



**Board of Trustees - Meeting Agenda  
March 3, 2025 - 7:00 pm**

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Approval of agenda – **action item**
- 3) Approval of minutes from the February 3, 2025 regular Board meeting – **action item**
- 4) Public comment  
Prearranged public comment  
General public comment
- 5) Consent agenda – **action item** (7:15 pm)  
Library Director’s Report  
Library Statistical Report (distributed at meeting due to month end on a Friday)  
Balance sheets, Michigan CLASS report (MI Class available at meeting)  
Committee meeting minutes – No meetings  
Items from Legislature, MLA, TLN, AAACF, local municipalities and patron comments
- 6) Treasurer’s Report (7:30 pm)  
Approval of bills paid during the period since the previous Board meeting – **action item**  
Budget changes – none  
Reimbursements – none
- 7) Administrative Items (7:45 pm)  
Anniversaries, new hires: none  
Resignation: Youth Reference Librarian, Rori Bielak, effective June 30
- 8) Old Business (8:00 pm)  
Strategic Planning  
Director’s evaluation  
Cash Register  
RFID
- 9) New Business (8:30 pm)
- 10) Public comment
- 11) Board member comments
- 12) Adjourn (8:59 pm)



**Dexter District Library Board of Trustees**  
**DRAFT - Meeting Minutes**  
February 3, 2025  
7:00 p.m.

Members present: Barbara Davenport, James Estill, Martha Gregg, Jim LaVoie, Sherry Simpson, Shelly Vrsek  
Members absent: Cassy Korinek, Donna Palmer  
Others present: Paul McCann, Library Director  
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:03 p.m.

Vrsek called for additions/changes to the presented agenda. McCann requested to add approval of the Bibliotheca preapproval check along with the RFID discussion. Davenport moved to approve the meeting agenda as amended. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Vrsek called for corrections to the minutes of the January 6, 2025 regular Board Meeting. No corrections were requested. Simpson moved to approve the minutes from the January 6, 2025 regular Board Meeting as presented. Second by LaVoie. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

**Public Comment:** Joppeck relayed Mary Graulich's thank you for the gifts received at the 30<sup>th</sup> Anniversary Celebration. McCann also expressed his gratitude. LaVoie passed around a thank you card to the Board as well.

**Consent Agenda:** Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Gregg moved to approve the Consent agenda. Second by Estill. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, LaVoie=aye, Simpson=aye, Vrsek=aye, absent=2. Motion carried.

**Circulation Statistics:** Statistical charts for the month of January 2025 were available for review. The statistics are appended to the end of the minutes for formatting purposes.

**Treasurer's Report:** McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Davenport moved to approve the bills paid since the last board meeting. Second by Estill. A roll call vote was taken. Vrsek=aye, Simpson=aye, LaVoie=aye, Gregg=aye, Estill=aye, Davenport=aye, absent=2. Motion carried.

**Budget Changes:** None

**Reimbursement:** None

**Personnel:** Library staff who reach their anniversary date of hire in the month of February include Adult Reference Librarians Ashley Bowles (5 years) and Catherine Van Camp (2 years). Both were included in the 2025 wage rate adjustments therefore no Board action was necessary.

**Old Business:**

The Strategic Plan is still moving forward and McCann discussed the items that are in process currently. Vrsek stated that the Dexter Senior Center has a new Executive Director and reached out to her as a Webster Township Trustee. Vrsek brought the idea of having the Dexter Senior Center, Dexter District Library, and Webster Historical Society work together to come up with a plan for reaching out to Webster Township residents. She mentioned that the Webster Township Supervisor requested a drop box in Webster Township. Davenport asked if Webster Township could have a trial book sale shelf that the Friends coordinate to gauge interest. McCann noted that ideas such as these fall under the strategic plan section "Advance Partnerships and Collaboration." The first step would be to create a partner case statement, which is slated for Policy Committee. McCann cautioned that services extended to one segment may be requested by other areas within the Library's service district.

Vrsek and McCann discussed reformatting the Director's Evaluation into something that is more informative. Ideas were offered and discussed by the Board.

McCann is leaning towards a simple cash register similar to the cash register that recently broke and explained his reasoning. Questions were asked by Board members and answered by McCann.

McCann requested to get approved from the Board for Bibliotheca's prepayment of 50% which comes out to \$25,706.74. Davenport moved to approve the payment of the prepayment to Bibliotheca in the amount of \$25,706.74. Second by LaVoie. A roll call vote was taken. Gregg=aye, Vrsek=aye, Davenport=aye, Simpson=aye, Estill=aye, LaVoie=aye, absent=2. Motion carried.

**New Business:**

Amendments to the sick time policy contained in the Personnel Policy in order to comply with the Earned Sick Time Act set to go into effect on February 21, 2025 were included in the Board packet. A discussion was held regarding the presented amendments. Simpson moved to approve the amendments to the sick time policy in the Personnel Policy as presented dependent on the Earned Sick Time Act going into effect on February 21, 2025. Second by LaVoie. A roll call vote was taken. Gregg=aye, Davenport=aye, Estill=aye, Vrsek=aye, LaVoie=aye, Simpson=aye, absent=2. Motion carried. Davenport requested for the Policy Committee to still consider this issue for equity between the full-time employees and the part-time employees even if the Earned Sick Time Act gets changes or turned down.

A discussion was held regarding the presented ICE procedure during the Consent Agenda and did not need to be discussed further. A sample procedure manual for dealing with any potential ICE contact was included in the Board packet. Vrsek noted that she would be willing to be used as a contact for staff to reach out to in case ICE shows up at the Library while McCann is not available.

**Public Comment:** None

**Board Member Comments:** None

**Adjournment:** Having completed all items on the agenda, Gregg moved to adjourn at 8:40 pm. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=2. Motion carried.

Respectfully submitted,

Barbara Davenport,  
Secretary

Michelle Joppeck,  
Recording Secretary

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**January 2025**

Circulation Statistics	January
Adult Books	4421
Young Adult Books	649
Children's Books	8702
Magazines	63
DVD	1747
Books on CD	406
Music CD	258
Realia/Objects/Equip	47
Overdrive	4792
hoopla	2644
Kanopy	711
Staff/Patron renewals	1355
Auto-renewals	7899
In-House	1273
<b>Total</b>	<b>34967</b>
Library visits	10637
Reference questions	2218
Items withdrawn	1764
New items added	1078
Total holdings	116121
New cards issued	117
Total card holders	10950
Internet usage	908
Museum/Park Pass	8
Web site visits	10953
Program attendance	2553
Fax	30
ILL lent out	2131
ILL borrowed	3070
Unique borrowers	1887
Study Room Use	234

Director's Report  
March 3, 2025 Library Board Meeting

The previous Library Board meeting was held on Monday, February 3.

On February 12, the Library closed one hour early due to heavy snowfall. This was the only day the Library saw an alteration in schedule, due to the weather.

During the month, the Library saw a number community groups use the Library's meeting room. These included the Rug Hookers (2x), the Dexter Senior Ukulele group (4x), the Michigan Sailing Club (2x), the Rotary Club of Dexter, the Dexter Weavers, a World Thinking Day event (held by the Girl Scouts), the Friends of the Library Book Sale, Daisy Troop 40994, River Woods Court Homeowners Association, Huron Commons Condo Association and the Junior Troop 40698.

### **Administration**

Library program attendance is up approximately 15% through the first five months of the current fiscal year, as compared to 2023-24 and has been impacted by both increased offerings and better attendance at children's, family and adult programs. These numbers reflect the in-person and Zoom attendance figures. Omitted from the numbers above is the estimate of the number of people who read the Neighbors Read community read book. We estimate approximately 750 people in the community participated in the event. The Library looked at the number of times the copies of "Tin Camp Road" were checked out during the December through mid-February period and determined each copy was used approximately 2.5 times. By handing out 250 copies of the title, we estimate this reached 750 individuals in the community.

The RFID project is underway. McCann and Wright had a kickoff meeting with Bibliotheca on January 28. The contract has been signed and the 50% deposit (\$25,706.74) has been remitted and cashed. We are currently waiting for the next meeting between the Library, Bibliotheca and the onsite contractor, Iron Mount, to receive the start date and schedule.

One of our Youth Services Reference Librarians, Rori Bielak, has submitted her resignation. This will not be effective until the end of June and the job has been posted. In order to accommodate training, it is expected a new person will be hired this spring. This will allow a new employee to be fully self-sufficient by the time the Summer Reading Program begins. Schedule adjustments may be made to ensure we stay within budget during the short period of time the Department is a little over staffed, but this concern is minor.

There were no committee meetings during the month due to weather, committee availability and other conflicts. The Policy Committee will need to meet briefly after the Board meeting to solidify a meeting time and format going forward.

The e-content Committee through TLN continues to express concerns over the level of holds building up on titles in the consortium collection. At a recent meeting, as well as through several recent e-mails, individual libraries were encouraged to review their outstanding holds on specific titles and consider purchasing additional copies. This is a bit of a mixed bag for Dexter. We have purchased additional copies of a number of titles in order to get the Dexter holds into a 6:1 (requests to copies) ratio. This is not ideal. For print materials, our goal is to maintain a 3:1 ratio. However, the 6:1 ratio is a general industry practice, according to an American Library Association survey of U.S. public libraries. Recently, an order was placed for just under \$1,000 for 17 titles. As a comparison, the same order for print materials would have run between \$300-\$500. Several titles on the distributed list showed just one patron from Dexter on the request list. Since inception, Dexter District Library has not been able to purchase copies to satisfy single holds. Currently, Dexter patrons have just under 3,000 requests outstanding for materials through Overdrive. Of these requests, nearly 1,600 titles have one or two requests while the top 50 titles have between five and 26 outstanding requests. In the same vein, the costs for the hoopla service have leveled off, but still represent a disparate share of the e-content budget. We are currently looking at scaling back the number of monthly checkouts in order to help contain these expenses.

The contract extension for the Shared System software through TLC (The Library Corporation) has just over two years until expiration. TLN and the Shared System groups are in the exploratory phases of whether to issue a full RFP to compare systems. While somewhat unjustified and due to a change in administration, the Northville Library's exit from the shared system was chalked up to not going through a full RFP process two years ago when the contract extension was signed. TLN is issuing surveys to both directors and front line staff to gauge satisfaction levels and the need to convene a review committee which would handle the RFP process. TLN will issue an informal RFQ to ascertain basic costs from various vendors.

As part of looking forward, TLN is also starting a push to streamline and standardize a number of options within the software. This may entail standardizing loan periods, media codes, patron codes, and other deeper level coding for items, patrons and processes. It was noted that the level of customization TLN has provided to all member libraries since the inception of a shared system (dating back to the 1980's) has led to issues with conversion and may eliminate vendors that cannot adapt to the level of specificity that has grown into our specific shared system instance. Like much of Michigan politics, there is a strong strain of local control that runs through the Shared System membership and it may be difficult to convince individual libraries to change local practices for the good of the group as a whole. It remains to be seen how much flexibility exists within the membership.

I have been stymied in producing the Director's evaluation. Not only is it difficult to perform an honest self-evaluation, both a change in format as well as the personal milestones have made it difficult to assess where I am as well as the future for both myself and the Director's position. I appreciated the conversation with Board Chair Vrsek, but this is a difficult milestone time.

The cash register will be on order the first week of March. While we do not have a time frame for programming, shipment, delivery and training, I would expect this to be operational by mid-to late March.

### **Youth Department**

The Youth Department offered Story Time throughout the month of February. Over 600 people attended Story Time this month. The Department also saw 53 people celebrate "Take Your Child to the Library Day" on February 1.

Ruth Jansen also visited Dexter Co-Op Preschool as they are gearing up for Reading Month and reached over 30 kids with information about the Library.

The most popular program this month was "Drop-In Valentine Cards," with 126 people attending. This was an 80% increase from a similar program held last year. The Department also offered several other programs in February for elementary aged children including a "Lantern Making" workshop and repeating monthly programs like Lego Club, Chess Club, and Makerspace. These programs had a combined attendance of 124 people. The three youth book clubs for kids from young 5s through 4<sup>th</sup> grade saw a combined participation of 40 people.

The Teen Department offered five programs during the month including "Winter Fantasy Book Nook Craft," "Teen Tech Take Apart," the "Teen Advisory Group" (TAG), a tween book club meeting, and "Magic the Gathering." These programs had a combined total of 55 attendees.

### **Adult Department**

The Adult Department offered two virtual events during the month. The Golden Age of Hollywood was presented on February 25 with 21 patrons attending and Mary Spencer's Moroccan and Chinese Food presented on February 17 saw 39 patrons attended via Zoom. The Zoom events continue to attract a decent size attendance.

In-person programs during the month included two sessions of Valentine's Day cardmaking with Katherine Willson with a combined attendance of 58 patrons. The Shelter Association of Washtenaw County discussing housing and shelter issues drew four attendees. Mindfulness Meditation attracted five attendees. The Library offered four Restorative Yoga classes with a combine attendance of 80 participants. The Diabetes Prevention group wrapped up their year-long program with a final meeting and managed to retain 17 participants through to the end.

The finale to the Neighbors Read program drew the author, Ellen Airgood, to the Dexter District Library. The program attracted 67 in-person audience members and 17 virtual participants.

The "Somewhere in Time" book club discussed the community read selection "Tin Camp Road" with a total of 10 participants. The "Third Monday Book Club" discussed "The Burning of the World: The Great Chicago Fire and the War for a City's Soul" by Scott Berg with 10 patrons



attending and the “Better Off Read” book club discussed, “Everyone In My Family Has Killed Someone,” by Benjamin Stevenson with 16 patrons participating.

The Department rescheduled two programs. “Remember Us? Forgotten Presidents” was rescheduled due to presenter error, but still saw 46 patrons attend. “Guardians of Michigan: Architectural Sculpture of the Pleasant Peninsulas” saw 20 patrons attend and was rescheduled due to inclement weather.

### **Technology Department**

During the month, Scott Wright taught four computer classes with a total attendance of 25 patrons. Topics included two sessions of “iPhone, iPad, and Apple Watch” and two sessions of “Android Phones and Tablets.” He also held seven sessions of “One-on-One Technology Help.” Topics included photo transfers, two factor authentication, Ancestry.com, adblockers, iPad, iPhone and Email.

TLN was on site to make an upgrade to our Fiber Internet on Monday, February 3. The work was completed quickly with no complications. Wright contacted the CallHarbor phone systems regarding a problem with remote administration of our weather closure automated message. This was resolved. He also found a wireless access point in the basement meeting room that had failed abruptly and moved another access point to the meeting room to service the crowd for the author visit. The replacement was covered under our Meraki service contract and the free replacement was installed approximately four days later.

Wright assisted with the technical setup for the Neighbors Read author talk event. He also met the new hoopla representative and discussed the removal of AI generated titles and inaccurate summaries, as well as put in some new feature requests.

### **Circulation Department**

Because February has seen the coldest and snowiest days of this winter, foot traffic has been down until later in the month. There has been an average of 320 patrons a day but lately it has been closer to over 400. But that doesn't mean we weren't busy in circulation through the duration of the month.

On March 11 and 12, the Library will host First Grade Reader Roundup. This program attempts to get all first grade students registered for a Library card and bring them to the Library for a tour. The Circulation staff has registered 138 first-graders in the last two weeks. The Library saw 90 parents use our online application for registration. Additionally, teachers delivered 48 paper applications to the Library.

Circulation staff have many delivery bins coming in to be processed through TLN delivery system. There have been approximately 10 to 15 bins each day. These take quite a bit of the staff's time, processing the items through the software and then shelving them in our holds

area. Additionally, 88 requests came to Dexter through MeLcat and the Library was able to fill 85 of these requests.

Now that the weather is getting warmer, more children with caregivers are coming into the Library and many more patrons in general.

### **Maintenance**

Matt Erwin ordered and stored a pallet of safety salt from the Dexter Mill for the parking lot. He scheduled and supervised Altech Mechanical as they performed the RPZ backflow testing, performed the annual boiler preventative maintenance and had them tightened the outside air damper louvers to help the dampers fully close.

Erwin also performed a number of small repairs such as fixing doorstops, replacing soap dispensers in family and men's restrooms on first floor and replacing a sink sensor solenoid in the family restroom on the first floor. He also helped Wright run a new ethernet cord to the sever room in the lower level as part of the wireless access point repair. In addition, significant time was spent clearing snow and salting walkways during multiple heavy snow events.

### **Friends of the Library**

The Friends of the Library had a very successful February Book Sale, bringing in \$1,145.75. While pure book sales were approximately 3% below the 2022 February sale income, the total income with cash donations ("keep the change" contributions) was up 1% year over year. Friends are seeing consistent income over \$1,000 for each regular monthly sale with the Dexter (Daze) Summer Festival Sale bringing in approximately \$3,000.

The Friends will also be reimbursing the Library for the full amount of expenses in relation to the Neighbors Read program. Prior to the program, the Friends agreed to provide support and it was a pleasant surprise to have them offer to cover the cost for both the giveaway books as well as the costs associated with the author visit.

**DEXTER DISTRICT LIBRARY-GENERAL FUND  
BALANCE SHEET-PRELIMINARY**

As of February 28, 2025

	Feb 28, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
101-000-001 CSB-CHECKING	1,081,215.93
<b>Total Checking/Savings</b>	1,081,215.93
<b>Other Current Assets</b>	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	284,961.30
101-000-103 CD COMERICA	227,768.51
101-000-106 CD OLD NATIONAL	281,951.25
101-000-107 CD 1 HUNTINGTON	228,316.96
101-000-109 CD NORTHSTAR BANK	286,082.03
101-000-110 CD 2 HUNTINGTON	280,775.69
101-000-112 CD 2 FLAGSTAR	254,758.19
101-000-120 MICHIGAN CLASS	2,446,479.83
<b>Total Other Current Assets</b>	4,309,591.76
<b>Total Current Assets</b>	5,390,807.69
<b>TOTAL ASSETS</b>	<b>5,390,807.69</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
<b>Total Other Current Liabilities</b>	62,578.30
<b>Total Current Liabilities</b>	62,578.30
<b>Total Liabilities</b>	62,578.30
<b>Equity</b>	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,782.70
Net Income	332,547.76
<b>Total Equity</b>	5,328,229.39
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,390,807.69</b>

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## DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2024 through February 2025

	Oct '24 - Feb 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
MILLAGE REVENUE	1,023,771.84	1,906,301.00	-882,529.16	53.7%
OTHER INCOME	5,799.30	30,800.00	-25,000.70	18.8%
OTHER MISC REVENUE	49,342.29	144,500.00	-95,157.71	34.1%
PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
<b>Total Income</b>	<b>1,078,913.43</b>	<b>2,097,851.00</b>	<b>-1,018,937.57</b>	<b>51.4%</b>
<b>Expense</b>				
LIBRARY MATERIALS	109,153.47	350,100.00	-240,946.53	31.2%
<b>OPERATING EXPENSES</b>				
CAPITAL OUTLAY IMPROVE	35,402.01	62,000.00	-26,597.99	57.1%
GENERAL OPERATIONS	141,986.10	374,082.00	-232,095.90	38.0%
WAGES & BENEFITS	459,824.09	1,303,458.00	-843,633.91	35.3%
<b>Total OPERATING EXPENSES</b>	<b>637,212.20</b>	<b>1,739,540.00</b>	<b>-1,102,327.80</b>	<b>36.6%</b>
<b>Total Expense</b>	<b>746,365.67</b>	<b>2,089,640.00</b>	<b>-1,343,274.33</b>	<b>35.7%</b>
<b>Net Income</b>	<b>332,547.76</b>	<b>8,211.00</b>	<b>324,336.76</b>	<b>4,050.0%</b>

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**DEXTER DISTRICT LIBRARY-GENERAL FUND**  
**STATEMENT OF OPERATIONS-YTD-PRELIMINARY**  
 October 2024 through February 2025

	Oct '24 - Feb 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>MILLAGE REVENUE</b>				
101-000-400 CITY OF DEXTER	172,830.79	318,333.00	-145,502.21	54.3%
101-000-401 DEXTER TOWNSHIP	227,535.78	347,465.00	-119,929.22	65.5%
101-000-402 FREEDOM TOWNSHIP	112.86	1,117.00	-1,004.14	10.1%
101-000-403 HAMBURG TOWNSHIP	67,920.42	103,225.00	-35,304.58	65.8%
101-000-404 LIMA TOWNSHIP	100,785.50	147,542.00	-46,756.50	68.3%
101-000-405 LODI TOWNSHIP	7,563.16	11,189.00	-3,625.84	67.6%
101-000-406 NORTHFIELD TWP	1,918.44	3,466.00	-1,547.56	55.4%
101-000-407 SCIO TOWNSHIP	55,003.13	395,310.00	-340,306.87	13.9%
101-000-408 WEBSTER TOWNSHIP	390,101.76	578,154.00	-188,052.24	67.5%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
<b>Total MILLAGE REVENUE</b>	<b>1,023,771.84</b>	<b>1,906,301.00</b>	<b>-882,529.16</b>	<b>53.7%</b>
<b>OTHER INCOME</b>				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	12,000.00	-12,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	1,951.62	10,000.00	-8,048.38	19.5%
101-000-607 FAX SERVICES	62.60	200.00	-137.40	31.3%
101-000-608 PURCHASES	6.00	100.00	-94.00	6.0%
101-000-609 FINES	2,619.68	2,100.00	519.68	124.7%
101-000-610 NON RESIDENT FEES	180.00	600.00	-420.00	30.0%
101-000-627 COPIER	914.45	3,500.00	-2,585.55	26.1%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	64.95	2,000.00	-1,935.05	3.2%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
<b>Total OTHER INCOME</b>	<b>5,799.30</b>	<b>30,800.00</b>	<b>-25,000.70</b>	<b>18.8%</b>
<b>OTHER MISC REVENUE</b>				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	49,342.29	100,000.00	-50,657.71	49.3%
101-000-666 ENDOWMENT INCOME	0.00	1,500.00	-1,500.00	0.0%
<b>Total OTHER MISC REVENUE</b>	<b>49,342.29</b>	<b>144,500.00</b>	<b>-95,157.71</b>	<b>34.1%</b>
<b>PENAL FINES REVENUE</b>				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	15,000.00	-15,000.00	0.0%
<b>Total PENAL FINES REVENUE</b>	<b>0.00</b>	<b>16,250.00</b>	<b>-16,250.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>1,078,913.43</b>	<b>2,097,851.00</b>	<b>-1,018,937.57</b>	<b>51.4%</b>
<b>Expense</b>				
<b>LIBRARY MATERIALS</b>				
101-790-740 ADULT BOOKS	13,581.00	54,000.00	-40,419.00	25.2%
101-790-741 CHILDREN'S BOOKS	26,070.08	78,000.00	-51,929.92	33.4%
101-790-742 PROGRAMMING	16,336.63	50,000.00	-33,663.37	32.7%
101-790-743 ELECTRONIC RESOURCE	8,247.64	15,000.00	-6,752.36	55.0%
101-790-744 PERIOD & SUBSCRIPT	406.29	8,500.00	-8,093.71	4.8%
101-790-745 BOOKS ON CD-ADULT	1,687.54	8,000.00	-6,312.46	21.1%
101-790-746 BOOKS ON CD CHILD	1,423.02	4,000.00	-2,576.98	35.6%
101-790-747 DVD-ADULT	2,025.48	8,000.00	-5,974.52	25.3%
101-790-748 DVD-CHILD	2,195.59	8,000.00	-5,804.41	27.4%
101-790-749 AUDIO MUSIC ADULT	1,086.90	2,500.00	-1,413.10	43.5%
101-790-750 AUDIO MUSIC CHILD	191.75	1,000.00	-808.25	19.2%
101-790-751 E-BOOKS/AUDIO	32,192.71	90,000.00	-57,807.29	35.8%
101-790-752 COMMUNITY READ	2,205.00	3,000.00	-795.00	73.5%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	1,503.84	20,000.00	-18,496.16	7.5%
<b>Total LIBRARY MATERIALS</b>	<b>109,153.47</b>	<b>350,100.00</b>	<b>-240,946.53</b>	<b>31.2%</b>

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## DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2024 through February 2025

	Oct '24 - Feb 25	Budget	\$ Over Budget	% of Budget
<b>OPERATING EXPENSES</b>				
<b>CAPITAL OUTLAY IMPROVE</b>				
101-901-970 CAPITAL OUTLAY IMPR	35,402.01	62,000.00	-26,597.99	57.1%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	0.00	0.00	0.00	0.0%
<b>Total CAPITAL OUTLAY IMPROVE</b>	<b>35,402.01</b>	<b>62,000.00</b>	<b>-26,597.99</b>	<b>57.1%</b>
<b>GENERAL OPERATIONS</b>				
101-790-723 PROF DEVELOPMENT	155.00	2,000.00	-1,845.00	7.8%
101-790-727 LIBRARY SUPPLIES	4,610.66	13,000.00	-8,389.34	35.5%
101-790-728 POSTAGE	446.83	1,400.00	-953.17	31.9%
101-790-729 BUILDING SUPPLIES	3,165.54	13,000.00	-9,834.46	24.4%
101-790-800 COOPERATIVE FEES	32,082.49	65,132.00	-33,049.51	49.3%
101-790-801 PROF SERVICES	10,375.00	19,000.00	-8,625.00	54.6%
101-790-802 ATTORNEY FEES	196.00	3,000.00	-2,804.00	6.5%
101-790-803 BOOKKEEPING SERV	3,771.25	14,000.00	-10,228.75	26.9%
101-790-818 INSTITUTION DUE/FEE	100.00	1,750.00	-1,650.00	5.7%
101-790-851 TELEPHONE	2,238.10	5,000.00	-2,761.90	44.8%
101-790-860 TRANSPORTATION	37.79	1,000.00	-962.21	3.8%
101-790-880 ADVERTISING	151.29	2,000.00	-1,848.71	7.6%
101-790-882 NEWSLETTER	7,104.16	35,500.00	-28,395.84	20.0%
101-790-910 INSURANCE	23,995.00	27,500.00	-3,505.00	87.3%
101-790-920 UTILITIES	25,324.21	62,500.00	-37,175.79	40.5%
101-790-930 BLDING MAINTENANCE	19,022.71	70,000.00	-50,977.29	27.2%
101-790-932 BUILDING REPAIRS	4,304.39	16,000.00	-11,695.61	26.9%
101-790-934 EQUIPMENT REPAIR	422.25	3,000.00	-2,577.75	14.1%
101-790-936 GROUNDS KEEPING	375.00	7,500.00	-7,125.00	5.0%
101-790-940 EQUIPMENT LEASE	3,528.84	9,200.00	-5,671.16	38.4%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	102.22	500.00	-397.78	20.4%
101-790-958 S.E.V. ADJUSTMENT	477.37	2,000.00	-1,522.63	23.9%
<b>Total GENERAL OPERATIONS</b>	<b>141,986.10</b>	<b>374,082.00</b>	<b>-232,095.90</b>	<b>38.0%</b>
<b>WAGES &amp; BENEFITS</b>				
101-790-702 GROSS WAGES	380,676.46	1,085,444.00	-704,767.54	35.1%
101-790-703 LONGEVITY	4,750.00	10,000.00	-5,250.00	47.5%
101-790-713 FSA	1,903.77	5,500.00	-3,596.23	34.6%
101-790-714 EMPLR SHARE (FICA)	29,451.20	83,036.00	-53,584.80	35.5%
101-790-715 MEDICAL REIMBUR	1,015.52	2,400.00	-1,384.48	42.3%
101-790-716 MEDICAL	28,182.45	79,126.00	-50,943.55	35.6%
101-790-717 LIFE INSURANCE	803.60	2,434.00	-1,630.40	33.0%
101-790-718 457 ANNUITY CONTRB	11,638.29	31,683.00	-20,044.71	36.7%
101-790-719 SHORT TERM DISBLTY	1,402.80	3,835.00	-2,432.20	36.6%
<b>Total WAGES &amp; BENEFITS</b>	<b>459,824.09</b>	<b>1,303,458.00</b>	<b>-843,633.91</b>	<b>35.3%</b>
<b>Total OPERATING EXPENSES</b>	<b>637,212.20</b>	<b>1,739,540.00</b>	<b>-1,102,327.80</b>	<b>36.6%</b>
<b>Total Expense</b>	<b>746,365.67</b>	<b>2,089,640.00</b>	<b>-1,343,274.33</b>	<b>35.7%</b>
<b>Net Income</b>	<b>332,547.76</b>	<b>8,211.00</b>	<b>324,336.76</b>	<b>4,050.0%</b>

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## DEXTER DISTRICT LIBRARY-GENERAL FUND

02/18/25

## BALANCE SHEET-FINAL

Cash Basis

As of January 31, 2025

	<u>Jan 31, 25</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	1,179,889.05
Total Checking/Savings	1,179,889.05
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	284,961.30
101-000-103 CD COMERICA	227,768.51
101-000-106 CD OLD NATIONAL	281,951.25
101-000-107 CD 1 HUNTINGTON	228,316.96
101-000-109 CD NORTHSTAR BANK	279,588.76
101-000-110 CD 2 HUNTINGTON	280,775.69
101-000-112 CD 2 FLAGSTAR	254,758.19
101-000-120 MICHIGAN CLASS	2,446,479.83
Total Other Current Assets	4,303,098.49
Total Current Assets	5,482,987.54
<b>TOTAL ASSETS</b>	<b><u>5,482,987.54</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-13.03
101-000-233 TASC-FSA DEDUCTION	25.00
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	62,578.30
Total Current Liabilities	62,578.30
Total Liabilities	62,578.30
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,782.70
Net Income	424,727.61
Total Equity	5,420,409.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>5,482,987.54</u></b>

FINAL

**DEXTER DISTRICT LIBRARY-GENERAL FUND  
STATEMENT OF OPERATIONS-YTD-FINAL**

October 2024 through **January 2025**

	Oct '24 - Jan 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
MILLAGE REVENUE	957,609.91	1,906,301.00	-948,691.09	50.2%
OTHER INCOME	5,790.31	30,800.00	-25,009.69	18.8%
OTHER MISC REVENUE	42,849.02	144,500.00	-101,650.98	29.7%
PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
<b>Total Income</b>	<u>1,006,249.24</u>	<u>2,097,851.00</u>	<u>-1,091,601.76</u>	<u>48.0%</u>
<b>Expense</b>				
LIBRARY MATERIALS	83,304.96	350,100.00	-266,795.04	23.8%
<b>OPERATING EXPENSES</b>				
CAPITAL OUTLAY IMPROVE	397.45	62,000.00	-61,602.55	0.6%
GENERAL OPERATIONS	124,385.84	374,082.00	-249,696.16	33.3%
WAGES & BENEFITS	<u>373,433.38</u>	<u>1,303,458.00</u>	<u>-930,024.62</u>	<u>28.6%</u>
<b>Total OPERATING EXPENSES</b>	<u>498,216.67</u>	<u>1,739,540.00</u>	<u>-1,241,323.33</u>	<u>28.6%</u>
<b>Total Expense</b>	<u>581,521.63</u>	<u>2,089,640.00</u>	<u>-1,508,118.37</u>	<u>27.8%</u>
<b>Net Income</b>	<u><u>424,727.61</u></u>	<u><u>8,211.00</u></u>	<u><u>416,516.61</u></u>	<u><u>5,172.7%</u></u>

**FINAL**



## DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2024 through **January 2025**

	Oct '24 - Jan 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>MILLAGE REVENUE</b>				
101-000-400 CITY OF DEXTER	160,007.21	318,333.00	-158,325.79	50.3%
101-000-401 DEXTER TOWNSHIP	191,404.16	347,465.00	-156,060.84	55.1%
101-000-402 FREEDOM TOWNSHIP	112.86	1,117.00	-1,004.14	10.1%
101-000-403 HAMBURG TOWNSHIP	60,998.66	103,225.00	-42,226.34	59.1%
101-000-404 LIMA TOWNSHIP	92,192.70	147,542.00	-55,349.30	62.5%
101-000-405 LODI TOWNSHIP	6,258.19	11,189.00	-4,930.81	55.9%
101-000-406 NORTHFIELD TWP	1,531.24	3,466.00	-1,934.76	44.2%
101-000-407 SCIO TOWNSHIP	55,003.13	395,310.00	-340,306.87	13.9%
101-000-408 WEBSTER TOWNSHIP	390,101.76	578,154.00	-188,052.24	67.5%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
<b>Total MILLAGE REVENUE</b>	<b>957,609.91</b>	<b>1,906,301.00</b>	<b>-948,691.09</b>	<b>50.2%</b>
<b>OTHER INCOME</b>				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	12,000.00	-12,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	1,951.62	10,000.00	-8,048.38	19.5%
101-000-607 FAX SERVICES	62.60	200.00	-137.40	31.3%
101-000-608 PURCHASES	6.00	100.00	-94.00	6.0%
101-000-609 FINES	2,610.69	2,100.00	510.69	124.3%
101-000-610 NON RESIDENT FEES	180.00	600.00	-420.00	30.0%
101-000-627 COPIER	914.45	3,500.00	-2,585.55	26.1%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	64.95	2,000.00	-1,935.05	3.2%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
<b>Total OTHER INCOME</b>	<b>5,790.31</b>	<b>30,800.00</b>	<b>-25,009.69</b>	<b>18.8%</b>
<b>OTHER MISC REVENUE</b>				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	42,849.02	100,000.00	-57,150.98	42.8%
101-000-666 ENDOWMENT INCOME	0.00	1,500.00	-1,500.00	0.0%
<b>Total OTHER MISC REVENUE</b>	<b>42,849.02</b>	<b>144,500.00</b>	<b>-101,650.98</b>	<b>29.7%</b>
<b>PENAL FINES REVENUE</b>				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	15,000.00	-15,000.00	0.0%
<b>Total PENAL FINES REVENUE</b>	<b>0.00</b>	<b>16,250.00</b>	<b>-16,250.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>1,006,249.24</b>	<b>2,097,851.00</b>	<b>-1,091,601.76</b>	<b>48.0%</b>
<b>Expense</b>				
<b>LIBRARY MATERIALS</b>				
101-790-740 ADULT BOOKS	9,634.71	54,000.00	-44,365.29	17.8%
101-790-741 CHILDREN'S BOOKS	18,531.81	78,000.00	-59,468.19	23.8%
101-790-742 PROGRAMMING	11,903.89	50,000.00	-38,096.11	23.8%
101-790-743 ELECTRONIC RESOURCE	8,247.64	15,000.00	-6,752.36	55.0%
101-790-744 PERIOD & SUBSCRIPT	406.29	8,500.00	-8,093.71	4.8%
101-790-745 BOOKS ON CD-ADULT	1,286.95	8,000.00	-6,713.05	16.1%
101-790-746 BOOKS ON CD CHILD	1,200.55	4,000.00	-2,799.45	30.0%
101-790-747 DVD-ADULT	1,660.38	8,000.00	-6,339.62	20.8%
101-790-748 DVD-CHILD	1,631.43	8,000.00	-6,368.57	20.4%
101-790-749 AUDIO MUSIC ADULT	533.63	2,500.00	-1,966.37	21.3%
101-790-750 AUDIO MUSIC CHILD	116.76	1,000.00	-883.24	11.7%
101-790-751 E-BOOKS/AUDIO	24,651.36	90,000.00	-65,348.64	27.4%
101-790-752 COMMUNITY READ	2,205.00	3,000.00	-795.00	73.5%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	1,294.56	20,000.00	-18,705.44	6.5%
<b>Total LIBRARY MATERIALS</b>	<b>83,304.96</b>	<b>350,100.00</b>	<b>-266,795.04</b>	<b>23.8%</b>

FINAL

## DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2024 through **January 2025**

	Oct '24 - Jan 25	Budget	\$ Over Budget	% of Budget
<b>OPERATING EXPENSES</b>				
<b>CAPITAL OUTLAY IMPROVE</b>				
101-901-970 CAPITAL OUTLAY IMPR	397.45	62,000.00	-61,602.55	0.6%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	0.00	0.00	0.00	0.0%
<b>Total CAPITAL OUTLAY IMPROVE</b>	<b>397.45</b>	<b>62,000.00</b>	<b>-61,602.55</b>	<b>0.6%</b>
<b>GENERAL OPERATIONS</b>				
101-790-723 PROF DEVELOPMENT	112.50	2,000.00	-1,887.50	5.6%
101-790-727 LIBRARY SUPPLIES	4,118.34	13,000.00	-8,881.66	31.7%
101-790-728 POSTAGE	383.41	1,400.00	-1,016.59	27.4%
101-790-729 BUILDING SUPPLIES	1,757.96	13,000.00	-11,242.04	13.5%
101-790-800 COOPERATIVE FEES	30,678.35	65,132.00	-34,453.65	47.1%
101-790-801 PROF SERVICES	10,375.00	19,000.00	-8,625.00	54.6%
101-790-802 ATTORNEY FEES	196.00	3,000.00	-2,804.00	6.5%
101-790-803 BOOKKEEPING SERV	3,525.75	14,000.00	-10,474.25	25.2%
101-790-818 INSTITUTION DUE/FEE	100.00	1,750.00	-1,650.00	5.7%
101-790-851 TELEPHONE	1,790.48	5,000.00	-3,209.52	35.8%
101-790-860 TRANSPORTATION	16.08	1,000.00	-983.92	1.6%
101-790-880 ADVERTISING	151.29	2,000.00	-1,848.71	7.6%
101-790-882 NEWSLETTER	7,104.16	35,500.00	-28,395.84	20.0%
101-790-910 INSURANCE	23,995.00	27,500.00	-3,505.00	87.3%
101-790-920 UTILITIES	19,980.13	62,500.00	-42,519.87	32.0%
101-790-930 BLDING MAINTENANCE	12,359.45	70,000.00	-57,640.55	17.7%
101-790-932 BUILDING REPAIRS	3,854.39	16,000.00	-12,145.61	24.1%
101-790-934 EQUIPMENT REPAIR	422.25	3,000.00	-2,577.75	14.1%
101-790-936 GROUNDS KEEPING	100.00	7,500.00	-7,400.00	1.3%
101-790-940 EQUIPMENT LEASE	2,785.71	9,200.00	-6,414.29	30.3%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	102.22	500.00	-397.78	20.4%
101-790-958 S.E.V. ADJUSTMENT	477.37	2,000.00	-1,522.63	23.9%
<b>Total GENERAL OPERATIONS</b>	<b>124,385.84</b>	<b>374,082.00</b>	<b>-249,696.16</b>	<b>33.3%</b>
<b>WAGES &amp; BENEFITS</b>				
101-790-702 GROSS WAGES	308,830.39	1,085,444.00	-776,613.61	28.5%
101-790-703 LONGEVITY	4,500.00	10,000.00	-5,500.00	45.0%
101-790-713 FSA	1,557.63	5,500.00	-3,942.37	28.3%
101-790-714 EMPLR SHARE (FICA)	23,942.05	83,036.00	-59,093.95	28.8%
101-790-715 MEDICAL REIMBUR	830.88	2,400.00	-1,569.12	34.6%
101-790-716 MEDICAL	22,545.96	79,126.00	-56,580.04	28.5%
101-790-717 LIFE INSURANCE	642.88	2,434.00	-1,791.12	26.4%
101-790-718 457 ANNUITY CONTRB	9,461.35	31,683.00	-22,221.65	29.9%
101-790-719 SHORT TERM DISBLTY	1,122.24	3,835.00	-2,712.76	29.3%
<b>Total WAGES &amp; BENEFITS</b>	<b>373,433.38</b>	<b>1,303,458.00</b>	<b>-930,024.62</b>	<b>28.6%</b>
<b>Total OPERATING EXPENSES</b>	<b>498,216.67</b>	<b>1,739,540.00</b>	<b>-1,241,323.33</b>	<b>28.6%</b>
<b>Total Expense</b>	<b>581,521.63</b>	<b>2,089,640.00</b>	<b>-1,508,118.37</b>	<b>27.8%</b>
<b>Net Income</b>	<b>424,727.61</b>	<b>8,211.00</b>	<b>416,516.61</b>	<b>5,172.7%</b>

FINAL

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02/18/25

Cash Basis

**DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND**

**BALANCE SHEET-PRELIMINARY**

As of February 28, 2025

	<u>Feb 28, 25</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	8,836.45
Total Checking/Savings	8,836.45
Other Current Assets	
301-000-120 MICHIGAN CLASS	350,346.14
Total Other Current Assets	350,346.14
Total Current Assets	359,182.59
<b>TOTAL ASSETS</b>	<b><u>359,182.59</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	255,553.11
Total Equity	359,182.59
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>359,182.59</u></b>

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**DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND**  
**STATEMENT OF OPERATIONS-YTD-PRELIMINARY**  
 October 2024 through February 2025

	Oct '24 - Feb 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
301-000-400 CITY OF DEXTER	48,432.34	84,114.00	-35,681.66	57.6%
301-000-401 DEXTER TOWNSHIP	56,984.93	87,027.00	-30,042.07	65.5%
301-000-402 FREEDOM TOWNSHIP	28.27	280.00	-251.73	10.1%
301-000-403 HAMBURG TOWNSHIP	17,010.11	25,854.00	-8,843.89	65.8%
301-000-404 LIMA TOWNSHIP	25,240.61	36,954.00	-11,713.39	68.3%
301-000-405 LODI TOWNSHIP	1,894.30	2,802.00	-907.70	67.6%
301-000-406 NORTHFIELD TOWNSHIP	480.46	868.00	-387.54	55.4%
301-000-407 SCIO TOWNSHIP	14,914.41	105,398.00	-90,483.59	14.2%
301-000-408 WEBSTER TOWNSHIP	97,699.40	144,807.00	-47,107.60	67.5%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	7,000.00	-7,000.00	0.0%
301-000-665 INTEREST INCOME	1,618.28	6,000.00	-4,381.72	27.0%
<b>Total Income</b>	<b>264,303.11</b>	<b>501,604.00</b>	<b>-237,300.89</b>	<b>52.7%</b>
<b>Expense</b>				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	8,625.00	592,250.00	-583,625.00	1.5%
<b>Total Expense</b>	<b>8,750.00</b>	<b>592,620.00</b>	<b>-583,870.00</b>	<b>1.5%</b>
<b>Net Income</b>	<b>255,553.11</b>	<b>-91,016.00</b>	<b>346,569.11</b>	<b>-280.8%</b>

DRAFT

## DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

## BALANCE SHEET-FINAL

As of January 31, 2025

	<u>Jan 31, 25</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
301-000-001 CASH IN BANK	233,505.20
Total Checking/Savings	233,505.20
Other Current Assets	
301-000-120 MICHIGAN CLASS	95,346.14
Total Other Current Assets	95,346.14
Total Current Assets	328,851.34
<b>TOTAL ASSETS</b>	<b>328,851.34</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	225,221.86
Total Equity	328,851.34
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>328,851.34</b>

FINAL

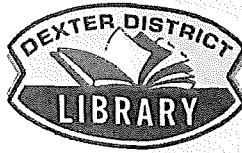
**DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND**

**STATEMENT OF OPERATIONS-YTD-FINAL**

October 2024 through January 2025

	<u>Oct '24 - Jan 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
301-000-400 CITY OF DEXTER	44,580.11	84,114.00	-39,533.89	53.0%
301-000-401 DEXTER TOWNSHIP	47,935.81	87,027.00	-39,091.19	55.1%
301-000-402 FREEDOM TOWNSHIP	28.27	280.00	-251.73	10.1%
301-000-403 HAMBURG TOWNSHIP	15,276.61	25,854.00	-10,577.39	59.1%
301-000-404 LIMA TOWNSHIP	23,088.74	36,954.00	-13,865.26	62.5%
301-000-405 LODI TOWNSHIP	1,567.45	2,802.00	-1,234.55	55.9%
301-000-406 NORTHFIELD TOWNSHIP	383.50	868.00	-484.50	44.2%
301-000-407 SCIO TOWNSHIP	14,914.41	105,398.00	-90,483.59	14.2%
301-000-408 WEBSTER TOWNSHIP	84,578.68	144,807.00	-60,228.32	58.4%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	0.00	7,000.00	-7,000.00	0.0%
301-000-665 INTEREST INCOME	1,618.28	6,000.00	-4,381.72	27.0%
<b>Total Income</b>	<b>233,971.86</b>	<b>501,604.00</b>	<b>-267,632.14</b>	<b>46.6%</b>
<b>Expense</b>				
301-906-801 PROFESSIONAL SRV	125.00	250.00	-125.00	50.0%
301-906-956 MISCELLANEOUS	0.00	120.00	-120.00	0.0%
301-906-990 DEBT RETIREMENT	8,625.00	592,250.00	-583,625.00	1.5%
<b>Total Expense</b>	<b>8,750.00</b>	<b>592,620.00</b>	<b>-583,870.00</b>	<b>1.5%</b>
<b>Net Income</b>	<b>225,221.86</b>	<b>-91,016.00</b>	<b>316,237.86</b>	<b>-247.5%</b>

**FINAL**



## Patron Suggestion/Comment Form

Date: 01-15-25

Please help us continue to improve our service to the community by telling us how the library met your expectations today. Let us know what other suggestions you have for the library facility, services, grounds, or programming.

### Your Comments:

\*Cathy (on second floor) was so very helpful with computer problems. She was kind & patient. Give her a raise!

A handwritten signature in cursive script, appearing to be "J. K.", is written in the bottom right corner of the comment box.

**From:** [REDACTED]  
**Sent:** Wednesday, February 19, 2025 2:50 PM  
**To:** swright@dexter.lib.mi.us  
**Subject:** Re: Class Reminder - Android Phones & Tablets

Thank you so much for the Android class, Scott. I learned so much! Well presented.

I now have a more ergonomic smart phone!

Thanks,

[REDACTED]

On Mon, Feb 17, 2025 at 11:51 AM <[swright@dexter.lib.mi.us](mailto:swright@dexter.lib.mi.us)> wrote:

Hello and thank you for registering to our class on Android Phones & Tablets. Class will be held in the upstairs computer lab tomorrow morning, Tuesday February 18, at 9:00 am. Please bring your devices along so that you may practice on them.

I hope to see you then.

-----  
Scott Wright  
Technology Librarian  
Dexter District Library  
734-426-4477



## Treasurer's Report March 2025 Board Meeting

1) Draft reports for General Operations and Debt Service funds for February 2025 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through the month of January 2025 are also included.

Current General Fund checking balance – \$1,081,215.93

Current Debt Service Fund balance – \$359,182.59

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>	<u>Current Rate</u>
\$284,961.30	Flagstar (1)	5/15/2025	CD	102	4.80%
\$227,768.51	Comerica	3/11/2025	CD	103	5.10%
\$288,958.84	Old National (1)	7/27/2025	CD	106	4.30%
\$228,316.96	Huntington	6/13/2025	CD	107	3.70%
\$279,588.76	Northstar	11/8/2025	CD	109	4.00%
\$280,775.69	Huntington (2)	3/21/2025	CD	110	4.35%
\$254,758.19	Flagstar (2)	6/13/2025	CD	112	4.70%
\$2,445,876.00	Michigan CLASS	N/A	Investment	120	4.51%

2) Review of paid bills issued since the last Board meeting – **action item**

3) Budget changes - none

4) Reimbursements – none

Notes:

Receipt of income remains robust and on schedule. Through the third week of February, the Library has received approximately 53% of anticipated millage revenue.

We will continue to monitor the receipts for debt service. The debt service millage was significantly reduced this year, anticipating the close out of the bond in May 2025. As part of the planning, the consultants at PFM noted there may be a short term need to loan the debt service fund some funds from general operations, in order to make up for any delinquent taxes. If this is necessary, the general fund would be reimbursed when the delinquent tax check comes from the County. Hopefully, this will not be necessary.

We continue to monitor changes in government funding at the Federal level. While there is currently a high degree of uncertainty regarding future Federal funding, the Library has limited exposure. The two areas which could be directly impacted by elimination of Federal funding would be the E-Rate grant program and Michigan's State Aid to Public Libraries. E-Rate is a direct Federal grant, but Dexter

receives just over \$2,000 per year or 0.1% of our annual budget. State Aid from the State of Michigan could be impacted through the State budgeting process if income from the Federal Government is cut to the State. Dexter receives approximately \$20,000 per year in State Aid when it is fully funded. This represents approximately 1% of our budget. State Aid has been fully funded the last two years, but we have experienced many years when this line has been funded at significantly lower levels by the Legislature.

Interest rates on CDs coming due for renewal have remained steady with Northstar coming in at 4% and Old National coming in at 4.3%.

Check Register notes:

Bibliotheca – check #27798 - 50% deposit for RFID conversion – preapproved by Board

ImperialDade – check #27837 – janitorial supplies

Midwest Tape – check #27814 – monthly cost for hoopla

Schindler – check #27818 – annual elevator maintenance contract

The Library Network – check #27823 and #27846 – quarterly service charges for Shared Automation System and quarterly telecommunications charges

General Operations - all cash assets	\$5,390,808	
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$311,546	\$311,546
Long-Term Capital Replacement Fund	\$2,680,233	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses through December	(\$1,200,000)	
Unassigned Fund Balance	\$99,029	
Total	\$5,390,808	

DEXTER DISTRICT LIBRARY-GENERAL FUND  
A/P CHECK REGISTER

February 3 through March 3, 2025

Type	Date	Num	Split	Debit	Credit	Amount
<b>ALLIANCE ENTERTAINMENT LLC</b>						
Bill	02/04/2025	PLS85204571	101-790-748 DVD-CHILD		326.03	-326.03
Bill Pmt -Check	02/04/2025	27795	101-000-202 ACCOUNTS PAYABLE		326.03	-326.03
Bill	02/18/2025	PLS85406985	101-790-748 DVD-CHILD		238.13	-238.13
Bill	02/18/2025	PLS85442921	101-790-750 AUDIO MUSIC CHILD		74.99	-74.99
Bill Pmt -Check	02/18/2025	27825	101-000-202 ACCOUNTS PAYABLE		313.12	-313.12
<b>AMAZON CAPITAL SERVICES</b>						
Bill	02/04/2025	1PPR-TVYH-N99J	-SPLIT-		1,020.70	-1,020.70
Bill Pmt -Check	02/04/2025	27796	101-000-202 ACCOUNTS PAYABLE		1,020.70	-1,020.70
<b>AMY JOHNSON</b>						
Bill	02/18/2025	20431	101-790-723 PROF DEVELOPMENT		42.50	-42.50
Bill Pmt -Check	02/18/2025	27826	101-000-202 ACCOUNTS PAYABLE		42.50	-42.50
<b>APPLIED CAPITAL LLC</b>						
Bill	02/04/2025	38343739	101-790-940 EQUIPMENT LEASE		743.13	-743.13
Bill Pmt -Check	02/04/2025	27797	101-000-202 ACCOUNTS PAYABLE		743.13	-743.13
<b>BAKER &amp; TAYLOR</b>						
Bill	02/18/2025	2038787308	101-790-740 ADULT BOOKS		422.76	-422.76
Bill	02/18/2025	H71349020	-SPLIT-		868.43	-868.43
Bill Pmt -Check	02/18/2025	27827	101-000-202 ACCOUNTS PAYABLE		1,291.19	-1,291.19
<b>BEADTIN LLC</b>						
Bill	02/18/2025	10296011	101-790-742 PROGRAMMING		165.30	-165.30
Bill Pmt -Check	02/18/2025	27828	101-000-202 ACCOUNTS PAYABLE		165.30	-165.30
<b>BIBLIOTHECA LLC</b>						
Bill	02/04/2025	SO-US66005	101-901-970 CAPITAL OUTLAY IMPR		25,706.74	-25,706.74
Bill Pmt -Check	02/04/2025	27798	101-000-202 ACCOUNTS PAYABLE		25,706.74	-25,706.74
<b>BLACKSTONE PUBLISHING</b>						
Bill	02/04/2025	2184584	101-790-746 BOOKS ON CD CHILD		222.47	-222.47
Bill	02/04/2025	2184167	101-790-745 BOOKS ON CD-ADULT		400.59	-400.59
Bill Pmt -Check	02/04/2025	27799	101-000-202 ACCOUNTS PAYABLE		623.06	-623.06
<b>BRIAN ROSE</b>						
Bill	02/04/2025	2/25/2025 ZOOM TALK	101-790-742 PROGRAMMING		300.00	-300.00
Bill Pmt -Check	02/04/2025	27800	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
<b>BRODART CO.</b>						
Bill	02/18/2025	3353392	101-790-727 LIBRARY SUPPLIES		22.80	-22.80
Bill Pmt -Check	02/18/2025	27829	101-000-202 ACCOUNTS PAYABLE		22.80	-22.80
<b>BUSCH'S INC</b>						
Bill	02/18/2025	67-174068	101-790-742 PROGRAMMING		98.70	-98.70
Bill Pmt -Check	02/18/2025	27830	101-000-202 ACCOUNTS PAYABLE		98.70	-98.70
<b>CALLHARBOR</b>						
Bill	02/18/2025	46897	101-790-851 TELEPHONE		447.62	-447.62
Bill Pmt -Check	02/18/2025	27831	101-000-202 ACCOUNTS PAYABLE		447.62	-447.62
<b>CINTAS CORPORATION-300</b>						
Bill	02/18/2025	4216559482	101-790-930 BLDING MAINTENANCE		299.25	-299.25
Bill Pmt -Check	02/18/2025	27832	101-000-202 ACCOUNTS PAYABLE		299.25	-299.25
<b>CONSTELLATION NEWENERGY-GAS DIVISION LLC</b>						
Bill	02/18/2025	4237118	101-790-920 UTILITIES		1,896.17	-1,896.17
Bill Pmt -Check	02/18/2025	27833	101-000-202 ACCOUNTS PAYABLE		1,896.17	-1,896.17
<b>CRYSTERRA WELLNESS</b>						
Bill	02/04/2025	FEBRUARY YOGA	101-790-742 PROGRAMMING		300.00	-300.00
Bill Pmt -Check	02/04/2025	27801	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
<b>DAILY RAIN</b>						
Bill	02/04/2025	2491	101-790-930 BLDING MAINTENANCE		292.00	-292.00
Bill Pmt -Check	02/04/2025	27802	101-000-202 ACCOUNTS PAYABLE		292.00	-292.00
<b>DEMCO</b>						
Bill	02/04/2025	7592298	101-790-742 PROGRAMMING		257.79	-257.79
Bill Pmt -Check	02/04/2025	27803	101-000-202 ACCOUNTS PAYABLE		257.79	-257.79
<b>DEXTER MILL</b>						
Bill	02/04/2025	109752	101-790-729 BUILDING SUPPLIES		381.76	-381.76
Bill Pmt -Check	02/04/2025	27804	101-000-202 ACCOUNTS PAYABLE		381.76	-381.76
<b>DTE ENERGY</b>						
Bill	02/18/2025	JANUARY	101-790-920 UTILITIES		3,447.91	-3,447.91
Bill Pmt -Check	02/18/2025	27834	101-000-202 ACCOUNTS PAYABLE		3,447.91	-3,447.91
<b>EQUITABLE FINANCIAL</b>						
Bill	02/04/2025	FEB 01	-SPLIT-		3,762.48	-3,762.48
Bill Pmt -Check	02/04/2025	27805	101-000-202 ACCOUNTS PAYABLE		3,762.48	-3,762.48
Bill	02/18/2025	FEB 15	-SPLIT-		3,713.25	-3,713.25
Bill Pmt -Check	02/18/2025	27835	101-000-202 ACCOUNTS PAYABLE		3,713.25	-3,713.25
<b>FUN EXPRESS, LLC</b>						
Bill	02/04/2025	73571104901	101-790-742 PROGRAMMING		483.49	-483.49
Bill Pmt -Check	02/04/2025	27806	101-000-202 ACCOUNTS PAYABLE		483.49	-483.49
Bill	02/18/2025	73593461101	101-790-742 PROGRAMMING		270.40	-270.40
Bill Pmt -Check	02/18/2025	27836	101-000-202 ACCOUNTS PAYABLE		270.40	-270.40
<b>HACKNEY ACE HARDWARE</b>						
Bill	02/04/2025	157991	101-790-729 BUILDING SUPPLIES		37.93	-37.93
Bill Pmt -Check	02/04/2025	27807	101-000-202 ACCOUNTS PAYABLE		37.93	-37.93
<b>IMPERIALDADE</b>						
Bill	02/18/2025	90079763-00	101-790-729 BUILDING SUPPLIES		414.30	-414.30
Bill	02/18/2025	90079763-01	101-790-729 BUILDING SUPPLIES		295.12	-295.12
Bill Pmt -Check	02/18/2025	27837	101-000-202 ACCOUNTS PAYABLE		709.42	-709.42
<b>INGRAM LIBRARY SERVICES</b>						
Bill	02/04/2025	86254837	-SPLIT-		12.97	-12.97
Bill	02/04/2025	86376153	-SPLIT-		8,670.47	-8,670.47
Bill Pmt -Check	02/04/2025	27808	101-000-202 ACCOUNTS PAYABLE		8,647.49	-8,647.49
Bill Pmt -Check	02/04/2025	27824	101-000-202 ACCOUNTS PAYABLE		12.97	-12.97
<b>JEFF MORRISON</b>						
Bill	02/04/2025	GUARDIANS OF MICH	101-790-742 PROGRAMMING		300.00	-300.00
Bill Pmt -Check	02/04/2025	27809	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
<b>KANOPY INC</b>						
Bill	02/04/2025	435850	101-790-751 E-BOOKS/AUDIO		634.10	-634.10
Bill Pmt -Check	02/04/2025	27810	101-000-202 ACCOUNTS PAYABLE		634.10	-634.10







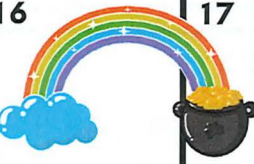







## DEXTER DISTRICT LIBRARY-GENERAL FUND

## A/P CHECK REGISTER

February 3 through March 3, 2025

Type	Date	Num	Split	Debit	Credit	Amount
<b>KATHERINE R. WILLSON</b>						
Bill	02/04/2025	VALENTINE CARD CLASS	101-790-742 PROGRAMMING		315.00	-315.00
Bill	02/04/2025	VALENTINE CARD CLASS	101-790-742 PROGRAMMING		315.00	-315.00
Bill Pmt -Check	02/04/2025	27811	101-000-202 ACCOUNTS PAYABLE	630.00		-630.00
<b>KEN COOK'S PLUMBING &amp; HEATING, INC.</b>						
Bill	02/04/2025	40221	101-790-932 BUILDING REPAIRS		450.00	-450.00
Bill Pmt -Check	02/04/2025	27812	101-000-202 ACCOUNTS PAYABLE	450.00		-450.00
<b>LERNER PUBLISHING GROUP</b>						
Bill	02/18/2025	1518793	101-790-741 CHILDREN'S BOOKS		626.73	-626.73
Bill Pmt -Check	02/18/2025	27838	101-000-202 ACCOUNTS PAYABLE	626.73		-626.73
<b>LIBRARY IDEAS LLC</b>						
Bill	02/18/2025	2038861210	101-790-741 CHILDREN'S BOOKS		104.90	-104.90
Bill	02/18/2025	2038871254	101-790-741 CHILDREN'S BOOKS		49.95	-49.95
Bill	02/18/2025	2038855067	101-790-741 CHILDREN'S BOOKS		1,248.75	-1,248.75
Bill Pmt -Check	02/18/2025	27839	101-000-202 ACCOUNTS PAYABLE	1,403.60		-1,403.60
<b>MICHELLE JOPPECK</b>						
Bill	02/04/2025	SEPT - DEC MILEAGE	101-790-860 TRANSPORTATION		21.71	-21.71
Bill Pmt -Check	02/04/2025	27813	101-000-202 ACCOUNTS PAYABLE	21.71		-21.71
<b>MIDWEST TAPE, LLC</b>						
Bill	02/04/2025	506692096	101-790-751 E-BOOKS/AUDIO		5,907.25	-5,907.25
Bill Pmt -Check	02/04/2025	27814	101-000-202 ACCOUNTS PAYABLE	5,907.25		-5,907.25
<b>MILLIGAN'S LANDSCAPE SERVICES, LLC</b>						
Bill	02/18/2025	1376	101-790-936 GROUNDS KEEPING		275.00	-275.00
Bill Pmt -Check	02/18/2025	27840	101-000-202 ACCOUNTS PAYABLE	275.00		-275.00
<b>OVERDRIVE, INC</b>						
Bill	02/04/2025	CD157625019616	101-790-751 E-BOOKS/AUDIO		1,000.00	-1,000.00
Bill Pmt -Check	02/04/2025	27815	101-000-202 ACCOUNTS PAYABLE	1,000.00		-1,000.00
<b>PERMA-BOUND</b>						
Bill	02/18/2025	2008100-00	101-790-741 CHILDREN'S BOOKS		275.06	-275.06
Bill Pmt -Check	02/18/2025	27841	101-000-202 ACCOUNTS PAYABLE	275.06		-275.06
<b>QUADIENT FINANCE USA, INC.</b>						
Bill	02/18/2025	INV61681954	101-790-728 POSTAGE		63.42	-63.42
Bill Pmt -Check	02/18/2025	27842	101-000-202 ACCOUNTS PAYABLE	63.42		-63.42
<b>RAYMOND GEDDES CO., INC</b>						
Bill	02/04/2025	911087	101-790-742 PROGRAMMING		213.38	-213.38
Bill Pmt -Check	02/04/2025	27816	101-000-202 ACCOUNTS PAYABLE	213.38		-213.38
<b>RIVERSIDE FIRE &amp; SECURITY LLC</b>						
Bill	02/04/2025	179118	101-790-930 BLDING MAINTENANCE		540.00	-540.00
Bill Pmt -Check	02/04/2025	27817	101-000-202 ACCOUNTS PAYABLE	540.00		-540.00
<b>SBIS</b>						
Bill	02/18/2025	MARCH	-SPLIT-		6,088.42	-6,088.42
Bill Pmt -Check	02/18/2025	27843	101-000-202 ACCOUNTS PAYABLE	6,088.42		-6,088.42
<b>SCHINDLER ELEVATOR CORP</b>						
Bill	02/04/2025	8106801538	101-790-930 BLDING MAINTENANCE		2,932.01	-2,932.01
Bill Pmt -Check	02/04/2025	27818	101-000-202 ACCOUNTS PAYABLE	2,932.01		-2,932.01
<b>SERVICEMASTER</b>						
Bill	02/04/2025	2494	101-790-930 BLDING MAINTENANCE		2,600.00	-2,600.00
Bill Pmt -Check	02/04/2025	27819	101-000-202 ACCOUNTS PAYABLE	2,600.00		-2,600.00
<b>STAPLES BUSINESS ADVANTAGE</b>						
Bill	02/04/2025	6021748581	101-790-727 LIBRARY SUPPLIES		282.88	-282.88
Bill Pmt -Check	02/04/2025	27820	101-000-202 ACCOUNTS PAYABLE	282.88		-282.88
Bill	02/18/2025	7003921282	101-790-727 LIBRARY SUPPLIES		153.98	-153.98
Bill Pmt -Check	02/18/2025	27844	101-000-202 ACCOUNTS PAYABLE	153.98		-153.98
<b>T-MOBILE</b>						
Bill	02/04/2025	JANUARY	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	02/04/2025	27821	101-000-202 ACCOUNTS PAYABLE	89.25		-89.25
<b>TASTE A COOK'S PLACE</b>						
Bill	02/04/2025	FEB 17 COOKING DEMO	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	02/04/2025	27822	101-000-202 ACCOUNTS PAYABLE	250.00		-250.00
<b>THE CREATURE CONSERVANCY</b>						
Bill	02/18/2025	2354	101-790-742 PROGRAMMING		600.00	-600.00
Bill Pmt -Check	02/18/2025	27845	101-000-202 ACCOUNTS PAYABLE	600.00		-600.00
<b>THE LIBRARY NETWORK</b>						
Bill	02/04/2025	75522	101-790-800 COOPERATIVE FEES		1,404.14	-1,404.14
Bill Pmt -Check	02/04/2025	27823	101-000-202 ACCOUNTS PAYABLE	1,404.14		-1,404.14
Bill	02/18/2025	75578	101-901-970 CAPITAL OUTLAY IMPR		9,297.82	-9,297.82
Bill Pmt -Check	02/18/2025	27846	101-000-202 ACCOUNTS PAYABLE	9,297.82		-9,297.82
<b>VERIZON WIRELESS</b>						
Bill	02/18/2025	6104810762	101-790-754 NON-TRAD COLLECTION		120.03	-120.03
Bill Pmt -Check	02/18/2025	27847	101-000-202 ACCOUNTS PAYABLE	120.03		-120.03

# MARCH 2025 - YOUTH PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
<p>Programs May Require Registration; Check Our Website Calendar Of Events</p> <p>Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us</p>						<p><b>1</b> Drop-In St. Patrick's Day Story Time Children of All Ages 11:00 am - 11:30 am</p>
<p><b>2</b></p> <p>Registration for Wednesday's Small Group Toddler or Preschool Story Time Begins Monday, March 3</p>	<p><b>3</b></p>	<p><b>4</b></p> <p>Drop-In Lego Club Grades K - 8 4:30 pm - 5:30 pm</p> 	<p><b>5</b></p> <p>Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED</p> 	<p><b>6</b></p> 	<p><b>7</b></p> <p>Drop-In Preschool Makerspace Ages 5 &amp; under 11:00 am - 12:00 pm</p>	<p><b>8</b></p>
<p><b>9</b></p>	<p><b>10</b></p>	<p><b>11</b></p> <p> Super Stories Book Club Young Fives &amp; K 4:30 - 5:15 pm REGISTRATION REQUIRED</p>	<p><b>12</b></p>	<p><b>13</b></p> <p> Club Create Book Club Grades 1 &amp; 2 4:30 - 5:15 pm REGISTRATION REQUIRED</p>	<p><b>14</b></p> 	<p><b>15</b></p>
<p><b>16</b></p> 	<p><b>17</b></p>	<p><b>18</b></p> 	<p><b>19</b></p> <p>Drop-In Make Your Own Spring Break Craft Bag Children of All Ages 4:30 pm - 5:30 pm</p>	<p><b>20</b></p> <p>All Star Readers Book Club Grades 3 &amp; 4 4:30 - 5:30 pm REGISTRATION REQUIRED</p> 	<p><b>21</b></p>	<p><b>22</b></p>
<p><b>23</b></p> 	<p><b>24</b></p> <p>Drop-In Story Time Ages 5 &amp; under 11:00 - 11:30 am</p>	<p><b>25</b></p> <p>Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am Live Animal Program Grades K - 4 Session 1: 1:00 - 1:45 pm Session 2: 2:15 - 3:00 pm Registration Required</p>	<p><b>26</b></p> <p>Small Group Story Time in the main level programming room Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p>	<p><b>27</b></p> <p>Drop-In Story Time Ages 5 &amp; under 11:00 - 11:30 am</p> <p>Drop-In Makerspace Grades K - 8 2:30 pm - 3:30 pm</p> 	<p><b>28</b></p>  <p>Drop-In Dog Man Party Children of All Ages 2:00 pm - 3:00 pm</p>	<p><b>29</b></p> <p>Drop-In Duck Decorating Craft Grades K - 8 11:00 am - 12:00 pm</p>
<p><b>30</b></p> 	<p><b>31</b></p> <p>Drop-In Story Time Ages 5 &amp; under 11:00 - 11:30 am</p> <p>Drop-In Children's Movie &amp; Popcorn Moana 2 (PG) Children of All Ages 1:00 pm - 2:45 pm</p>					

SEE OTHER SIDE FOR TWEEN & TEEN CALENDAR

# MARCH 2025 - TEEN & TWEEN PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
<p>Programs May Require Registration; Check Our Website Calendar Of Events</p> <p>Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us</p>						<p>1</p> 
<p>2</p> 	<p>3</p>	<p>4</p> <p>Drop-In Lego Club Grades K - 8 4:30 - 5:30 pm</p> 	<p>5</p> <p>Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED</p> 	<p>6</p> 	<p>7</p> <p>Magic: The Gathering with SRSly Dexter Grades 5 - 12 6:00 - 8:00 pm Registration Required</p>	<p>8</p> <p>Oreo Cookie Challenge Grades 5 - 12 1:30 - 2:30 pm Registration Required</p>
<p>9</p>	<p>10</p>	<p>11</p>	<p>12</p> <p>MARCH 12 IS PLANT A FLOWER DAY</p> 	<p>13</p>	<p>14</p> 	<p>15</p> <p>Teen Advisory Group Grades 7 - 12 1:00 - 2:00 pm Registration Required</p>
<p>16</p>	<p>17</p> 	<p>18</p> <p>TWEEN BOOK CLUB GRADES 5 - 7 4:30 - 5:30 pm Registration Required</p>	<p>19</p> 	<p>20</p>	<p>21</p> <p>MARCH 21 IS NATIONAL CRUNCHY TACO DAY</p>	<p>22</p> 
<p>23</p>	<p>24</p> <p>Wicked Movie, Pizza, and Crafts Grades 5 - 12 1:30 - 4:15 pm Registration Required</p>	<p>25</p> 	<p>26</p> <p>Teen Hunger Games Party Grades 7 - 12 2:00 - 3:00 pm Registration Required</p> 	<p>27</p> <p>Drop-In Makerspace Grades K - 8 2:30 - 3:30 pm</p> 	<p>28</p> 	<p>29</p> <p>Drop-In Duck Decorating Craft Grades K - 8 11:00 am - 12:00 pm</p>
<p>30</p> 	<p>31</p> <p>MARCH 31 IS NATIONAL TATER DAY</p>					

SEE OTHER SIDE FOR YOUTH CALENDAR

# March 2025

# Dexter District Library Adult Programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 <p>Saturday, March 15 at 1:00 pm  <b>The Magic of the Celtic Harp with Carol Kappus and Roberto Warren</b>                      Harpers Carol Kappus and Roberto Warren explore new arrangements and compositions that will delight you.</p>			 <p><b>Tuesday, March 4 at 7:00 pm</b>  <b>The Sun Is Shining in Dexter</b>                      Are you interested in learning more about solar panels and how they work? Learn how solar power functions even on the snowiest day. Understand the process from start to finish!</p>			<p>1 </p> <p><b>Used Book Sale</b>                      9 am – 3 pm</p>
2	 <p><b>Library Board Meeting</b>                      7:00 pm                      Open to the public</p>	<p>3 9:00 am </p> <p><b>The Sun Is Shining in Dexter: Solar Power Presentation</b>                      7:00 pm                      Registration Appreciated</p>	4	<p>5 6:00 pm </p> <p><b>Gentle Restorative Yoga</b>                      9:30 am                      Registration </p>	6	<p>7 8 </p> <p><b>Mindfulness Meditation</b>                      9:30-10:30 am</p>
<p>9 Daylight Saving Time begins </p>	<p>10 <i>Somewhere in Time</i>                      Book Club                      7:00-8:30 pm</p>	<p>11 <b>The Great British Baking Tour</b>                      7:00 pm                      Zoom Event </p>	12	<p>13 <b>Gentle Restorative Yoga</b>                      9:30 am                      Registration </p>	<p>14 <b>Friday Night Movie for Adults</b>  <b>CALVARY</b>                      6:00 pm </p>	<p>15 <b>The Magic of the Celtic Harp with Carol Kappus and Roberto Warren</b> 1:00 pm </p>
16	17	18	<p>19 <b>Cajun Cooking with Mary Spencer</b>                      7:00 pm                      Zoom Event </p>	<p>20 <b>Gentle Restorative Yoga</b>                      9:30 am                      Registration </p> <p><b>Better Off Read Book Club</b> 1:00 pm</p>	<p>21 <b>Friday Afternoon Movie for Adults: The Unlikely Pilgrimage of Harold Fry</b>                      1:00 pm </p>	<p>22 <b>An Experience in Mindful Eating</b>                      9:30-11:00 am                      Registration  </p>
23	24	25	26	<p>27 <b>Gentle Restorative Yoga</b>                      9:30 am                      Registration </p>	28	29

30	31
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3255 Alpine Street Dexter, Michigan 48130  
 734-426-4477 · <https://dexter.lib.mi.us/events/>

 **Computer Class:**  
 Registration Required

## Free Technology Classes

### One-on-One Technology Help



9:00-11:00 AM Thursday, Mar. 20  
1:00-3:00 PM Thursday, Mar. 20  
9:00-11:00 AM Thursday, Apr. 24  
1:00-3:00 PM Thursday, Apr. 24  
9:00-11:00 AM Thursday, May 29  
1:00-3:00 PM Thursday, May 29



### Getting the Most out of Your Smart Phone

9:00 AM Tuesday, Mar. 4  
6:00 PM Thursday, Mar. 6



### Canva.com

9:00 AM Tuesday, Apr. 1  
6:00 PM Thursday, Apr. 3



### Cut the Cord:

#### Cable TV Alternatives

9:00 AM Tuesday, Apr. 15  
6:00 PM Thursday, Apr. 17



### Excel Part 1

9:00 AM Tuesday, May 6  
6:00 PM Thursday, May 8



### Excel Part 2

9:00 AM Tuesday, May 13  
6:00 PM Thursday, May 15



Registration is required for all these events.  
Sign up at the Adult Reference Desk or  
online at [dexter.lib.mi.us/events](http://dexter.lib.mi.us/events)