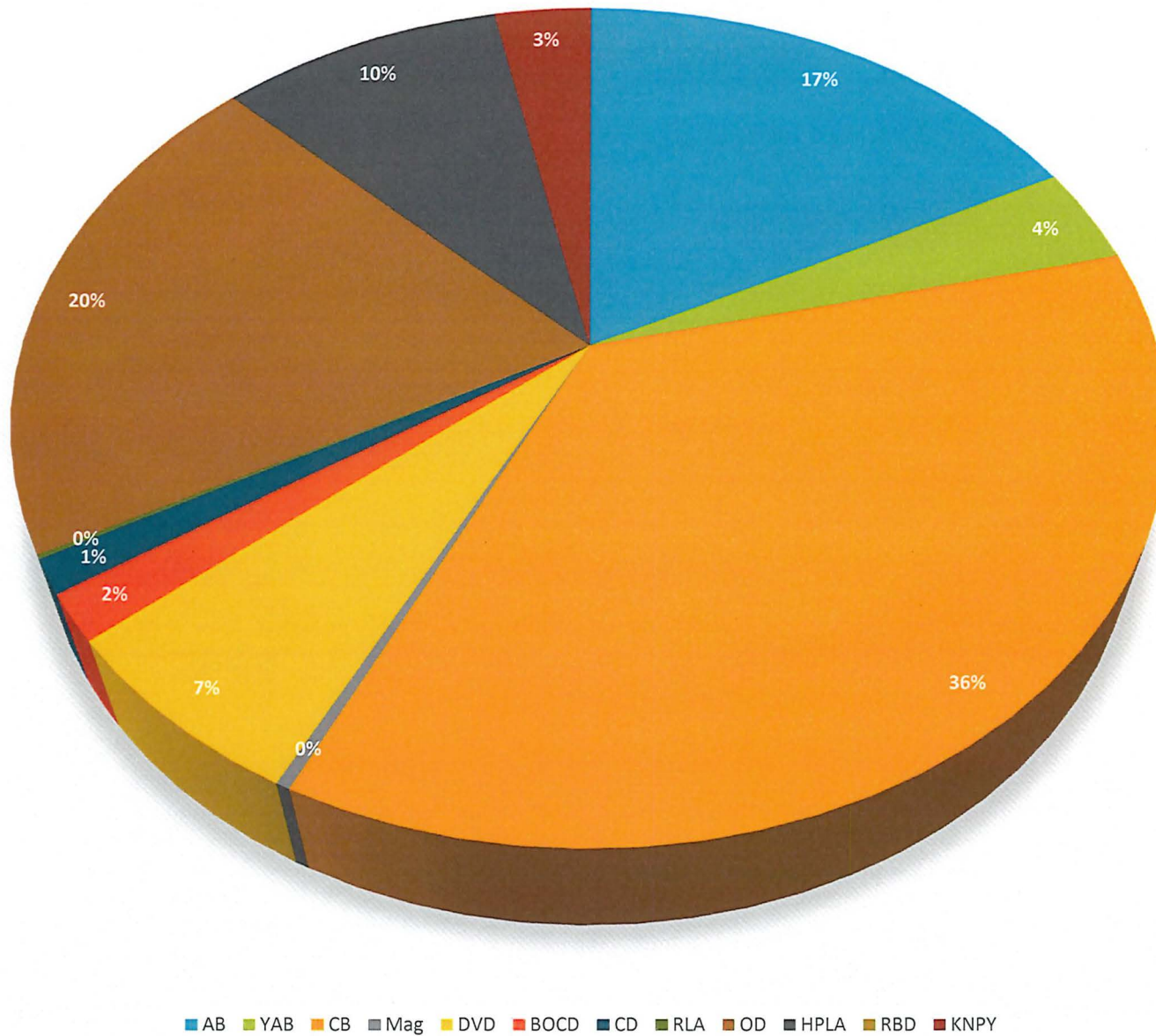
Circulation - October 2019-2023



13 Month Circulation Trends



October 2023 Circulation Percentages



DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-PRELIMINARY
As of October 31, 2023

	Oct 31, 23
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	815,549.74
Total Checking/Savings	815,549.74
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	1,874.00
101-000-102 CD 1 FLAGSTAR	271,242.02
101-000-103 CD COMERICA	217,155.12
101-000-106 CD OLD NATIONAL	264,549.07
101-000-107 CD 1 HUNTINGTON	218,890.28
101-000-109 CD NORTHSTAR BANK	267,386.48
101-000-110 CD 2 HUNTINGTON	268,526.45
101-000-112 CD 2 FLAGSTAR	242,279.46
101-000-120 MICHIGAN CLASS	1,993,339.64
Total Other Current Assets	3,745,710.52
Total Current Assets	4,561,260.26
TOTAL ASSETS	4,561,260.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	-363.29
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	26,009.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	51,297.86
Total Current Liabilities	51,297.86
Total Liabilities	51,297.86
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,537,015.98
Net Income	-133,153.51
Total Equity	4,509,962.40
TOTAL LIABILITIES & EQUITY	4,561,260.26

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2:29 PM

10/31/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
October 2023

	Oct 23	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	0.00	1,798,046.00	-1,798,046.00	0.0%
OTHER INCOME	976.95	34,200.00	-33,223.05	2.9%
OTHER MISC REVENUE	0.00	141,500.00	-141,500.00	0.0%
PENAL FINES REVENUE	0.00	18,250.00	-18,250.00	0.0%
Total Income	976.95	1,991,996.00	-1,991,019.05	0.0%
Expense				
LIBRARY MATERIALS	14,620.30	329,500.00	-314,879.70	4.4%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	0.00	45,000.00	-45,000.00	0.0%
GENERAL OPERATIONS	37,785.41	355,100.00	-317,314.59	10.6%
WAGES & BENEFITS	81,724.75	1,253,368.00	-1,171,643.25	6.5%
Total OPERATING EXPENSES	119,510.16	1,653,468.00	-1,533,957.84	7.2%
Total Expense	134,130.46	1,982,968.00	-1,848,837.54	6.8%
Net Income	-133,153.51	9,028.00	-142,181.51	-1,474.9%

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2:30 PM

10/31/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND

STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2023

	Oct 23	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	0.00	303,388.00	-303,388.00	0.0%
101-000-401 DEXTER TOWNSHIP	0.00	329,331.00	-329,331.00	0.0%
101-000-402 FREEDOM TOWNSHIP	0.00	1,165.00	-1,165.00	0.0%
101-000-403 HAMBURG TOWNSHIP	0.00	94,235.00	-94,235.00	0.0%
101-000-404 LIMA TOWNSHIP	0.00	130,984.00	-130,984.00	0.0%
101-000-405 LODI TOWNSHIP	0.00	10,630.00	-10,630.00	0.0%
101-000-406 NORTHFIELD TWP	0.00	3,027.00	-3,027.00	0.0%
101-000-407 SCIO TOWNSHIP	0.00	381,913.00	-381,913.00	0.0%
101-000-408 WEBSTER TOWNSHIP	0.00	542,873.00	-542,873.00	0.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	0.00	1,798,046.00	-1,798,046.00	0.0%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	126.00	12,000.00	-11,874.00	1.1%
101-000-592 GIFTS/MEMORIALS	115.62	7,000.00	-6,884.38	1.7%
101-000-607 FAX SERVICES	44.40	200.00	-155.60	22.2%
101-000-608 PURCHASES	2.00	100.00	-98.00	2.0%
101-000-609 FINES	387.98	9,000.00	-8,612.02	4.3%
101-000-610 NON RESIDENT FEES	60.00	600.00	-540.00	10.0%
101-000-627 COPIER	240.95	3,000.00	-2,759.05	8.0%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	0.00	2,000.00	-2,000.00	0.0%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
Total OTHER INCOME	976.95	34,200.00	-33,223.05	2.9%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	20,000.00	-20,000.00	0.0%
101-000-665 INTEREST INCOME	0.00	95,000.00	-95,000.00	0.0%
101-000-666 ENDOWMENT INCOME	0.00	1,500.00	-1,500.00	0.0%
Total OTHER MISC REVENUE	0.00	141,500.00	-141,500.00	0.0%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	17,000.00	-17,000.00	0.0%
Total PENAL FINES REVENUE	0.00	18,250.00	-18,250.00	0.0%
Total Income	976.95	1,991,996.00	-1,991,019.05	0.0%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	285.41	54,000.00	-53,714.59	0.5%
101-790-741 CHILDREN'S BOOKS	215.40	75,000.00	-74,784.60	0.3%
101-790-742 PROGRAMMING	3,601.06	50,000.00	-46,398.94	7.2%
101-790-743 ELECTRONIC RESOURCE	248.67	12,000.00	-11,751.33	2.1%
101-790-744 PERIOD & SUBSCRIPT	0.00	8,500.00	-8,500.00	0.0%
101-790-745 BOOKS ON CD-ADULT	465.14	8,000.00	-7,534.86	5.8%
101-790-746 BOOKS ON CD CHILD	0.00	4,000.00	-4,000.00	0.0%
101-790-747 DVD-ADULT	25.08	8,000.00	-7,974.92	0.3%
101-790-748 DVD-CHILD	988.54	8,000.00	-7,011.46	12.4%
101-790-749 AUDIO MUSIC ADULT	0.00	2,500.00	-2,500.00	0.0%
101-790-750 AUDIO MUSIC CHILD	210.90	1,000.00	-789.10	21.1%
101-790-751 E-BOOKS/AUDIO	5,417.32	75,500.00	-70,082.68	7.2%
101-790-752 COMMUNITY READ	2,734.56	3,000.00	-265.44	91.2%
101-790-753 GRANT PROGRAMMING	0.00	0.00	0.00	0.0%
101-790-754 NON-TRAD COLLECTION	428.22	20,000.00	-19,571.78	2.1%
Total LIBRARY MATERIALS	14,620.30	329,500.00	-314,879.70	4.4%

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10/31/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
October 2023

	Oct 23	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	0.00	45,000.00	-45,000.00	0.0%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	0.00	0.00	0.00	0.0%
Total CAPITAL OUTLAY IMPROVE	0.00	45,000.00	-45,000.00	0.0%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	345.00	2,000.00	-1,655.00	17.3%
101-790-727 LIBRARY SUPPLIES	601.47	13,000.00	-12,398.53	4.6%
101-790-728 POSTAGE	80.54	1,200.00	-1,119.46	6.7%
101-790-729 BUILDING SUPPLIES	2,191.54	11,000.00	-8,808.46	19.9%
101-790-800 COOPERATIVE FEES	20,786.96	63,000.00	-42,213.04	33.0%
101-790-801 PROF SERVICES	500.00	18,500.00	-18,000.00	2.7%
101-790-802 ATTORNEY FEES	211.50	3,000.00	-2,788.50	7.1%
101-790-803 BOOKKEEPING SERV	929.80	11,500.00	-10,570.20	8.1%
101-790-818 INSTITUTION DUE/FEE	0.00	1,500.00	-1,500.00	0.0%
101-790-851 TELEPHONE	447.20	5,500.00	-5,052.80	8.1%
101-790-860 TRANSPORTATION	6.16	1,000.00	-993.84	0.6%
101-790-880 ADVERTISING	200.00	2,000.00	-1,800.00	10.0%
101-790-882 NEWSLETTER	0.00	35,000.00	-35,000.00	0.0%
101-790-910 INSURANCE	0.00	25,000.00	-25,000.00	0.0%
101-790-920 UTILITIES	4,611.86	60,000.00	-55,388.14	7.7%
101-790-930 BLDG MAINTENANCE	5,391.39	64,000.00	-58,608.61	8.4%
101-790-932 BUILDING REPAIRS	0.00	16,000.00	-16,000.00	0.0%
101-790-934 EQUIPMENT REPAIR	230.00	3,000.00	-2,770.00	7.7%
101-790-936 GROUNDS KEEPING	0.00	7,500.00	-7,500.00	0.0%
101-790-940 EQUIPMENT LEASE	1,251.99	7,800.00	-6,548.01	16.1%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	0.00	500.00	-500.00	0.0%
101-790-958 S.E.V. ADJUSTMENT	0.00	3,000.00	-3,000.00	0.0%
Total GENERAL OPERATIONS	37,785.41	355,100.00	-317,314.59	10.6%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	67,359.54	1,050,172.00	-982,812.46	6.4%
101-790-703 LONGEVITY	250.00	8,000.00	-7,750.00	3.1%
101-790-713 FSA	346.14	5,000.00	-4,653.86	6.9%
101-790-714 EMPLR SHARE (FICA)	5,165.96	80,338.00	-75,172.04	6.4%
101-790-715 MEDICAL REIMBUR	184.64	2,400.00	-2,215.36	7.7%
101-790-716 MEDICAL	4,958.17	70,965.00	-66,006.83	7.0%
101-790-717 LIFE INSURANCE	160.72	2,091.00	-1,930.28	7.7%
101-790-718 457 ANNUITY CONTRB	3,019.02	30,712.00	-27,692.98	9.8%
101-790-719 SHORT TERM DISBLTY	280.56	3,690.00	-3,409.44	7.6%
Total WAGES & BENEFITS	81,724.75	1,253,368.00	-1,171,643.25	6.5%
Total OPERATING EXPENSES	119,510.16	1,653,468.00	-1,533,957.84	7.2%
Total Expense	134,130.46	1,982,968.00	-1,848,837.54	6.8%
Net Income	-133,153.51	9,028.00	-142,181.51	-1,474.9%

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DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-FINAL
As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	950,670.69
Total Checking/Savings	950,670.69
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	1,874.00
101-000-102 CD 1 FLAGSTAR	271,242.02
101-000-103 CD COMERICA	217,155.12
101-000-106 CD OLD NATIONAL	264,549.07
101-000-107 CD 1 HUNTINGTON	218,890.28
101-000-109 CD NORTHSTAR BANK	267,386.48
101-000-110 CD 2 HUNTINGTON	268,526.45
101-000-112 CD 2 FLAGSTAR	242,279.46
101-000-120 MICHIGAN CLASS	1,993,339.64
Total Other Current Assets	3,745,710.52
Total Current Assets	4,696,381.21
TOTAL ASSETS	4,696,381.21
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	26,009.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	53,265.30
Total Current Liabilities	53,265.30
Total Liabilities	53,265.30
Equity	
101-000-391 OPENING FUND BAL.	3,106,099.93
101-000-395 ENDING BALANCE	1,316,261.82
Net Income	220,754.16
Total Equity	4,643,115.91
TOTAL LIABILITIES & EQUITY	4,696,381.21

FINAL

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10/17/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,666,068.11	1,664,820.00	1,248.11	100.1%
OTHER INCOME	52,769.43	33,960.00	18,809.43	155.4%
OTHER MISC REVENUE	195,386.12	171,300.00	24,086.12	114.1%
PENAL FINES REVENUE	18,343.32	21,250.00	-2,906.68	86.3%
Total Income	1,932,566.98	1,891,330.00	41,236.98	102.2%
Expense				
LIBRARY MATERIALS	278,649.31	329,500.00	-50,850.69	84.6%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	114,129.74	114,870.00	-740.26	99.4%
GENERAL OPERATIONS	313,058.94	345,300.00	-32,241.06	90.7%
WAGES & BENEFITS	1,005,974.83	1,078,930.00	-72,955.17	93.2%
Total OPERATING EXPENSES	1,433,163.51	1,539,100.00	-105,936.49	93.1%
Total Expense	1,711,812.82	1,868,600.00	-156,787.18	91.6%
Net Income	220,754.16	22,730.00	198,024.16	971.2%

FINAL

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10/17/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	264,109.82	264,700.00	-590.18	99.8%
101-000-401 DEXTER TOWNSHIP	313,254.81	311,649.00	1,605.81	100.5%
101-000-402 FREEDOM TOWNSHIP	908.34	908.00	0.34	100.0%
101-000-403 HAMBURG TOWNSHIP	88,403.28	88,565.00	-161.72	99.8%
101-000-404 LIMA TOWNSHIP	120,989.22	121,537.00	-547.78	99.5%
101-000-405 LODI TOWNSHIP	9,967.66	9,968.00	-0.34	100.0%
101-000-406 NORTHFIELD TWP	2,602.52	2,603.00	-0.48	100.0%
101-000-407 SCIO TOWNSHIP	353,334.66	354,564.00	-1,229.34	99.7%
101-000-408 WEBSTER TOWNSHIP	509,791.63	509,826.00	-34.37	100.0%
101-000-445 DELINQUENT TAX COL	2,706.17	500.00	2,206.17	541.2%
Total MILLAGE REVENUE	1,666,068.11	1,664,820.00	1,248.11	100.1%
OTHER INCOME				
101-000-507 GRANT INCOME	100.00	100.00	0.00	100.0%
101-000-591 FRIENDS OF THE LIBR	14,484.69	12,000.00	2,484.69	120.7%
101-000-592 GIFTS/MEMORIALS	13,728.24	7,000.00	6,728.24	196.1%
101-000-607 FAX SERVICES	239.45	200.00	39.45	119.7%
101-000-608 PURCHASES	118.60	100.00	18.60	118.6%
101-000-609 FINES	12,349.24	9,000.00	3,349.24	137.2%
101-000-610 NON RESIDENT FEES	780.00	360.00	420.00	216.7%
101-000-627 COPIER	3,469.25	3,000.00	469.25	115.6%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,169.96	2,000.00	169.96	108.5%
101-000-673 OTHER MISC INCOME	5,330.00	100.00	5,230.00	5,330.0%
Total OTHER INCOME	52,769.43	33,960.00	18,809.43	155.4%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	26,968.71	25,000.00	1,968.71	107.9%
101-000-575 STATE AID	21,920.16	18,000.00	3,920.16	121.8%
101-000-665 INTEREST INCOME	144,847.75	127,000.00	17,847.75	114.1%
101-000-666 ENDOWMENT INCOME	1,649.50	1,300.00	349.50	126.9%
Total OTHER MISC REVENUE	195,386.12	171,300.00	24,086.12	114.1%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	2,171.62	1,250.00	921.62	173.7%
101-000-582 WASHTN CTY PENAL FD	16,171.70	20,000.00	-3,828.30	80.9%
Total PENAL FINES REVENUE	18,343.32	21,250.00	-2,906.68	86.3%
Total Income	1,932,566.98	1,891,330.00	41,236.98	102.2%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	47,141.70	54,000.00	-6,858.30	87.3%
101-790-741 CHILDREN'S BOOKS	64,410.35	75,000.00	-10,589.65	85.9%
101-790-742 PROGRAMMING	45,672.90	50,000.00	-4,327.10	91.3%
101-790-743 ELECTRONIC RESOURCE	11,429.81	12,000.00	-570.19	95.2%
101-790-744 PERIOD & SUBSCRIPT	9,723.71	8,500.00	1,223.71	114.4%
101-790-745 BOOKS ON CD-ADULT	4,288.47	8,000.00	-3,711.53	53.6%
101-790-746 BOOKS ON CD CHILD	3,928.39	4,000.00	-71.61	98.2%
101-790-747 DVD-ADULT	5,040.42	8,000.00	-2,959.58	63.0%
101-790-748 DVD-CHILD	3,170.14	8,000.00	-4,829.86	39.6%
101-790-749 AUDIO MUSIC ADULT	1,999.45	2,500.00	-500.55	80.0%
101-790-750 AUDIO MUSIC CHILD	524.02	1,000.00	-475.98	52.4%
101-790-751 E-BOOKS/AUDIO	74,620.92	75,000.00	-379.08	99.5%
101-790-752 COMMUNITY READ	1,462.00	3,000.00	-1,538.00	48.7%
101-790-753 GRANT PROGRAMMING	0.00	500.00	-500.00	0.0%
101-790-754 NON-TRAD COLLECTION	5,237.03	20,000.00	-14,762.97	26.2%
Total LIBRARY MATERIALS	278,649.31	329,500.00	-50,850.69	84.6%

FINAL

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10/17/23

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	32,593.23	30,000.00	2,593.23	108.6%
101-901-971 CAPITAL REPAIRS-ANN	11,540.86	12,300.00	-759.14	93.8%
101-901-972 CAPITAL REPLACEMENT	69,995.65	72,570.00	-2,574.35	96.5%
Total CAPITAL OUTLAY IMPROVE	114,129.74	114,870.00	-740.26	99.4%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	1,351.00	2,000.00	-649.00	67.6%
101-790-727 LIBRARY SUPPLIES	11,882.07	13,000.00	-1,117.93	91.4%
101-790-728 POSTAGE	1,319.68	1,100.00	219.68	120.0%
101-790-729 BUILDING SUPPLIES	10,330.07	10,000.00	330.07	103.3%
101-790-800 COOPERATIVE FEES	56,310.71	62,900.00	-6,589.29	89.5%
101-790-801 PROF SERVICES	16,890.95	18,500.00	-1,609.05	91.3%
101-790-802 ATTORNEY FEES	0.00	3,000.00	-3,000.00	0.0%
101-790-803 BOOKKEEPING SERV	10,737.80	13,500.00	-2,762.20	79.5%
101-790-818 INSTITUTION DUE/FEE	1,424.00	1,500.00	-76.00	94.9%
101-790-851 TELEPHONE	4,972.48	5,200.00	-227.52	95.6%
101-790-860 TRANSPORTATION	185.41	1,000.00	-814.59	18.5%
101-790-880 ADVERTISING	861.00	2,000.00	-1,139.00	43.1%
101-790-882 NEWSLETTER	27,147.79	29,000.00	-1,852.21	93.6%
101-790-910 INSURANCE	24,023.00	22,500.00	1,523.00	106.8%
101-790-920 UTILITIES	58,504.99	62,500.00	-3,995.01	93.6%
101-790-930 BLDING MAINTENANCE	61,842.97	60,000.00	1,842.97	103.1%
101-790-932 BUILDING REPAIRS	10,287.54	16,000.00	-5,712.46	64.3%
101-790-934 EQUIPMENT REPAIR	1,945.05	3,000.00	-1,054.95	64.8%
101-790-936 GROUNDS KEEPING	4,244.98	7,500.00	-3,255.02	56.6%
101-790-940 EQUIPMENT LEASE	7,387.74	7,500.00	-112.26	98.5%
101-790-942 MTING ROOM REFUNDS	50.00	100.00	-50.00	50.0%
101-790-956 MISCELLANEOUS	238.40	500.00	-261.60	47.7%
101-790-958 S.E.V. ADJUSTMENT	1,121.31	3,000.00	-1,878.69	37.4%
Total GENERAL OPERATIONS	313,058.94	345,300.00	-32,241.06	90.7%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	835,701.29	902,378.00	-66,676.71	92.6%
101-790-703 LONGEVITY	8,000.00	8,500.00	-500.00	94.1%
101-790-713 FSA	5,428.62	4,500.00	928.62	120.6%
101-790-714 EMPLR SHARE (FICA)	64,460.29	69,032.00	-4,571.71	93.4%
101-790-715 MEDICAL REIMBUR	2,446.16	2,400.00	46.16	101.9%
101-790-716 MEDICAL	57,897.97	62,250.00	-4,352.03	93.0%
101-790-717 LIFE INSURANCE	1,912.96	1,968.00	-55.04	97.2%
101-790-718 457 ANNUITY CONTRB	26,788.53	24,421.00	2,367.53	109.7%
101-790-719 SHORT TERM DISBLTY	3,339.01	3,481.00	-141.99	95.9%
Total WAGES & BENEFITS	1,005,974.83	1,078,930.00	-72,955.17	93.2%
Total OPERATING EXPENSES	1,433,163.51	1,539,100.00	-105,936.49	93.1%
Total Expense	1,711,812.82	1,868,600.00	-156,787.18	91.6%
Net Income	220,754.16	22,730.00	198,024.16	971.2%

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10/31/23

Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
BALANCE SHEET-PRELIMINARY
As of October 31, 2023

	Oct 31, 23
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	-15,513.72
Total Checking/Savings	-15,513.72
Other Current Assets	
301-000-120 MICHIGAN CLASS	94,205.50
Total Other Current Assets	94,205.50
Total Current Assets	78,691.78
TOTAL ASSETS	78,691.78
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	95,766.78
Net Income	-17,075.00
Total Equity	78,691.78
TOTAL LIABILITIES & EQUITY	78,691.78

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10/31/23

Accrual Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
October 2023

	Oct 23	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	0.00	99,796.00	-99,796.00	0.0%
301-000-401 DEXTER TOWNSHIP	0.00	103,794.00	-103,794.00	0.0%
301-000-402 FREEDOM TOWNSHIP	0.00	367.00	-367.00	0.0%
301-000-403 HAMBURG TOWNSHIP	0.00	29,699.00	-29,699.00	0.0%
301-000-404 LIMA TOWNSHIP	0.00	41,282.00	-41,282.00	0.0%
301-000-405 LODI TOWNSHIP	0.00	3,350.00	-3,350.00	0.0%
301-000-406 NORTHFIELD TOWNSHIP	0.00	954.00	-954.00	0.0%
301-000-407 SCIO TOWNSHIP	0.00	126,020.00	-126,020.00	0.0%
301-000-408 WEBSTER TOWNSHIP	0.00	171,094.00	-171,094.00	0.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	5,000.00	-5,000.00	0.0%
301-000-665 INTEREST INCOME	0.00	4,000.00	-4,000.00	0.0%
Total Income	0.00	585,856.00	-585,856.00	0.0%
Expense				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	16,950.00	588,900.00	-571,950.00	2.9%
Total Expense	17,075.00	589,270.00	-572,195.00	2.9%
Net Income	-17,075.00	-3,414.00	-13,661.00	500.1%

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DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
BALANCE SHEET-FINAL
As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	1,561.28
Total Checking/Savings	1,561.28
Other Current Assets	
301-000-120 MICHIGAN CLASS	94,205.50
Total Other Current Assets	94,205.50
Total Current Assets	95,766.78
TOTAL ASSETS	95,766.78
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	92,261.62
Net Income	3,505.16
Total Equity	95,766.78
TOTAL LIABILITIES & EQUITY	95,766.78

FINAL

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10/17/23

Accrual Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

STATEMENT OF OPERATIONS-YTD-FINAL

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	100,059.77	99,677.00	382.77	100.4%
301-000-401 DEXTER TOWNSHIP	104,528.21	103,998.00	530.21	100.5%
301-000-402 FREEDOM TOWNSHIP	303.12	303.00	0.12	100.0%
301-000-403 HAMBURG TOWNSHIP	29,498.69	29,555.00	-56.31	99.8%
301-000-404 LIMA TOWNSHIP	40,371.81	40,557.00	-185.19	99.5%
301-000-405 LODI TOWNSHIP	3,326.27	3,326.00	0.27	100.0%
301-000-406 NORTHFIELD TOWNSHIP	868.45	869.00	-0.55	99.9%
301-000-407 SCIO TOWNSHIP	125,857.61	125,995.00	-137.39	99.9%
301-000-408 WEBSTER TOWNSHIP	170,110.87	170,131.00	-20.13	100.0%
301-000-445 DELINQUENT TAX COL	944.85	500.00	444.85	189.0%
301-000-573 PERS PROP TAX REIMB	8,999.04	10,388.00	-1,388.96	86.6%
301-000-665 INTEREST INCOME	7,636.47	1,200.00	6,436.47	636.4%
301-000-673 OTHER INCOME	0.00	0.00	0.00	0.0%
Total Income	592,505.16	586,499.00	6,006.16	101.0%
Expense				
301-906-801 PROFESSIONAL SRV	250.00	250.00	0.00	100.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	588,750.00	588,750.00	0.00	100.0%
Total Expense	589,000.00	589,120.00	-120.00	100.0%
Net Income	3,505.16	-2,621.00	6,126.16	-133.7%

FINAL



Summary Statement

October 31, 2023

Page 1 of 4

Investor ID: [REDACTED]

0000427-0002770 PDF 584789

Dexter District Library
3255 Alpine St
Dexter, MI 48130

Michigan CLASS

Michigan CLASS

Average Monthly Yield: 5.4886%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
[REDACTED]	GENERAL OPERATIONS	1,993,339.64	0.00	0.00	9,312.30	79,208.43	1,998,279.39	2,002,651.94
[REDACTED]	DEBT SERVICE	94,205.50	0.00	17,075.00	434.91	7,548.56	93,337.08	77,565.41
TOTAL		2,087,545.14	0.00	17,075.00	9,747.21	86,756.99	2,091,616.47	2,080,217.35

Tel: (855) 382-0496

<https://www.michiganclass.org/>



Account Statement

October 31, 2023

Page 2 of 4

Account Number: [REDACTED]

GENERAL OPERATIONS

Account Summary

Average Monthly Yield: 5.4886%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	1,993,339.64	0.00	0.00	9,312.30	79,208.43	1,998,279.39	2,002,651.94

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
10/01/2023	Beginning Balance			1,993,339.64	
10/31/2023	Income Dividend Reinvestment	9,312.30			
10/31/2023	Ending Balance			2,002,651.94	



Account Statement

October 31, 2023

Page 3 of 4

Account Number: [REDACTED]

DEBT SERVICE

Account Summary

Average Monthly Yield: 5.4886%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	94,205.50	0.00	17,075.00	434.91	7,548.56	93,337.08	77,565.41

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
10/01/2023	Beginning Balance			94,205.50	
10/30/2023	Withdrawal		17,075.00		3034417
10/31/2023	Income Dividend Reinvestment	434.91			
10/31/2023	Ending Balance			77,565.41	

Tel: (855) 382-0496

<https://www.michiganclass.org/>



Michigan CLASS

Michigan CLASS

Date	Dividend Rate	Daily Yield
10/01/2023	0.000000000	5.4659%
10/02/2023	0.000149848	5.4694%
10/03/2023	0.000150033	5.4762%
10/04/2023	0.000150033	5.4762%
10/05/2023	0.000149919	5.4720%
10/06/2023	0.000599732	5.4726%
10/07/2023	0.000000000	5.4726%
10/08/2023	0.000000000	5.4726%
10/09/2023	0.000000000	5.4726%
10/10/2023	0.000149794	5.4675%
10/11/2023	0.000149786	5.4672%
10/12/2023	0.000149857	5.4698%
10/13/2023	0.000450054	5.4757%
10/14/2023	0.000000000	5.4757%
10/15/2023	0.000000000	5.4757%
10/16/2023	0.000150436	5.4909%
10/17/2023	0.000150588	5.4965%
10/18/2023	0.000150627	5.4979%
10/19/2023	0.000150380	5.4889%
10/20/2023	0.000451659	5.4952%
10/21/2023	0.000000000	5.4952%
10/22/2023	0.000000000	5.4952%
10/23/2023	0.000150584	5.4963%
10/24/2023	0.000150694	5.5003%
10/25/2023	0.000150739	5.5020%
10/26/2023	0.000150817	5.5048%
10/27/2023	0.000453633	5.5194%
10/28/2023	0.000000000	5.5192%
10/29/2023	0.000000000	5.5192%
10/30/2023	0.000151287	5.5220%
10/31/2023	0.000151308	5.5227%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



**Facilities Committee Meeting
October 27, 2023
-DRAFT-Meeting Minutes**

Members present: Martha Gregg, Jamie Estill, Paul McCann, Shelly Vrsek

Members absent: Matt Erwin

Others present: Michelle Joppeck, Recording Secretary

The meeting was called to order at 8:32 am.

The presented agenda was reviewed and approved by consensus.

Meeting minutes from June 30, 2023 were reviewed and approved by consensus.

The circulation desk countertop is pretty close to being ready to be replaced. The outstanding question that we have right now is if the corners will chip, but Doors & Drawers will be bringing in a different material in the next week for review. Once all the decisions have been made, they will come in and make a template and when they are ready to install it will take a day or two. The plan is to remove the in-set brochure holders since they are not used as much as they were envisioned. New screens will need to be made to hide the computer cords from the public since the current ones seem to be installed in a way that looks like it would be difficult to remove without destroying them. As long as the revised quote comes back within 10% of the original quote, we will just approve the quote, but if it comes back more than that, the quote would have to go to the Board for approval.

The Lower Level A/V replacement project is complete as the project was specified, but there are a few issues that have come up. The Apple TV was included as another option in case we get to the movie showing and we have an issue with the DVD/Blu-ray player/disk and we have had a few issues with that. We did also have an issue with the Blu-ray so TelSystems was called out for a warranty call. When TelSystems came out, the technician discovered that the microphones that we had and were not replaced as part of the project are operating on a now illegal frequency. If this fact was discovered during the initial quoting period, we would have replaced them at that time. Now that this has come to our attention, we would like to replace the microphones with ones that are legal. While they are not used very often, it is helpful when situations for using them arise. We will also check to make sure that the proposed microphones will still work with our Assisted Listening devices. The committee was in agreement that if the quoted devices work with our Assisted Listening devices, then we will move forward with the TelSystems quote.

We have gotten two quotes for concrete leveling and McCann has gotten a good review from the City of Dexter for one of the companies. The quotes do include property that belongs to the City of Dexter instead of just Library property. McCann has reached out to

the City to see if we can just go ahead and have all the work done, or if they want to split the cost, or if we need to have only the work on our property done. We are still waiting to hear back from the City. We would like to take care of this before it gets too cold, but we are still waiting on the City. If we are having a difficult time hearing from the City, McCann is leaning towards having the contractor complete the work for the Library property and go from there. The goal is to have this done before Thanksgiving.

A review of the other recently completed and ongoing projects was completed including security cameras, tree trimming, and building maintenance and repair walkthroughs.

Having completed all items on the agenda, the meeting was deemed adjourned at 9:39 am.

Respectfully submitted,

Michelle Joppeck,
Recording Secretary

POLITICS & ELECTIONS

Don't want property taxes? Repeal may be on Michigan's 2024 ballot

Updated: Oct. 20, 2023, 5:36 p.m. | Published: Oct. 20, 2023, 3:10 p.m.



Property Taxes

File image. (Derek Hall | Advance Local)

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By **Ben Orner** | borner@mlive.com

LANSING, MI – An effort to eliminate property taxes in Michigan is trying to land on next year's November election ballot.

Axe MI Tax is a proposed state constitutional amendment to forbid taxation and collection on real estate and personal property. Local governments would thus be required to fund essential services through existing state income, sales, alcohol, tobacco and marijuana taxes.

Property taxes, of which there is a statewide rate along with rates that local governments tack on, require land and building owners to pay money based on their taxable value. Rates vary, but 1.32% was typical in Michigan last year, according to financial advice company SmartAsset.

Very basically, that means a home with a taxable value of \$100,000 could see an annual tax bill of \$1,320. Michigan rates ranged last year from 0.84% in Leelanau County to 2.26% in Ingham County. The national average was 0.99%.

The money collected pays for public goods like parks and police, and that funding is the main source for local entities like cities, townships, counties, school districts and more.

In 2018, according to the nonpartisan Citizens Research Council of Michigan, property taxes were 72% of all local tax collections in the U.S. and accounted for 31% of all public revenue collected by state and local governments.

But Axe MI Tax argues the burden has become too much.

“Retirees, homeowners and other hard-working families like farmers and small business owners should not live in fear of losing their property because someone wants a public pickleball court to be paid for by property tax dollars,” the ballot committee says on its website.

Related: [\\$15 minimum wage proposal hits roadblock for 2024 ballot](#)

As controversial as this issue might be, it’s still a long way from showing up in a voting booth.

The Board of State Canvassers was to vote Friday on approving the summary blurb that will appear on petition signature sheets. And there was some debate as to whether Michigan elections director Jonathan Brater’s impartial summary exceeded the 100-word limit.

He argued numbers don’t count toward the limit, but attorney Paul McCord, representing Axe MI Tax, argued they do and thus make Brater’s summary 108 words long.

McCord decided to delay Friday’s blurb approval request for next month’s canvassers meeting so Axe MI Tax can propose a new blurb.

There also may be a major problem with the constitutional amendment’s content, opponents said Friday. Axe MI Tax seeks to repeal a Michigan law via the constitution, which is an unprecedented dual action.

Doing both at the same time doesn't comply with election law or the state constitution, argued Steve Liedel, attorney for opposition group Citizens to Save our Public Safety and Schools.

Last year's constitutional amendment to give Michigan a right to abortion, which Liedel represented as a lawyer, notably did not include repealing the state's 1931 abortion ban. Legislators instead did this months later.

"Attempting to insert the legislative action of repealing the statute in a constitutional amendment evades the legislature's ability to review or propose an alternative," Liedel argued.

McCord rebutted that "all political power is vested in the people" of Michigan, and it is through the constitution that people "transfer their political power to the legislature."

"Therefore, the people of the state of Michigan have the power to repeal the tax provision and to propose alternative means," he said.

This story has been corrected to clarify how Michigan property taxes are calculated.



Stories by **Ben Orner**

The clock is ticking for Democrats to unveil transparency plan

Oct. 23, 2023, 7:30a.m.

Abortion, clean energy bills gaining steam: Your guide to Michigan politics

Oct. 22, 2023, 8:00a.m.

Wind, solar and ending fossil fuels: See what's in Michigan's climate bills

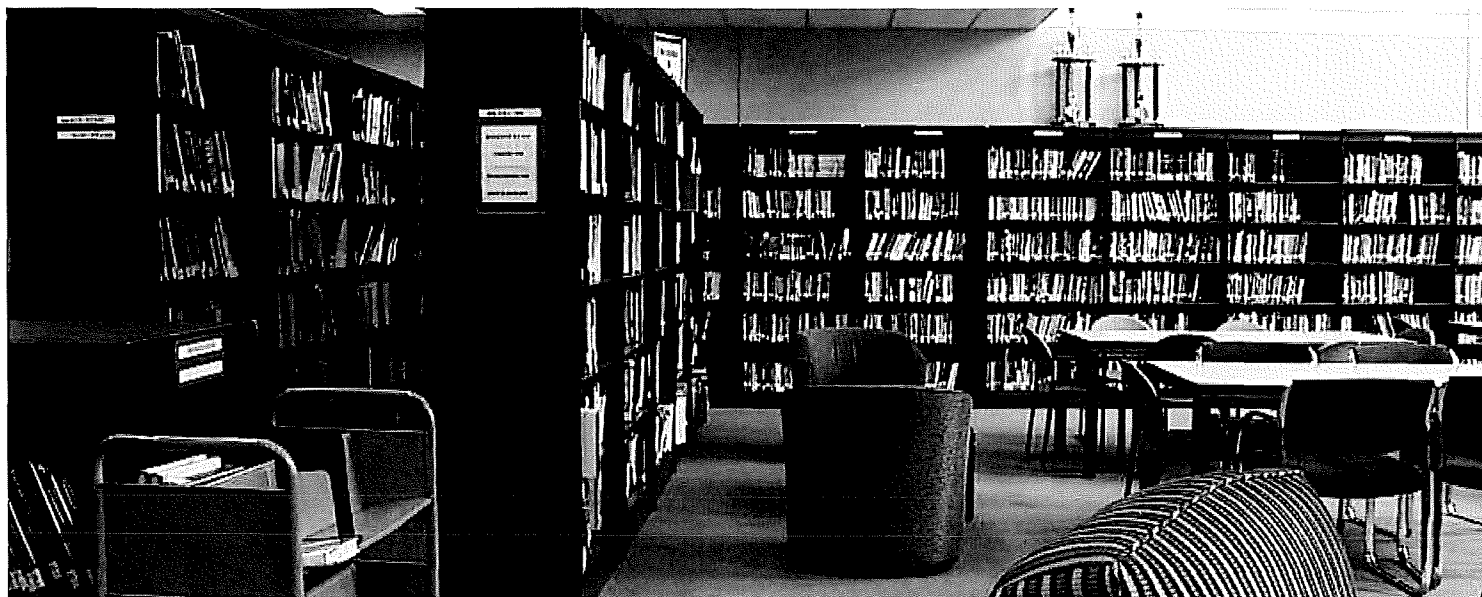
Oct. 22, 2023, 7:10a.m.

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CLOSINGS & DELAYS

North Muskegon Public Schools

*Inside the library at Rockford High School. (Oct. 20, 2023)*by: [John Hogan](#)

Posted: Oct 25, 2023 / 05:39 PM EDT

Updated: Oct 25, 2023 / 05:39 PM EDT

SHARE



GRAND RAPIDS, Mich. (WOOD) — A lawsuit filed against Rockford Public Schools over 14 library books described as “sexually explicit” has been dismissed by a Kent County judge.

The lawsuit was filed against the school district in late August by a group called “Parents and Taxpayers Against Pornography in Rockford Public Schools.”

Kent County Circuit Court Judge George Quist heard arguments in the case last week.

Group accuses Rockford Schools of ‘pornographic’ books ▶

In a 15-page ruling issued Wednesday, Quist tossed the lawsuit.

“Although the court shares Plaintiffs’ concerns about the sexually explicit nature of some texts and illustrations in the books at issue, the Court is compelled by the material facts and applicable law to dismiss Plaintiffs’ complaint,” Quist wrote.

One book targeted in the lawsuit was “Gender Queer,” a graphic memoir by Maia Kobabe that was the most “challenged” book of 2022, according to **the American Library Association**.

The lawsuit was filed by unnamed private citizens and past Rockford Public Schools students listed as John and Jane Doe. They wanted to halt dissemination of “sexually explicit materials that they consider to be pornographic and harmful to minors through the schools.”

Attorney Helen Brinkman, who represented those seeking to have the books removed, argued that it was not a First Amendment issue.

“The First Amendment has never allowed children access to this type of material,” she argued in court last week. “It is a felony in the state of Michigan to provide this material to minors.”

Superintendent Steve Matthews said the books are not part of the district's curriculum.

The school district also said parents can have any book blocked from being checked out by their students, but it hasn't received any formal challenges about these books.

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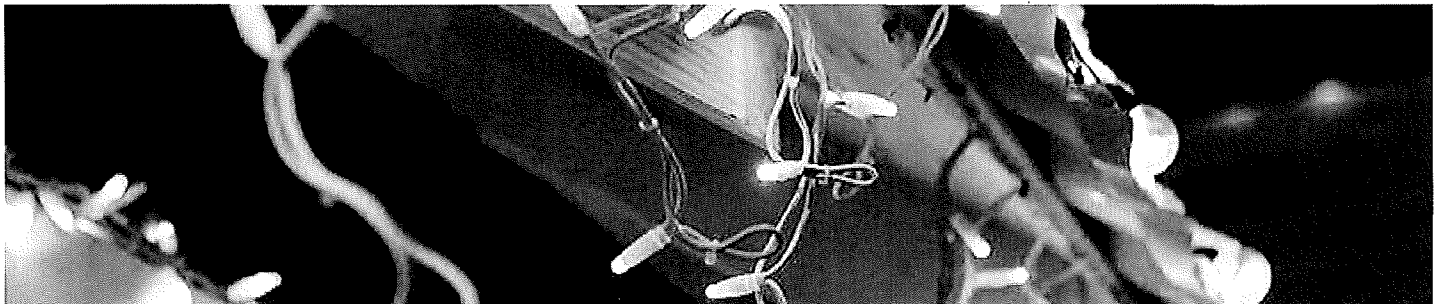
BEST VIEW VIEWS



This TikTok-viral bag is perfect for holiday travel

SMALL TRAVEL BAGS / 17 Mins Ago

If you're looking for a compact bag for weekend getaways or short trips, there's a viral TikTok travel bag that might be the answer.



READ NEXT >

Man who pleaded to murder of parents gets decades

READ NEXT >



Next story in 5

Cancel

STATE OF MICHIGAN



CERTIFICATE OF PROCLAMATION

ON BEHALF OF THE PEOPLE OF MICHIGAN,
I, Gretchen Whitmer, governor of Michigan, do hereby proclaim

October 2023

as

LIBRARY APPRECIATION MONTH

WHEREAS, the Michigan Library Association (MLA) annually designates the month of October as a statewide observance to celebrate the contributions of Michigan's public, school, academic, tribal, cooperative, and special libraries;

WHEREAS, Michigan's libraries are essential institutions that serve as cornerstones of knowledge, learning, and community engagement; and

WHEREAS, libraries play a vital role in fostering education, lifelong learning, and literacy for people of all ages, backgrounds, and abilities; and

WHEREAS, libraries provide a welcoming and inclusive environment that encourages exploration, discovery, and personal growth; and

WHEREAS, libraries offer access to a diverse array of resources including books, digital media, educational programs, and technology; and

WHEREAS, libraries play a significant role in promoting the right to read and the right to access information, enabling individuals to make informed decisions and engage in open discourse; and

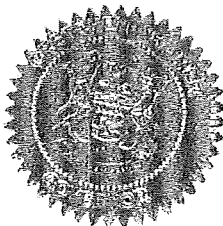
WHEREAS, libraries provide essential services to underserved communities, bridging the digital divide and offering critical support for job seekers, students, and individuals seeking to improve their lives; and

WHEREAS, hundreds of libraries and millions of library supporters across Michigan are celebrating Michigan Library Appreciation Month this October;

NOW, THEREFORE, I, Gretchen Whitmer, Governor of Michigan, do hereby proclaim October 2023 as Michigan Library Appreciation Month. During this time, I encourage all residents to visit their library in person or virtually to connect to the services, resources, and collections their library provides.

Gretchen Whitmer

Gretchen Whitmer
Governor





Patron Suggestion/Comment Form

Date: 9/14/23

Please help us continue to improve our service to the community by telling us how the library met your expectations today. Let us know what other suggestions you have for the library facility, services, grounds, or programming.

Your Comments:

I have really appreciated the summer / Fall Yoga program. Its such a help for staying active & stretching as I have a disability & need to be mobile. Its also gotten me back out to the library & given me a little chance to be more social. Thank you for this program

Treasurer's Report November 2023 Board Meeting

1) Draft reports for General Operations and Debt Service funds for October 2023 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of September 2023 are also included.

Current General Fund checking balance – \$815,549.74

Current Debt Service Fund balance – \$78,691.78

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>
\$242,279.46	Huntington (2)	12/14/2023	CD	110
\$268,526.45	Comerica	1/11/2024	CD	103
\$212,873.99	Northstar	2/12/2024	CD	109
\$267,386.48	Flagstar (1)	2/20/2024	CD	102
\$271,242.02	Old National (1)	2/22/2024	CD	106
\$242,279.46	Flagstar (2)	3/18/2024	CD	112
\$218,890.28	Huntington	3/19/2024	CD	107
\$2,002,651.94	Michigan CLASS	N/A	Investment	120

2) Review of paid bills issued since the previous Board meeting – **action item**

3) Budget changes – none

4) Reimbursements – Michelle Joppeck – **action item**

Notes:

The General Fund Checking Balance is 25% lower than at this time in 2022 due to a significant transfer of funds to the Michigan CLASS investment fund during the 2022-23 fiscal year.

The bond payment was wired on 10/30/23. The current method is to directly wire the funds from Michigan Class to the only pre-authorized payee account linked. This is the Huntington Bank paying agent account. There will need to be a corrective posting to the Library's statements as the bookkeeper posted this transfer against the general savings account line, rather than the Michigan CLASS line resulting in a negative balance of (\$15,513.72) showing. This will be corrected when the bookkeeper returns on 11/14/23.

The audit was substantially completed on 10/25/23. The original plan was to have the auditors present at the December meeting, but we will need to adjust this as that will be the Board 'retreat' with the strategic planning consultants.

The check register is complete through the check run of 10/31/23, but that check run was technically the first run of November.

Check Register notes:

Alpha Consulting – check #26939 was voided and reissued with the correct payee on check #26954

Arbor Inspection – check #26942 – covered the annual inspection of the fire suppression system. Additional bills will follow for repairs.

Hachette Book Group – check #26988 – bulk purchase of Washtenaw Reads books. A substantial portion of this will be recouped through passthrough as other area libraries pay for their portion of the purchase.

Madison Electric – check #26993 – restock of battery backup and ballasts for future lighting repairs.

Michelle Joppeck – check #26994 – this reimbursement is being held for Board approval.

Midwest Tape – check #26949 – monthly charge for hoopla downloadable content.

The Library Network – check #27000 – this check for \$19,363.73 includes both quarterly and annual charges. The quarterly bill was for the Shared Automation System (\$11,887.51) and annual charges for Smart Access Manager (\$1,060.82), software charges (\$2,040.40) and delivery (\$3,495.00) comprise the balance.

		Target
General Operations - all cash assets		\$4,561,260
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$237,734	\$237,734
Long-Term Capital Replacement Fund	\$2,680,233	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses through December	(\$240,000)	
Unassigned Fund Balance	\$303,293	
Total	\$4,561,260	

2:29 PM
10/31/23

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER
October 2 through November 6, 2023

Type	Date	Num	Split	Debit	Credit	Amount
ALLIANCE ENTERTAINMENT LLC						
Bill	10/31/2023	PLS75418904	-SPLIT-		208.92	-208.92
Bill	10/31/2023	PLS75340858	-SPLIT-		848.56	-848.56
Bill	10/31/2023	PLS75449556	101-790-750 AUDIO MUSIC CHILD		21.99	-21.99
Bill	10/31/2023	PLS75493319	-SPLIT-		119.97	-119.97
Bill Pmt -Check	10/31/2023	26978	101-000-202 ACCOUNTS PAYABLE		1,199.44	-1,199.44
ALPHA CONSULTING ENGINEERS, INC						
Bill	10/03/2023	SITE SOIL EROSION	101-790-801 PROF SERVICES		500.00	-500.00
Bill Pmt -Check	10/03/2023	26939	101-000-202 ACCOUNTS PAYABLE	0.00		0.00
Bill Pmt -Check	10/17/2023	26954	101-000-202 ACCOUNTS PAYABLE		500.00	-500.00
AMAZON CAPITAL SERVICES						
Bill	10/03/2023	161H-WD97-1JXJ	101-790-727 LIBRARY SUPPLIES		149.94	-149.94
Bill	10/03/2023	14LH-V3GJ-1JMR	101-790-747 DVD-ADULT		15.89	-15.89
Bill	10/03/2023	1P4N-64HF-XMHR	101-790-747 DVD-ADULT		9.19	-9.19
Bill	10/03/2023	1QR6-NW4F-W7KY	101-790-729 BUILDING SUPPLIES		378.36	-378.36
Bill Pmt -Check	10/03/2023	26940	101-000-202 ACCOUNTS PAYABLE		553.38	-553.38
APPLIED CAPITAL LLC						
Bill	10/03/2023	34889609	101-790-940 EQUIPMENT LEASE		592.57	-592.57
Bill Pmt -Check	10/03/2023	26941	101-000-202 ACCOUNTS PAYABLE		592.57	-592.57
Bill	10/31/2023	35092782	101-790-940 EQUIPMENT LEASE		659.42	-659.42
Bill Pmt -Check	10/31/2023	26979	101-000-202 ACCOUNTS PAYABLE		659.42	-659.42
ARBOR INSPECTION SERVICES, LLC						
Bill	10/03/2023	7678	101-790-930 BLDING MAINTENANCE		400.00	-400.00
Bill Pmt -Check	10/03/2023	26942	101-000-202 ACCOUNTS PAYABLE		400.00	-400.00
AT&T MOBILITY						
Bill	10/31/2023	10182023	101-790-754 NON-TRAD COLLECTION		129.69	-129.69
Bill Pmt -Check	10/31/2023	26980	101-000-202 ACCOUNTS PAYABLE		129.69	-129.69
BAKER & TAYLOR						
Bill	10/17/2023	2037830273	101-790-740 ADULT BOOKS		179.93	-179.93
Bill Pmt -Check	10/17/2023	26955	101-000-202 ACCOUNTS PAYABLE		179.93	-179.93
BLACKSTONE PUBLISHING						
Bill	10/31/2023	2123945	101-790-745 BOOKS ON CD-ADULT		426.19	-426.19
Bill	10/31/2023	2123717	101-790-745 BOOKS ON CD-ADULT		38.95	-38.95
Bill Pmt -Check	10/31/2023	26981	101-000-202 ACCOUNTS PAYABLE		465.14	-465.14
BRODART CO.						
Bill	10/17/2023	631620	101-790-727 LIBRARY SUPPLIES		79.35	-79.35
Bill Pmt -Check	10/17/2023	26956	101-000-202 ACCOUNTS PAYABLE		79.35	-79.35
BUSCH'S INC						
Bill	10/17/2023	SEPTEMBER	101-790-742 PROGRAMMING		152.60	-152.60
Bill Pmt -Check	10/17/2023	26957	101-000-202 ACCOUNTS PAYABLE		152.60	-152.60
CALLHARBOR						
Bill	10/17/2023	31551	101-790-851 TELEPHONE		447.20	-447.20
Bill Pmt -Check	10/17/2023	26958	101-000-202 ACCOUNTS PAYABLE		447.20	-447.20
CHASE CARD SERVICES						
Bill	10/31/2023	OCTOBER	-SPLIT-		568.59	-568.59
Bill Pmt -Check	10/31/2023	26982	101-000-202 ACCOUNTS PAYABLE		568.59	-568.59
CINTAS CORPORATION-300						
Bill	10/17/2023	4167088129	101-790-930 BLDING MAINTENANCE		226.89	-226.89
Bill Pmt -Check	10/17/2023	26959	101-000-202 ACCOUNTS PAYABLE		226.89	-226.89
CONSTELLATION NEWENERGY-GAS DIVISION LLC						
Bill	10/17/2023	3862084	101-790-920 UTILITIES		522.28	-522.28
Bill Pmt -Check	10/17/2023	26960	101-000-202 ACCOUNTS PAYABLE		522.28	-522.28
CRYSTERRA WELLNESS						
Bill	10/17/2023	SEPTEMBER	101-790-742 PROGRAMMING		300.00	-300.00
Bill Pmt -Check	10/17/2023	26961	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
Bill	10/31/2023	OCTOBER	101-790-742 PROGRAMMING		300.00	-300.00
Bill Pmt -Check	10/31/2023	26983	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
DONNA ZIMMERMAN						
Bill	10/31/2023	REFUND	101-000-609 FINES		19.46	-19.46
Bill Pmt -Check	10/31/2023	26984	101-000-202 ACCOUNTS PAYABLE		19.46	-19.46
DTE ENERGY						
Bill	10/17/2023	SEPTEMBER	101-790-920 UTILITIES		4,089.58	-4,089.58
Bill Pmt -Check	10/17/2023	26962	101-000-202 ACCOUNTS PAYABLE		4,089.58	-4,089.58
EHIM						
Bill	10/17/2023	ADM00031041	101-790-716 MEDICAL		2.40	-2.40
Bill Pmt -Check	10/17/2023	26963	101-000-202 ACCOUNTS PAYABLE		2.40	-2.40
EQUITABLE FINANCIAL						
Bill	10/03/2023	SEPTEMBER	-SPLIT-		2,871.18	-2,871.18
Bill Pmt -Check	10/03/2023	26943	101-000-202 ACCOUNTS PAYABLE		2,871.18	-2,871.18
Bill	10/17/2023		-SPLIT-		2,847.10	-2,847.10
Bill Pmt -Check	10/17/2023	26964	101-000-202 ACCOUNTS PAYABLE		2,847.10	-2,847.10
Bill	10/31/2023	OCTOBER	-SPLIT-		2,973.78	-2,973.78
Bill Pmt -Check	10/31/2023	26985	101-000-202 ACCOUNTS PAYABLE		2,973.78	-2,973.78
FOSTER SWIFT						
Bill	10/31/2023	869232	101-790-802 ATTORNEY FEES		211.50	-211.50
Bill Pmt -Check	10/31/2023	26986	101-000-202 ACCOUNTS PAYABLE		211.50	-211.50
FUN EXPRESS, LLC						
Bill	10/31/2023	72721900401	101-790-742 PROGRAMMING		414.17	-414.17
Bill Pmt -Check	10/31/2023	26987	101-000-202 ACCOUNTS PAYABLE		414.17	-414.17
HACHETTE BOOK GROUP						
Bill	10/31/2023	73853185	101-790-752 COMMUNITY READ		2,734.56	-2,734.56
Bill Pmt -Check	10/31/2023	26988	101-000-202 ACCOUNTS PAYABLE		2,734.56	-2,734.56
HACKNEY ACE HARDWARE						
Bill	10/03/2023	SEPTEMBER	101-790-729 BUILDING SUPPLIES		153.41	-153.41
Bill Pmt -Check	10/03/2023	26944	101-000-202 ACCOUNTS PAYABLE		153.41	-153.41
HOWLETT LOCK AND DOOR						
Bill	10/17/2023	86029	101-790-930 BLDING MAINTENANCE		112.50	-112.50
Bill Pmt -Check	10/17/2023	26965	101-000-202 ACCOUNTS PAYABLE		112.50	-112.50

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10/31/23

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER
 October 2 through November 6, 2023

Type	Date	Num	Split	Debit	Credit	Amount
INGRAM LIBRARY SERVICES						
Bill	10/17/2023	781155547	-SPLIT-		22.52	-22.52
Bill	10/17/2023	78136035	-SPLIT-		14.64	-14.64
Bill	10/17/2023	78136036	-SPLIT-		12.59	-12.59
Bill	10/17/2023	78136037	-SPLIT-		17.41	-17.41
Bill	10/17/2023	78136038	-SPLIT-		15.76	-15.76
Bill	10/17/2023	78136039	-SPLIT-		34.08	-34.08
Bill	10/17/2023	78136040	-SPLIT-		22.72	-22.72
Bill	10/17/2023	78136041	-SPLIT-		85.80	-85.80
Bill	10/17/2023	78136042	-SPLIT-		63.31	-63.31
Bill	10/17/2023	78136043	-SPLIT-		21.05	-21.05
Bill Pmt -Check	10/17/2023	26966	101-000-202 ACCOUNTS PAYABLE		309.88	-309.88
JONATHAN MATTHEW ERWIN						
Bill	10/03/2023	MILEAGE	101-790-860 TRANSPORTATION		6.16	-6.16
Bill Pmt -Check	10/03/2023	26945	101-000-202 ACCOUNTS PAYABLE		6.16	-6.16
KANOPY INC						
Bill	10/03/2023	367020	101-790-751 E-BOOKS/AUDIO		551.65	-551.65
Bill Pmt -Check	10/03/2023	26946	101-000-202 ACCOUNTS PAYABLE		551.65	-551.65
KATHERINE R. WILLSON						
Bill	10/03/2023	10/11 CARDS CLASS	101-790-742 PROGRAMMING		165.00	-165.00
Bill	10/03/2023	10/17 CARDS CLASS	101-790-742 PROGRAMMING		165.00	-165.00
Bill Pmt -Check	10/03/2023	26947	101-000-202 ACCOUNTS PAYABLE		330.00	-330.00
Bill	10/31/2023	RECORDS OF NY	101-790-742 PROGRAMMING		175.00	-175.00
Bill	10/31/2023	HANDMADE CARDS	101-790-742 PROGRAMMING		165.00	-165.00
Bill Pmt -Check	10/31/2023	26989	101-000-202 ACCOUNTS PAYABLE		340.00	-340.00
KEVIN J WOOD						
Bill	10/31/2023	LINCOLN/GETTYSBURG	101-790-742 PROGRAMMING		300.00	-300.00
Bill Pmt -Check	10/31/2023	26990	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
LESLIE SCIENCE & NATURE CENTER						
Bill	10/31/2023	1132730	101-790-742 PROGRAMMING		375.00	-375.00
Bill Pmt -Check	10/31/2023	26991	101-000-202 ACCOUNTS PAYABLE		375.00	-375.00
LIBRARY DESIGN ASSOCIATES INC.						
Bill	10/31/2023	23-287-01	101-790-934 EQUIPMENT REPAIR		230.00	-230.00
Bill Pmt -Check	10/31/2023	26992	101-000-202 ACCOUNTS PAYABLE		230.00	-230.00
MADISON ELECTRIC						
Bill	10/31/2023	6093717-00	101-790-729 BUILDING SUPPLIES		1,193.46	-1,193.46
Bill	10/31/2023	6093717-01	101-790-729 BUILDING SUPPLIES		466.31	-466.31
Bill Pmt -Check	10/31/2023	26993	101-000-202 ACCOUNTS PAYABLE		1,659.77	-1,659.77
MANGO LANGUAGES						
Bill	10/03/2023	INV012910	101-790-743 ELECTRONIC RESOURCE		200.00	-200.00
Bill Pmt -Check	10/03/2023	26948	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
MICHELLE JOPPECK						
Bill	10/31/2023	REIMBURSEMENT	101-790-742 PROGRAMMING		181.49	-181.49
Bill Pmt -Check	10/31/2023	26994	101-000-202 ACCOUNTS PAYABLE		181.49	-181.49
MIDWEST SCHOOL SHOWS						
Bill	10/17/2023	WINTER MAGIC SHOW	101-790-742 PROGRAMMING		100.00	-100.00
Bill Pmt -Check	10/17/2023	26967	101-000-202 ACCOUNTS PAYABLE		100.00	-100.00
MIDWEST TAPE, LLC						
Bill	10/03/2023	504429944	101-790-751 E-BOOKS/AUDIO		4,865.67	-4,865.67
Bill Pmt -Check	10/03/2023	26949	101-000-202 ACCOUNTS PAYABLE		4,865.67	-4,865.67
OAK PARK PUBLIC LIBRARY						
Bill	10/17/2023	BASEBALL GREAT	101-000-609 FINES		16.14	-16.14
Bill Pmt -Check	10/17/2023	26968	101-000-202 ACCOUNTS PAYABLE		16.14	-16.14
QUADIENT INC						
Bill	10/03/2023	60485945	101-790-728 POSTAGE		63.42	-63.42
Bill Pmt -Check	10/03/2023	26950	101-000-202 ACCOUNTS PAYABLE		63.42	-63.42
ROMULUS PUBLIC LIBRARY						
Bill	10/17/2023	BODY OF LIES	101-000-609 FINES		25.00	-25.00
Bill Pmt -Check	10/17/2023	26969	101-000-202 ACCOUNTS PAYABLE		25.00	-25.00
SALEM SOUTH LYON DISTRICT LIBRARY						
Bill	10/03/2023	TAP THE MAGIC TREE	101-000-609 FINES		7.99	-7.99
Bill Pmt -Check	10/03/2023	26951	101-000-202 ACCOUNTS PAYABLE		7.99	-7.99
SBIS						
Bill	10/17/2023		-SPLIT-		5,407.70	-5,407.70
Bill Pmt -Check	10/17/2023	26970	101-000-202 ACCOUNTS PAYABLE		5,407.70	-5,407.70
SENSOURCE						
Bill	10/17/2023	57581	101-790-930 BLDING MAINTENANCE		282.00	-282.00
Bill Pmt -Check	10/17/2023	26971	101-000-202 ACCOUNTS PAYABLE		282.00	-282.00
SERVICEMASTER						
Bill	10/03/2023	1765	101-790-930 BLDING MAINTENANCE		2,185.00	-2,185.00
Bill Pmt -Check	10/03/2023	26952	101-000-202 ACCOUNTS PAYABLE		2,185.00	-2,185.00
Bill	10/31/2023	1787	101-790-930 BLDING MAINTENANCE		2,185.00	-2,185.00
Bill Pmt -Check	10/31/2023	26995	101-000-202 ACCOUNTS PAYABLE		2,185.00	-2,185.00
STAPLES BUSINESS ADVANTAGE						
Bill	10/17/2023	3548449196	101-790-727 LIBRARY SUPPLIES		185.27	-185.27
Bill Pmt -Check	10/17/2023	26972	101-000-202 ACCOUNTS PAYABLE		185.27	-185.27
Bill	10/31/2023	3550031086	101-790-727 LIBRARY SUPPLIES		186.91	-186.91
Bill Pmt -Check	10/31/2023	26996	101-000-202 ACCOUNTS PAYABLE		186.91	-186.91
T-MOBILE						
Bill	10/03/2023		101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	10/03/2023	26953	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
Bill	10/31/2023	OCTOBER	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	10/31/2023	26997	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
TAMMY'S TASTINGS						
Bill	10/31/2023	INV-221	101-790-742 PROGRAMMING		400.00	-400.00
Bill Pmt -Check	10/31/2023	26998	101-000-202 ACCOUNTS PAYABLE		400.00	-400.00
TASTE A COOK'S PLACE						
Bill	10/31/2023	HALLOWEEN COOKING	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	10/31/2023	26999	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00

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10/31/23

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

October 2 through November 6, 2023

Type	Date	Num	Split	Debit	Credit	Amount
THE LIBRARY NETWORK						
Bill	10/17/2023	72499	101-790-800 COOPERATIVE FEES		1,423.23	-1,423.23
Bill Pmt -Check	10/17/2023	26973	101-000-202 ACCOUNTS PAYABLE		1,423.23	-1,423.23
Bill	10/31/2023	73151	101-790-800 COOPERATIVE FEES		1,060.82	-1,060.82
Bill	10/31/2023	73016	101-790-800 COOPERATIVE FEES		2,040.40	-2,040.40
Bill	10/31/2023	73174	101-790-800 COOPERATIVE FEES		11,887.51	-11,887.51
Bill	10/31/2023	73255	101-790-800 COOPERATIVE FEES		3,495.00	-3,495.00
Bill	10/31/2023	72552	101-790-800 COOPERATIVE FEES		880.00	-880.00
Bill Pmt -Check	10/31/2023	27000	101-000-202 ACCOUNTS PAYABLE		19,363.73	-19,363.73
THE SQUALL						
Bill	10/17/2023	2023-24 AD CONTRACT	101-790-880 ADVERTISING		200.00	-200.00
Bill Pmt -Check	10/17/2023	26974	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
VERIZON WIRELESS						
Bill	10/17/2023	9945620044	101-790-754 NON-TRAD COLLECTION		120.03	-120.03
Bill Pmt -Check	10/17/2023	26975	101-000-202 ACCOUNTS PAYABLE		120.03	-120.03
WHITE PINE LIBRARY COOPERATIVE						
Bill	10/17/2023	1017	101-790-740 ADULT BOOKS		11.00	-11.00
Bill Pmt -Check	10/17/2023	26976	101-000-202 ACCOUNTS PAYABLE		11.00	-11.00
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	10/17/2023	36446	101-790-803 BOOKKEEPING SERV		700.00	-700.00
Bill Pmt -Check	10/17/2023	26977	101-000-202 ACCOUNTS PAYABLE		700.00	-700.00

Dexter District Library Meetings of the Board of Trustees

Meetings are held the first Monday of each month at 7:00 p.m.

Meeting dates for 2024 and January 2025 are:

*January 8
February 5
March 4
April 1
May 6
June 3
July 1
August 5
**August 26
October 7
November 4
December 2
January 6, 2025

* January meeting on the 2nd Monday of the month

** September meeting moved to the last Monday due to the Labor Day holiday.

All meetings are open to the public.

Notice of special meetings will be posted in this space at least two days before the meeting date.

Dexter District Library

Library Closing Schedule 2024 and January 2025

New Year's Day - Closed January 1 (Monday)

Closed March 31 (Sunday)

Memorial Day - Closed May 26 and 27 (Sunday and Monday)

Independence Day - Closed July 4 (Thursday)

Labor Day - Closed September 1 and 2 (Sunday and Monday)

Night Before Thanksgiving - Early closing at 6pm November 27 (Wednesday)

Thanksgiving - Closed November 28 (Thursday)

Closed December 24 and 25 (Tuesday and Wednesday)

New Year's Eve/Day - Closed Dec 31, 2024 and Jan 1, 2025 (Tuesday and
Wednesday)

Scheduled closings of 11 1/4 days per calendar year

Approved by the Library Board of Trustees 11/6/2023?

Dexter District Library

Staff Paid Holiday Schedule 2024 and January 2025

One (1) Floating Holiday to be used any day during the 2024 calendar year

New Year's Day - January 1, 2024 (Monday)

Memorial Day - May 27 (Monday)

Independence Day - July 4 (Thursday)

Labor Day - September 2 (Monday)

Thanksgiving - November 28 (Thursday)















December 24 and 25 (Tuesday and Wednesday)

New Year's Day - January 1, 2025 (Wednesday)

Eight (8) paid holidays per calendar year for staff with benefits

- Approved by the Library Board of Trustees 11/6/2023?

NOVEMBER 2023 - YOUTH PROGRAMS





SUN	MON	TUE	WED	THU	FRI	SAT
			1 Fall Story Time <i>in the main level programming room</i> Ages 5 & under Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED Drop-In Nature's Nightlife Science Fest Grades K - 8 2:00 - 3:00 pm	2 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am	3 	4
5 	6	7  Drop-In Lego Club Grades K - 8 4:30 - 5:30 pm	8	9  Club Create Book Club Grades 1 & 2 4:30 - 5:15 pm REGISTRATION REQUIRED	10  Drop-In Children's Movie & Popcorn The Super Mario Bros. Movie (PG) All Ages 1:00 - 2:30 pm	11 
12	13	14  Super Stories Book Club Young Fives & K 4:30 - 5:15 pm REGISTRATION REQUIRED	15  Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED	16  All Star Readers Book Club Grades 3 & 4 4:30 pm - 5:30 pm REGISTRATION REQUIRED	17 	18 Drop-In Thanksgiving Storytime & Craft Ages 5 & under 11:00 am - 11:30 am
19 	20 Drop-In DIY Activity Bags for Thanksgiving Break All Ages 4:30 - 5:30 pm	21	22 Library Closing at 6 pm	23  Library Closed	24	25  Drop-In Makerspace Grades K - 8 11:00 am - 12:00 pm
26	27	28	29	30		

Programs May Require Registration; Check Our Website Calendar Of Events

Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us

SEE OTHER SIDE FOR TWEEN & TEEN CALENDAR

NOVEMBER 2023 - TEEN & TWEEN PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
	NOVEMBER IS NATIONAL NOVEL WRITING MONTH		1 Drop-In Nature's Nightlife Science Fest Grades K - 8 2:00 - 3:00 pm	2 	3	4 
5	6	7  Drop-In Lego Club Grades K - 8 4:30 - 5:30 pm	8	9 Crochet Amigurumi Monsters Grades 5 - 12 1:30 - 3:00 pm <i>Registration Required</i>	10 	11
12 	13	14 	15 Chess Club Kids and Teens 6:30 - 7:30 pm <i>Registration Required</i>	16	17  Magic: The Gathering Grades 5 - 12 6:00 - 8:00 pm <i>Registration Required</i>	18  Teen Advisory Group Grades 7 - 12 1:00 - 2:00 pm <i>Registration Required</i>
19	20	21  TWEEN BOOK CLUB Grades 5 - 7 4:30 - 5:30 pm <i>Registration Required</i>	22 Library Closing at 6 pm	23 Library Closed 	24	25  Drop-In Makerspace Grades K - 8 11:00 am - 12:00 pm
26	27 	28	29	30		


Programs May Require Registration; Check Our Website Calendar Of Events

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SEE OTHER SIDE FOR YOUTH CALENDAR

Dexter District Library Adult Programs

November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Wednesday, November 8 at 7:00 pm</p> <p>Lincoln on the Gettysburg Address</p> <p>Kevin Wood presents a one-man play of Mr. Lincoln talking about his most famous speech. Recommended for ages 9 and up. Registration.</p> 			<p>1</p> <p>Genealogist Records of New York City's Emigrant Savings Bank</p> <p>7:00 pm, Registration</p>	<p>2</p> <p>Gentle Restorative Yoga: 9:30 am</p> <p>Registration</p>	<p>3</p>	<p>4</p>  <p>Used Book Sale 9 am – 3 pm</p>
5	<p>6</p> <p>Monday, November 6th:</p> <p>Library Board Meeting, 7:00 pm Open to the public</p> <hr/> <p>Mixing Thanksgiving Drinks with Tammy's Tastings – 7:00 pm on Zoom</p> 		<p>7</p> <p>9:00 AM </p> <p>8</p> <p>Lincoln on the Gettysburg Address</p> <p>7:00 pm Registration</p> 	<p>9</p> <p>6:00 PM </p> <p>Gentle Restorative Yoga: 9:30 am</p> <p>Registration</p>	<p>10</p> <p>Friday Night Movie:</p>  <p>6:00 pm</p>	<p>11</p>  <p>Mindful Meditation 9:30 am</p>
12	<p>13</p> <p><i>Somewhere in Time</i></p> <p>Book Club 7:00 pm</p>	<p>14</p> <p>Card Making with Katherine Willson 9:30 am</p> <p>Registration required</p> 	15	<p>16</p> <p>Gentle Restorative Yoga: 9:30 am</p> <p>Registration</p> <p>Better Off Read Book Club 1:00 pm</p>	<p>17</p> <p>Afternoon Movie for Adults:</p> <p>KEVIN COSTNER Disney McFARLAND USA</p> <p>1:00 pm</p>	18
19	20	21	<p>22</p> <p>Library Closing at 6:00 pm</p>	<p>23</p> <p><i>Happy Thanksgiving</i></p> <p>Library Closed</p>	<p>24</p> <p>Library Reopens at 9:00 am</p>	25
26	<p>27</p> <p>Reel Talk</p> <p>Discussion of: Everybody's Fine</p> <p>7:00 pm on Zoom Registration</p>	<p>28</p> <p>Card Making with Katherine Willson 6:00 pm</p> <p>Registration required</p> 	29	<p>30</p> <p>Gentle Restorative Yoga: 9:30 am</p> <p>Registration</p>	<p>Monday, November 6 at 7:00 pm</p> <p>Mixing Thanksgiving Drinks with TAMMY'S TASTINGS</p> <p>Join Tammy Coxen on Zoom for this slideshow presentation and live demo of mixing two handcrafted holiday drinks.</p> 	



3255 Alpine Street Dexter, Michigan 48130
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Computer Class: Registration Required

Free Technology Classes

One-on-One Technology Help



1:00-3:00 PM Thursday, Sep. 28

6:00-8:00 PM Thursday, Sep. 28

1:00-3:00 PM Thursday, Oct. 26

6:00-8:00 PM Thursday, Oct. 26

1:00-3:00 PM Thursday, Nov. 30

6:00-8:00 PM Thursday, Nov. 30



Intro to Ancestry.com



9:00 AM Tuesday, Sep. 12

6:00 PM Thursday, Sep. 14



Photoshop Elements

9:00 AM Tuesday, Oct. 3

6:00 PM Thursday, Oct. 5



Paint.NET

9:00 AM Tuesday, Oct. 10

6:00 PM Thursday, Oct. 12



Start Digitizing

9:00 AM Tuesday, Nov. 7

6:00 PM Thursday, Nov. 9



Registration is required for all these events.

Sign up at the Adult Reference Desk or

online at dexter.lib.mi.us/events