

**Board of Trustees - Meeting Agenda
January 6, 2025 - 7:00 pm**

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the December 2, 2024 regular Board meeting – **action items**
- 4) Public comment
Prearranged public comment
General public comment
- 5) Consent agenda – **action item** (7:15 pm)
Library Director’s Report
Library Statistical Report
Balance sheets, Michigan CLASS report
Committee meeting minutes – Finance (12/6); Facilities (12/13); Policy - postponed
Items from Legislature, MLA, TLN, AAACF, local municipalities and patron comments
- 6) Treasurer’s Report (7:30 pm)
Approval of bills paid during the period since the previous Board meeting – **action item**
Budget changes – none
Reimbursements – none
- 7) Administrative Items (7:45 pm)
Anniversaries: Lisa Ryan, Head of Adult Services (15 yrs.); Ruth Jansen, Head of Youth Services (5 yrs.); Sarah Kennedy, Youth Reference Librarian (1 yr.); Library Page Iliia Malavecchi (2 yrs.)
- 8) Old Business (8:00 pm)
Elevator service contract – **action item**
Strategic Planning
Director’s evaluation
- 9) New Business (8:30 pm)
Wage Rate Schedule 2025 – **action item** (distributed at meeting)
New Year’s Eve – paid holiday – **potential action item**
Cash Register
RFID – **action item**
- 10) Public comment
- 11) Board member comments
- 12) Adjourn (8:59 pm)



Dexter District Library Board of Trustees

DRAFT - Meeting Minutes

December 2, 2024

7:00 p.m.

Members present: Barbara Davenport, James Estill, Martha Gregg, Cassy Korinek, Donna Palmer, Sherry Simpson, Shelly Vrsek

Members absent: Jim LaVoie

Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary
Ailie Tomlinson, Auditor from Maner Costerisan CPAs, remote from Lansing, MI

President Vrsek called the meeting to order at 7:00 p.m.

Vrsek called for additions/changes to the presented agenda. McCann requested to add another reimbursement to the agenda. Palmer moved to approve the meeting agenda as amended. Second by Davenport. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Vrsek called for corrections to the minutes of the October 7, 2024 and November 4, 2024 regular Board Meetings. No corrections were requested.

Simpson moved to approve the minutes from the October 7, 2024 regular Board Meeting as presented. Second by Davenport. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Estill moved to approve the minutes from the November 4, 2024 regular Board Meeting as presented. Second by Palmer. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Public Comment: None.

Audit Presentation:

Ailie Tomlinson of Maner Costerisan, CPAs reviewed the 2023-2024 audit report, which concludes with an unmodified, clean opinion with no areas of concern. The completed audit will be uploaded to the State Treasury. Questions were asked of Tomlinson to the Board's satisfaction.

Tomlinson was thanked for her time and expertise and exited the meeting at 7:21 p.m. The Board had no objections to the audit report and was in consensus to accept it as presented. Palmer moved to accept the 2023-2024 audit. Second by Gregg. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Korinek=aye, Palmer=aye, Simpson=aye, Vrsek=aye, absent=1. Motion carried.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Simpson moved to approve the Consent agenda. Second by Davenport. A roll call vote was taken. Vrsek=aye, Simpson=aye, Palmer=aye, Korinek=aye, Gregg=aye, Estill=aye, Davenport=aye, absent=1. Motion carried.

Circulation Statistics: Statistical charts for the month of November 2024 were available for review. The statistics are appended to the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Estill moved to approve the bills paid since the last board meeting. Second by Korinek. A roll call vote was taken. Gregg=aye, Palmer=aye, Korinek=aye, Simpson=aye, Davenport=aye, Vrsek=aye, Estill=aye, absent=1. Motion carried.

Budget Changes: None

Reimbursement: Davenport moved to approve the reimbursement request submitted by Scott Wright in the amount of \$100.86. Second by Korinek. A roll call vote was taken. Palmer=aye, Estill=aye, Gregg=aye, Vrsek=aye, Davenport=aye, Korinek=aye, Simpson=aye, absent=1. Motion carried.

Gregg moved to approve the reimbursement request submitted by Paul McCann in the amount of \$112.50. Second by Palmer. A roll call vote was taken. Estill=aye, Davenport=aye, Vrsek=aye, Simpson=aye, Palmer=aye, Korinek=aye, Gregg=aye, absent=1. Motion carried.

Personnel: Library staff who reach their anniversary date of hire in the month of December include Library Director Paul McCann (30 years) and Technology Librarian Scott Wright (14 years). All were included in the 2024 wage rate adjustments therefore no Board action was necessary.

Old Business:

The Finance Committee will look at specifics of how the minimum wage will affect the budget at their meeting on Friday, December 6, 2024.

There is no update on the Strategic Plan. More progress should be made at the beginning of the new year.

The Library is still waiting on feedback regarding specific questions from the elevator service contracts that have been received before a decision can be made.

There is no update to the erosion issue.

New Business:

McCann asked if the electronic version of the Director’s Evaluation works well for everyone again this year. Everyone except for Palmer was satisfied with the electronic version. A paper copy will be provided for Palmer.

Public Comment: None

Board Member Comments: None

Adjournment: Having completed all items on the agenda, Estill moved to adjourn at 8:18 pm. Second by Palmer. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Respectfully submitted,

Barbara Davenport,
Secretary

Michelle Joppeck,
Recording Secretary

November 2024

Circulation Statistics	November
Adult Books	3816
Young Adult Books	688
Children's Books	8462
Magazines	89
DVD	1620
Books on CD	351
Music CD	197
Realia/Objects/Equip	44
Overdrive	4344
hoopla	2369
Kanopy	648
Staff/Patron renewals	1207
Auto-renewals	8391
In-House	1047
Total	33273
Library visits	10183
Reference questions	2088
Items withdrawn	1502
New items added	1054
Total holdings	117534
New cards issued	79
Total card holders	10890
Internet usage	1227
Museum/Park Pass	8
Web site visits	10025
Program attendance	1850
Fax	17
ILL lent out	1634
ILL borrowed	2554
Unique borrowers	1804
Study Room Use	164

Director's Report

January 2025 Library Board Meeting

The Library was closed on December 24, 25, and 31, 2024 as well as January 1, 2025. These are standard holiday closings. The Library also closed early, at 5:00 pm, on Monday, December 23, 2024 due to icy road conditions and continued precipitation.

During the month of December, the Library's Lower Level Meeting Rooms were used by the Friends of the Library (Annual Meeting and Book Sale), Rebekah Harmony Lodge (2x), the Dexter Senior Ukulele Orchestra (3x), the Quail Ridge Homeowners Association, the Girl Scout troops for their cookie kickoff, the Rug Hookers, the Michigan Sailing Club, and Girl Scouts Troop 40887. Outside groups using the space tapered off ahead of Christmas and through New Year's Day.

Administration

The wage rate schedule for employees will be distributed at the Library Board meeting.

Trustee Simpson broached the issue of making the New Year's Eve closed day a paid holiday. The question was brought to her by an employee. Currently, this closed day is one of the only days which the Library is closed, the day of the week can fluctuate from year to year and is not a paid holiday. This requires staff to use a vacation day for this one specific closed day. Over the years, the Board has eliminated three paid holidays (the Sundays before Memorial Day, Labor Day and Easter) and added the floating holiday. The Library currently offers eight paid holidays, including the floating holiday. Elimination of the Sunday holidays had little impact as staff who qualify for paid holidays generally work a Monday through Friday work schedule. The Library is open during several other bank/government holidays during the year including Martin Luther King Jr. Day, President's Day, Veteran's Day, Juneteenth and Columbus/Indigenous People's Day. As Trustee Simpson noted, reinstating New Year's Eve as a paid holiday for qualifying staff would help keep morale high. I concur with this assessment.

Just before Christmas, the Library's 20-year-old cash register died without warning. We have been trying to resuscitate the machine to no avail. Simple cash registers, such as the one we had, are still available, however, this is a good time to look towards more advanced options as well as the implementation of accepting credit cards at the circulation desk. Modern Point of Sale (POS) systems are available and would help achieve some patron convenience goals outlined in the strategic plan. There are issues the Board will need to settle in the coming months including limitations on the use of credit cards in order to minimize transaction fees and revisiting the issue of fine free for late materials. Both will have impacts on the amount of fees the Library could see assessed as part of modernizing cash handling. Currently, the Library is not charging for printouts or faxes and is not taking payments for fines. In the short-term, we could do this manually, but would require having an open cash drawer at the circulation desk with cash in plain view. Guidance on this issue as well as the direction the Board would like to go will allow us to resolve the issue in January. Standard, simple cash registers are still available, but making some decisions now will avoid purchasing something in the \$500-\$1,000 range

that may be obsolete within a year or so. POS systems can be used as simple cash registers until policies and procedures are set for handling credit cards.

The independent companies we contacted for providing ongoing elevator maintenance service have, unfortunately, been non-responsive to follow-up questions related to their proposals. The contacts from both MEI and Lardner Elevator have not responded to specific questions regarding their services. Both companies provided lower cost quotes for basic maintenance. However, there are some caveats which were not clarified. From what we have on hand, neither MEI or Lardner are including the annual CAT 1 testing or the three year CAT 3 weight testing. Lardner erroneously included their cost for the CAT 3 weight test in their proposal to replace the faulty battery. This ran around \$3,000, which would negate the savings offered on annual maintenance. Since this is not included in the MEI proposal, a similar cost would also reduce the savings offered by MEI. Schindler has been responsive and has also offered a 30% discount on labor rates for repairs outside of the basic maintenance contract. The Schindler offer also includes the CAT 1 and CAT 3 tests as part of the annual service contract pricing. One major question hanging out there concerns the emergency telephone line and communications system. This is currently routed through Schindler's Ahead monitoring system. Both MEI and Lardner noted the Library would need to have this transferred to a different wireless solution and would then see a monthly bill from a telecommunications company, such as AT&T. This cost is currently rolled into Schindler's annual service contract price. Neither of the independent companies provided customer references to call. Given the current state of things, it is the Director's recommendation to renew the five-year agreement with Schindler.

Quotes from the various RFID vendors are included in the Board packet. This information covers the basic conversion of the Library's existing collection to prepare it for full RFID use. At this point, the recommended option is to go with the Bibliotheca company. Scott Wright has verified the lower labor cost, discussed their performance with references and feels comfortable contracting with this company for the conversion. The costs outlined on the comparison are simply for conversion. If we move forward with utilizing RFID as the standard method for checking out books, additional equipment will be needed.

During the holidays, the HVAC schedule was adjusted so the system was running 24/7 for several days. This was necessary due to multiple staff vacations and the need to minimize disruption for staff working through the holidays. Erwin has noted that the freeze stat, which completely shuts down the system during extremely cold weather, has been activating when nighttime temperatures get down into the teens. In order to prevent trips into the Library by staff who were on vacation, gauging the technological savvy of employees scheduled to work and trying to minimize disruptions, the schedule was changed to ensure continuous operation of the system. While the weather cooperated, this may translate into a slightly higher utility bill than we saw the previous December.

Youth department

This December the Youth Department held the fourth annual Winter Reading Challenge for ages 0-18. Participants signed up exclusively via Beanstack. The Winter Reading Challenge went from December 2 – January 3. We had 205 children register for a bingo format method of tracking reading. When

participants make their first bingo they came in for a small prize. If they completed all 25 squares on their bingo card, they could pick out a book as their reward.

The Department wrapped up a 'Gratitude Leaves' bulletin board, which encouraged patrons to color leaves and write statements of gratitude which were displayed in the Library. People interacted with this passive program and filled out 134 leaves.

This month 85 people attended a special Drop-In Winter Wonderland Story and Craft program for all ages, 54 people attend Drop-In Preschool Makerspace and 51 people attend Drop-In Preschool Seasonal Crafts program. The Department offered three Youth Book Clubs for kids in young 5s – 4th grade which had a combined attendance of 53 people.

We had a number of drop-in programs for the school-aged kids during the winter break. The most popular program was the New Year's Hats and Noisemakers craft program with 142 people attending. The rest of our drop-in programs included Lego Club, Drop-In Holiday Crafts, Chess Club and Makerspace which had a combined total of 164 people.

The Teen Department offered 5 programs during the month. All required registration. The Pizza and Games program and Hot Cocoa and Crafts were both very popular with 22 participants at each program. The repeating monthly programs of Magic the Gathering, Teen Advisory Group, and Tween Book Club had a combined attendance of 31 people.

Adult Department

The Department offered a wide variety of programs in December, all of which were in-person at the Library. No virtual events were offered. Holiday cardmaking with Katherine Willson had two sessions with a full, registered attendance of 60 patrons. Three Thursday morning Restorative Yoga classes attracted a total of 49 patrons before the holidays. The Diabetes Prevention group continued to attract their 17 registered attendees. Mindful Meditation met and attracted 10 participants.

The December We Are Dexter program featured 'The Wonderful World of Mindo Chocolate' with 43 patrons attending. This program was the last in the Library's We Are Dexter, Bicentennial Series. On the cooking theme, Chef Kegan Rodgers from The Lakehouse Bakery, presented 'Cookies!' with 56 patrons attending.

Book Clubs during the month included the Somewhere in Time group which saw eight patrons attending to discuss "Shakespeare: The World as Stage" by Bill Bryson, the Better Off Read Book Club discussed "The Pull of the Stars" by Emma Donoghue with 17 patrons participating and the Third Monday group discussed "The Stationery Shop" by Marjan Kamali with 11 attendees.

This month's Friday Evening Movie for Adults, "Juniper" brought in 14 patrons and the Friday Afternoon Movie for Adults, "What Happens Later" also attracted 14 viewers. These are scheduled on different Fridays.

Technology Department

One-on-one technology help was offered Thursday, December 18. Scott Wright covered the following topics with the six individual attendees: Excel basics, Pivot Charts and Tables, VPNs, iPhone, Android phone and Cable TV alternatives.

During the month, Wright also compiled total fiscal year checkouts on e-content material for the State Aid report. He also researched the impact on users of OverDrive's announcement on permanent retiring the legacy OverDrive app. This was ultimately only 0.3% of the OverDrive checkouts and not enough to warrant further action.

Wright checked references for Iron Mountain, a full service RFID tagging company and Bibliotheca's vendor. He also made contact with the person who ran the RFID conversion project at UCal-San Diego and they gave a positive reference for Bibliotheca.

Wright installed Grommets into the circulation desk countertop and rewired all of the equipment to route the cabling through the grommets. This was a lingering issue from the countertop installation, one which Doors and Drawers was not responsive to correcting.

The Library's cash register failed on Friday, December 19. Wright worked with McCann to attempt to repair it but was unsuccessful and performed some research on card payment system cashboxes.

Wright explored alternatives to Schindler Elevator's emergency phone service by asking the technology email list. TLN recommended a device called an Ooma air dial and mentioned they helped Highland Library install it. Highland reported they were happy with it.

Circulation Department

In general, December is a very slow month at circulation. Because patrons are so busy getting ready for Christmas, there is not as much foot traffic as usual. The teen and children's librarians plan many programs around the holidays so that brings in many families to the Library. Particularly, the two weeks of holiday from school, the librarians had programs everyday so there were many families and extended families from around the country bringing children and grandchildren into the Library. We averaged about 325 patrons during the week, but when there was a program the numbers were over 400. The librarians have done an amazing job of having so many wonderful programs during the holidays.

For MeL requests during December we had 72 requests and 65 of them were able to be filled. Unfortunately, the circulation's cash register died so we have not been taking any cash for printing, faxing, or fines. This is a great bonus to the patrons for the moment. There has been a lot of processing of new material for the pages and those staff that link.

Maintenance

DTE maintenance on the gas meter was scheduled and completed. A pallet of safety salt for parking lot from the Dexter Mill was ordered and delivered. Shamrock Flooring completed the repair on the second floor carpet. Schindler performed the fourth quarter preventative maintenance.

Erwin replaced the salt spreader hopper, spent a good amount of time keeping sidewalks clean and salted, replaced a faulty hydraulic cylinder on a staff chair, cleaned up the men's bathroom after multiple sanitary issues, prepared the luminary candles for Christmas, nailed loose trim back on the Youth reference desk, reattached a loose window sill in the Youth program room and reset the freeze stat after it tripped the HVAC unit into a hibernation state a few times.

Friends of the Library

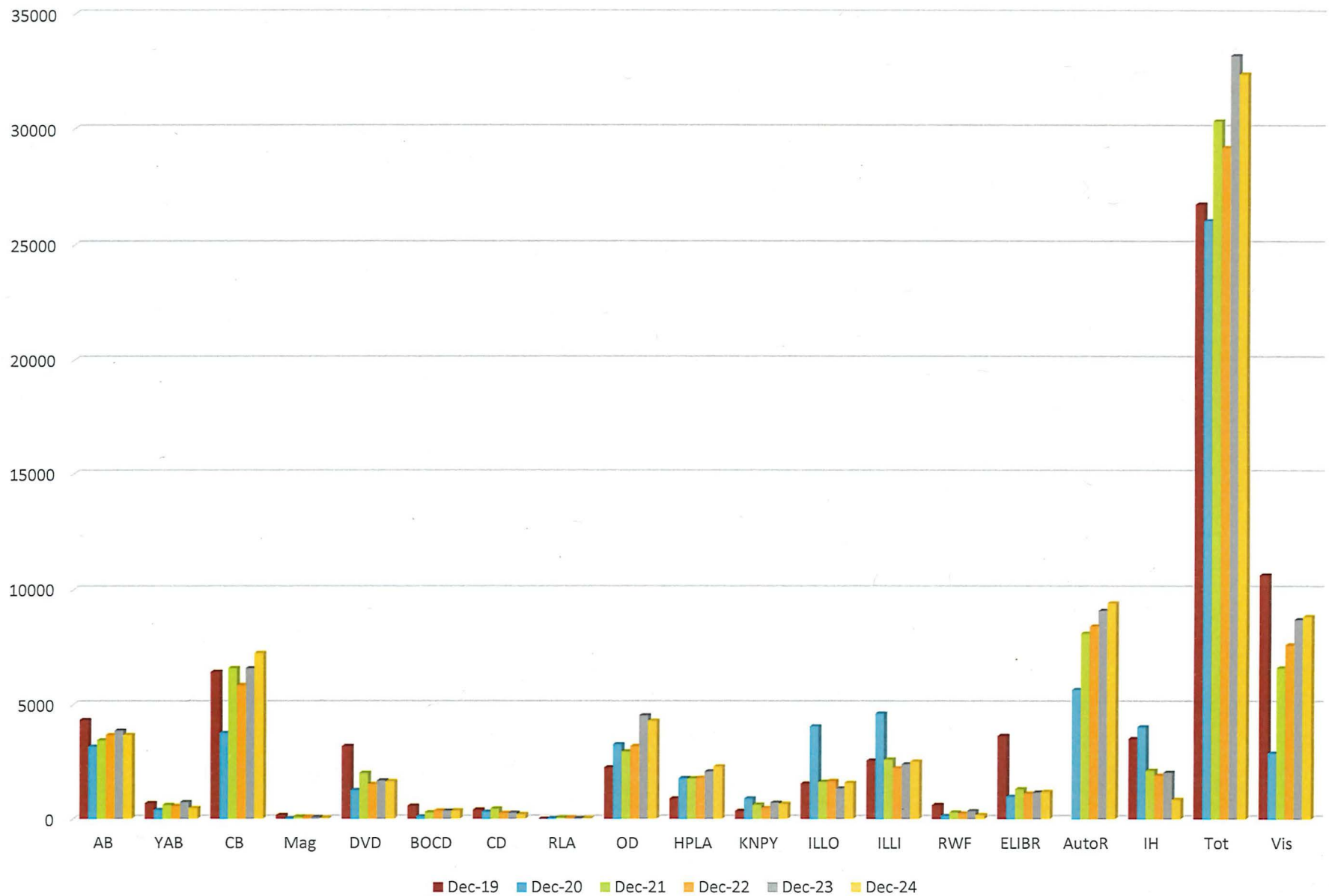
The Friends held their annual meeting on Tuesday, December 3. The group had good attendance and several members who are not part of the Board showed up for the meeting. The group re-elected Kevin Vrsek as the President and Mary Tobin as the Treasurer. Unfortunately, the group's choice for 'Friend of the Year' could not be present, so this ceremony will be held at the January meeting.

The December 7 book sale brought in \$1,610.51. This was a good rebound from the last two years. The group reinstated the Friends and Family pre-sale on Friday night, which helped boost the total. The next Friends Book Sale is Saturday, January 4 and results may be known by the Board meeting.

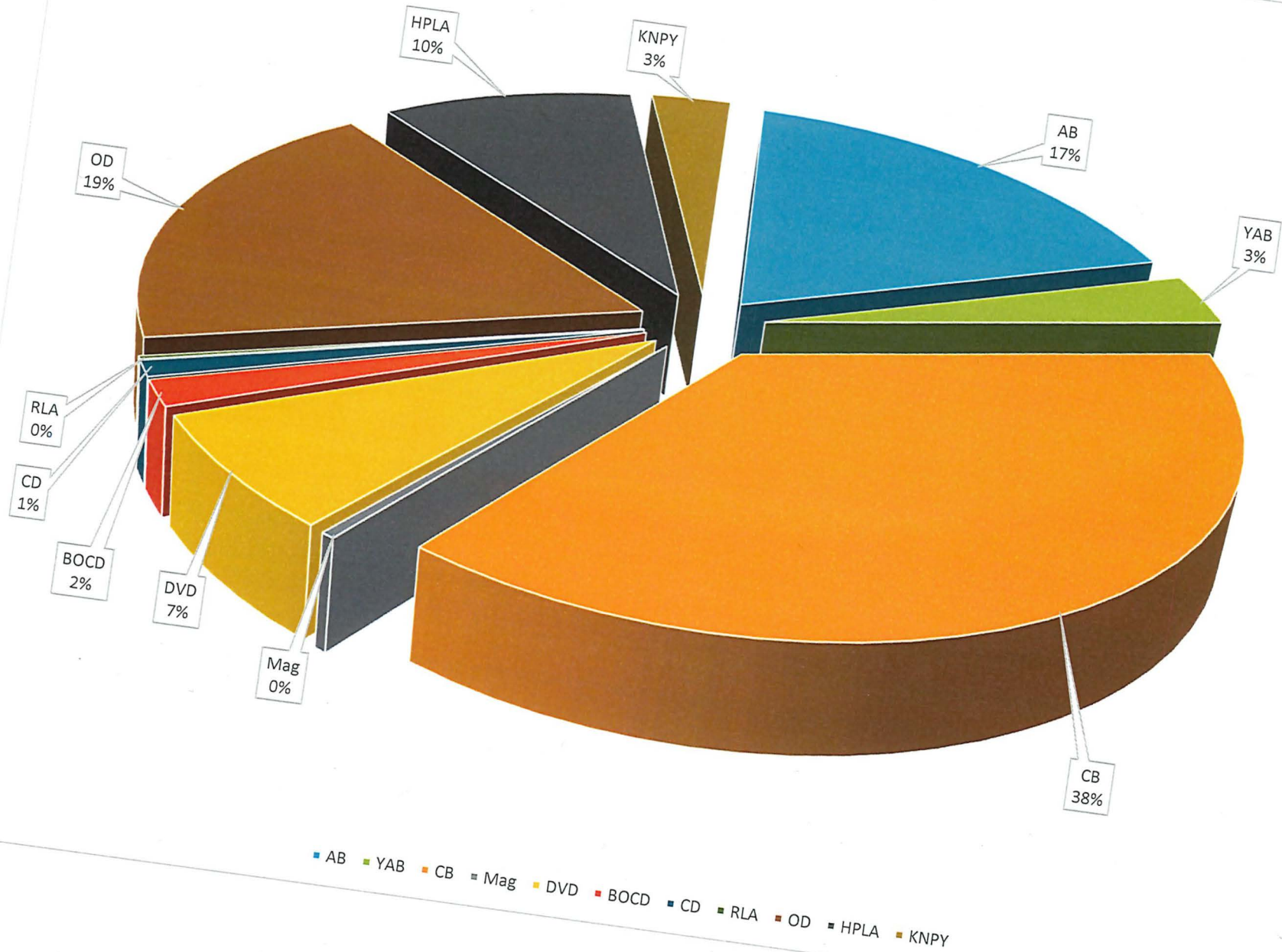
December 2024

Circulation Statistics	December	November	%change
Adult Books	3679	3816	-4%
Young Adult Books	472	688	-31%
Children's Books	7234	8462	-15%
Magazines	50	89	-44%
DVD	1640	1620	1%
Books on CD	370	351	5%
Music CD	202	197	3%
Realia/Objects/Equip	38	44	-14%
Overdrive	4298	4344	-1%
hoopla	2269	2369	-4%
Kanopy	666	648	3%
Staff/Patron renewals	1369	1207	13%
Auto-renewals	9416	8391	12%
In-House	852	1047	-19%
Total	32555	33273	-2%
Library visits	8842	10183	-13%
Reference questions	1931	2088	-8%
Items withdrawn	887	1502	-41%
New items added	792	1054	-25%
Total holdings	116552	117534	-1%
New cards issued	55	79	-30%
Total card holders	10939	10890	0%
Internet usage	1197	1227	-2%
Museum/Park Pass	8	8	0%
Web site visits	9487	10025	-5%
Program attendance	1268	1850	-31%
Fax	8	17	-53%
ILL lent out	1572	1634	-4%
ILL borrowed	2506	2554	-2%
Unique borrowers	1624	1804	-10%
Study Room Use	134	164	-18%

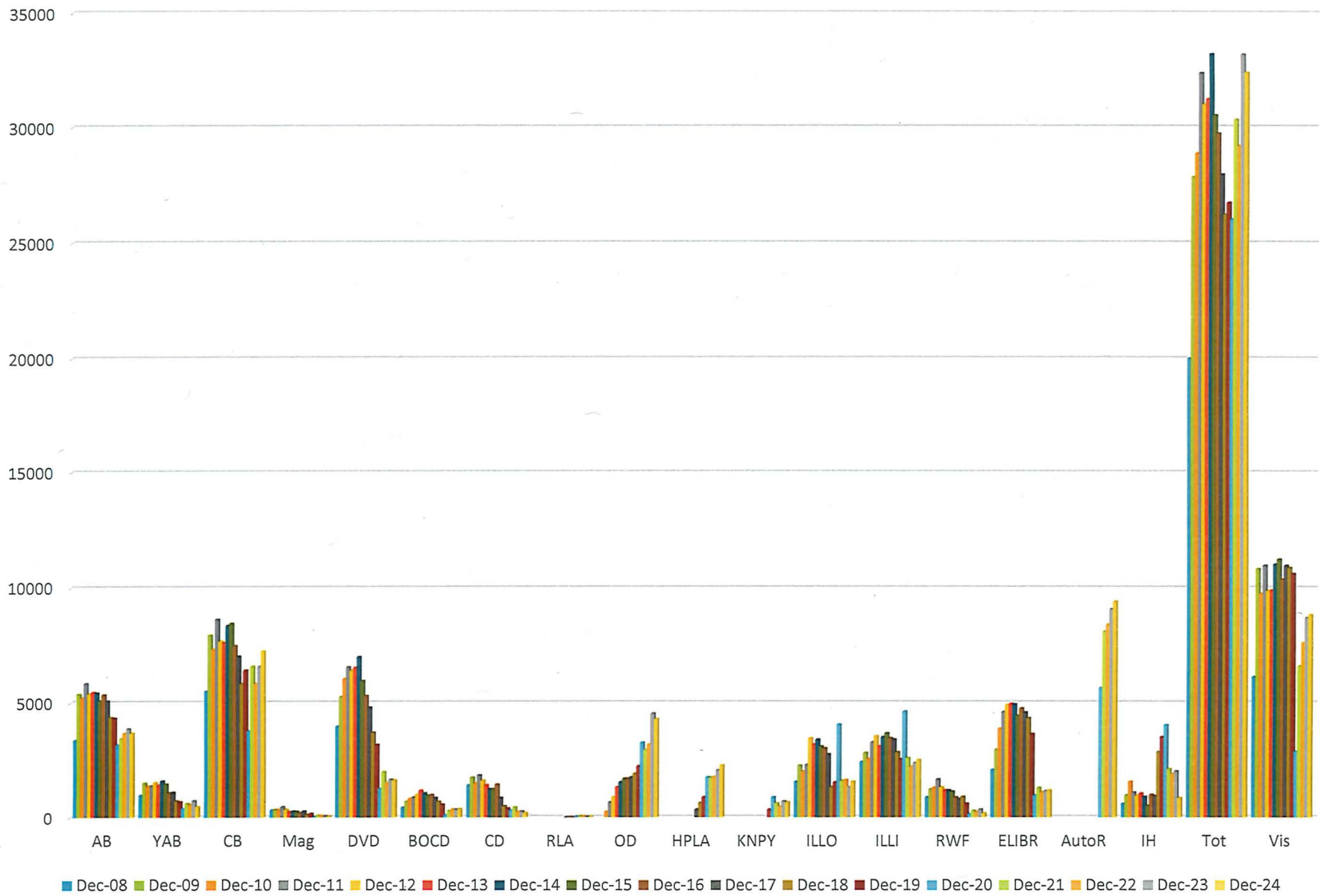
Circulation - December 2019-2024



Annual Circulation by Materials



Circulation - December 2008-2024



**DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-PRELIMINARY**

As of **December 31, 2024**

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	385,597.32
Total Checking/Savings	385,597.32
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	284,961.30
101-000-103 CD COMERICA	227,768.51
101-000-106 CD OLD NATIONAL	281,951.25
101-000-107 CD 1 HUNTINGTON	228,316.96
101-000-109 CD NORTHSTAR BANK	279,588.76
101-000-110 CD 2 HUNTINGTON	280,775.69
101-000-112 CD 2 FLAGSTAR	254,758.19
101-000-120 MICHIGAN CLASS	2,427,472.08
Total Other Current Assets	4,284,090.74
Total Current Assets	4,669,688.06
TOTAL ASSETS	4,669,688.06
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	62,578.30
Total Current Liabilities	62,578.30
Total Liabilities	62,578.30
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,782.70
Net Income	-388,571.87
Total Equity	4,607,109.76
TOTAL LIABILITIES & EQUITY	4,669,688.06

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October through **December 2024**

	Oct - Dec 24	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	36,180.03	1,906,301.00	-1,870,120.97	1.9%
OTHER INCOME	2,526.61	30,800.00	-28,273.39	8.2%
OTHER MISC REVENUE	21,888.95	144,500.00	-122,611.05	15.1%
PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	60,595.59	2,097,851.00	-2,037,255.41	2.9%
Expense				
LIBRARY MATERIALS	57,074.08	350,100.00	-293,025.92	16.3%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	397.45	62,000.00	-61,602.55	0.6%
GENERAL OPERATIONS	100,759.14	374,082.00	-273,322.86	26.9%
WAGES & BENEFITS	290,936.79	1,303,458.00	-1,012,521.21	22.3%
Total OPERATING EXPENSES	392,093.38	1,739,540.00	-1,347,446.62	22.5%
Total Expense	449,167.46	2,089,640.00	-1,640,472.54	21.5%
Net Income	-388,571.87	8,211.00	-396,782.87	-4,732.3%

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October through **December 2024**

	Oct - Dec 24	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	0.00	318,333.00	-318,333.00	0.0%
101-000-401 DEXTER TOWNSHIP	26,633.30	347,465.00	-320,831.70	7.7%
101-000-402 FREEDOM TOWNSHIP	0.00	1,117.00	-1,117.00	0.0%
101-000-403 HAMBURG TOWNSHIP	9,098.49	103,225.00	-94,126.51	8.8%
101-000-404 LIMA TOWNSHIP	0.00	147,542.00	-147,542.00	0.0%
101-000-405 LODI TOWNSHIP	448.24	11,189.00	-10,740.76	4.0%
101-000-406 NORTHFIELD TWP	0.00	3,466.00	-3,466.00	0.0%
101-000-407 SCIO TOWNSHIP	0.00	395,310.00	-395,310.00	0.0%
101-000-408 WEBSTER TOWNSHIP	0.00	578,154.00	-578,154.00	0.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	36,180.03	1,906,301.00	-1,870,120.97	1.9%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	12,000.00	-12,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	196.62	10,000.00	-9,803.38	2.0%
101-000-607 FAX SERVICES	62.60	200.00	-137.40	31.3%
101-000-608 PURCHASES	6.00	100.00	-94.00	6.0%
101-000-609 FINES	1,334.04	2,100.00	-765.96	63.5%
101-000-610 NON RESIDENT FEES	180.00	600.00	-420.00	30.0%
101-000-627 COPIER	682.40	3,500.00	-2,817.60	19.5%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	64.95	2,000.00	-1,935.05	3.2%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
Total OTHER INCOME	2,526.61	30,800.00	-28,273.39	8.2%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	21,888.95	100,000.00	-78,111.05	21.9%
101-000-666 ENDOWMENT INCOME	0.00	1,500.00	-1,500.00	0.0%
Total OTHER MISC REVENUE	21,888.95	144,500.00	-122,611.05	15.1%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	15,000.00	-15,000.00	0.0%
Total PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	60,595.59	2,097,851.00	-2,037,255.41	2.9%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	6,394.29	54,000.00	-47,605.71	11.8%
101-790-741 CHILDREN'S BOOKS	12,769.82	78,000.00	-65,230.18	16.4%
101-790-742 PROGRAMMING	9,216.97	50,000.00	-40,783.03	18.4%
101-790-743 ELECTRONIC RESOURCE	1,183.43	15,000.00	-13,816.57	7.9%
101-790-744 PERIOD & SUBSCRIPT	132.83	8,500.00	-8,367.17	1.6%
101-790-745 BOOKS ON CD-ADULT	867.48	8,000.00	-7,132.52	10.8%
101-790-746 BOOKS ON CD CHILD	1,200.55	4,000.00	-2,799.45	30.0%
101-790-747 DVD-ADULT	1,294.33	8,000.00	-6,705.67	16.2%
101-790-748 DVD-CHILD	1,492.34	8,000.00	-6,507.66	18.7%
101-790-749 AUDIO MUSIC ADULT	359.64	2,500.00	-2,140.36	14.4%
101-790-750 AUDIO MUSIC CHILD	107.51	1,000.00	-892.49	10.8%
101-790-751 E-BOOKS/AUDIO	18,878.33	90,000.00	-71,121.67	21.0%
101-790-752 COMMUNITY READ	2,205.00	3,000.00	-795.00	73.5%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	971.56	20,000.00	-19,028.44	4.9%
Total LIBRARY MATERIALS	57,074.08	350,100.00	-293,025.92	16.3%

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October through **December 2024**

	Oct - Dec 24	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	397.45	62,000.00	-61,602.55	0.6%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	0.00	0.00	0.00	0.0%
Total CAPITAL OUTLAY IMPROVE	397.45	62,000.00	-61,602.55	0.6%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	112.50	2,000.00	-1,887.50	5.6%
101-790-727 LIBRARY SUPPLIES	3,379.15	13,000.00	-9,620.85	26.0%
101-790-728 POSTAGE	283.41	1,400.00	-1,116.59	20.2%
101-790-729 BUILDING SUPPLIES	1,482.46	13,000.00	-11,517.54	11.4%
101-790-800 COOPERATIVE FEES	20,448.58	65,132.00	-44,683.42	31.4%
101-790-801 PROF SERVICES	10,375.00	19,000.00	-8,625.00	54.6%
101-790-802 ATTORNEY FEES	196.00	3,000.00	-2,804.00	6.5%
101-790-803 BOOKKEEPING SERV	2,499.55	14,000.00	-11,500.45	17.9%
101-790-818 INSTITUTION DUE/FEE	0.00	1,750.00	-1,750.00	0.0%
101-790-851 TELEPHONE	1,342.86	5,000.00	-3,657.14	26.9%
101-790-860 TRANSPORTATION	16.08	1,000.00	-983.92	1.6%
101-790-880 ADVERTISING	1.29	2,000.00	-1,998.71	0.1%
101-790-882 NEWSLETTER	7,104.16	35,500.00	-28,395.84	20.0%
101-790-910 INSURANCE	23,995.00	27,500.00	-3,505.00	87.3%
101-790-920 UTILITIES	14,290.06	62,500.00	-48,209.94	22.9%
101-790-930 BLDING MAINTENANCE	9,520.05	70,000.00	-60,479.95	13.6%
101-790-932 BUILDING REPAIRS	2,755.27	16,000.00	-13,244.73	17.2%
101-790-934 EQUIPMENT REPAIR	264.68	3,000.00	-2,735.32	8.8%
101-790-936 GROUNDS KEEPING	0.00	7,500.00	-7,500.00	0.0%
101-790-940 EQUIPMENT LEASE	2,119.45	9,200.00	-7,080.55	23.0%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	96.22	500.00	-403.78	19.2%
101-790-958 S.E.V. ADJUSTMENT	477.37	2,000.00	-1,522.63	23.9%
Total GENERAL OPERATIONS	100,759.14	374,082.00	-273,322.86	26.9%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	241,812.88	1,085,444.00	-843,631.12	22.3%
101-790-703 LONGEVITY	3,000.00	10,000.00	-7,000.00	30.0%
101-790-713 FSA	1,211.49	5,500.00	-4,288.51	22.0%
101-790-714 EMPLR SHARE (FICA)	18,706.60	83,036.00	-64,329.40	22.5%
101-790-715 MEDICAL REIMBUR	646.24	2,400.00	-1,753.76	26.9%
101-790-716 MEDICAL	16,909.47	79,126.00	-62,216.53	21.4%
101-790-717 LIFE INSURANCE	482.16	2,434.00	-1,951.84	19.8%
101-790-718 457 ANNUITY CONTRB	7,326.27	31,683.00	-24,356.73	23.1%
101-790-719 SHORT TERM DISBLTY	841.68	3,835.00	-2,993.32	21.9%
Total WAGES & BENEFITS	290,936.79	1,303,458.00	-1,012,521.21	22.3%
Total OPERATING EXPENSES	392,093.38	1,739,540.00	-1,347,446.62	22.5%
Total Expense	449,167.46	2,089,640.00	-1,640,472.54	21.5%
Net Income	-388,571.87	8,211.00	-396,782.87	-4,732.3%

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND

12/23/24

BALANCE SHEET-FINAL

Cash Basis

As of November 30, 2024

	<u>Nov 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	470,345.98
Total Checking/Savings	470,345.98
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	97.62
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	284,961.30
101-000-103 CD COMERICA	227,768.51
101-000-106 CD OLD NATIONAL	281,951.25
101-000-107 CD 1 HUNTINGTON	228,316.96
101-000-109 CD NORTHSTAR BANK	279,588.76
101-000-110 CD 2 HUNTINGTON	280,775.69
101-000-112 CD 2 FLAGSTAR	254,758.19
101-000-120 MICHIGAN CLASS	2,427,472.08
Total Other Current Assets	4,284,187.36
Total Current Assets	4,754,533.34
TOTAL ASSETS	4,754,533.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	62,578.30
Total Current Liabilities	62,578.30
Total Liabilities	62,578.30
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,782.70
Net Income	-303,726.59
Total Equity	4,691,955.04
TOTAL LIABILITIES & EQUITY	4,754,533.34

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
 October through **November 2024**

	Oct - Nov 24	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	0.00	1,906,301.00	-1,906,301.00	0.0%
OTHER INCOME	1,486.21	30,800.00	-29,313.79	4.8%
OTHER MISC REVENUE	21,888.95	144,500.00	-122,611.05	15.1%
PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	23,375.16	2,097,851.00	-2,074,475.84	1.1%
Expense				
LIBRARY MATERIALS	36,628.80	350,100.00	-313,471.20	10.5%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	84.78	62,000.00	-61,915.22	0.1%
GENERAL OPERATIONS	82,865.84	374,082.00	-291,216.16	22.2%
WAGES & BENEFITS	207,522.33	1,303,458.00	-1,095,935.67	15.9%
Total OPERATING EXPENSES	290,472.95	1,739,540.00	-1,449,067.05	16.7%
Total Expense	327,101.75	2,089,640.00	-1,762,538.25	15.7%
Net Income	-303,726.59	8,211.00	-311,937.59	-3,699.0%

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October through **November 2024**

	Oct - Nov 24	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	0.00	318,333.00	-318,333.00	0.0%
101-000-401 DEXTER TOWNSHIP	0.00	347,465.00	-347,465.00	0.0%
101-000-402 FREEDOM TOWNSHIP	0.00	1,117.00	-1,117.00	0.0%
101-000-403 HAMBURG TOWNSHIP	0.00	103,225.00	-103,225.00	0.0%
101-000-404 LIMA TOWNSHIP	0.00	147,542.00	-147,542.00	0.0%
101-000-405 LODI TOWNSHIP	0.00	11,189.00	-11,189.00	0.0%
101-000-406 NORTHFIELD TWP	0.00	3,466.00	-3,466.00	0.0%
101-000-407 SCIO TOWNSHIP	0.00	395,310.00	-395,310.00	0.0%
101-000-408 WEBSTER TOWNSHIP	0.00	578,154.00	-578,154.00	0.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	0.00	1,906,301.00	-1,906,301.00	0.0%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	-66.34	12,000.00	-12,066.34	-0.6%
101-000-592 GIFTS/MEMORIALS	96.62	10,000.00	-9,903.38	1.0%
101-000-607 FAX SERVICES	43.20	200.00	-156.80	21.6%
101-000-608 PURCHASES	5.00	100.00	-95.00	5.0%
101-000-609 FINES	913.48	2,100.00	-1,186.52	43.5%
101-000-610 NON RESIDENT FEES	60.00	600.00	-540.00	10.0%
101-000-627 COPIER	434.25	3,500.00	-3,065.75	12.4%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	0.00	2,000.00	-2,000.00	0.0%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
Total OTHER INCOME	1,486.21	30,800.00	-29,313.79	4.8%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	21,888.95	100,000.00	-78,111.05	21.9%
101-000-666 ENDOWMENT INCOME	0.00	1,500.00	-1,500.00	0.0%
Total OTHER MISC REVENUE	21,888.95	144,500.00	-122,611.05	15.1%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	15,000.00	-15,000.00	0.0%
Total PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	23,375.16	2,097,851.00	-2,074,475.84	1.1%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	3,469.76	54,000.00	-50,530.24	6.4%
101-790-741 CHILDREN'S BOOKS	7,465.42	78,000.00	-70,534.58	9.6%
101-790-742 PROGRAMMING	5,326.05	50,000.00	-44,673.95	10.7%
101-790-743 ELECTRONIC RESOURCE	1,182.27	15,000.00	-13,817.73	7.9%
101-790-744 PERIOD & SUBSCRIPT	132.83	8,500.00	-8,367.17	1.6%
101-790-745 BOOKS ON CD-ADULT	565.44	8,000.00	-7,434.56	7.1%
101-790-746 BOOKS ON CD CHILD	589.03	4,000.00	-3,410.97	14.7%
101-790-747 DVD-ADULT	699.60	8,000.00	-7,300.40	8.7%
101-790-748 DVD-CHILD	1,071.36	8,000.00	-6,928.64	13.4%
101-790-749 AUDIO MUSIC ADULT	230.38	2,500.00	-2,269.62	9.2%
101-790-750 AUDIO MUSIC CHILD	0.00	1,000.00	-1,000.00	0.0%
101-790-751 E-BOOKS/AUDIO	13,043.46	90,000.00	-76,956.54	14.5%
101-790-752 COMMUNITY READ	2,205.00	3,000.00	-795.00	73.5%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	648.20	20,000.00	-19,351.80	3.2%
Total LIBRARY MATERIALS	36,628.80	350,100.00	-313,471.20	10.5%

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October through **November 2024**

	Oct - Nov 24	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	84.78	62,000.00	-61,915.22	0.1%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	0.00	0.00	0.00	0.0%
Total CAPITAL OUTLAY IMPROVE	84.78	62,000.00	-61,915.22	0.1%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	2,000.00	-2,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	2,499.80	13,000.00	-10,500.20	19.2%
101-790-728 POSTAGE	283.41	1,400.00	-1,116.59	20.2%
101-790-729 BUILDING SUPPLIES	600.46	13,000.00	-12,399.54	4.6%
101-790-800 COOPERATIVE FEES	20,448.58	65,132.00	-44,683.42	31.4%
101-790-801 PROF SERVICES	8,980.00	19,000.00	-10,020.00	47.3%
101-790-802 ATTORNEY FEES	196.00	3,000.00	-2,804.00	6.5%
101-790-803 BOOKKEEPING SERV	1,792.25	14,000.00	-12,207.75	12.8%
101-790-818 INSTITUTION DUE/FEE	0.00	1,750.00	-1,750.00	0.0%
101-790-851 TELEPHONE	895.24	5,000.00	-4,104.76	17.9%
101-790-860 TRANSPORTATION	16.08	1,000.00	-983.92	1.6%
101-790-880 ADVERTISING	1.29	2,000.00	-1,998.71	0.1%
101-790-882 NEWSLETTER	0.00	35,500.00	-35,500.00	0.0%
101-790-910 INSURANCE	23,995.00	27,500.00	-3,505.00	87.3%
101-790-920 UTILITIES	9,829.89	62,500.00	-52,670.11	15.7%
101-790-930 BLDING MAINTENANCE	7,738.65	70,000.00	-62,261.35	11.1%
101-790-932 BUILDING REPAIRS	2,631.47	16,000.00	-13,368.53	16.4%
101-790-934 EQUIPMENT REPAIR	264.68	3,000.00	-2,735.32	8.8%
101-790-936 GROUNDS KEEPING	0.00	7,500.00	-7,500.00	0.0%
101-790-940 EQUIPMENT LEASE	2,119.45	9,200.00	-7,080.55	23.0%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	96.22	500.00	-403.78	19.2%
101-790-958 S.E.V. ADJUSTMENT	477.37	2,000.00	-1,522.63	23.9%
Total GENERAL OPERATIONS	82,865.84	374,082.00	-291,216.16	22.2%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	173,653.80	1,085,444.00	-911,790.20	16.0%
101-790-703 LONGEVITY	1,750.00	10,000.00	-8,250.00	17.5%
101-790-713 FSA	865.35	5,500.00	-4,634.65	15.7%
101-790-714 EMPLR SHARE (FICA)	13,402.99	83,036.00	-69,633.01	16.1%
101-790-715 MEDICAL REIMBUR	461.60	2,400.00	-1,938.40	19.2%
101-790-716 MEDICAL	11,272.98	79,126.00	-67,853.02	14.2%
101-790-717 LIFE INSURANCE	321.44	2,434.00	-2,112.56	13.2%
101-790-718 457 ANNUITY CONTRB	5,233.05	31,683.00	-26,449.95	16.5%
101-790-719 SHORT TERM DISBLTY	561.12	3,835.00	-3,273.88	14.6%
Total WAGES & BENEFITS	207,522.33	1,303,458.00	-1,095,935.67	15.9%
Total OPERATING EXPENSES	290,472.95	1,739,540.00	-1,449,067.05	16.7%
Total Expense	327,101.75	2,089,640.00	-1,762,538.25	15.7%
Net Income	-303,726.59	8,211.00	-311,937.59	-3,699.0%

FINAL

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

BALANCE SHEET-PRELIMINARY

As of December 31, 2024

	<u>Dec 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	10,136.98
Total Checking/Savings	10,136.98
Other Current Assets	
301-000-120 MICHIGAN CLASS	94,605.35
Total Other Current Assets	94,605.35
Total Current Assets	104,742.33
TOTAL ASSETS	104,742.33
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	1,112.85
Total Equity	104,742.33
TOTAL LIABILITIES & EQUITY	104,742.33

DRAFT

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October through **December 2024**

	Oct - Dec 24	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	0.00	84,114.00	-84,114.00	0.0%
301-000-401 DEXTER TOWNSHIP	6,669.95	87,027.00	-80,357.05	7.7%
301-000-402 FREEDOM TOWNSHIP	0.00	280.00	-280.00	0.0%
301-000-403 HAMBURG TOWNSHIP	2,278.66	25,854.00	-23,575.34	8.8%
301-000-404 LIMA TOWNSHIP	0.00	36,954.00	-36,954.00	0.0%
301-000-405 LODI TOWNSHIP	112.27	2,802.00	-2,689.73	4.0%
301-000-406 NORTHFIELD TOWNSHIP	0.00	868.00	-868.00	0.0%
301-000-407 SCIO TOWNSHIP	0.00	105,398.00	-105,398.00	0.0%
301-000-408 WEBSTER TOWNSHIP	0.00	144,807.00	-144,807.00	0.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	7,000.00	-7,000.00	0.0%
301-000-665 INTEREST INCOME	801.97	6,000.00	-5,198.03	13.4%
Total Income	9,862.85	501,604.00	-491,741.15	2.0%
Expense				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	8,625.00	592,250.00	-583,625.00	1.5%
Total Expense	8,750.00	592,620.00	-583,870.00	1.5%
Net Income	1,112.85	-91,016.00	92,128.85	-1.2%

DRAFT

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
BALANCE SHEET-FINAL
As of **November 30, 2024**

	<u>Nov 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	1,076.10
Total Checking/Savings	1,076.10
Other Current Assets	
301-000-120 MICHIGAN CLASS	94,605.35
Total Other Current Assets	94,605.35
Total Current Assets	95,681.45
TOTAL ASSETS	95,681.45
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	-7,948.03
Total Equity	95,681.45
TOTAL LIABILITIES & EQUITY	95,681.45

FINAL

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

STATEMENT OF OPERATIONS-YTD-FINAL

October through **November 2024**

	<u>Oct - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
301-000-400 CITY OF DEXTER	0.00	84,114.00	-84,114.00	0.0%
301-000-401 DEXTER TOWNSHIP	0.00	87,027.00	-87,027.00	0.0%
301-000-402 FREEDOM TOWNSHIP	0.00	280.00	-280.00	0.0%
301-000-403 HAMBURG TOWNSHIP	0.00	25,854.00	-25,854.00	0.0%
301-000-404 LIMA TOWNSHIP	0.00	36,954.00	-36,954.00	0.0%
301-000-405 LODI TOWNSHIP	0.00	2,802.00	-2,802.00	0.0%
301-000-406 NORTHFIELD TOWNSHIP	0.00	868.00	-868.00	0.0%
301-000-407 SCIO TOWNSHIP	0.00	105,398.00	-105,398.00	0.0%
301-000-408 WEBSTER TOWNSHIP	0.00	144,807.00	-144,807.00	0.0%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	7,000.00	-7,000.00	0.0%
301-000-665 INTEREST INCOME	801.97	6,000.00	-5,198.03	13.4%
Total Income	801.97	501,604.00	-500,802.03	0.2%
Expense				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	8,625.00	592,250.00	-583,625.00	1.5%
Total Expense	8,750.00	592,620.00	-583,870.00	1.5%
Net Income	-7,948.03	-91,016.00	83,067.97	8.7%

FINAL



Summary Statement

December 31, 2024

Page 1 of 4

Investor ID: [REDACTED]

0000429-0002874 PDFT 730822

Dexter District Library
3255 Alpine St
Dexter, MI 48130

Michigan CLASS

Michigan CLASS

Average Monthly Yield: 4.6870%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
[REDACTED] GENERAL OPERATIONS	2,427,472.08	0.00	0.00	9,655.18	115,823.99	2,432,621.19	2,437,127.26
[REDACTED] DEBT SERVICE	94,605.35	0.00	0.00	376.30	9,518.83	94,806.02	94,981.65
TOTAL	2,522,077.43	0.00	0.00	10,031.48	125,342.82	2,527,427.21	2,532,108.91

Tel: (855) 382-0496

<https://www.michiganclass.org/>



Account Statement

December 31, 2024

Page 2 of 4

Account Number: [REDACTED]

GENERAL OPERATIONS

Account Summary

Average Monthly Yield: 4.6870%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	2,427,472.08	0.00	0.00	9,655.18	115,823.99	2,432,621.19	2,437,127.26

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2024	Beginning Balance			2,427,472.08	
12/31/2024	Income Dividend Reinvestment	9,655.18			
12/31/2024	Ending Balance			2,437,127.26	



Account Statement

December 31, 2024

Page 3 of 4

Account Number: [REDACTED]

DEBT SERVICE

Account Summary

Average Monthly Yield: 4.6870%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	94,605.35	0.00	0.00	376.30	9,518.83	94,806.02	94,981.65

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2024	Beginning Balance			94,605.35	
12/31/2024	Income Dividend Reinvestment	376.30			
12/31/2024	Ending Balance			94,981.65	



Michigan CLASS

Michigan CLASS

Date	Dividend Rate	Daily Yield
12/01/2024	0.000000000	4.7542%
12/02/2024	0.000130003	4.7581%
12/03/2024	0.000130763	4.7844%
12/04/2024	0.000130845	4.7889%
12/05/2024	0.000130060	4.7602%
12/06/2024	0.000389703	4.7544%
12/07/2024	0.000000000	4.7544%
12/08/2024	0.000000000	4.7544%
12/09/2024	0.000129771	4.7496%
12/10/2024	0.000129697	4.7469%
12/11/2024	0.000129809	4.7510%
12/12/2024	0.000129368	4.7349%
12/13/2024	0.000387588	4.7286%
12/14/2024	0.000000000	4.7286%
12/15/2024	0.000000000	4.7286%
12/16/2024	0.000128864	4.7164%
12/17/2024	0.000129574	4.7424%
12/18/2024	0.000129243	4.7303%
12/19/2024	0.000128632	4.7020%
12/20/2024	0.000374796	4.5725%
12/21/2024	0.000000000	4.5725%
12/22/2024	0.000000000	4.5725%
12/23/2024	0.000124434	4.5543%
12/24/2024	0.000249020	4.5571%
12/25/2024	0.000000000	4.5571%
12/26/2024	0.000125333	4.5854%
12/27/2024	0.000381228	4.6510%
12/28/2024	0.000000000	4.6510%
12/29/2024	0.000000000	4.6510%
12/30/2024	0.000126242	4.6205%
12/31/2024	0.000125205	4.5825%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



**Finance Committee Meeting
DRAFT – December 6, 2024
Meeting Minutes**

Members present: Barbara Davenport, Paul McCann, Donna Palmer, Sherry Simpson
Members absent: None
Others present: Michelle Joppeck, Recording Secretary

The meeting was called to order at 8:05 am.

The presented agenda was approved by consensus.

Minutes from the previous Finance Committee on September 6, 2024 were approved with the prior Board Packet.

McCann wanted to know if the committee members had any questions or concerns about the audit report that was presented at the Board meeting on December 2, 2024. Questions were answered to the committee members satisfaction. There were no concerns with the audit or the fact that it was completing with any on-site visits from the auditors.

The impact of the Michigan Supreme Court decision on the minimum wage and the impact on the budget was discussed. McCann noted that as part of the decision, it is allowed to pay minors under the age of 18 at a rate of 85% of the minimum wage. McCann's suggestion, arrived at through consultation with Circulation Supervisor Mary Graulich, was to start with paying the pages under the age of 18 the allowed 85% of minimum wage in order to help keep the pay gap between positions. Pages who are 18 or older would get paid the full minimum wage as required by law. If the raises in minimum wage become an issue on the budget or finding enough people willing to be paid 85% of minimum wage becomes an issue, other options are available such as paying all pages the full minimum wage regardless of age, eliminating the page position, asking voters to restore or raise millage rates, or potentially adjusting the number of hours the Library is open to the public. The committee was in agreement with McCann's plan and was in favor of bringing it to the Board for approval.

The meeting was deemed adjourned at 9:22 am.

Respectfully submitted,

Michelle Joppeck
Recording Secretary



**Policy Committee Meeting
December 10, 2024
-DRAFT-Meeting Minutes**

Members present: Cassy Korinek, Jim LaVoie, Paul McCann
Members absent: Shelly Vrsek
Others present: Michelle Joppeck, Recording Secretary

This meeting was conducted via the online video conferencing program Zoom. Due to technical issues the meeting never got started and was postponed and will attempt to be rescheduled.

Respectfully submitted,

Michelle Joppeck
Recording Secretary



**Facilities Committee Meeting
DRAFT - Meeting Minutes
December 13, 2024**

Members present: Jamie Estill, Martha Gregg, Paul McCann, Shelly Vrsek

Members absent: None

Others present: Michelle Joppeck, Recording Secretary, Matt Erwin, Maintenance

The meeting was called to order at 8:31 am and the agenda was reviewed and approved by consensus.

Meeting minutes from November 8, 2024 were included in a previous Library Board packet and reviewed by the Board as a whole.

Shamrock Flooring replaced the stained carpet just outside of the elevator on the second floor this week.

Elevator service contracts have been received from 3 different companies, including Schindler Elevator. After reviewing the contracts, McCann feels that MEI and Schindler's contracts are very similar in structure and appear to be a form contract. Schindler is the only company that has been responsive to the questions and requests for clarification from McCann. Schindler was willing to include a 30% discount for labor for projects outside of the standard maintenance. Unless McCann gets a response back from MEI, McCann will recommend to the Library Board staying with Schindler.

Quotes from three companies for converting the current collection to RFID have been received and reviewed by Technology Librarian Scott Wright. A comparison of those quotes was included in the packet and was reviewed. There are still some questions and comparisons needed before McCann is ready to make a suggestion, but at this time Biblioteca seems to be the best deal for getting the tagging done. Questions were asked by the committee members and answered to the best of McCann's ability.

The Friends have made great progress at cleaning up the storage and Friends areas in the Library.

McCann still has not received the requested report from Altech regarding the cause of the HVAC return fan motor failure. The check for payment for the project is still being held. The check will expire around March 2024. McCann is looking for direction on whether to continue to hold the check or release it and give up on receiving the report.

There has been no change on the erosion.

A review of the other recently completed and ongoing projects was completed.

Having completed all items on the agenda, the meeting was deemed adjourned at 9:43 am.

Respectfully submitted,

Michelle Joppeck, Recording Secretary

Treasurer's Report January 2025 Board Meeting

1) Draft reports for General Operations and Debt Service funds for December 2024 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of November 2024 are also included.

Current General Fund checking balance – \$385,597.32

Current Debt Service Fund balance – \$104,742.33

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>	<u>Current Rate</u>
\$284,961.30	Flagstar (1)	5/15/2025	CD	102	4.80%
\$227,768.51	Comerica	3/11/2025	CD	103	5.10%
\$281,951.25	Old National (1)	2/27/2025	CD	106	4.90%
\$228,316.96	Huntington	6/13/2025	CD	107	3.70%
\$279,588.76	Northstar	2/12/2025	CD	109	4.55%
\$280,775.69	Huntington (2)	3/21/2025	CD	110	4.35%
\$254,758.19	Flagstar (2)	6/13/2025	CD	112	4.70%
\$2,427,472.08	Michigan CLASS	N/A	Investment	120	4.58%

2) Review of paid bills issued since the last Board meeting – **action item**

3) Budget changes - none

4) Reimbursements – none

Notes:

The Michigan CLASS fund continued to see a drop in dividend rate, mirroring the Federal Reserve quarter point cut at the end of the year. The current return of 4.58% is still very healthy and above the rate of a number of the CD vehicles the Library retains. We can expect to see further rate cuts to the CDs as they mature.

Check Register notes:

The majority of the check register contains recurring expenses to standard vendors.

Allegion Access Tech – check #27725 – annual service contract with Stanley doors for maintenance on the sliding doors

Dexter Mill – check #27707 – salt supply for the parking lot

Econo Print – check #27737 – printing and distribution of the early winter newsletter

Hopper’s Houses – check #27740 – miniature golf program

		Target
General Operations - all cash assets	\$4,743,916	
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$311,546	\$311,546
Long-Term Capital Replacement Fund	\$2,680,233	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses through December	(\$120,000)	
Unassigned Fund Balance	\$532,137	
Total	\$4,743,916	

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER

December 2, 2024 through January 6, 2025

Type	Date	Num	Split	Debit	Credit	Amount
ALLEGION ACCESS TECH LLC						
Bill	12/23/2024	907267545	101-790-930 BLDING MAINTENANCE		1,542.00	-1,542.00
Bill Pmt -Check	12/23/2024	27725	101-000-202 ACCOUNTS PAYABLE	1,542.00		-1,542.00
ALLIANCE ENTERTAINMENT LLC						
Bill	12/10/2024	PLS83553946	101-790-750 AUDIO MUSIC CHILD		95.97	-95.97
Bill	12/10/2024	PLS83520965	101-790-748 DVD-CHILD		220.96	-220.96
Bill	12/10/2024	PLS83967774	-SPLIT-		104.71	-104.71
Bill Pmt -Check	12/10/2024	27700	101-000-202 ACCOUNTS PAYABLE		421.64	-421.64
Bill	12/23/2024	PLS84276679	101-790-748 DVD-CHILD		106.85	-106.85
Bill Pmt -Check	12/23/2024	27726	101-000-202 ACCOUNTS PAYABLE		106.85	-106.85
AMAZON CAPITAL SERVICES						
Bill	12/10/2024	1CK3-1HFF-FTNK	-SPLIT-		858.00	-858.00
Bill Pmt -Check	12/10/2024	27701	101-000-202 ACCOUNTS PAYABLE	858.00		-858.00
AT&T MOBILITY						
Bill	12/23/2024	12182024	101-790-754 NON-TRAD COLLECTION		113.72	-113.72
Bill Pmt -Check	12/23/2024	27727	101-000-202 ACCOUNTS PAYABLE	113.72		-113.72
BAKER & TAYLOR						
Bill	12/10/2024	2038676485	101-790-740 ADULT BOOKS		678.87	-678.87
Bill	12/10/2024	H70721940	-SPLIT-		723.99	-723.99
Bill Pmt -Check	12/10/2024	27702	101-000-202 ACCOUNTS PAYABLE	1,402.86		-1,402.86
BLACKSTONE PUBLISHING						
Bill	12/23/2024	2180620	101-790-746 BOOKS ON CD CHILD		290.62	-290.62
Bill	12/23/2024	2181463	101-790-746 BOOKS ON CD CHILD		320.90	-320.90
Bill	12/23/2024	2181145	101-790-745 BOOKS ON CD-ADULT		201.20	-201.20
Bill	12/23/2024	2181275	101-790-745 BOOKS ON CD-ADULT		26.94	-26.94
Bill	12/23/2024	2181465	101-790-745 BOOKS ON CD-ADULT		73.90	-73.90
Bill Pmt -Check	12/23/2024	27728	101-000-202 ACCOUNTS PAYABLE		913.56	-913.56
BRODART CO.						
Bill	12/10/2024	649293	101-790-727 LIBRARY SUPPLIES		207.89	-207.89
Bill Pmt -Check	12/10/2024	27703	101-000-202 ACCOUNTS PAYABLE	207.89		-207.89
BUSCH'S INC						
Bill	12/23/2024	67-037422	101-790-742 PROGRAMMING		169.46	-169.46
Bill Pmt -Check	12/23/2024	27729	101-000-202 ACCOUNTS PAYABLE	169.46		-169.46
CALLHARBOR						
Bill	12/10/2024	44761	101-790-851 TELEPHONE		447.62	-447.62
Bill Pmt -Check	12/10/2024	27704	101-000-202 ACCOUNTS PAYABLE	447.62		-447.62
CAPSTONE						
Bill	12/23/2024	374165	101-790-741 CHILDREN'S BOOKS		377.84	-377.84
Bill Pmt -Check	12/23/2024	27730	101-000-202 ACCOUNTS PAYABLE	377.84		-377.84
CHASE CARD SERVICES						
Bill	12/23/2024	NOV	-SPLIT-		468.98	-468.98
Bill Pmt -Check	12/23/2024	27731	101-000-202 ACCOUNTS PAYABLE	468.98		-468.98
CHELSEA DISTRICT LIBRARY						
Bill	12/23/2024	DREAM CONCERT/EGYPT	101-000-609 FINES		21.99	-21.99
Bill Pmt -Check	12/23/2024	27732	101-000-202 ACCOUNTS PAYABLE	21.99		-21.99
CINTAS CORPORATION-300						
Bill	12/23/2024	4210818074	101-790-930 BLDING MAINTENANCE		239.40	-239.40
Bill Pmt -Check	12/23/2024	27733	101-000-202 ACCOUNTS PAYABLE	239.40		-239.40
COLLABORATIVE SUMMER LIBRARY PROGRAM						
Bill	12/23/2024	309785	101-790-742 PROGRAMMING		448.42	-448.42
Bill Pmt -Check	12/23/2024	27734	101-000-202 ACCOUNTS PAYABLE	448.42		-448.42
CONSTELLATION NEWENERGY-GAS DIVISION LLC						
Bill	12/23/2024	4193150	101-790-920 UTILITIES		1,019.34	-1,019.34
Bill Pmt -Check	12/23/2024	27735	101-000-202 ACCOUNTS PAYABLE	1,019.34		-1,019.34
CRYSTERRA WELLNESS						
Bill	12/10/2024	DECEMBER YOGA	101-790-742 PROGRAMMING		225.00	-225.00
Bill	12/10/2024	NOVEMBER YOGA	101-790-742 PROGRAMMING		225.00	-225.00
Bill Pmt -Check	12/10/2024	27705	101-000-202 ACCOUNTS PAYABLE	450.00		-450.00
DEMCO						
Bill	12/10/2024	7572031	101-790-742 PROGRAMMING		142.53	-142.53
Bill Pmt -Check	12/10/2024	27706	101-000-202 ACCOUNTS PAYABLE	142.53		-142.53
DEXTER MILL						
Bill	12/10/2024	89830	101-790-729 BUILDING SUPPLIES		381.76	-381.76
Bill Pmt -Check	12/10/2024	27707	101-000-202 ACCOUNTS PAYABLE	381.76		-381.76
DISTINCT DESIGN INC						
Bill	12/23/2024	4136	101-790-801 PROF SERVICES		1,395.00	-1,395.00
Bill Pmt -Check	12/23/2024	27736	101-000-202 ACCOUNTS PAYABLE	1,395.00		-1,395.00
DTE ENERGY						
Bill	12/10/2024	NOVEMBER	101-790-920 UTILITIES		3,440.83	-3,440.83
Bill Pmt -Check	12/10/2024	27708	101-000-202 ACCOUNTS PAYABLE	3,440.83		-3,440.83
ECONO PRINT						
Bill	12/23/2024	72716	101-790-882 NEWSLETTER		7,104.16	-7,104.16
Bill Pmt -Check	12/23/2024	27737	101-000-202 ACCOUNTS PAYABLE	7,104.16		-7,104.16
EQUITABLE FINANCIAL						
Bill	12/10/2024	DEC 7	-SPLIT-		3,091.78	-3,091.78
Bill Pmt -Check	12/10/2024	27709	101-000-202 ACCOUNTS PAYABLE	3,091.78		-3,091.78
Bill	12/23/2024	DEC 21	-SPLIT-		3,122.93	-3,122.93
Bill Pmt -Check	12/23/2024	27738	101-000-202 ACCOUNTS PAYABLE	3,122.93		-3,122.93
FUN EXPRESS, LLC						
Bill	12/23/2024	73514654401	101-790-742 PROGRAMMING		270.65	-270.65
Bill Pmt -Check	12/23/2024	27739	101-000-202 ACCOUNTS PAYABLE	270.65		-270.65
GEORGE BALAREZO						
Bill	12/10/2024	CYCLING / ETHIOPIA	101-790-742 PROGRAMMING		150.00	-150.00
Bill Pmt -Check	12/10/2024	27710	101-000-202 ACCOUNTS PAYABLE	150.00		-150.00
HACKNEY ACE HARDWARE						
Bill	12/10/2024	157048	101-790-729 BUILDING SUPPLIES		72.52	-72.52
Bill Pmt -Check	12/10/2024	27711	101-000-202 ACCOUNTS PAYABLE	72.52		-72.52
HOPPER'S HOUSES LLC						
Bill	12/23/2024	240274	101-790-742 PROGRAMMING		605.00	-605.00
Bill Pmt -Check	12/23/2024	27740	101-000-202 ACCOUNTS PAYABLE	605.00		-605.00

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER

December 2, 2024 through January 6, 2025




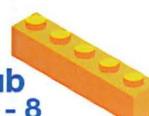










Type	Date	Num	Split	Debit	Credit	Amount
INGRAM LIBRARY SERVICES						
Bill	12/10/2024	84596358	-SPLIT-		6,637.22	-6,637.22
Bill Pmt -Check	12/10/2024	27712	101-000-202 ACCOUNTS PAYABLE		6,637.22	-6,637.22
KANOPY INC						
Bill	12/10/2024	426995	101-790-751 E-BOOKS/AUDIO		476.85	-476.85
Bill Pmt -Check	12/10/2024	27713	101-000-202 ACCOUNTS PAYABLE		476.85	-476.85
KATHERINE R. WILLSON						
Bill	12/10/2024	HANDMADE CARDS 12/03	101-790-742 PROGRAMMING		315.00	-315.00
Bill	12/10/2024	HANDMADE CARDS 12/04	101-790-742 PROGRAMMING		315.00	-315.00
Bill Pmt -Check	12/10/2024	27714	101-000-202 ACCOUNTS PAYABLE		630.00	-630.00
KULLY SUPPLY						
Bill	12/10/2024	662311	101-790-932 BUILDING REPAIRS		123.80	-123.80
Bill Pmt -Check	12/10/2024	27715	101-000-202 ACCOUNTS PAYABLE		123.80	-123.80
LISA RYAN						
Bill	12/23/2024	REIMBURSEMENT	101-790-742 PROGRAMMING		54.33	-54.33
Bill Pmt -Check	12/23/2024	27741	101-000-202 ACCOUNTS PAYABLE		54.33	-54.33
MIDWEST TAPE, LLC						
Bill	12/10/2024	506413015	101-790-751 E-BOOKS/AUDIO		5,358.02	-5,358.02
Bill Pmt -Check	12/10/2024	27716	101-000-202 ACCOUNTS PAYABLE		5,358.02	-5,358.02
MINDO CHOCOLATE MAKERS						
Bill	12/10/2024	WORLD OF MINDO	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	12/10/2024	27717	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
PAUL MCCANN						
Bill	12/10/2024	DUES REIMBURSEMENT	101-790-723 PROF DEVELOPMENT		112.50	-112.50
Bill Pmt -Check	12/10/2024	27718	101-000-202 ACCOUNTS PAYABLE		112.50	-112.50
PERMA-BOUND						
Bill	12/23/2024	2002598-00	101-790-741 CHILDREN'S BOOKS		494.15	-494.15
Bill Pmt -Check	12/23/2024	27742	101-000-202 ACCOUNTS PAYABLE		494.15	-494.15
PLAYAWAY PRODUCTS LLC						
Bill	12/23/2024	484217	101-790-741 CHILDREN'S BOOKS		55.99	-55.99
Bill Pmt -Check	12/23/2024	27743	101-000-202 ACCOUNTS PAYABLE		55.99	-55.99
SBIS						
Bill	12/10/2024	JANUARY 2025	-SPLIT-		6,088.42	-6,088.42
Bill Pmt -Check	12/10/2024	27719	101-000-202 ACCOUNTS PAYABLE		6,088.42	-6,088.42
SCHOLASTIC INC						
Bill	12/10/2024	66573133	101-790-742 PROGRAMMING		4.55	-4.55
Bill Pmt -Check	12/10/2024	27720	101-000-202 ACCOUNTS PAYABLE		4.55	-4.55
STAPLES BUSINESS ADVANTAGE						
Bill	12/10/2024	7003061514	101-790-727 LIBRARY SUPPLIES		46.11	-46.11
Bill Pmt -Check	12/10/2024	27721	101-000-202 ACCOUNTS PAYABLE		46.11	-46.11
Bill	12/23/2024	7003259938	101-790-727 LIBRARY SUPPLIES		222.18	-222.18
Bill	12/23/2024	7003248473	101-790-727 LIBRARY SUPPLIES		17.29	-17.29
Bill	12/23/2024	7003311166	101-790-727 LIBRARY SUPPLIES		193.76	-193.76
Bill	12/23/2024	7003320891	101-790-727 LIBRARY SUPPLIES		192.12	-192.12
Bill Pmt -Check	12/23/2024	27744	101-000-202 ACCOUNTS PAYABLE		625.35	-625.35
T-MOBILE						
Bill	12/10/2024	NOVEMBER	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	12/10/2024	27722	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
THE LAKEHOUSE BAKERY						
Bill	12/23/2024	4242	101-790-742 PROGRAMMING		200.00	-200.00
Bill Pmt -Check	12/23/2024	27745	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
VERIZON WIRELESS						
Bill	12/10/2024	9979952392	101-790-754 NON-TRAD COLLECTION		120.39	-120.39
Bill Pmt -Check	12/10/2024	27723	101-000-202 ACCOUNTS PAYABLE		120.39	-120.39
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	12/10/2024	38729	101-790-803 BOOKKEEPING SERV		475.00	-475.00
Bill Pmt -Check	12/10/2024	27724	101-000-202 ACCOUNTS PAYABLE		475.00	-475.00

<u>Tags</u>	<u>Bibliotheca</u>	<u>Notes</u>
Price per tag - regular	0.15	
Price per tag - media	0.319	
Regular tags for entire existing collection	\$17,250.00	90,000 quoted
Media tags on media, regular on everything else	\$21,475.00	25,000 quoted
Freight	\$1,950.00	"shipping and administration" - includes everything else as well
<u>Conversion Project</u>		
RFID Reader Pads x8	\$6,041.28	shielded station costs an extra \$210 per unit or \$1680 for all 8
Software	\$1,600.00	Applied annually for 8 RFID pads
Conversion rentals	\$4,331.04	
Conversion labor	\$35,000.00	4 employees needed for 10 total work days - original quote said 6 "workweeks" at \$79,238.00 - verified \$35,000 is correct
Staff Training	\$1,512.00	Various other trainings quoted, only this one seemed mandatory
Consulting	\$900.00	
Freight	\$900.00	
Subtotal	\$50,284.32	
Subtotal plus regular tags on existing collection	\$69,484.32	
Subtotal plus media tags on media, regular on rest	\$73,709.32	
Other notes		
<u>Mandatory Ongoing Fees</u>		
Software Maintenance Starting Year Two	\$1,600	
<u>Optional Add Ons</u>		
Anti-theft gates	\$12,347.16	\$454 annual fee, plus \$900 training
Inventory wand plus hardware	\$4,031.16	\$756 for training extra
Self-Check Kiosk	\$8,147.16	Annual fee not listed, presumably at least \$1700
Self-Check countertop	\$1,680.00	\$1700 annual fee

Tags	TechLogic	Notes
Price per tag - regular	0.119	114000 tags quoted
Price per tag - media	not quoted	
Regular tags for entire existing collection	\$13,685.00	
Media tags on media, regular on everything else	not quoted	
Freight	Mentioned but not quoted	
<u>Conversion Project</u>		
RFID Reader Pads x8	\$7,960.00	Hardware owned by us after purchase, 5 year extended warranty \$4460.85
Software	\$1,980.00	Yearly fees after year 1, see below
Conversion rentals	\$0	rolled into conversion labor quote
Conversion labor	\$72,960.00	8 week completion estimate
Staff Training	\$1,595.00	
Consulting	\$0	rolled into conversion labor quote
Freight	\$965.00	
Subtotal	\$85,460.00	
Subtotal plus regular tags on existing collection	\$99,145.00	Freight on tags mentioned but not quoted
Subtotal plus media tags on media, regular on rest	NA	
Other notes		Software only includes first year, mandatory \$1980 annual starting year 2 All annual fees automatically increase 2% yearly
<u>Mandatory Ongoing Fees</u>		
Software Maintenance Starting Year Two	\$1,980	
<u>Optional Add Ons</u>		
Anti-theft gates	\$11,522.00	All hardware comes with 1 year warranty, extended below \$2352.16 for 5 year extended warranty plus \$325 yearly software fee
Inventory wand plus hardware	\$5,390.00	laptop based, \$220 mandatory annual software licensing starting year 2, warranty got rolled into the pad warranty of \$4460.85
Self-Check Kiosk	\$8,440.00	\$400 mandatory annual software license starting year 2, \$2778.58 5 year exten
Self-Check countertop	\$4,284.00	\$400 mandatory annual software license starting year 2, \$1431.49 5 year exten

Tags	Envisionware	Notes
Price per tag - regular	0.156	Quantity 90,000 quoted
Price per tag - media	0.565	Quantity 25,000 quoted
Regular tags for entire existing collection	\$17,940.00	
Media tags on media, regular on everything else	\$28,165.00	
Freight	\$856.00	
<u>Conversion Project</u>		
RFID Reader Pads x8	\$4,200.00	Hardware owned by us after purchase
Software	\$4,175.00	Software only supported 1 year, see B22
Conversion rentals	\$10,375.00	
Conversion labor	\$86,940.00	7-8 weeks completion estimate
Staff Training	\$1,250.00	
Consulting	\$7,950.00	
Freight	\$3,870.18	two separate charges of 2500 and 1370.18 listed
Subtotal	\$118,760.18	
Subtotal plus regular tags on existing collection	\$137,556.18	
Subtotal plus media tags on media, regular on rest	\$147,781.18	
Other notes		Tag pricing not reflecting promised TLN Discount
<u>Mandatory Ongoing Fees</u>		
Software Maintenance Starting Year Two	\$877.00	"Optional - you won't get support or updates if you don't pay"
<u>Optional Add Ons</u>		
Anti-theft gates	\$8,525.00	All hardware comes with 1 year warranty, extended below \$1075/yr extended warranty starting year two
Inventory wand plus hardware	\$4,225.00	tablet based, \$1017/yr extended warranty starting year two
Self-Check Kiosk	\$5,475.00	\$690/yr extended warranty starting year two
Self-Check countertop	\$4,375.00	\$552/yr extended warranty starting year two

JANUARY 2025 - YOUTH PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
<p>Programs May Require Registration Check Our Website Calendar Of Events</p> <p>Dexter District Library 3255 Alpine Street * Dexter MI 48130 (734) 426-4477 * dexter.lib.mi.us</p>			<p>1 Library Closed</p> 	<p>2 Drop-In Minecraft Party Grades K - 8 2:00 pm - 3:30 pm</p> 	<p>3 Drop-In DIY Wood Sign Craft Children of All Ages 11:00 am - 12:00 pm</p> <p>Last Day of Winter Reading Bingo Challenge</p> 	4
5	6	7	8	9	10	11
<p>Registration for Wednesday's Small Group Toddler & Preschool Story Time Began Wednesday, December 18</p>		<p>Drop-In Lego Club Grades K - 8 4:30 - 5:30 pm</p> 	<p>Music & Movement with Dancer's Edge Ages 2-5 10:00 am - 10:30 am</p> <p>Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED</p> 	<p>Club Create Book Club Grades 1 & 2 4:30 - 5:15 pm REGISTRATION REQUIRED</p> 		
12	13	14	15	16	17	18
	<p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>	<p>Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am</p> <p>Super Stories Book Club Young Fives & K 4:30 - 5:15 pm REGISTRATION REQUIRED</p> 	<p>Small Group Story Time in the main level programming room Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p>	<p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p> <p>All Star Readers Book Club Grades 3 & 4 4:30 - 5:30 pm REGISTRATION REQUIRED</p> 	<p>Kinder Concerts music and motion</p> <p>KinderConcert Ages 5 & under 12:00 pm - 12:30pm</p> 	
19	20	21	22	23	24	25
	<p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p> <p>Drop-In Children's Movie & Popcorn <i>The Wild Robot</i> (PG) All Ages 1:00 pm - 2:45 pm</p>	<p>Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am</p>	<p>Small Group Story Time in the main level programming room Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p>	<p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p> <p>Drop-In Makerspace Grades K-8 2:30 - 3:30 pm</p> 	<p>Drop-In Mini Golf Children of All Ages 1:00 pm - 5:00 pm</p>	<p>Drop-In Mini Golf Children of All Ages 10:00 am - 2:00 pm</p>
26	27	28	29	30	31	
	<p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>	<p>Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am</p>	<p>Small Group Story Time in the main level programming room Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p>	<p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>		

SEE OTHER SIDE FOR TWEEN & TEEN CALENDAR


















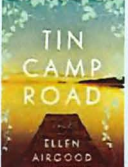
JANUARY 2025 - TEEN & TWEEN PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
<p>Programs May Require Registration Check Our Website Calendar Of Events</p>			1 Library Closed	2  Drop-In Minecraft Party Grades K - 8 2:00 pm - 3:30 pm	3 Last Day of Winter Reading Bingo Challenge	4  Cookies & Canvas Grades 5 - 12 2:30 - 3:30 pm Registration Required
5 	6	7  Drop-In Lego Club Grades K - 8 4:30 - 5:30 pm	8 Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED	9 	10 	11
12	13	14 	15 JANUARY 15 IS NATIONAL BAGEL DAY	16 	17 Magic: The Gathering with SRSLY Dexter Grades 5 - 12 6:00 - 8:00 pm Registration Required	18  VOLUNTEER Teen Advisory Group Grades 7 - 12 1:00 - 2:00 pm Registration Required
19 	20  Crochet Crafternoon Grades 5 - 12 1:30 - 3:00 pm Registration Required	21	22 	23 Drop-In Makerspace Grades K - 8 2:30 - 3:30 pm	24  Drop-In Mini Golf Children of All Ages 1:00 pm - 5:00 pm	25 Drop-In Mini Golf Children of All Ages 10:00 am - 2:00 pm
26	27  DOG DRIVEN	28 TWEEN BOOK CLUB GRADES 5 - 7 4:30 - 5:30 pm Registration Required	29	30 JANUARY 30 IS NATIONAL DRAW A DINOSAUR DAY	31 	Dexter District Library 3255 Alpine Street Dexter MI 48130 (734) 426-4477 dexter.lib.mi.us

SEE OTHER SIDE FOR YOUTH CALENDAR

January 2025

Dexter District Library Adult Programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<p>Monday, January 27 at 7:00 pm</p>  <p>Remember Us? Forgotten Presidents Andrew Kercher will present on lesser-known U.S. presidents. Registration Appreciated</p>		<p>1 LIBRARY CLOSED HAPPY NEW YEAR!</p> 	2	3	<p>4  Used Book Sale 9 am – 3 pm</p>
5	<p>6  Library Board Meeting 7:00 pm, In person Open to the public</p>	<p>7 Tuesday, January 7 at 7:00 pm A Cycling Expedition Across Ethiopia George Balarezo presents: Unhinged in Ethiopia: Two Thousand Kilometers of Hell and Heaven on a Bicycle. Registration requested.</p> 	8	<p>9 Gentle Restorative Yoga 9:30 am Registration</p> 	<p>10 Blood Drive  10 am – 3:45 pm</p> <p>Friday Night Movie for Adults – 6:00 pm FLY ME TO THE MOON</p> 	<p>11 Mindfulness Meditation 9:30 am</p>
12	<p>13 <i>Somewhere in Time</i> Book Club, 7:00 pm</p>	14	15	<p>16 Gentle Restorative Yoga 9:30 am Registration</p> <p>Better Off Read Book Club 1:00 pm</p>	<p>17 Friday Afternoon Movie for Adults: A Good Person Starring: Florence Pugh & Morgan Freeman 1:00 pm</p> 	18
19	<p>20  INAUGURATION DAY</p>  <p>MARTIN LUTHER KING JR. DAY</p>	21 9:00 AM 	22	23 6:00 PM 	24	25
	<p>27 Remember Us? Forgotten Presidents Andrew Kercher 7:00 pm Registration Appreciated</p>	<p>28  Friends of the Dexter District Library Board Meeting 7:00 pm, In person Open to the public</p>	<p>29 Cooking with Mary Spencer: Chinese New Year 7:00 pm on Zoom Registration</p> 	<p>30 Gentle Restorative Yoga 9:30 am Registration</p> 	<p>31 Neighbors Read 2025 Tin Camp Road, by Ellen Airgood. Pick up a free copy at the Library (while supplies last) Join us for an Author Talk on Thursday February 13, 6:30 pm</p> 	



3255 Alpine Street Dexter, Michigan 48130
734-426-4477 · <https://dexter.lib.mi.us/>

 Computer Class: Registration Required

Free Technology Classes

One-on-One Technology Help



9:00-11:00 AM Thursday, Jan. 30
1:00-3:00 PM Thursday, Jan. 30
9:00-11:00 AM Thursday, Feb. 27
1:00-3:00 PM Thursday, Feb. 27
9:00-11:00 AM Thursday, Mar. 20
1:00-3:00 PM Thursday, Mar. 20



Start Digitizing



9:00 AM Tuesday, Jan. 21
6:00 PM Thursday, Jan. 23



iPhone, iPad, and Apple Watch



9:00 AM Tuesday, Feb. 11
6:00 PM Thursday, Feb. 13



Android Phones and Tablets



9:00 AM Tuesday, Feb. 18
6:00 PM Thursday, Feb. 20



Getting the Most out of Your Smart Phone



9:00 AM Tuesday, Mar. 4
6:00 PM Thursday, Mar. 6



Registration is required for all these events.
Sign up at the Adult Reference Desk or
online at dexter.lib.mi.us/events