



Board of Trustees - Meeting Agenda - November 3, 2025 - 7:00 pm

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Oath of Office and Election of Board Officers – **action item**
- 3) Approval of agenda – **action item**
- 4) Approval of minutes from the October 6, 2025 regular Board meeting – **action item**
- 5) Public comment
- 6) Consent agenda – **action item** (7:15 pm)
 - Library Director's Report
 - Library Statistical Report (distributed at meeting due to month end)
 - Balance sheets
 - Michigan CLASS report (distributed at meeting due to month end)
 - Committee meeting minutes
 - Items from Legislature, MLA, TLN, AAACF, local municipalities and patron comments
- 7) Treasurer's Report (7:30 pm)
 - Approval of bills paid during the period since the previous Board meeting – **action item**
 - Budget changes – none
 - Reimbursements – none
- 8) Administrative Items (7:45 pm)
 - Board member terms
 - Personnel milestones – Library Assistants Ann Smart (19 yrs.), Jane Hamilton (6 yrs as a substitute), Jane Anderson (9 yrs.);
 - New Hire: Library Page, Vanessa Pointek - **action item**
- 9) Old Business (8:00 pm)
 - Gifts Policy – second reading – **action item**
 - Board Committee Assignments – **action item**
 - Policy Categorization
 - Strategic Planning
 - RFID
- 10) New Business (8:30 pm)
 - Art Displays
 - Insurance renewal – **potential action item**
 - 2026-27 Library closing dates and Board meeting schedule - **action item**
- 11) Public comment
- 12) Board member comments
- 13) Adjourn (8:59 pm)



Dexter District Library Board of Trustees

DRAFT - Meeting Minutes

October 6, 2025

7:00 p.m.

Members present: Barbara Davenport, Martha Gregg, Donna Palmer, Sherry Simpson, Shelly Vrsek

Members absent: James Estill, Cassy Korinek, Jim LaVoie

Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:08 p.m.

Simpson moved to pass a continuing resolution for the current Board Officers until more Board members are present. Second by Davenport. A voice vote was taken. Aye=all, Nay=none, absent=3.

Vrsek called for additions/changes to the presented agenda. Davenport asked for Erratic Ale's Good Neighbor Tap program to be added to the agenda. Gregg moved to approve the meeting agenda as amended. Second by Davenport. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Vrsek called for corrections to the minutes of the August 25, 2025 Public Budget Meeting and the minutes of the August 25, 2025 regular Board Meeting. No corrections were requested. Simpson moved to approve the minutes from the August 25, 2025 Public Budget Meeting and the August 25, 2025 regular Board Meeting as presented. Second by Gregg. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Public Comment: None.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Palmer moved to approve the Consent agenda. Second by Simpson. A roll call vote was taken. Davenport=aye, Gregg=aye, Palmer=aye, Simpson=aye, Vrsek=aye, absent=3. Motion carried.

Circulation Statistics: Statistical charts for the month of September 2025 were available for review. The statistics are appended to the end of the minutes for formatting purposes.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Davenport moved to approve the bills paid since the last board meeting. Second by Gregg. A roll call vote was taken. Palmer=aye, Davenport=aye, Vrsek=aye, Gregg=aye, Simpson=aye, absent=3. Motion carried.

Budget Changes: Gregg moved to change the budgeted amount for lines

101-790-741 Children's Books from \$78,000 to \$78,500,

101-790-742 Programming from \$50,000 to \$52,500,

101-790-746 Books on CD Child from \$4,000 to \$3,500,

101-790-748 DVD Child from \$8,000 to \$6,000, and

101-790-750 Audio Materials – Music Children from \$1,000 to \$500.

Second by Palmer. A roll call vote was taken. Vrsek=aye, Simpson=aye, Palmer=aye, Gregg=aye, Davenport=aye, absent=3. Motion carried.

Reimbursement: None

Personnel:

Martha Gregg and Cassy Korinek's board terms expired September 30, 2025. Martha Gregg was reappointed by the City of Dexter with a term ending September 30, 2029 on August 25, 2025. Cassy Korinek was reappointed by the Dexter Community School Board of Education with a term ending September 30, 2029 also on August 25, 2025.

Library staff who reach their anniversary date of hire in the month of October include Youth Reference Librarians Xanthe Muller (4 years) and Amy Hyde (9 years) and Library Page Ella Nickerson (3 years). All were included in the 2025 wage rate adjustments therefore no Board action was necessary.

The Library hired Cecilia Lawrence as a part-time Library Page starting at \$12.48/hour. Lawrence started on 10/1/2025. Simpson moved to approve the hiring of Cecilia Lawrence at a starting wage of \$12.48/hour. Second by Gregg. A roll call vote was taken. Gregg=aye, Palmer=aye, Simpson=aye, Davenport=aye, Vrsek=aye, absent=3. Motion carried.

Adult Reference Librarian Deborah Bigelow submitted her resignation effective 8/26/2025. Library Pages Julie Rascol and Korrine Wilson also submitted their resignations. Rascol's last day was 9/27/2025 and Wilson's last day was 9/26/2025.

Old Business:

There is nothing new for Strategic Planning.

Circulation staff have starting implementing the RFID pads for checking out and checking in items. Some errors have been found in the short time that this has been started. Those errors will be corrected as they are found. The Inventory Wand will start to be used in the near future.

New Business:

Board Committee assignments was postponed until more of the Board members were available.

Palmer wanted to see the Policy Categorization alphabetized at least with respect to the heading names. After a discussion, it was determined to take the categorization back to the Policy Committee with the input and suggestions received from the Board members.

McCann stated that Circulation Supervisor Graulich informed him that she was having trouble receiving applicants for the Library Page position with paying minors 80% of the minimum wage as allowed per the state law and approved by the Board. Due to the need to advertise for the position in order to get the positions filled, McCann consulted with Vrsek and it was decided to advertise the position with the full minimum wage listed regardless of age. With that advertising, Graulich was able to receive more suitable applications. Davenport moved to set the minimum wage for all positions being paid minimum wage at 100% of state minimum wage regardless of the applicant/employee's age. Second by Simpson. A roll call vote was taken. Simpson=aye, Vrsek=aye, Davenport=aye, Palmer=aye, Gregg=aye, absent=3. Motion carried.

A first reading of the draft Gifts Policy was held. McCann explained the reasoning for this policy. No donations are known at this time, but McCann feels that it would be beneficial to have a policy in place before it is needed. Questions were asked by Board members and answered by McCann.

Davenport asked what kind of fliers or documentation is presented during the Library's Good Neighbor Tap month at Erratic Ale. McCann said that he has provided a basket with leftover Library memorabilia for them to auction off in the past. Davenport suggested having the Friends of the Library Used Book Sale bookmarks out during that month to promote those book sales. She also suggested potentially creating coasters with fun facts about the Library that would be used during that month. Davenport would also be interested in holding a gathering of staff, Board members, and Friends of the Library during the Good Neighbor Tap month.

Public Comment: None

Board Member Comments: Vrsek noted that a new documentary has come out entitled The Librarians which highlights librarians' role as defenders of freedom and democracy against a wave of book challenges.

Adjournment: Having completed all items on the agenda, Simpson moved to adjourn at 8:30 pm. Second by Davenport. A voice vote was taken. Aye=all, nay=none, absent=3. Motion carried.

Respectfully submitted,

Barbara Davenport,
Secretary

Michelle Jopeck,
Recording Secretary

September 2025

Circulation Statistics	Sept.	Aug
Adult Books	3963	4110
Young Adult Books	730	940
Children's Books	8089	8926
Magazines	80	92
DVD	1214	1464
Books on CD	346	401
Music CD	201	270
Realia/Objects/Equip	47	45
Overdrive	4459	4865
hoopla	2598	2824
Kanopy	550	811
Staff/Patron renewals	1361	1488
Auto-renewals	8407	10015
In-House	1418	1247
Total	33463	37498
Library visits	10365	12116
Reference questions		
Items withdrawn	1233	1549
New items added	866	1304
Total holdings	114647	114477
New cards issued	70	77
Total card holders	11125	11157
Internet usage	1360	1261
Museum/Park Pass	24	39
Web site visits	10337	10085
Program attendance	931	1393
Fax	25	13
ILL lent out	1888	1736
ILL borrowed	2567	2611
Unique borrowers	1751	1940
Study Room Use	177	178
Total monthly ROI delivered to the community through use	\$453,215	\$497,127

Director's Report

November 3, 2025 Library Board meeting

General items

The Library greeted nearly 10,500 visitors during the month, as of October 27, 2025. This count is a little low. During the Kindergarten school visits, the children entered the Library in large groups. Looking back at the sensor counts, it appears that during the entry and exit for the visits, the Kindergarteners were undercounted by about 50%. This is partly due to their height and grouping together.

During the month, many community groups used the Library's lower level meeting room space. Groups included the Cottonwood Condominium Homeowners Association, the Cross Boarder Weavers, the All-Around 4H Club, the Rug Hookers, the Dexter Weavers, Daisy Troops 40074 and 40994 (both 2x), Cadette Troop 40698 (2x), the Michigan Machine Knitting Guild, Foguth Financial Group (2x), the Eaton Court Homeowners Association, a Dexter Community Orchestra Ensemble rehearsal, the Warped Weavers, the Deer Run Homeowners Association, the Webster North Meadows Homeowners Association, the Huron Commons Condo Association, the Friends of the Dexter District Library Book Sale and the Stoney Acres 2 Homeowners Association.

Administration

Materials use statistics and final program counts will be provided at the meeting, due to the month ending on a Friday.

The Facilities Committee met on 10/10/25 and minutes are included in the packet. The Policy and Finance Committees did not meet in October.

When reviewing the Library's bank activity on 10/30/25, I noticed something off with the payroll processing. Our provider (MyPay) is switching processing software at their end. Both their previous system and new system seem to be live and each system generated direct deposits for staff. After discussing the issue with our customer service representative, one of the transactions will be recalled by MyPay. Staff have been made aware of this error and cautioned that one of the deposits will be recalled by the payroll company. The error has negatively affected our checking account balance by over \$30,000, but this will be returned when the correction is complete. MyPay estimates a 5-10-day window to complete the recall. Continued monitoring of each payroll will be necessary to ensure the problems have been corrected.

In early October, long-time supplier of library books, Baker and Taylor, announced they would close completely in January of 2026. This came after a buy-out deal fell through. Baker and Taylor had been the Library's main wholesale vendor for books and audio-visual materials for many years. We started to move away from Baker and Taylor during and after the pandemic as the company closed one processing warehouse and delivery times were increasing to the point where orders were not received for three to four weeks. The lag time was not conducive to satisfying patron demand. We moved substantial ordering to Ingram, Baker and Taylor's main competitor, but we kept our standing order plan for adult fiction with Baker and Taylor. During the month, we transferred our standing order plan over to Ingram. In the intervening period, Baker and Taylor cancelled all back ordered items and essentially 'closed out'

our accounts. Unfortunately, Baker and Taylor did serve a large segment of the Library market. Many libraries throughout the country are migrating to Ingram and that company is struggling to keep up with demand. In October, we are seeing significant delays receiving materials that are processed at the wholesaler with mylar covers and spine labels. If the processing does not catch up, we may need to look at ordering all materials without processing and doing that work in-house. Currently, we do not have the supplies on hand to accommodate that shift. The goal we are keeping in mind is the patron and getting materials in their hands as quickly as possible.

The current quilt art show was installed on 10/20 and will run through December. Joy Naylor of Distinct Designs has been managing the art displays for the Library since we opened the building. For the last two shows, we have been having difficulties with her invoicing. Joy is aging and slowing down and she may not continue her business for much longer. About a year ago, Joy's former partner, Diane Bennett, expressed interest in providing this service if the Library was looking to make a change. The Board or Facilities Committee should begin discussions on the future of this program.

The Library's general insurance policies are up for renewal in January and we have received the application paperwork. Current policy limits are included in the Board packet. Director McCann discussed the building replacement amount with the Michigan Municipal League (MML.) A standard 4% annual increase was applied. McCann questioned the building valuation, due to all the news regarding tariffs and lack of skilled workforce. MML stated the increase was in line with standard market values. McCann made a special point to remind MML that the Board would expect full replacement cost in the event of a catastrophe. MML stated the amount should be sufficient. The Library does not have leeway to ask for a higher amount, even if we are willing to pay an increased premium. McCann also discussed the Crime coverage. The Treasurer's bond was raised in the past to the current limit of \$250,000. MML suggested bonds for all check signers and provided quotes for new bonds for the Board President and Library Director as well as an increase for Blanket Employee Dishonesty. Figures are contained in an e-mail with the Insurance Limits document.

McCann worked with Gregg to prepare a report for the Dexter City Council. This is included in the consent agenda. The report can be modified for other municipalities if other Board members would like to make a presentation. In addition to the narrative and the charts, the packet included current calendars of events from all departments and a sample newsletter. Some of the wording was specifically tailored to the City Council audience, but these could be modified. Gregg was provided a pie chart with the percentages of each material type and how that makes up overall use. This was created from our main statistics spreadsheet, but the data was modified after the packets were produced.

We had to order a couple of small things with big price tags this month for building repairs. Matt Erwin was running low on the plastic clips for the integral book ends. The clips allow the wire book end to be anchored to the back of the shelf and slide right to left. Because these are plastic, the clips become brittle over time. An order of 50 clips from Library Design ran nearly \$300 or \$6 each. Additionally, Erwin asked for replacement parts for some of our end panel signs. The parts we need are the silver decorative piece at the bottom and the faux wood at the top. These have small plastic clips to hold them in place. The children's area is especially prone to damage when people catch bags, jackets, etc. on the signs. This is not as much of an issue in the adult department because the signs are at eye level or above. These plastic pieces also get brittle and snap when tugged. For six tops and bottoms, the

price from Library Design was nearly \$1,000. Unfortunately, missing pieces make the Library look rather shabby.

With all of the discussion in the news regarding the Federal Government removing subsidies for the Affordable Care Act and the potential for premium increases, I checked with our insurance provider regarding the Library rates. The Library's premiums are locked in to our current rates through June 2026. The policy renews at that time. This should give us time to watch the landscape and see how all the negotiations play out and the impact on the market. Our premium rates are locked in and will not change before our next renewal on July 1, 2026.

In discussions with Scott Wright, we have decided to continue with the LinkedIn Learning product for an additional year. The cost has remained stable at \$4,500 per year, but the use is low. LinkedIn continues to try and push a three year subscription, but provides no discount for an extended contract. LinkedIn Learning provides a wide variety of individual classes and full courses for business, technology and creative pursuits. We will be reviewing potential alternatives over the course of the next year, looking at overall content and price to see if there are alternatives that might spark more interest.

The Community Read for this winter is taking shape. This year, we will be reading "Dead Moose on Isle Royale: Off Trail with the Citizen Scientists of the Wolf-Moose Project" by Jeffrey M Holden. This is an in depth look at the history and ongoing study of the ecological balance between the resident moose and wolf populations on Isle Royale. The Author will be appearing at the Dexter District Library on Saturday, February 21, 2026.

The Library was approached by a court community service coordinator with a request for a local individual to perform court ordered community service at the Library. We were hoping to have the individual work with Matt Erwin to help with the maintenance area cleanup project. Unfortunately, the individual has not been very responsive. In the interim, we had an additional inquiry regarding court ordered community service, so we hope something will work out in November.

Youth Department

Fall Story Time in the Youth Department was in full swing this month. We offered 27 opportunities for Story Time this month with a total attendance of over 550 people. We had two additional programs for ages 5 and under this month. Preschool Makerspace had 36 people attend and 72 people came to a special Halloween Story Time. About 250 Kindergarteners and over 50 adults visited the Library for a field trip this month. The "Back to School" Eye Spy game ran for about 5 weeks and 311 kids interacted with this passive program during that time.

For school-age kids we held three Youth Book Clubs with a combined attendance of 32 people. We offered three drop-in programs this month. A Storybook Tales performance by Bright Star Touring Theatre, Makerspace and Spooky Crafts had a combined attendance of 123 parents and children.

The Teen Department offered seven programs this month. The Book Page Pumpkin Craft was a popular program with 25 tweens and teens attending. The rest of the programs, such as Magic the Gathering, Chess Club, Teen Advisory Group, Tween Book Club, Teen Book Club and a "Stranger Things" Party, had a combined total of around 70 attendees.

Adult Department

During the month of October, the Adult Department hosted two virtual events via Zoom. "The History of the Hershey Chocolate Company" saw 38 patrons log on to the presentation. "The Films of Alfred Hitchcock" drew 32 attendees.

In person programs during the month included five Thursday morning "Restorative Yoga" classes, with a total attendance of 85 participants. The "MANHATTAN SHORT Film Festival" ended on Sunday, October 5 with 37 attendees. "Cooking with Mary Spencer: Instant Pot Cooking" drew 39 patrons. "Fall Holiday Card Making with Katherine Willson" attracted 58 participants for two sessions during the month. The Library hosted an American Red Cross Blood Drive. The final count of donors can be provided at the Board meeting.

The Department showed two movies in the meeting room. The movie "F1" attracted 20 viewers and "See How They Run" drew 16 patrons.

Book Clubs during the month featured the Somewhere in Time Book Club, discussing "Everything I Learned, I Learned in a Chinese Restaurant," by Curtis Chin with 10 participants. The Better Off Read Book Club discussed "I Was Anastasia," by Ariel Lawhon (12 attended) and Director McCann's Book Club discussed, "The Berry Pickers" by Amanda Peters (11 attended.)

Technology Department

During the month, Scott Wright taught one class on Downloadable Library Materials with seven patrons attending.

One-on-One Technology Help was be offered Thursday, October 30th. At present, 6 patrons have registered for 8 available appointments. Topics include: iPhone, help with contacts, Facebook, and Word Processing.

Wright adjusted the hoopla maximum borrows down from 15 to the new level of eight at the start of the month. He also upgraded or replaced every Windows 10 computer in the building, prior to the Windows 10 end of life, and migrated our faxing service to Call Harbor and terminated our Biscom fax account. Biscom was no longer offered by Applied Imaging (our copier company) and their alternative was significantly more expensive than the service offered by our telephone company, Call Harbor.

He also began training the staff on how to use the RFID inventory wand. Shannon Craft has already completed inventory on the adult non-series DVDs and found minimal missing items.

Circulation Department

October has been a fairly slow month at circulation except for a few days when there was a large program or school was not in session. We averaged around 370 patrons a day coming into the Library during October. Since school was closed Oct. 13 and 14, both of those days had the numbers between 400 and over 500. We started using the RFID scanners on October 6 and that process has gone really

well. By either placing an item on the scanner or waving the item over the scanner, we can check out or return the item. We have had a number of issues with the tags but the problems can be resolved fairly quickly.

We hired three new pages: Cecilia Lawrence, Vanessa Piontek, and Camryn Kriesel. Only Camryn is a high school student. Since she has one of the lead roles in the high school play "Macbeth", she will be starting sometime in November and Board approval will be on the December agenda. Cecilia is an artist and has her own business and wanted a part-time job just to get away from her work. Vanessa has another part-time job and wanted a second one. Both are doing a great job and really enjoy working at the Library.

We have four circulation staff who work on the MeL process. This month we had 72 requests for our items and 67 of those were able to be filled. For TLN delivery we have an average of 8-12 bins coming in every day.

Maintenance

Matt Erwin broke up and disposed of a concrete pile leftover from pouring sidewalks, continued leaf cleanup, cleaned mineral buildup on the Youth Program room hot water faucet handle, unclogged the first floor women's restroom sinks, caulked the left hand sink in the 1st floor women's restroom, cleaned the first floor restroom stepstools and spot cleaned urine spot on the carpet by the DVD section. He also washed the main air conditioner condenser coils, replaced multiple ballasts and bulbs, reset the power inverter multiple times, cut up fallen branches, installed a plastic washer on the bottom of the Lower Level women's restroom stall door so it could lock properly, replaced broken caster wheels on the outside drop box cart, replaced decorative edging on book shelf directional signs, wired a new electrical harness as part of replacing a battery pack on a second floor emergency light and cleaned the roof and roof drains of leaves and debris.

Altech replaced the motor for hot water pump #2, replaced a regulating valve and pressure gauge for the supply water line and bled air from HVAC lines. Daily Rain inspected and winterized the irrigation system. A quote for replacing the meeting room dimmable can lights was requested from Hopp Electric. The required ballasts for these fixtures are no longer in production and they are becoming increasingly harder to find.

Friends of the Library

The Friends of the Library had a very productive October sale, netting \$1,398.75. This was the highest October receipts since the COVID pandemic.

The Friends held a very productive meeting on Tuesday, October 28. The Friends were able to secure a volunteer to manage the sorters. Glenda Haskell will be assuming this role. She was able to join the meeting by phone and expressed some great ideas on how to keep the sorters motivated. Additionally, Kim Swoverland has stepped down as Secretary, due to her ongoing duties as a Library staff member. Cortney Ophoff, who recently stepped down as Book Sale Chair, agreed to be the Secretary. The Friends will be holding their annual membership meeting on Tuesday, December 2, 2025. The group will hold elections for President and Treasurer and award their 'Friend of the Year' award.

DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-PRELIMINARY
As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	614,418.17
Total Checking/Savings	614,418.17
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	295,143.92
101-000-103 CD COMERICA	239,765.00
101-000-106 CD OLD NATIONAL	294,004.97
101-000-107 CD 1 HUNTINGTON	237,498.89
101-000-109 CD NORTHSTAR BANK	286,082.03
101-000-110 CD 2 HUNTINGTON	289,935.99
101-000-112 CD 2 FLAGSTAR	267,656.34
101-000-120 MICHIGAN CLASS	2,782,441.69
Total Other Current Assets	4,711,026.83
Total Current Assets	5,325,445.00
TOTAL ASSETS	5,325,445.00
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	-997.89
101-000-232 LIFE INS DEDUCTION	-15.37
101-000-233 TASC-FSA DEDUCTION	-286.51
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	59,662.41
Total Current Liabilities	59,662.41
Total Liabilities	59,662.41
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	2,276,405.80
Net Income	-116,522.14
Total Equity	5,265,782.59
TOTAL LIABILITIES & EQUITY	5,325,445.00

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DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
October 2025

	Oct 25	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	0.00	2,017,023.00	-2,017,023.00	0.0%
OTHER INCOME	2,775.86	36,600.00	-33,824.14	7.6%
OTHER MISC REVENUE	6,797.32	144,500.00	-137,702.68	4.7%
PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	9,573.18	2,214,373.00	-2,204,799.82	0.4%
Expense				
LIBRARY MATERIALS	18,058.90	360,000.00	-341,941.10	5.0%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	0.00	90,000.00	-90,000.00	0.0%
GENERAL OPERATIONS	19,747.05	401,550.00	-381,802.95	4.9%
WAGES & BENEFITS	88,289.37	1,362,664.00	-1,274,374.63	6.5%
Total OPERATING EXPENSES	108,036.42	1,854,214.00	-1,746,177.58	5.8%
Total Expense	126,095.32	2,214,214.00	-2,088,118.68	5.7%
Net Income	-116,522.14	159.00	-116,681.14	-73,284.4%

DRAFT

2:12 PM

10/28/25

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND

STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2025

	Oct 25	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	0.00	327,184.00	-327,184.00	0.0%
101-000-401 DEXTER TOWNSHIP	0.00	362,628.00	-362,628.00	0.0%
101-000-402 FREEDOM TOWNSHIP	0.00	1,307.00	-1,307.00	0.0%
101-000-403 HAMBURG TOWNSHIP	0.00	109,340.00	-109,340.00	0.0%
101-000-404 LIMA TOWNSHIP	0.00	164,828.00	-164,828.00	0.0%
101-000-405 LODI TOWNSHIP	0.00	11,513.00	-11,513.00	0.0%
101-000-406 NORTHFIELD TWP	0.00	3,717.00	-3,717.00	0.0%
101-000-407 SCIO TOWNSHIP	0.00	432,922.00	-432,922.00	0.0%
101-000-408 WEBSTER TOWNSHIP	0.00	603,084.00	-603,084.00	0.0%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	0.00	2,017,023.00	-2,017,023.00	0.0%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	0.00	0.00	0.0%
101-000-591 FRIENDS OF THE LIBR	0.00	15,000.00	-15,000.00	0.0%
101-000-592 GIFTS/MEMORIALS	2,011.03	10,000.00	-7,988.97	20.1%
101-000-607 FAX SERVICES	23.60	200.00	-176.40	11.8%
101-000-608 PURCHASES	4.00	100.00	-96.00	4.0%
101-000-609 FINES	493.18	5,000.00	-4,506.82	9.9%
101-000-610 NON RESIDENT FEES	0.00	600.00	-600.00	0.0%
101-000-627 COPIER	244.05	3,500.00	-3,255.95	7.0%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	0.00	2,000.00	-2,000.00	0.0%
101-000-673 OTHER MISC INCOME	0.00	100.00	-100.00	0.0%
Total OTHER INCOME	2,775.86	36,600.00	-33,824.14	7.6%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	0.00	25,000.00	-25,000.00	0.0%
101-000-575 STATE AID	0.00	18,000.00	-18,000.00	0.0%
101-000-665 INTEREST INCOME	6,797.32	100,000.00	-93,202.68	6.8%
101-000-666 ENDOWMENT INCOME	0.00	1,500.00	-1,500.00	0.0%
Total OTHER MISC REVENUE	6,797.32	144,500.00	-137,702.68	4.7%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	0.00	1,250.00	-1,250.00	0.0%
101-000-582 WASHTN CTY PENAL FD	0.00	15,000.00	-15,000.00	0.0%
Total PENAL FINES REVENUE	0.00	16,250.00	-16,250.00	0.0%
Total Income	9,573.18	2,214,373.00	-2,204,799.82	0.4%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	386.54	54,000.00	-53,613.46	0.7%
101-790-741 CHILDREN'S BOOKS	837.26	78,500.00	-77,662.74	1.1%
101-790-742 PROGRAMMING	3,044.59	52,500.00	-49,455.41	5.8%
101-790-743 ELECTRONIC RESOURCE	3,059.97	15,000.00	-11,940.03	20.4%
101-790-744 PERIOD & SUBSCRIPT	132.83	8,500.00	-8,367.17	1.6%
101-790-745 BOOKS ON CD-ADULT	421.59	8,000.00	-7,578.41	5.3%
101-790-746 BOOKS ON CD CHILD	0.00	3,500.00	-3,500.00	0.0%
101-790-747 DVD-ADULT	292.83	8,000.00	-7,707.17	3.7%
101-790-748 DVD-CHILD	444.07	6,000.00	-5,555.93	7.4%
101-790-749 AUDIO MUSIC ADULT	102.72	2,500.00	-2,397.28	4.1%
101-790-750 AUDIO MUSIC CHILD	70.08	500.00	-429.92	14.0%
101-790-751 E-BOOKS/AUDIO	8,854.17	100,000.00	-91,145.83	8.9%
101-790-752 COMMUNITY READ	0.00	3,000.00	-3,000.00	0.0%
101-790-753 GRANT PROGRAMMING	0.00	0.00	0.00	0.0%
101-790-754 NON-TRAD COLLECTION	412.25	20,000.00	-19,587.75	2.1%
Total LIBRARY MATERIALS	18,058.90	360,000.00	-341,941.10	5.0%

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND

STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2025

	Oct 25	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	0.00	50,000.00	-50,000.00	0.0%
101-901-971 CAPITAL REPAIRS-ANN	0.00	20,000.00	-20,000.00	0.0%
101-901-972 CAPITAL REPLACEMENT	0.00	20,000.00	-20,000.00	0.0%
Total CAPITAL OUTLAY IMPROVE	0.00	90,000.00	-90,000.00	0.0%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	0.00	4,000.00	-4,000.00	0.0%
101-790-727 LIBRARY SUPPLIES	557.38	13,000.00	-12,442.62	4.3%
101-790-728 POSTAGE	0.00	1,400.00	-1,400.00	0.0%
101-790-729 BUILDING SUPPLIES	855.51	10,000.00	-9,144.49	8.6%
101-790-800 COOPERATIVE FEES	1,625.29	68,200.00	-66,574.71	2.4%
101-790-801 PROF SERVICES	0.00	22,000.00	-22,000.00	0.0%
101-790-802 ATTORNEY FEES	0.00	3,000.00	-3,000.00	0.0%
101-790-803 BOOKKEEPING SERV	1,186.10	15,000.00	-13,813.90	7.9%
101-790-818 INSTITUTION DUE/FEE	0.00	1,750.00	-1,750.00	0.0%
101-790-851 TELEPHONE	455.36	5,600.00	-5,144.64	8.1%
101-790-860 TRANSPORTATION	11.90	2,000.00	-1,988.10	0.6%
101-790-880 ADVERTISING	0.00	4,000.00	-4,000.00	0.0%
101-790-882 NEWSLETTER	0.00	40,000.00	-40,000.00	0.0%
101-790-910 INSURANCE	0.00	27,500.00	-27,500.00	0.0%
101-790-920 UTILITIES	4,790.95	70,500.00	-65,709.05	6.8%
101-790-930 BLDING MAINTENANCE	5,448.96	72,500.00	-67,051.04	7.5%
101-790-932 BUILDING REPAIRS	3,019.06	18,000.00	-14,980.94	16.8%
101-790-934 EQUIPMENT REPAIR	296.35	3,000.00	-2,703.65	9.9%
101-790-936 GROUNDS KEEPING	0.00	7,500.00	-7,500.00	0.0%
101-790-940 EQUIPMENT LEASE	1,500.19	10,000.00	-8,499.81	15.0%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	0.00	500.00	-500.00	0.0%
101-790-958 S.E.V. ADJUSTMENT	0.00	2,000.00	-2,000.00	0.0%
Total GENERAL OPERATIONS	19,747.05	401,550.00	-381,802.95	4.9%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	71,478.99	1,133,601.00	-1,062,122.01	6.3%
101-790-703 LONGEVITY	500.00	10,000.00	-9,500.00	5.0%
101-790-713 FSA	519.21	5,500.00	-4,980.79	9.4%
101-790-714 EMPLR SHARE (FICA)	5,493.13	86,720.00	-81,226.87	6.3%
101-790-715 MEDICAL REIMBUR	184.64	2,400.00	-2,215.36	7.7%
101-790-716 MEDICAL	6,406.71	85,876.00	-79,469.29	7.5%
101-790-717 LIFE INSURANCE	160.72	2,280.00	-2,119.28	7.0%
101-790-718 457 ANNUITY CONTRB	3,265.41	32,392.00	-29,126.59	10.1%
101-790-719 SHORT TERM DISBLTY	280.56	3,895.00	-3,614.44	7.2%
Total WAGES & BENEFITS	88,289.37	1,362,664.00	-1,274,374.63	6.5%
Total OPERATING EXPENSES	108,036.42	1,854,214.00	-1,746,177.58	5.8%
Total Expense	126,095.32	2,214,214.00	-2,088,118.68	5.7%
Net Income	-116,522.14	159.00	-116,681.14	-73,284.4%

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-FINAL
As of September 30, 2025

	Sep 30, 25
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	740,518.50
Total Checking/Savings	740,518.50
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	1.00
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	295,143.92
101-000-103 CD COMERICA	239,765.00
101-000-106 CD OLD NATIONAL	294,004.97
101-000-107 CD 1 HUNTINGTON	234,652.75
101-000-109 CD NORTHSTAR BANK	286,082.03
101-000-110 CD 2 HUNTINGTON	289,935.99
101-000-112 CD 2 FLAGSTAR	263,705.16
101-000-120 MICHIGAN CLASS	2,782,441.69
Total Other Current Assets	4,704,229.51
Total Current Assets	5,444,748.01
TOTAL ASSETS	5,444,748.01
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-15.37
101-000-233 TASC-FSA DEDUCTION	-107.68
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	62,443.28
Total Current Liabilities	62,443.28
Total Liabilities	62,443.28
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,982.70
Net Income	386,423.10
Total Equity	5,382,304.73
TOTAL LIABILITIES & EQUITY	5,444,748.01

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
October 2024 through **September 2025**

	Oct '24 - Sep 25	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,897,011.82	1,906,301.00	-9,289.18	99.5%
OTHER INCOME	57,859.17	30,800.00	27,059.17	187.9%
OTHER MISC REVENUE	253,246.52	164,500.00	88,746.52	153.9%
PENAL FINES REVENUE	17,786.90	16,250.00	1,536.90	109.5%
Total Income	2,225,904.41	2,117,851.00	108,053.41	105.1%
Expense				
LIBRARY MATERIALS	321,095.15	358,311.00	-37,215.85	89.6%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	71,678.79	71,678.79	0.00	100.0%
GENERAL OPERATIONS	332,227.62	374,082.00	-41,854.38	88.8%
WAGES & BENEFITS	1,114,479.75	1,303,458.00	-188,978.25	85.5%
Total OPERATING EXPENSES	1,518,386.16	1,749,218.79	-230,832.63	86.8%
Total Expense	1,839,481.31	2,107,529.79	-268,048.48	87.3%
Net Income	386,423.10	10,321.21	376,101.89	3,744.0%

FINAL

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10/28/25

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2024 through **September 2025**

	Oct '24 - Sep 25	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	313,324.54	318,333.00	-5,008.46	98.4%
101-000-401 DEXTER TOWNSHIP	348,940.44	347,465.00	1,475.44	100.4%
101-000-402 FREEDOM TOWNSHIP	1,117.16	1,117.00	0.16	100.0%
101-000-403 HAMBURG TOWNSHIP	102,680.42	103,225.00	-544.58	99.5%
101-000-404 LIMA TOWNSHIP	146,804.33	147,542.00	-737.67	99.5%
101-000-405 LODI TOWNSHIP	11,188.85	11,189.00	-0.15	100.0%
101-000-406 NORTHFIELD TWP	3,465.84	3,466.00	-0.16	100.0%
101-000-407 SCIO TOWNSHIP	392,335.19	395,310.00	-2,974.81	99.2%
101-000-408 WEBSTER TOWNSHIP	575,806.64	578,154.00	-2,347.36	99.6%
101-000-445 DELINQUENT TAX COL	1,348.41	500.00	848.41	269.7%
Total MILLAGE REVENUE	1,897,011.82	1,906,301.00	-9,289.18	99.5%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	12,852.75	12,000.00	852.75	107.1%
101-000-592 GIFTS/MEMORIALS	16,922.15	10,000.00	6,922.15	169.2%
101-000-607 FAX SERVICES	163.80	200.00	-36.20	81.9%
101-000-608 PURCHASES	91.80	100.00	-8.20	91.8%
101-000-609 FINES	9,588.72	2,100.00	7,488.72	456.6%
101-000-610 NON RESIDENT FEES	660.00	600.00	60.00	110.0%
101-000-627 COPIER	3,248.05	3,500.00	-251.95	92.8%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,314.43	2,000.00	314.43	115.7%
101-000-673 OTHER MISC INCOME	12,017.47	100.00	11,917.47	12,017.5%
Total OTHER INCOME	57,859.17	30,800.00	27,059.17	187.9%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	28,587.85	25,000.00	3,587.85	114.4%
101-000-575 STATE AID	23,484.20	18,000.00	5,484.20	130.5%
101-000-665 INTEREST INCOME	199,370.61	120,000.00	79,370.61	166.1%
101-000-666 ENDOWMENT INCOME	1,803.86	1,500.00	303.86	120.3%
Total OTHER MISC REVENUE	253,246.52	164,500.00	88,746.52	153.9%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	2,517.57	1,250.00	1,267.57	201.4%
101-000-582 WASHTN CTY PENAL FD	15,269.33	15,000.00	269.33	101.8%
Total PENAL FINES REVENUE	17,786.90	16,250.00	1,536.90	109.5%
Total Income	2,225,904.41	2,117,851.00	108,053.41	105.1%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	41,894.14	54,000.00	-12,105.86	77.6%
101-790-741 CHILDREN'S BOOKS	73,196.21	78,000.00	-4,803.79	93.8%
101-790-742 PROGRAMMING	51,736.73	50,000.00	1,736.73	103.5%
101-790-743 ELECTRONIC RESOURCE	10,681.94	15,000.00	-4,318.06	71.2%
101-790-744 PERIOD & SUBSCRIPT	9,700.62	8,500.00	1,200.62	114.1%
101-790-745 BOOKS ON CD-ADULT	5,855.97	8,000.00	-2,144.03	73.2%
101-790-746 BOOKS ON CD CHILD	3,355.54	4,000.00	-644.46	83.9%
101-790-747 DVD-ADULT	4,948.34	8,000.00	-3,051.66	61.9%
101-790-748 DVD-CHILD	4,641.91	8,000.00	-3,358.09	58.0%
101-790-749 AUDIO MUSIC ADULT	2,306.29	2,500.00	-193.71	92.3%
101-790-750 AUDIO MUSIC CHILD	375.79	1,000.00	-624.21	37.6%
101-790-751 E-BOOKS/AUDIO	98,143.69	98,211.00	-67.31	99.9%
101-790-752 COMMUNITY READ	2,931.18	3,000.00	-68.82	97.7%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	11,326.80	20,000.00	-8,673.20	56.6%
Total LIBRARY MATERIALS	321,095.15	358,311.00	-37,215.85	89.6%

FINAL

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10/28/25

Cash Basis

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2024 through **September 2025**

	Oct '24 - Sep 25	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	63,398.85	63,398.85	0.00	100.0%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	8,279.94	8,279.94	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	71,678.79	71,678.79	0.00	100.0%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	1,248.16	2,000.00	-751.84	62.4%
101-790-727 LIBRARY SUPPLIES	11,622.67	13,000.00	-1,377.33	89.4%
101-790-728 POSTAGE	1,655.64	1,400.00	255.64	118.3%
101-790-729 BUILDING SUPPLIES	7,504.15	13,000.00	-5,495.85	57.7%
101-790-800 COOPERATIVE FEES	59,674.27	65,132.00	-5,457.73	91.6%
101-790-801 PROF SERVICES	16,934.00	19,000.00	-2,066.00	89.1%
101-790-802 ATTORNEY FEES	808.00	3,000.00	-2,192.00	26.9%
101-790-803 BOOKKEEPING SERV	11,465.50	14,000.00	-2,534.50	81.9%
101-790-818 INSTITUTION DUE/FEE	1,524.00	1,750.00	-226.00	87.1%
101-790-851 TELEPHONE	5,371.76	5,000.00	371.76	107.4%
101-790-860 TRANSPORTATION	230.29	1,000.00	-769.71	23.0%
101-790-880 ADVERTISING	1,276.14	2,000.00	-723.86	63.8%
101-790-882 NEWSLETTER	28,915.75	35,500.00	-6,584.25	81.5%
101-790-910 INSURANCE	26,710.00	27,500.00	-790.00	97.1%
101-790-920 UTILITIES	64,229.58	62,500.00	1,729.58	102.8%
101-790-930 BLDING MAINTENANCE	63,380.24	70,000.00	-6,619.76	90.5%
101-790-932 BUILDING REPAIRS	14,304.71	16,000.00	-1,695.29	89.4%
101-790-934 EQUIPMENT REPAIR	2,992.45	3,000.00	-7.55	99.7%
101-790-936 GROUNDS KEEPING	1,435.00	7,500.00	-6,065.00	19.1%
101-790-940 EQUIPMENT LEASE	9,980.00	9,200.00	780.00	108.5%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	139.02	500.00	-360.98	27.8%
101-790-958 S.E.V. ADJUSTMENT	826.29	2,000.00	-1,173.71	41.3%
Total GENERAL OPERATIONS	332,227.62	374,082.00	-41,854.38	88.8%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	922,331.98	1,085,444.00	-163,112.02	85.0%
101-790-703 LONGEVITY	9,000.00	10,000.00	-1,000.00	90.0%
101-790-713 FSA	5,601.69	5,500.00	101.69	101.8%
101-790-714 EMPLR SHARE (FICA)	71,166.62	83,036.00	-11,869.38	85.7%
101-790-715 MEDICAL REIMBUR	2,400.00	2,400.00	0.00	100.0%
101-790-716 MEDICAL	70,718.76	79,126.00	-8,407.24	89.4%
101-790-717 LIFE INSURANCE	1,928.64	2,434.00	-505.36	79.2%
101-790-718 457 ANNUITY CONTRB	27,965.34	31,683.00	-3,717.66	88.3%
101-790-719 SHORT TERM DISBLTY	3,366.72	3,835.00	-468.28	87.8%
Total WAGES & BENEFITS	1,114,479.75	1,303,458.00	-188,978.25	85.5%
Total OPERATING EXPENSES	1,518,386.16	1,749,218.79	-230,832.63	86.8%
Total Expense	1,839,481.31	2,107,529.79	-268,048.48	87.3%
Net Income	386,423.10	10,321.21	376,101.89	3,744.0%

FINAL

2:14 PM

10/28/25

Cash Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

BALANCE SHEET-FINAL

As of September 30, 2025

	Sep 30, 25
ASSETS	
Current Assets	
Other Current Assets	
301-000-120 MICHIGAN CLASS	-1.39
Total Other Current Assets	-1.39
Total Current Assets	-1.39
TOTAL ASSETS	-1.39
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	-103,630.87
Total Equity	-1.39
TOTAL LIABILITIES & EQUITY	-1.39

FINAL

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10/28/25

Accrual Basis

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

STATEMENT OF OPERATIONS-YTD-FINAL

October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	85,080.28	84,114.00	966.28	101.1%
301-000-401 DEXTER TOWNSHIP	87,389.71	87,027.00	362.71	100.4%
301-000-402 FREEDOM TOWNSHIP	279.81	280.00	-0.19	99.9%
301-000-403 HAMBURG TOWNSHIP	25,715.45	25,854.00	-138.55	99.5%
301-000-404 LIMA TOWNSHIP	36,765.80	36,954.00	-188.20	99.5%
301-000-405 LODI TOWNSHIP	2,802.41	2,802.00	0.41	100.0%
301-000-406 NORTHFIELD TOWNSHIP	868.01	868.00	0.01	100.0%
301-000-407 SCIO TOWNSHIP	103,925.74	105,398.00	-1,472.26	98.6%
301-000-408 WEBSTER TOWNSHIP	144,208.45	144,807.00	-598.55	99.6%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	7,160.23	7,000.00	160.23	102.3%
301-000-665 INTEREST INCOME	6,475.17	6,000.00	475.17	107.9%
301-000-673 OTHER INCOME	902.69			
Total Income	501,573.75	501,604.00	-30.25	100.0%
Expense				
301-906-801 PROFESSIONAL SRV	250.00	250.00	0.00	100.0%
301-906-956 MISCELLANEOUS	12,704.62	120.00	12,584.62	10,587.2%
301-906-990 DEBT RETIREMENT	592,250.00	592,250.00	0.00	100.0%
Total Expense	605,204.62	592,620.00	12,584.62	102.1%
Net Income	-103,630.87	-91,016.00	-12,614.87	113.9%

FINAL



**DRAFT - Facilities Committee Meeting Minutes
October 10, 2025**

Members present: Jamie Estill, Martha Gregg, Paul McCann
Members absent: Shelly Vrsek
Others present: Michelle Joppeck, Recording Secretary
Matt Erwin, Maintenance

The meeting was called to order at 8:32 am and the agenda was reviewed and approved by consensus.

Meeting minutes from September 12, 2025 were included in a previous Library Board packet and reviewed by the Board as a whole.

The RFID project is going well. Staff are coming across some errors, but that is to be expected given the size of the collection and the speed that Iron Mountain worked at. Currently, all of the errors that have been found have been able to be worked around easily without disrupting patron checkout.

Erwin is still working on cleaning up the storage area. The Friends have still not been able to secure a replacement Book Sale Coordinator which may result in some difficulty and chaos.

Another big chunk came down in the erosion area. Unfortunately, it appears that the railroad company did not put in the iron stakes to monitor the erosion as they said they would. McCann and Erwin will continue to keep an eye on the erosion. Until it starts appearing on Library property, there is nothing that the Library can do.

Quotes were received from Library Design for replacement tables for the Lower Level meeting room. Replacement tables will need to be flip top with wheels in order to save the carpet and prevent injury while moving the tables around. Ocala from Sit on It is around \$869 per table. Three tables from Media Technologies range from \$1,200-1,500 per table. Library Design did state that they usually recommend the Ocala from Sit on It. McCann will talk to Library Design to see about getting samples so a decision can be made. McCann asked for the committee's opinion. The committee was in agreement with preferring the Ocala from Sit on It given the information known at this time.

A review of the other recently completed and ongoing projects was completed.

The news of Baker & Taylor closing was discussed.

Having completed all items on the agenda, the meeting was deemed adjourned at 9:24 am.

Respectfully submitted,

Michelle Joppeck,
Recording Secretary

Presentation to City Council – Dexter District Library

The Dexter District Library:

Serves portions of 8 Townships (Dexter, Freedom, Hamburg, Lima, Lodi, Northfield, Scio and Webster) and the City of Dexter within the boundary of the Dexter Community School District

The Library's service area is 85 square miles

The certified service population is 21,616

The Library has 11,125 registered cardholders

The Library employs 36 employees, 9 of which are full time

The Library completed payment of the 2005 Construction Bond on May 1, 2025. This tax will no longer appear on the property tax bills with the December 2025 collection

- The Dexter District Library is in the top 10% of all 435 Michigan public libraries
- Dexter District Library loans more items annually than the neighboring libraries such as Chelsea and Saline and larger communities like Northville, Royal Oak and even the Detroit Public Library
- Residents borrowed nearly 420,000 items in the 2024-25 fiscal year
- On a weekly basis, the Library offers between 10 – 15 public programs such as story times, book discussion groups, movies, speakers, craft workshops and technology training. On average, the Library sees approximately 1,500 people per month attending various programs.
- Summer is our busiest season. Over 1,300 adults and children actively participate on a weekly basis. Over the course of the past summer, the Library greeted over 41,500 visitors, who made a stop in the downtown central business district
- During the school year, the Library greets approximately 350 – 400 visitors per day and attracts approximately 10,000 visitors to the downtown central business district each month.
- Our Big Truck Day program attracted over 1,300 adults and children to the two-hour event. We are very thankful to have annual participants such as the City of Dexter Department of Public Works and the Dexter Area Fire Department as regular attendees
- 27% of the Library's registered users are residents of the City of Dexter.
- The Library is open 7 days and 72 hours a week, including Sundays throughout the year.

Charts:

The charts included in the Council packet include:

Total checkouts – this chart shows the number of items borrowed by residents on an annual basis. The chart starts in 1999 when the Library lent under 70,000 items. Our peak was in 2013 when the building was still fairly new and we lent just under 440,000 items. The dip in

2020 for the pandemic and related restrictions on building use was still strong when we lent nearly 275,000 items. This was also a time when more residents began using downloadable content, due to in-person building restrictions. We have substantially bounced back from that drop, circulating around 420,000 items each year for the last two years.

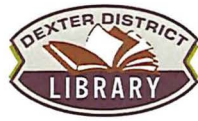
Use of Library materials by percentage gives the reader an idea of the different types of materials the Library loans and how much the community uses each category. The data is from the most current full year, ending in September 2025. Use of Children's physical books still remains our top traditional library material. In recent years, use of downloadable material (which includes e-books, e-audio, downloadable movies, TV shows and music as well as magazines) has seen a dramatic increase. Use of Adult books remains steady and some of its drop in percentage is due to migration to e-content. The renewal of Library material has increased through auto-renewal, which is much appreciated by Library users. Traditional media (physical CDs, books on CD and DVDs) has seen a decline as streaming services have become more prevalent.

Programs:

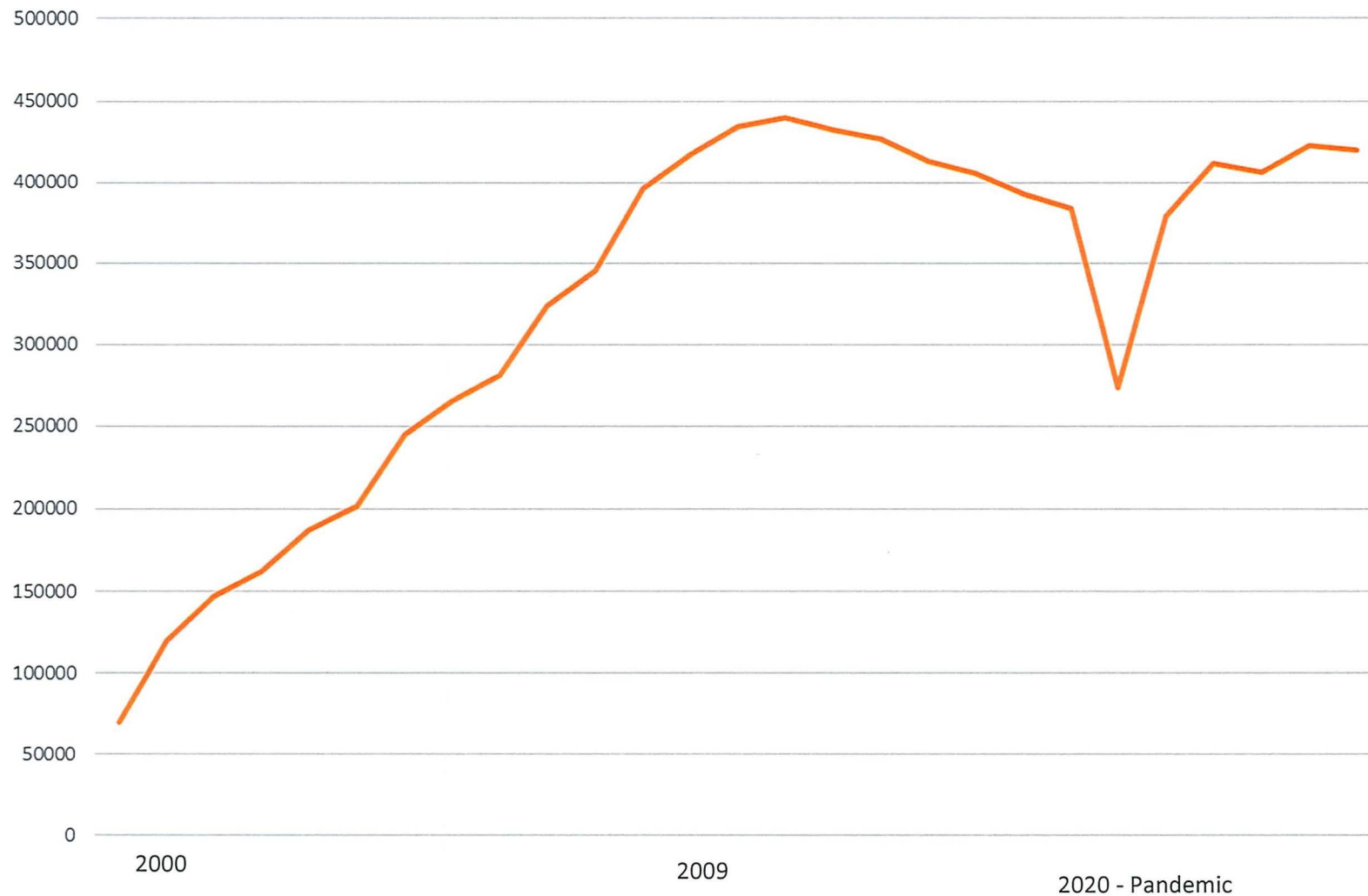
The Library's program offerings feature a variety of book clubs, movie showings, yoga classes, cooking demonstrations, craft programs, teen events, children's activity programs, speakers and presenters. On average, the Library presents 10 to 15 programs each week for various age groups.

The Friends of the Dexter District Library organizes volunteers to help with programs, sort donations and staff monthly book sales. The Friends raise approximately \$15,000 per year to help support Library activities, programs, services and infrastructure needs.

The Library recently completed an RFID tagging project. This will better help the Library with inventory control and can lead to installation of self-checkout.



Total Checkouts - 1999 - 2025





Ann Arbor Area Community Foundation

301 North Main St., Suite 300, Ann Arbor, Michigan 48104-1296 | P 734.663.0401 | F 734.663.3514 aaacf.org



Dexter District Library Endowment Fund-agency

Fund ID: [REDACTED]

Date established: June 14, 2000

Fund Summary

	Period July 01, 2025 to September 30, 2025	Fiscal YTD January 01, 2025 to September 30, 2025
Beginning Fund Balance	\$20,189.97	\$19,923.26
Income		
Interest & Dividends	\$ 44.11	\$ 144.57
Realized Gains/Losses	\$ 130.71	\$ 438.47
Unrealized Gains/Losses	\$ 988.84	\$1,864.12
Total Income	\$1,163.66	\$2,447.16
Expenses		
Administrative Fees	\$ 0.00	\$ 183.36
Grants & Scholarships	\$ 0.00	\$ 733.43
Investment Management Fees	\$ 47.59	\$ 132.81
Other Expenses	\$ 2.37	\$ 17.15
Total Expenses	\$ 49.96	\$1,066.75
Ending Fund Balance	\$21,303.67	\$21,303.67

**Fiscal YTD beginning fund balances may not display correctly due to a change in enterprise system software. All other information will display correctly. Please reach out to a member of our Philanthropy team with any questions on historical balances prior to 2023.*

Fund Holdings

Account Name	Amount
Checking	(\$ 1.33)
Equity Pool Investments	\$21,305.00
Total Holdings	\$21,303.67

Need help with this statement? We have a brief guide on our website at aaacf.org/donors/statement that defines groupings and explains the structure.

Values shown are unaudited and subject to change.



See the next page for fund activity details during this quarter. For the all activity and other information about this fund, access your Fund Manager account at aaacf.org/fund-login. For investment performance reports, go to aaacf.org/about/financials-investments.

Statement Period Fund Activity Detail

Contribution Activity ¹

Donor	Date	Amount
none		
Contributions Total		\$ 0.00

Grant & Scholarship Activity ^{1, 2}

Recipient	Date	Amount
none		
Grants & Scholarships Total		\$ 0.00

¹ Any contributions listed as coming from the Ann Arbor Area Community Foundation represent a contribution made by another fund held at AAACF to your fund. Likewise, any grant listed as going to the Ann Arbor Area Community Foundation is a grant made from your fund to another fund held at AAACF.

² Please note that the total of recurring grants are shown in the period that they are created and do not show the individual payments in the future periods that they are paid. Please reach out to our team to discuss the status of these future payments of a recurring grant.



Ann Arbor Area Community Foundation

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Dexter District Library Endowment Fund

Fund ID: [REDACTED]

Date established: June 14, 2000

Fund Summary

	Period July 01, 2025 to September 30, 2025	Fiscal YTD January 01, 2025 to September 30, 2025
Beginning Fund Balance	\$29,467.41	\$29,078.12
Income		
Interest & Dividends	\$ 64.36	\$ 210.96
Realized Gains/Losses	\$ 190.77	\$ 639.95
Unrealized Gains/Losses	\$1,443.16	\$2,720.62
Total Income	\$1,698.29	\$3,571.53
Expenses		
Administrative Fees	\$ 0.00	\$ 267.60
Grants & Scholarships	\$ 0.00	\$1,070.43
Investment Management Fees	\$ 69.45	\$ 193.82
Other Expenses	\$ 3.46	\$ 25.01
Total Expenses	\$ 72.91	\$1,556.86
Ending Fund Balance	\$31,092.79	\$31,092.79

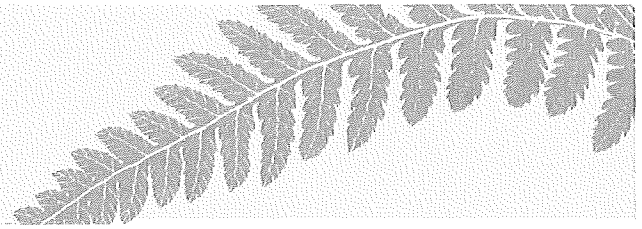
Fund Holdings

Account Name	Amount
Checking	(\$ 1.94)
Equity Pool Investments	\$31,094.73
Total Holdings	\$31,092.79

Need help with this statement? We have a brief guide on our website at aaacf.org/donors/statement that defines groupings and explains the structure.

See the next page for fund activity details during this quarter. For the all activity and other information about this fund, access your Fund Manager account at aaacf.org/fund-login. For investment performance reports, go to aaacf.org/about/financials-investments.

Values shown are unaudited and subject to change.



Statement Period Fund Activity Detail

Contribution Activity ¹

Donor	Date	Amount
none		
Contributions Total		\$ 0.00

Grant & Scholarship Activity ^{1, 2}

Recipient	Date	Amount
none		
Grants & Scholarships Total		\$ 0.00

¹ Any contributions listed as coming from the Ann Arbor Area Community Foundation represent a contribution made by another fund held at AAACF to your fund. Likewise, any grant listed as going to the Ann Arbor Area Community Foundation is a grant made from your fund to another fund held at AAACF.

² Please note that the total of recurring grants are shown in the period that they are created and do not show the individual payments in the future periods that they are paid. Please reach out to our team to discuss the status of these future payments of a recurring grant.

Treasurer's Report November 2025 Board Meeting

1) Draft reports for General Operations fund for October 2025 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through September 2025 are also included.

Current General Fund checking balance – \$614,418.17

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>	<u>Current Rate</u>
\$295,143.92	Flagstar (1)	11/12/2025	CD	102	4.36%
\$239,765.00	Comerica	1/11/2026	CD	103	4.15%
\$288,958.84	Old National (1)	12/30/2025	CD	106	4.12%
\$237,498.89	Huntington	4/13/2026	CD	107	3.10%
\$279,588.76	Northstar	11/8/2025	CD	109	4.00%
\$289,935.99	Huntington (2)	12/16/2025	CD	110	3.55%
\$267,656.34	Flagstar (2)	10/14/2026	CD	112	3.79%
\$2,472,156.10	Michigan CLASS	N/A	Investment	120	4.36%

2) Review of paid bills issued since the last Board meeting – **action item**

3) Budget changes and reimbursements – none

Notes:

The Michigan CLASS interest rate remained steady in October. While the final reports will not be available until Monday, the fund increased returns by just over a half basis point by October 30. However, this was just one day after the Federal Reserve's latest announcement of an addition 0.25% rate cut. The full impact of the rate cut will most likely be felt in November. Northstar Bank issues a weekly interest rate bulletin for jumbo, government CDs. This has continued to fall, dropping from approximately 4% in early August to around 3.5% at the end of October.

The Library renewed two CDs in October. We have opted to stretch these out for longer terms in order to capture the present rates, understanding that more Fed rate cuts may be forthcoming. The Huntington CD (107) was renewed for a modest period at 3.10% as their longer terms were already showing weakness. The Flagstar CD (112) was renewed for a full year at 3.79%.

The audit is currently underway. The initial goal is to have this be a strictly virtual audit, but we are open to the auditors visiting the Library if need be. The requests for information, posed by the auditors, have been fairly standard and it has been easy to accommodate requests for additional documentation. The auditors have the contact information for Board members and should be contacting the Treasurer and possibly others for phone interviews.

The issue of a duplicate payroll disbursement was outlined in the Director's Report. We will continue to monitor the MyPay activity to ensure the problem has been corrected. MyPay has the authority to recall disbursements. We will continue to monitor the CSB account to ensure this happens. Staff were provided with a note outlining the situation ahead of disbursements landing in their bank accounts. The Library does carry a sufficient balance in the checking account to cover a payroll and the transfer for the current check run (payroll and accounts payable) was initiated before the error was discovered. We should not face any overdrafts.

Thinking ahead, the Finance Committee and the Board will need to keep an eye on the health insurance market for the coming year. With all of the discussions regarding potential premium increases due to elimination of Federal subsidies, the Library could see a drastic escalation in cost. For example, a 25% increase in premiums would add an approximate \$20,000 annually to the cost of the Library's medical and prescription drug coverage. Our rates for the current year are locked in until June 1, 2026. In past years, the only methods of price control presented have been to switch insurance providers or to increase annual deductibles, co-pays and out of pocket limits, which staff would pay for at the point of treatment. The Library covers the entire premium for employees and employees need to cover the cost for family members if they choose to bring them on our plan. Average costs per employee run from approximately \$600 to over \$1,400 per month based on age.

Check Register notes:

Altech – check #28286 – replacement of hot water pump motor and minor boiler repairs

Ingram – check #28276 – close out for what would have been the October statement

The Library Network – check #28283 - \$2,483.70 is for three year licensing for WiFi access point software

General Operations - all cash assets		\$5,325,445	Goal
General Operations Assigned Funds			
Cash Flow		\$300,000	
Collection Development Reserve Fund		\$200,000	
Programming Reserve Fund		\$200,000	
Capital Project Reserve Fund		\$200,000	
Annual Capital Maintenance Fund		\$311,546	\$311,546
Long-Term Capital Replacement Fund		\$2,680,233	\$2,680,233
Emergency Reserve		\$200,000	
Remaining annual expenses through December		(\$300,001)	
Unassigned Fund Balance		\$933,665	
Total		\$5,325,445	

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

October 6 through November 3, 2025

Type	Date	Num	Split	Debit	Credit	Amount
ALLIANCE ENTERTAINMENT LLC						
Bill	10/14/2025	PLS89762349	101-790-748 DVD-CHILD		444.07	-444.07
Bill	10/14/2025	PLS89717859	101-790-750 AUDIO MUSIC CHILD		70.08	-70.08
Bill Pmt -Check	10/17/2025	28264	101-000-202 ACCOUNTS PAYABLE		514.15	-514.15
ALTECH MECHANICAL						
Bill	10/28/2025	13704	101-790-932 BUILDING REPAIRS		2,339.60	-2,339.60
Bill	10/28/2025	13709	101-790-932 BUILDING REPAIRS		679.46	-679.46
Bill Pmt -Check	10/28/2025	28286	101-000-202 ACCOUNTS PAYABLE		3,019.06	-3,019.06
APPLIED CAPITAL LLC						
Bill	10/28/2025	40363226	101-790-940 EQUIPMENT LEASE		791.04	-791.04
Bill Pmt -Check	10/28/2025	28287	101-000-202 ACCOUNTS PAYABLE		791.04	-791.04
AT&T MOBILITY						
Bill	10/28/2025	10182025	101-790-754 NON-TRAD COLLECTION		113.72	-113.72
Bill Pmt -Check	10/28/2025	28288	101-000-202 ACCOUNTS PAYABLE		113.72	-113.72
BAKER & TAYLOR						
Bill	10/14/2025	H73286220	-SPLIT-		370.36	-370.36
Bill	10/14/2025	2039269123	101-790-740 ADULT BOOKS		46.19	-46.19
Bill Pmt -Check	10/17/2025	28265	101-000-202 ACCOUNTS PAYABLE		416.55	-416.55
Bill	10/28/2025	H73428490	101-790-747 DVD-ADULT		25.19	-25.19
Bill	10/28/2025	2039233584	101-790-740 ADULT BOOKS		17.77	-17.77
Bill Pmt -Check	10/28/2025	28289	101-000-202 ACCOUNTS PAYABLE		42.96	-42.96
BLACKSTONE PUBLISHING						
Bill	10/14/2025	2207616	101-790-745 BOOKS ON CD-ADULT		47.74	-47.74
Bill Pmt -Check	10/17/2025	28266	101-000-202 ACCOUNTS PAYABLE		47.74	-47.74
Bill	10/28/2025	2214605	101-790-745 BOOKS ON CD-ADULT		396.59	-396.59
Bill	10/28/2025	2213180	101-790-745 BOOKS ON CD-ADULT		38.15	-38.15
Bill	10/28/2025	2214243	101-790-745 BOOKS ON CD-ADULT		39.71	-39.71
Bill Pmt -Check	10/28/2025	28290	101-000-202 ACCOUNTS PAYABLE		373.85	-373.85
BRIAN ROSE						
Bill	10/14/2025	112	101-790-742 PROGRAMMING		300.00	-300.00
Bill Pmt -Check	10/17/2025	28267	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
CALLHARBOR						
Bill	10/14/2025	55992	101-790-851 TELEPHONE		455.36	-455.36
Bill Pmt -Check	10/17/2025	28268	101-000-202 ACCOUNTS PAYABLE		455.36	-455.36
CAPSTONE						
Bill	10/28/2025	395599	101-790-741 CHILDREN'S BOOKS		502.29	-502.29
Bill Pmt -Check	10/28/2025	28291	101-000-202 ACCOUNTS PAYABLE		502.29	-502.29
CHASE CARD SERVICES						
Bill	10/28/2025	SEPTEMBER	-SPLIT-		55.83	-55.83
Bill Pmt -Check	10/28/2025	28292	101-000-202 ACCOUNTS PAYABLE		55.83	-55.83
CINTAS CORPORATION-300						
Bill	10/14/2025	4242265624	101-790-930 BLDING MAINTENANCE		248.96	-248.96
Bill Pmt -Check	10/17/2025	28269	101-000-202 ACCOUNTS PAYABLE		248.96	-248.96
CLAIRE EVANS						
Bill	10/28/2025	BRITISH SPYCRAFT	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	10/28/2025	28293	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
CONSTELLATION NEWENERGY-GAS DIVISION LLC						
Bill	10/28/2025	4425506	101-790-920 UTILITIES		801.39	-801.39
Bill Pmt -Check	10/28/2025	28294	101-000-202 ACCOUNTS PAYABLE		801.39	-801.39
CRYSTERRA WELLNESS						
Bill	10/14/2025	OCT YOGA	101-790-742 PROGRAMMING		375.00	-375.00
Bill Pmt -Check	10/17/2025	28270	101-000-202 ACCOUNTS PAYABLE		375.00	-375.00
DEMCO						
Bill	10/14/2025	7708636	101-790-727 LIBRARY SUPPLIES		112.57	-112.57
Bill Pmt -Check	10/17/2025	28271	101-000-202 ACCOUNTS PAYABLE		112.57	-112.57
Bill	10/28/2025	7713687	101-790-742 PROGRAMMING		147.60	-147.60
Bill Pmt -Check	10/28/2025	28295	101-000-202 ACCOUNTS PAYABLE		147.60	-147.60
DTE ENERGY						
Bill	10/14/2025	SEPTEMBER	101-790-920 UTILITIES		3,989.56	-3,989.56
Bill Pmt -Check	10/17/2025	28272	101-000-202 ACCOUNTS PAYABLE		3,989.56	-3,989.56
EQUITABLE FINANCIAL						
Bill	10/14/2025	OCT 11	-SPLIT-		3,891.62	-3,891.62
Bill Pmt -Check	10/17/2025	28273	101-000-202 ACCOUNTS PAYABLE		3,891.62	-3,891.62
Bill	10/28/2025	OCTOBER 25	-SPLIT-		3,690.51	-3,690.51
Bill Pmt -Check	10/28/2025	28296	101-000-202 ACCOUNTS PAYABLE		3,690.51	-3,690.51
FLAGS USA LLC						
Bill	10/14/2025	INV22553	101-790-729 BUILDING SUPPLIES		241.00	-241.00
Bill Pmt -Check	10/17/2025	28274	101-000-202 ACCOUNTS PAYABLE		241.00	-241.00
FUN EXPRESS, LLC						
Bill	10/14/2025	73893915501	101-790-742 PROGRAMMING		437.43	-437.43
Bill Pmt -Check	10/17/2025	28275	101-000-202 ACCOUNTS PAYABLE		437.43	-437.43
GAYLORD BROS. INC						
Bill	10/28/2025	2929940	101-790-727 LIBRARY SUPPLIES		152.21	-152.21
Bill Pmt -Check	10/28/2025	28297	101-000-202 ACCOUNTS PAYABLE		152.21	-152.21
IMPERIALDADE						
Bill	10/28/2025	39361672	101-790-729 BUILDING SUPPLIES		614.51	-614.51
Bill Pmt -Check	10/28/2025	28298	101-000-202 ACCOUNTS PAYABLE		614.51	-614.51

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

October 6 through November 3, 2025

Type	Date	Num	Split	Debit	Credit	Amount
INGRAM LIBRARY SERVICES						
Bill	10/14/2025	90528908	-SPLIT-		67.14	-67.14
Bill	10/14/2025	90528909	-SPLIT-		17.58	-17.58
Bill	10/14/2025	90528910	-SPLIT-		25.86	-25.86
Bill	10/14/2025	90528911	-SPLIT-		29.75	-29.75
Bill	10/14/2025	90528912	-SPLIT-		17.25	-17.25
Bill	10/14/2025	90586399	-SPLIT-		17.04	-17.04
Bill	10/14/2025	90586400	-SPLIT-		22.02	-22.02
Bill	10/14/2025	90586401	-SPLIT-		125.94	-125.94
Bill	10/14/2025	90867928	-SPLIT-		15.45	-15.45
Bill	10/14/2025	90867929	-SPLIT-		23.03	-23.03
Bill	10/14/2025	90867930	-SPLIT-		25.96	-25.96
Bill	10/14/2025	90867931	-SPLIT-		29.98	-29.98
Bill	10/14/2025	90867932	-SPLIT-		63.35	-63.35
Bill	10/14/2025	90867933	-SPLIT-		10.25	-10.25
Bill	10/14/2025	90867934	-SPLIT-		24.75	-24.75
Bill Pmt -Check	10/17/2025	28276	101-000-202 ACCOUNTS PAYABLE		515.35	-515.35
JONATHAN MATTHEW ERWIN						
Bill	10/28/2025	REIMBURSEMENT	-SPLIT-		18.25	-18.25
Bill Pmt -Check	10/28/2025	28299	101-000-202 ACCOUNTS PAYABLE		18.25	-18.25
KANOPY INC						
Bill	10/14/2025	470223	101-790-751 E-BOOKS/AUDIO		619.65	-619.65
Bill Pmt -Check	10/17/2025	28277	101-000-202 ACCOUNTS PAYABLE		619.65	-619.65
LIBRARY DESIGN ASSOCIATES INC.						
Bill	10/28/2025	25-292-01	101-790-934 EQUIPMENT REPAIR		290.00	-290.00
Bill Pmt -Check	10/28/2025	28300	101-000-202 ACCOUNTS PAYABLE		290.00	-290.00
MANGO LANGUAGES						
Bill	10/28/2025	INV017410	101-790-743 ELECTRONIC RESOURCE		200.00	-200.00
Bill Pmt -Check	10/28/2025	28301	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
MIDWEST TAPE, LLC						
Bill	10/14/2025	507821901	101-790-751 E-BOOKS/AUDIO		6,234.52	-6,234.52
Bill Pmt -Check	10/17/2025	28278	101-000-202 ACCOUNTS PAYABLE		6,234.52	-6,234.52
OVERDRIVE, INC						
Bill	10/14/2025	CD0157625311326	101-790-751 E-BOOKS/AUDIO		2,000.00	-2,000.00
Bill Pmt -Check	10/17/2025	28279	101-000-202 ACCOUNTS PAYABLE		2,000.00	-2,000.00
PERMA-BOUND						
Bill	10/28/2025	2024651-00	101-790-741 CHILDREN'S BOOKS		142.20	-142.20
Bill Pmt -Check	10/28/2025	28302	101-000-202 ACCOUNTS PAYABLE		142.20	-142.20
SBIS						
Bill	10/14/2025	NOVEMBER	-SPLIT-		6,860.98	-6,860.98
Bill Pmt -Check	10/17/2025	28280	101-000-202 ACCOUNTS PAYABLE		6,860.98	-6,860.98
SENSOURCE						
Bill	10/14/2025	64174	101-790-743 ELECTRONIC RESOURCE		300.00	-300.00
Bill Pmt -Check	10/17/2025	28281	101-000-202 ACCOUNTS PAYABLE		300.00	-300.00
SERVICEMASTER						
Bill	10/28/2025	3086	101-790-930 BLDING MAINTENANCE		2,600.00	-2,600.00
Bill Pmt -Check	10/28/2025	28303	101-000-202 ACCOUNTS PAYABLE		2,600.00	-2,600.00
STAPLES BUSINESS ADVANTAGE						
Bill	10/14/2025	6043432393	101-790-727 LIBRARY SUPPLIES		79.57	-79.57
Bill Pmt -Check	10/17/2025	28282	101-000-202 ACCOUNTS PAYABLE		79.57	-79.57
Bill	10/28/2025	6044873713	101-790-727 LIBRARY SUPPLIES		213.03	-213.03
Bill Pmt -Check	10/28/2025	28304	101-000-202 ACCOUNTS PAYABLE		213.03	-213.03
T-MOBILE						
Bill	10/28/2025	OCTOBER	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	10/28/2025	28305	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
TASTE A COOK'S PLACE						
Bill	10/28/2025	THANKSGIVING SIDES	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	10/28/2025	28306	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
THE LIBRARY NETWORK						
Bill	10/14/2025	76454	101-790-743 ELECTRONIC RESOURCE		2,558.70	-2,558.70
Bill	10/14/2025	76513	101-790-800 COOPERATIVE FEES		1,625.29	-1,625.29
Bill Pmt -Check	10/17/2025	28283	101-000-202 ACCOUNTS PAYABLE		4,183.99	-4,183.99
VERIZON WIRELESS						
Bill	10/14/2025	6124767398	101-790-754 NON-TRAD COLLECTION		120.03	-120.03
Bill Pmt -Check	10/17/2025	28284	101-000-202 ACCOUNTS PAYABLE		120.03	-120.03
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	10/14/2025	40380	101-790-803 BOOKKEEPING SERV		945.00	-945.00
Bill Pmt -Check	10/17/2025	28285	101-000-202 ACCOUNTS PAYABLE		945.00	-945.00



Gifts Policy

Purpose: To define how gifts to the Dexter District Library are accepted and managed.

Scope: All donations of value made to the Library by citizens.

Policy

The Dexter District Library welcomes and encourages gifts consistent with the Library's mission, policies, and strategic plan goals. Donations are not intended to replace regularly budgeted Library expenditures; however, private resources can extend and enrich Library services. The Board of Trustees acknowledges the great importance of gifts to the Library's future development.

Gifts shall meet the same selection criteria as purchased materials. The Library retains unconditional ownership of all gifts and reserves the right to reject any gift.

COLLECTION MATERIALS

The Dexter District Library welcomes gifts of library lending materials. The Library retains full ownership and may utilize the gifts in any way that adheres to the selection criteria set forth in this document. This includes adding material to the collection, placing material for re-sale through the Friends of the Dexter District Library book sales, donating material to other community agencies, and discarding or recycling items.

The Library is pleased to accept print (books) and non-print (DVDs, CDs, etc.) materials when they comply with Dexter District Library's Materials Selection Policy. All such gifts are accepted with the understanding that if the Library is unable to use the materials, they will be donated to the Friends of the Dexter District Library, which raises money through book sales to support Library programs and services. Unused donations cannot be returned to the donor. Due to fluctuating levels of volunteer sorters, limits on the amount of daily donations may be put in place and adjusted over time.

MONETARY DONATIONS

The Library gratefully accepts financial gifts. These donations can take a number of forms:

General Cash or Check: The Library gratefully accepts unrestricted donations via cash or check. The Library also accepts credit card donations through its PayPal link on its website at www.dexter.lib.mi.us. Checks should be made out to "Dexter District Library" and include the mailing address of the donor.

Memorials and Tributes. The Library will purchase materials for its collection to recognize, thank, honor, celebrate or remember someone special. These gifts enhance the Library's collection and give the satisfaction of benefiting the entire community. A book plate with the donor's name and honoree's name will be placed in each new item purchased.

Gift Fund. Donations to the Library's Gift Fund may be directed toward special purposes, such as programs, buildings and grounds, equipment, or library materials. They may be in response to a specific request or unsolicited. For gifts of \$1000 or more, Library staff work closely with donors to identify projects of mutual interest.

Dexter District Library Endowment Fund. This fund, administered by the Ann Arbor Area Community Foundation (AAACF), invests gifts so they become a permanent source of community capital. The principal funds are preserved for future needs and cannot be utilized by the Library. The Library receives an annual disbursement of dividend earnings from the AAACF. The principal remains the property of the AAACF.

Gifts of Stocks / Mutual Funds. The Library may receive gifts of stock, bonds, mutual funds or other similar assets. The Library has exclusive authority to determine whether the gifts may be kept in the form given, which will be guided by the laws related to investments of public funds. If the Library is not authorized to keep an asset in the form given or if the Library determines it is in the best interest of the Library to liquidate the donation, the Library shall sell the stock, bond, mutual fund or other asset as soon as feasible and deliver the proceeds realized from the sale to an appropriate Library fund as permitted.

Planned Giving. Individuals may leave a lasting impact on the Dexter District Library through estate planning. Planned gifts include bequests through estates, wills, charitable trusts or annuities.

REAL ESTATE

Offers of donations of real estate will be considered by the Library Board and must be approved by a vote of the Board.

OTHER GIFTS

All other gifts (art, furniture, technology, etc.) must be discussed with the Library Director. All conditions pertaining to the donation must be clearly stated at the time. The Library Board of Trustees will make the final decision to accept or decline the gift. Such gifts will be considered in light of the following criteria:

- Relevance to the Library's mission, policies and strategic plan goals
- Space required to house or store the gift(s)
- Aesthetic fit within existing spaces
- Cost to maintain or preserve the gift(s)

All such donations accepted by the Library Board of Trustees become the property of the Dexter District Library and may be sold or discarded as the Library sees fit.

GIFTS TO LIBRARY STAFF

Individual Library staff cannot accept valuable gifts or any form of currency for the services they provide as a normal course of performing their job duties. Appreciative patrons are encouraged to make contributions to the Library as a whole or provide a gift that all staff can enjoy equally. This policy is to ensure that staff will treat all members of the public equally, and that no preferential treatment is shown or expected.

DONOR RECOGNITION

The Library will provide a receipt for donated collection materials upon request. Other gifts will receive a written acknowledgement. The appraisal of the gift for tax purposes is the responsibility of the donor. Written acknowledgement of financial contributions will list the exact amount of the contribution. Acknowledgements are also sent to individuals whom donors wish to notify of the gift.

Unless donors indicate their gift should remain anonymous, for all gifts besides collection materials, donor names may be published in reports to the Library Board, the Library newsletter, on the Library website, or via bookplates as appropriate.

Donations supporting specific capital improvements may be recognized at other locations within the Library, based on Board discretion.

Large donations in support of capital improvement projects may qualify for naming rights.

TAX BENEFITS

The Dexter District Library is a tax exempt unit of local government. Donations to the Library are tax deductible to the full extent of the law. Monetary donations to the Library are tax deductible. However, certain donations in which donors receive a good or service in return for a donation are not tax deductible or may be only partially deductible. Please consult with your financial advisor for the tax implications of your donation.

The Library reserves the right to refuse any gift offered to the Library. Non-standard, non-cash gifts may be difficult for the Library to value and/or liquidate.

POLICY CATEGORIZATION

A. MISSION

- A1. Mission Statement 05/05/1997 NEEDS UPDATED & Core Values

B. **LIBRARY OPERATIONS POLICIES** (THIS IS WHERE I PUT THE PATRON POLICIES, NOT SURE IF THEY SHOULD ALL GO HERE THOUGH OR IF THE SECTION SHOULD BE RENAMED.)

- B1. Materials Selection Policy 06/03/2024
- B2. Minor Child's Library Records NONE?
- B3. Internet Access and Safety Policy 12/03/2012, Internet Terminal Rules 09/10/2012
- B4. Supervision and Behavior of Children 07/01/2013
- B5. Rules for Wireless Internet Use 04/06/2015
- B6. Rules of Behavior 05/01/2023
- B7. Library Card and Borrowing Policy NONE?
- B8. Library of Things Policy NONE
- B9. Mobile Device Policy 09/08/2014
- B10. Lost/Paid/Refund Policy 06/04/2007
- B11. Reciprocal Borrowing Policy 09/08/2003

C. **FACILITIES POLICIES**

- C1. Meeting Room Use Policy 01/05/2015
- C2. Group Study Room Policy 03/04/2013
- C3. Closed Circuit Television (CCTV) Display and Brochures Policy 01/09/2012
- C4. Piano Policy NONE
- C5. Animal Policy NONE?

D. **ADMINISTRATIVE POLICIES**

- D1. By-Laws 09/09/2002
- D2. Business Continuity Plan 09/11/2017 NEEDS UPDATED
- D3. Friends of the Library NONE?
- D4. Public Participation at Board Meetings NONE?
- D5. Freedom of Information Act Not sure what to attach for this. Policy seems to be a whole folder
- D6. Confidentiality Policy NONE?
- D7. Public Relations Policy 09/11/2017
- D8. Staff Use of Library Sponsored Social Media Policy 03/07/2011 – might make more sense in the Personnel Policies section?

- D9. Emergency Manual 07/05/2011 NEEDS UPDATED
- D10. Records Retention Policy 03/05/2007 (only exists in pdf form)

E. FINANCIAL POLICIES

- E1. Credit Cards Issuance and Use Policy 07/01/2013
- E2. Policy for Payment of Library Funds Via Electronic Transactions 03/07/2016
- E3. Investment Policy 03/01/1999
- E4. Gift Policy IN PROGRESS
- E5. Purchasing Policy NONE?
- E6. Fund Balance Policy in Accordance with GASB Statement No. 54 NONE?
- E7. Capital Asset Policy 03/07/2016
- E8. Fraud Risk Management Policy 03/05/2018
- E9. Policy for the Disbursement of Annual Interest Payments from the Ann Arbor Area Community Foundation 11/03/2008

F. PERSONNEL POLICIES

- F1. Personnel Policy 10/03/2016
- F2. Dress Code for Dexter District Library Employees 06/01/2009
- F3. Holiday Pay Policy 01/04/2021 (Hours of Operation and Library Closings says that it supersedes Holiday Pay Policy, but Holiday Pay Policy has been updated multiple times since then)
- F4. Policy for Staff Use of Voicemail, E-mail and Use of the Internet 07/06/2009
- F7. Health Insurance Election Policy 03/04/2013 Turn into procedure?
- F8. Health Care Reimbursement Policy 03/04/2013 NEEDS WITHDRAWN, replaced by TASC
- F9. Longevity Pay Policy 07/10/2006 (Not sure when added to Personnel Policy, but was never withdrawn)

G. APPENDIX

Board policies section? Administrative?

Board Policy Regarding Committees 06/03/2024

Dexter District Library Board of Trustees Conflict of Interest Policy 09/08/2008

Policy for Discussing and Voting on Matters of Policy 12/01/2008

Not sure which section to put under

Field Trip Guidelines 12/07/2009 (Library Operations or Administrative?)

Emergency Closing Policy on Employee Pay 07/07/2014 (personnel or financial?)

Hours of Operation and Library Closings 10/01/2007 (Hours of Operation and Library Closings says that it supersedes Holiday Pay Policy, but Holiday Pay Policy has been updated multiple times since then) (kind of patron policy, but also kind of staff policy?)

Pandemic/Epidemic Exposure Prevention, Preparedness and Response Plan 03/07/2022

Performance Requirements 07/01/2023 (Library Operations or Administrative?)

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

Property Schedule for the Dexter District Library

as of 5/27/2025

Dexter District Library
3255 Alpine St.
Dexter, MI 48130

Policy #: XXXXXXXXXX
Effective From: 1/1/2025 to 1/1/2026

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

LIMITS DEDUCTIBLE VALUATION

Location #1: 3255 Alpine St., Dexter, MI 48130

Building 1 - Library

Boiler	Included	\$500	Replacement Cost
Building - Appraisal Date: 2022-08-12	\$8,409,104	\$500	Replacement Cost
Contents	\$3,495,000	\$500	Replacement Cost

Building 2 - Flagpole, Fencing, Lighting

Property In The Open	\$39,700	\$500	Replacement Cost
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Building 3 - Refuse & Miscellaneous Equipment Enclosure

Property In The Open	\$7,500	\$500	Replacement Cost
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Building 4 - Pat's Sculpture

Property In The Open	\$5,600	\$500	Replacement Cost
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Total Property Limit: \$11,956,904

Additional Coverages and Coverage Extensions

Accounts Receivable	\$100,000	\$250	N/A
Computer Equipment and Media	\$257,000	\$250	N/A
Consequential Damage	Included	N/A	N/A
Debris Removal up to \$5,000,000 or 25% of Total Property Limit	Included	N/A	N/A
Demolition and Increased Cost of Construction	\$100,000	N/A	N/A
Earth Movement	\$2,000,000	\$5,000	N/A
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$100,000	\$250	N/A
Flood	\$1,000,000	\$5,000	N/A
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Ornamental Trees, Shrubs, Plants or Lawns	\$5,000	\$250	N/A
Personal Effects and Property of Others	\$500	\$250	N/A
Protection and Preservation	\$100,000	N/A	N/A
Valuable Papers and Records	\$100,000	\$250	N/A

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

Inland Marine Schedule for the Dexter District Library

as of 5/27/2025

Dexter District Library
3255 Alpine St.
Dexter, MI 48130

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

Policy #: [REDACTED]
Effective From: 1/1/2025 to 1/1/2026

DESCRIPTION

Miscellaneous Outdoor Equipment

\$2,000

\$250

1 Inland Marine Items

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

Crime Schedule for the Dexter District Library

as of 5/27/2025

Dexter District Library
3255 Alpine St.
Dexter, MI 48130

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

Policy #: [REDACTED]
Effective From: 1/1/2025 to 1/1/2026

DESCRIPTION	LIMITS	DEDUCTIBLE
Depositors Forgery	\$100,000	\$0
Employee Dishonesty	\$250,000	\$0
Money/Securities Loss Inside	\$100,000	\$0
Money/Securities Loss Outside	\$100,000	\$0
Money Orders/Counterfeit	\$100,000	\$0
Computer Fraud	\$100,000	\$0
Funds Transfer Fraud	\$100,000	\$0
Impersonation Fraud	\$100,000	\$0

Bonds

Bond A: Treasurer	\$250,000	N/A
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Total Number of Bonds = 1

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

Additional Interests Schedule for the Dexter District Library

as of 5/27/2025

Dexter District Library

3255 Alpine St.

Dexter, MI 48130

Policy #: [REDACTED]

Effective From: 1/1/2025 to 1/1/2026

Michigan Municipal League Liability

and Property Pool

PO Box 2054

Southfield, MI 48037-2054

Additional Interest's Name

City Of Dexter, Its Elected Officials, Appointed Officials

Coverage

General Liability

Zimbra

pmccann@dexter.lib.mi.us

Increased Limits for Blanket employee Dishonesty and Position Bonds

From : Brian Steckroth <Brian.Steckroth@Meadowbrook.com> Tue, Oct 28, 2025 03:14 PM
Subject : Increased Limits for Blanket employee Dishonesty and Position Bonds 1 attachment
To : Paul McCann <pmccann@dexter.lib.mi.us>
Cc : Joan Opett <Joan.Opett@Meadowbrook.com>

Hi Paul,

To increase the Blanket employee Dishonesty from the current limit of \$250,000 to a limit of \$325,000 the additional annual premium would be \$350 (a total annual premium of \$650).

To increase the Blanket employee Dishonesty from the current limit of \$250,000 to a limit of \$500,000 the additional annual premium would be \$700 (a total annual premium of \$1,000).

To add the additional Position Bonds for the Director and Board President with a limit of \$250,000 there would be an additional annual premium of \$63 for each bond.

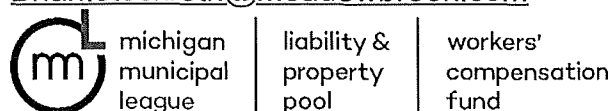
To add the additional Position Bonds for the Director and Board President with a limit of \$300,000 there would be an additional annual premium of \$75 for each bond.

To add the additional Position Bonds for the Director and Board President with a limit of \$500,000 there would be an additional annual premium of \$125 for each bond.

Should you have any questions, please contact me.

Best regards,

Brian M. Steckroth, CAWC
MML Service & Sales Manager
MML Liability & Property Pool
MML Workers' Compensation Fund
248-204-8283 Direct Line
248-648-7576 Fax
248-943-1186 Cell
Brian.steckroth@meadowbrook.com



Dexter District Library Meetings of the Board of Trustees

Meetings are held the first Monday of each month at 7:00 p.m.

Meeting dates for 2026 and January 2027 are:

*January 12

February 2

March 2

April 6 (day after Easter)

May 4

June 1

August 3

**August 31

October 5

November 2

December 7

*January 11, 2027

*January meetings moved to the second Monday due to the New Years holiday.

** September meeting moved to the last Monday due to the Labor Day holiday.

All meetings are open to the public.

Notice of special meetings will be posted in this space at least two days before the meeting date.

Dexter District Library

Library Closing Schedule 2026 and January 2027

New Year's Day - Closed January 1 (Thursday)

Closed April 5 (Sunday)

Memorial Day - Closed May 24 and 25 (Sunday and Monday)

Independence Day - Closed July 4 (Saturday)

Labor Day - Closed September 6 and 7 (Sunday and Monday)

Night Before Thanksgiving - Early closing at 6pm November 25 (Wednesday)

Thanksgiving - Closed November 26 (Thursday)

Closed December 24 and 25 (Thursday and Friday)

New Year's Eve/Day - Closed Dec 31, 2026 and Jan 1, 2027 (Thursday and Friday)

Scheduled closings of 11 1/4 days per calendar year
Approved by the Library Board of Trustees 11/_/2025

Dexter District Library

Staff Paid Holiday Schedule 2026 and January 2027

One (1) Floating Holiday to be used any day during the 2026 calendar year

New Year's Day - January 1, 2026 (Thursday)

Memorial Day - May 25 (Monday)

Independence Day - July 4 (Saturday)

Labor Day - September 7 (Monday)

Thanksgiving - November 26 (Thursday)

December 24 and 25 (Thursday and Friday)

New Year's Day - January 1, 2027 (Friday)

Eight (8) paid holidays per calendar year for staff with benefits

- Approved by the Library Board of Trustees 11/__/2025

NOVEMBER 2025 - YOUTH PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
Programs May Require Registration; Check Our Website Calendar Of Events						1
Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us						
2	3 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am	4 Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am Drop-In Lego Club Grades K - 8 4:30 pm - 5:30 pm	5 Small Group Story Time in the main level programming room Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED	6 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am Drop-In Nutcracker Crafts Children of All Ages 2:00 pm - 3:00 pm	7 	8 Drop-In Ballet Story Time & Nutcracker preview performance All Ages 11:00 am - 11:45 am
9	10 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am	11 Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am Super Stories Book Club Young Fives & K 4:30 - 5:15 pm REGISTRATION REQUIRED	12 Small Group Story Time in the main level programming room Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED	13 Drop-In Story Time Ages 5 & under 11:00 - 11:30 am Create Club Grades 1 & 2 4:30 - 5:15 pm REGISTRATION REQUIRED	14	15 
16 	17 	18 	19 	20 All Star Readers Book Club Grades 3 & 4 4:30 - 5:30 pm REGISTRATION REQUIRED 	21	22 Drop-In Thanksgiving Storytime & Craft Ages 5 & under 11:00 - 11:30 am
23 	24 Make Your Own Craft Bag for Thanksgiving Break Kids of All Ages 4:30 - 5:30 pm	25	26 Library Closing at 6:00 pm	27 Library Closed	28 	29 Drop-In Makerspace Grades K - 8 11:00 am - 12:00 pm
30						

NOVEMBER 2025 - TEEN & TWEEN PROGRAMS

SUN MON TUE WED THU FRI SAT

Programs May Require Registration; Check Our Website Calendar Of Events

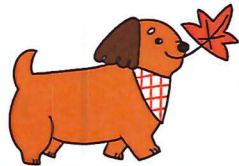
Dexter District Library * 3255 Alpine Street * Dexter MI 48130 * (734) 426-4477 * dexter.lib.mi.us



1 Teen Advisory Group
Grades 7 - 12
1:00 - 2:00 pm
Registration Required

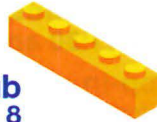
2

3



4

Drop-In Lego Club
Grades K - 8
4:30 - 5:30 pm



5

Chess Club
Kids and Teens
6:30 - 7:30 pm
REGISTRATION REQUIRED



6

Crochet Crafternoon
Grades 5 - 12
1:30 - 3:00 pm
Registration Required



7

Magic: The Gathering
with SRSly Dexter
Grades 5 - 12
6:00 - 8:00 pm
Registration Required

8



9



10

11

NOVEMBER 11
IS NATIONAL
SUNDAE DAY

12



13

14

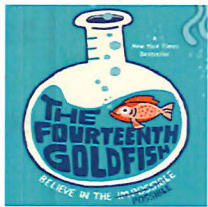


15

Taste Test Challenge
Grades 5 - 12
2:00 - 2:45 pm
Registration Required

16

17



18

Tween Book Club
Grades 5 - 6
4:30 - 5:30 pm
Registration Required

19

20



21

NOVEMBER 21
IS GINGERBREAD
COOKIE DAY



22

23

24



25

Teen "Bring Your Own Book" Club
Grades 7 - 9
4:30 - 5:30 pm
Registration required

26

Library Closing
at 6:00 pm

27

Library Closed

28



29

Drop-In Makerspace
Grades K - 8
11:00 am - 12:00 pm



30



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Wednesday, November 5 at 7:00 pm - Fact & Fiction: The Art of British Spycraft  Author Claire Evans recounts her visit to Bletchley Park, the once top-secret hub of codebreakers vital to Allied intelligence during WWII. Delve into modern British spy novels and the real-life characters and circumstances that inspired countless plot twists. Zoom event - Registration required.						1  Used Book Sale 9 am – 3 pm
2 Daylight Saving Time Ends Set your clocks back one hour. 	3 Library Board Meeting – 7:00 pm Open to the public 	4 9:00 AM Election Day 	5 Fact & Fiction: The Art of British Spycraft 7:00 pm Zoom program Registration required 	6 6:00 PM Gentle Restorative Yoga: 9:30 am Registration A Mindful Start to the Holiday Season 7:00 - 8:30 pm 		
9	10 <i>Somewhere in Time</i> Book Club 7:00 pm	11	12	13 Gentle Restorative Yoga: 9:30 am Registration	14 Friday, November 14 at 6:00 pm Friday Night Movie White Bird Starring: Helen Mirren 	15
16	17 Monday, November 17, 6:00 pm It's Not Just About the Turkey! Preparing Thanksgiving Side Dishes 6:00 pm on Zoom Registration 	18	19	20 Gentle Restorative Yoga: 9:30 am Registration Better Off Read Book Club 1:00 pm	21 Friday, November 21 at 1:00 pm Friday Afternoon Movie SCRAMBLED Starring: Leah McKendrick 	22
23	24	25	26 Library Closing at 6:00 pm	27 Happy Thanksgiving Library Closed	28 Library Reopens at 9:00 am	29
30	 3255 Alpine Street Dexter, Michigan 48130 734-426-4477 · https://dexter.lib.mi.us/					 Computer Class: Registration Required

Free Technology Classes

One-on-One Technology Help



9:00-11:00 AM Thursday, Nov. 20

1:00-3:00 PM Thursday, Nov. 20

9:00-11:00 AM Thursday, Dec. 18

1:00-3:00 PM Thursday, Dec. 18



Paint.Net

9:00 AM Tuesday, Nov. 4

6:00 PM Thursday, Nov. 6



Start Digitizing

9:00 AM Tuesday, Dec. 2

6:00 PM Thursday, Dec. 4



Registration is required for all these events.

Sign up at the Adult Reference Desk or

online at dexter.lib.mi.us/events